



## ADDENDUM NO. 01 ARCHITECTURAL SERVICES

### RFQ #2024-02

July 30, 2024

#### 1. RESPONSE TO QUESTIONS

1.1. **Question:** Under Section I, Introduction, A Program Description, the RFQ notes that the district's bond measure and capital projects will include items 1 and 2. Can you clarify what kinds of projects would fall under the 2. Program Infrastructure category?

1.1.1. **Answer:** Program Infrastructure would include: underground electrical, plumbing, high speed data, ect. from building to building or city streets to site.

1.2. **Question:** Under Section II, Scope of Services, C, 2 Schematic Design Phase, Design Development Phase, and Development of Construction Documents Phase – the sixth bullet point notes that basic design services may include certain disciplines. Should we include all of those disciplines in our response?

1.2.1. **Answer:** Yes, please include all disciplines.

1.3. **Question:** The Cover Letter SOQ requirements list a one page limit to the response to the six bullet points that the cover letter must address. If needed, would it be acceptable to reference an Attachment if there are any portions of the Architectural Services Agreement we would want to propose modest edits to?

1.3.1. **Answer:** Yes, you may reference an attachment.

1.4. **Question:** Where in our SOQ should comments/proposed modifications to the Architectural Services Agreement be included? If they should go in the cover letter, can the cover letter page limit be increased to accommodate them?

1.4.1. **Answer:** Please reference an attachment to include any comments/proposed modification/edits to Services Agreement.

1.5. **Question:** Due to potential un-insurability risk, could you please confirm that the District will contract directly with the Geotechnical consultant and the surveyor for any needed Site/Topographic surveys?

1.5.1. **Answer:** Yes, district will contract with Geological consultant/surveyor if needed, unless otherwise agreed upon.

1.6. **Question:** Could you please confirm that the table of contents and divider tabs are not included in the page limit?

1.6.1. **Answer:** Table of contents and divider tabs are not included in page limit.

1.7. **Question:** Could you clarify the second bullet point under Item 5 on page 11 – should we include subconsultant personnel resumes in our SOQ, or will you request those later on as part of subsequent RFQs for specific projects?

1.7.1. **Answer:** No personnel resumes are needed for sub-consultants. Please provide information on their role and general qualifications.

1.8. **Question:** On page 12, Tab 7 PROPOSAL AND FEE SCHEDULE, please clarify if a fee proposal is required or just a fee schedule identifying hourly rates by position.

1.8.1. **Answer:** Please provide a fee schedule to identify hourly rates by position.

1.9. **Question:** Is there a list of potential projects that have been planned by Lodi USD? New buildings, tenant improvements, renovations, all the above?

1.9.1. **Answer:** No, there are currently no planned future projects.

1.10. **Question:** Are there LEED or sustainability performance goals for the upcoming projects?

1.10.1. **Answer:** No, there are no current plans/goals.

1.11. **Question:** How many shortlisted firms are allowed in the district's pool?

1.11.1. **Answer:** There is no limit to the district's pool.

1.12. **Question:** Is there a current pool of firms? If so, how many firms are in the pool?

1.12.1. **Answer:** Yes, the current pool includes the following 8 firms:

1.12.1.1. HMC Architects (previously Rainforth & Grau Architects); LPA Design Studios; Henry & Associates Architects; SVA Architects, PBK Architects; JK Architecture Engineering; Aedis Architects; DLR Group.

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