

# FREEHOLD REGIONAL HIGH SCHOOL DISTRICT

## EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAMS PLAN

### 2024-2025 SCHOOL YEAR



Freehold Regional High School District  
 11 Pine Street  
 Englishtown, NJ 07726  
 732-792-7300

[www.frhsd.com](http://www.frhsd.com)

#### Board of Education

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Mrs. Liz Higley, Freehold Township	Dr. Mary Hough, Director of Curriculum & Instruction
Mrs. Kathie Lavin, Farmingdale Borough	Mr. Michael Mendes, Director of Safety, Operations, and Security
Ms. Amanda McCobb, Freehold Borough	Mr. Bruce Henecker, Director of Student Services
TBD, Howell Township	Dr. Jessica Howland, Director of Special Services
	Mr. Donald Markese, Coordinator of Information Technology
	Ms. Rebecca Policastro, Communications and District Projects Coordinator

#### High School Administration

Dr. Brian Donahue, Principal, Colts Neck High School
Dr. Lavetta Ross, Principal, Freehold High School
Dr. Alicia Scelso, Principal, Freehold Township High School
Mr. Jeremy Braverman, Principal, Howell High School
Mr. Shawn Currie, Principal, Manalapan High School
Dr. David Bleakley, Principal, Marlboro High School

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The Board of Education is committed to providing a high quality educational program, virtually or remotely, in the event a school or the schools of the district are required to close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. The district's virtual or remote program of instruction shall be in accordance with N.J.S.A. 18A:7F-9.

In the event the school district is required to close a school or the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9, one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner Education.

The Freehold Regional High School District is continuing to consult with state and local officials from the New Jersey Department of Health and the New Jersey Department of Education. This Emergency Virtual/Remote Program Plan is shared with the sending districts within the Freehold Regional High School District.

Details of the Virtual/Remote Instruction Program Plan during a closure are:

#### **Essential Personnel**

- Central Administrators (12)
- Building Administrators (23)
- Coordinator for Information Technology (1)
- Communications and Districts Projects Coordinator (1)
- Buildings and Grounds Director (1)
- Transportation Director (1)
- Bus Drivers/Aides (80)
- Custodians, Maintenance, and Grounds (112)
- Food Service (58)

#### **Communication during the Closure**

- Leadership Teams Meetings
- Correspondence with Health Officials
- Correspondence with Department of Education State and County Offices
- Correspondence with Sending District Superintendents
- School Administrators to School Community via emails, Parent Link (robocalls)
- [FRHSD.com](http://FRHSD.com) and [FRHSD Facebook](https://www.facebook.com/FRHSD)
- Internet connectivity permitting, all staff will have access to email during regularly scheduled school hours.

#### **Board Approval of the Remote Instruction Program Plan**

- On July 18, 2024, the Freehold Regional High School District Board of Education approved the Freehold Regional High School District's Remote Instruction Program Plan for school closure based upon P.L.2020c.27 in the event of a public health-related closure. The 2024-2025 Emergency Virtual/Remote Instruction Program Plan for School Closure meets the requirements of N.J.S.A. 18A:7F-9(c).

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#### **Continued Operations during In-Person School Closure**

##### **Hours of Instruction**

- The Remote Instruction Program will be facilitated following a regular school day schedule.

##### **Attendance Plan**

- A day of virtual or remote instruction, if instituted under the district's Commissioner of Education's approved program of virtual or remote instruction, shall be considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, the awarding of course credit, and other such matters as determined by the Commissioner of Education.
- The district attendance policy will be in effect. Attendance will be submitted in Genesis within the first 10 minutes of class.

##### **Food Service**

- Our Food Service Management Company (Pomptonian) will provide for the issuance of meals to eligible students with prepackaged, shelf-stable meals for students. The schedule for the issuance of meals will be communicated to eligible families.

##### **Facilities**

- The facilities will be maintained during the closure as per guidance issued by the CDC. Preparation for reopening, as well as maintaining safe facilities when students and staff return will also be guided in accordance with CDC standards.

##### **Technology**

- All students are issued Chromebooks and are given support with access to Wifi, as needed.
- Staff members have a district-issued laptop and charging device.
- Professional learning and support was provided for all FRHSD teachers to engage students in Google Meets and to provide assignments and assessments in Google Classroom.

##### **Remote Instruction**

- All students will attend their scheduled classes synchronously via Google Meet and Google Classroom.
- The district attendance policy will be in effect. Attendance will be submitted in Genesis within the first 10 minutes of class.
- Students attend classes via Google Meet and must have their camera on and microphone muted. Teachers may ask students to unmute when appropriate to do so.
- Students will communicate with their teachers with their FRHSD email and Google Classrooms for their courses.
- Students will complete class assignments as provided by the teacher within established deadlines.
- The FRHSD Grading System and Genesis will be used to measure and communicate student progress and to determine marking period and final grades.
- Staff members will continue routine parent communications using FRHSD email and Genesis.

##### **Provisions for Addressing the Needs of Multilingual Learners**

- Announcements and notifications posted to the District website will be translated to the native language.
- Teachers will use Google Meets to monitor the students' speaking, writing, listening, and reading skills.
- The use of alternate methods of instruction (that is, differentiation, sheltered instruction, universal design for learning), access to technology and strategies to ensure MLs access the same standard of education as non-ML peers.
- Training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee).

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#### Provisions for Appropriate Special Education and Related Services for Students with Disabilities

- Educational resources will be modified and accommodated to meet the needs of all students, as appropriate.
- Student accommodations and modifications will be implemented in accordance with IEPs to the greatest extent practicable. Methods to document IEP implementation including tracking of services, student progress, as well as provision of accommodations and modifications.
- Case managers will continue to follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible.
- Staff will facilitate related services for students through Google Classroom and Google Meet, as appropriate, to the greatest extent practicable.
- Out of District students will access remote instruction as provided by their placement and in accordance with their IEPs.
- IEP meetings will be held via Google Meet or phone conference, upon parental preference. Evaluations and reevaluations that are able to be conducted virtually will be administered.

#### Counseling Services Available to Students

- Staff members will monitor email during the regularly scheduled school day to assist students and families.
- Students will have access to community mental health services as needed with school counselors and SACs.

#### Other Considerations

- Accelerated learning opportunities
- Social and emotional health of staff and students
- Title I Extended Learning Programs
- 21st Century Community Learning Center Programs
- Credit recovery
- Other extended student learning opportunities
- Transportation
- Extra-curricular programs
- Childcare
- Community programming

#### Related FRHSD Board of Education Policies and Regulations

- 2425 [Emergency Virtual or Remote Instruction Program](#)
- 1648.11 [The Road Forward COVID-19 - Health and Safety](#)
- 8451 [Control of Communicable Disease](#)
- 8420 [Emergency and Crisis Situations](#)
- 3283 [Electronic Communications Between Teaching Staff Members and Students](#)
- 2361 [Acceptable Use of Computer Network/Computers and Resources](#)
- 2481 [Home or Out-Of-School Instruction For A General Education Student For Reasons Other Than A Temporary or Chronic Health Condition](#)
- 2460 [Special Education](#)