

EWING TOWNSHIP BOARD OF EDUCATION
2099 Pennington Road
Ewing, New Jersey 08618

OFFICE OF THE BUSINESS ADMINISTRATOR

PAYROLLS - HOURLY EMPLOYEES and CONTRACTED

2024 - 2025

Time Periods for Timesheets <u>ONLY</u>	Time Sheets Due In Payroll Office	Check Dates
June 9, 2024 – June 22, 2024	June 24, 2024	July 03, 2024 ^
June 23, 2024 - July 06, 2024	July 08, 2024	July 18, 2024 ^
July 7, 2024 – July 20, 2024	July 22, 2024	August 01, 2024 ^
July 21, 2024 – August 03, 2024	August 05, 2024	August 15, 2024 ^
August 04, 2024 – August 17, 2024	August 19, 2024	*August 29, 2024 ^ >
August 18, 2024 – August 31, 2024	September 3, 2024	September 13, 2024
September 01, 2024 – September 14, 2024	September 17, 2024	September 27, 2024
September 15, 2024 – September 28, 2024	October 01, 2024	October 11, 2024
September 29, 2024 - October 12, 2024	October 15, 2024	October 25, 2024
October 13, 2024 – October 26, 2024	October 28, 2024 ~	November 06, 2024 ^
October 27, 2024 - November 09, 2024	November 11, 2024	November 22, 2024
November 10, 2024 – November 23, 2024	November 25, 2024 ~	December 06, 2024
November 24, 2024 - December 07, 2024	December 10, 2024	December 20, 2024
December 08, 2024- December 14, 2024 ***	December 16, 2024 #	January 03, 2025
December 15, 2024 – January 04, 2025	January 07, 2025	January 17, 2025
January 05, 2025 – January 18, 2025	January 21, 2025	January 31, 2025 >
January 19, 2025 – February 01, 2025	February 04, 2025	February 14, 2025
February 02, 2025 – February 15, 2025	February 18, 2025	February 28, 2025
February 16, 2025 – March 01, 2025	March 04, 2025	March 14, 2025
March 02, 2025 – March 15, 2025	March 18, 2025	March 28, 2025
March 16, 2025 – March 29, 2025	April 01, 2025	April 11, 2025
March 30, 2025 – April 05, 2025 ***	April 07, 2025 #	April 25, 2025
April 06, 2025 – April 26, 2025	April 29, 2025	May 09, 2025
April 27, 2025 - May 10, 2025	May 13, 2025	May 23, 2025
May 11, 2025 – May 24, 2025	May 27, 2025	June 06, 2025
May 25, 2025 – June 07, 2025	June 09, 2025 ~	June 18, 2025 **

2025- 2026

June 08, 2025 – June 21, 2025	June 23, 2025 ~	July 03, 2025
June 22, 2025 – July 05, 2025	July 07, 2025	July 17, 2025
July 06, 2025 – July 19, 2025	July 21, 2025	July 31, 2025

* First check for 10-month staff will be dated August 29, 2024 – ALL DEDUCTIONS WILL BEGIN. 10-month staff will only see the net pay higher in the Jan. 31, 2025 pay.

** Last Pay of the year for 10-month staff.

*** Due to winter and spring breaks, time period is decreased to one week. The following period will include 3 weeks.

> Net pay is larger since only withholding tax, social security, NJ State income tax and unemployment insurance are deducted for only 12-month staff in the Aug 29th pay.

~ Time sheets due one day earlier than normal schedule.

Time sheets due one week earlier than normal schedule.

^ Pay day one day early due to summer schedule or holiday.