

The regular meeting of the Virtual Learning Academy of St. Clair County Board of Trustees was held on May 15, 2024 at VLA. The meeting was called to order at 4:00 p.m.

MEMBERS PRESENT:

Kathleen Kish; Fran McBride; Cynthia Raymo

MEMBERS ABSENT:

Mary Gilbert

INTRODUCTION OF GUESTS:

Josh Everitt, VLA Principal; Jason Stier, VLA Curriculum Opportunity Coordinator; Jean Sturtridge, RESA Director of Legal Services; Brenda Tenniswood, RESA Superintendent; Keli Wilson; VLA Business Manager; Liz Yanik, VLA Program Coordinator/Recording Secretary

PUBLIC PARTICIPATION:

None

ADDITIONS/DELETIONS TO AGENDA:

None

ACTION ITEMS:

A. Approval of Minutes (Enclosure #1)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the minutes of the April 24, 2024 meeting as presented.

PUT TO A VOTE: All: Yes Motion: Carried

B. Approval of Bills (Enclosure #2)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the April 2024 bills (check numbers 3897 – 3909 for a total of \$39,483.53) as presented.

PUT TO A VOTE: All: Yes Motion: Carried

C. Approval of UHY Engagement Letter (Enclosure #3)

Keli Wilson highlighted that there was a \$700 increase for UHY's auditing services.

She also noted a few minor verbiage changes to the document. There was no further discussion.

It was moved by Fran McBride and supported by Cynthia Raymo to approve the UHY Engagement Letter as presented.

PUT TO A VOTE: All: Yes Motion: Carried

D. Approval of 2024-2025 Business Service Agreement (Enclosure #4)

Keli Wilson highlighted that there was a 3% increase in the service fees and no other changes to the agreement.

It was moved by Cynthia Raymo and supported by Fran McBride to approve the 2024-2025 Business Service Agreement as presented.

PUT TO A VOTE: All: Yes Motion: Carried

E. Approval of 27m National Board Recognized Achievement Grant Fund Allocation (Enclosure #5)

Josh Everitt highlighted the 27m grant VLA was awarded, his conversations with MDE representatives, the unforeseen cost to VLA with the grant funds being reportable to ORS and his recommendation to award this to VLA's science instructor who is qualified and who meets eligibility requirements. Fran McBride suggested that some form of recognition of this award be conducted. Kathleen Kish asked that an email be sent to MDE on behalf of the VLA board expressing frustration over the lack of communication regarding the associated cost to VLA due to the grant funds being reportable to ORS. Brenda Tenniswood highlighted that this oversight is impacting many districts across the state.

It was moved by Cynthia Raymo and supported by Fran McBride to approve the 27m National Board Recognized Achievement Grant Fund Allocation as presented.

PUT TO A VOTE: All: Yes Motion: Carried

F. Approval of Special Education/Interventionist Full-Time Position (Enclosure #6)

Josh Everitt presented the new full-time position.

Cynthia Raymo made a motion to amend the position changing *Essential Job Responsibility #5* to include monitoring of IEP implementation. The revision says "Write IEP's and monitor compliance of the IEP implementation process." It was seconded by Fran McBride to amend the position.

PUT TO A VOTE: All: Yes Motion: Carried

It was then moved by Fran McBride and supported by Cynthia Raymo to approve the amended Special Education/Interventionist Full-Time Position as presented.

PUT TO A VOTE: All: Yes Motion: Carried

G. Approval of Board Member Term Renewals

Josh Everitt highlighted that board terms were ending for both Kathleen Kish and Fran McBride on 6-30-24. He shared that both were interested in renewing their terms and recommended that we renew terms for both board members.

It was moved by Cynthia Raymo and supported by Fran McBride to approve the board term renewals for both Kathleen Kish and Fran McBride.

PUT TO A VOTE: All: Yes Motion: Carried

H. Approval of New Board Member

Brenda Tenniswood provided a letter of interest from Tracie Eschenburg to fill the vacant board member position.

It was moved by Cynthia Raymo and supported by Fran McBride to approve Tracie Eschenburg as VLA's new board member.

PUT TO A VOTE: All: Yes Motion: Carried

I. Approval of Staffing Recommendation (Enclosure #7)

Josh Everitt highlighted that VLA administrative staff have met several times over the last few months to closely look at VLA staffing positions, specifically how positions effectively support and meet the needs of VLA students both now and in the transition to Blue Water Community Action. Several proposals were created and reviewed with Brenda Tenniswood. Two of these proposals were shared with the VLA board. Josh Everitt recommended Proposal B which include a new position change of -1.5 positions and a net savings of \$122,649 with a projected fund balance of 20.86% for the 2024-2025 school year and a net position change of -.5 positions and a net savings of \$81,752 with a projected fund balance of 38.06% for the 2025-2026 school year.

It was moved by Fran McBride and supported by Cynthia Raymo to approve Proposal B of the Staffing Recommendation as presented.

PUT TO A VOTE: All: Yes Motion: Carried

INFORMATIONAL ITEMS:

There were none.

DISCUSSION ITEMS:

A. Schedule Special Board Meeting in May

A special board meeting was scheduled Thursday, May 30, 2024 at 4:00 p.m.

B. Schedule Date and Time for Annual July Reorganizational Meeting

The reorganizational meeting was scheduled for Wednesday, July 17, 2024 at 10:00 a.m.

Location is to be determined.

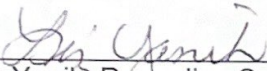
ANNOUNCEMENTS/COMMENTS:

- A. Josh Everitt distributed annual conflict of interest disclosure forms to be completed by board members for the 2024-2025 school year.
- B. The next regular board meeting is scheduled for June 19, 2024 @ 4:00 p.m. at VLA.

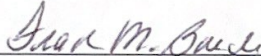
ADJOURNMENT:

It was moved by Fran McBride and supported by Cynthia Raymo to adjourn the May 15, 2024 meeting at 5:08 p.m.

PUT TO A VOTE: All: Yes **Motion: Carried**



Liz Yanik, Recording Secretary

APPROVED: 

Fran McBride, Secretary/Treasurer