



5420. REPORTING STUDENT PROGRESS

The Board of Education believes that cooperation between school and home is vital to the growth and education of the whole child. The Board recognizes its responsibility to keep parent(s) and legal guardian(s) informed of student welfare and progress in school, and that this is fostered by systemic communication among the school, students, and parent(s) or legal guardian(s).

The Board directs the establishment of a system of reporting student progress to parent(s) or legal guardian(s), which shall include written reports, student-teacher conferences, and parent-teacher conferences. This requires the cooperation of all appropriate teaching staff members as a part of their professional responsibilities. If the parent(s) or legal guardian(s)'s primary language is other than English, translation shall be provided whenever possible.

The Superintendent shall develop procedures for reporting student progress which:

1. Utilize various methods of reporting appropriate to grade level and curriculum area and provide information relative to student progress towards the New Jersey Student Learning Standards (NJSLs) and locally established learning goals and objectives;
2. Ensure that both student and parent(s) or legal guardian(s) receive notice when a student is not making sufficient progress toward meeting grade level benchmarks related to standards;
3. Ensure that both student and parent(s) or legal guardian(s) receive ample warning of a possible failing grade or any grade that would adversely affect the student's educational status;
4. Schedule parent(s)/legal guardian(s)-teacher and student-led conferences in such places and at such times as provide the greatest degree of participation by parent(s) and legal guardian(s);
5. Specify the issuance of report cards at intervals of three times per school year at the elementary school level and four times per school year at the middle and high school levels, as well as progress reports and deficiency notices as required during the school year;
6. Ensure the continual review and improvement of methods of reporting student progress to parent(s) and legal guardian(s) and involve students, staff members, and parents and/or legal guardians in that review.

Reports of individual achievement on State assessments shall be made promptly available to the student and the student's parent(s) or legal guardian(s).

Cross Reference Policy No. 2624 Grading System
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Cross Reference Regulation No. 5420 Reporting Student Progress
Cross Reference Policy No. 5430 Class Rank
Cross Reference Regulation No. 5460.01 High School Transcripts
Cross Reference Policy No. 9280 Parent Conferences

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