

**EWING TOWNSHIP BOARD OF EDUCATION
2099 Pennington Road
Ewing, New Jersey 08618**

OFFICE OF THE BUSINESS ADMINISTRATOR

PAYROLLS - CONTRACTED AND HOURLY EMPLOYEES

2023 - 2024

Time Periods for Timesheets <u>ONLY</u>	Time Sheets Due In Payroll Office	Check Dates
June 11, 2023 – June 24, 2023	June 26, 2023	July 7, 2023
June 25, 2023 – July 8, 2023	July 10, 2023	July 20, 2023 ^
July 9, 2023 – July 22, 2023	July 24, 2023	August 3, 2023 ^
July 23, 2023 – August 5, 2023	August 7, 2023	August 17, 2023 ^
August 6, 2023 – August 19, 2023	August 21, 2023	September 1, 2023 *
August 20, 2023 – September 2, 2023	September 5, 2023	September 15, 2023
September 3, 2023 – September 16, 2023	September 19, 2023	September 29, 2023 >
September 17, 2023 – September 30, 2023	October 3, 2023	October 13, 2023
October 1, 2023 – October 14, 2023	October 17, 2023	October 27, 2023
October 15, 2023 – October 28, 2023	October 30, 2023 ~	November 10, 2023
October 29, 2023 – November 11, 2023	November 13, 2023 ~	November 24, 2023
November 12, 2023 – November 25, 2023	November 28, 2023	December 8, 2023
November 26, 2023 – December 9, 2023	December 12, 2023	December 22, 2023
December 10, 2023- December 16, 2023 ***	December 18, 2023 #	January 5, 2024
December 17, 2023 – January 6, 2024	January 9, 2024	January 19, 2024
January 7, 2024 – January 20, 2024	January 23, 2024	February 2, 2024
January 21, 2024 – February 3, 2024	February 6, 2024	February 16, 2024
February 4, 2024 – February 17, 2024	February 20, 2024	March 1, 2024
February 18, 2024 – March 2, 2024	March 5, 2024	March 15, 2024
March 3, 2024 – March 16, 2024	March 19, 2024	March 29, 2024 >
March 17, 2024 – March 23, 2024***	March 25, 2024#	April 12, 2024
March 24, 2024 – April 13, 2024	April 16, 2024	April 26, 2024
April 14, 2024 – April 27, 2024	April 30, 2024	May 10, 2024
April 28, 2024 – May 11, 2024	May 14, 2024	May 24, 2024
May 12, 2024 – May 25, 2024	May 28, 2024	June 7, 2024
May 26, 2024 – June 8, 2024	June 11, 2024	June 21, 2024 **

2024- 2025

June 9, 2024 – June 22, 2024	June 24, 2024	July 5, 2024
June 23, 2024 – July 6, 2024	July 8, 2024	July 19, 2024

* First check for 10-month staff will be dated September 1, 2023.

** Last Pay of the year for all staff.

*** Due to winter and spring breaks, time period is decreased to one week. The following period will include 3 weeks.

> Net pay is larger since only withholding tax, social security, State income tax and unemployment insurance are deducted.

~ Time sheets due one day earlier than normal schedule.

~~ Time sheets due two days earlier than normal schedule.

Time sheets due one week earlier than normal schedule.

^ Pay day one day early due to summer schedule or holiday.