

**Policy 7140 Architectural and Engineering Services**

**Status: ADOPTED**

**Original Adopted Date:** 03/1992

**Last Revised Date:** 05/15/2024

The Governing Board desires to provide school facilities that support the educational program and meet all applicable safety and design standards. When required by law, the Board shall employ or contract with a licensed and certified architect and/or structural engineer to design and supervise the construction of district schools and other facilities.

The architect and/or structural engineer shall be responsible for preparing all construction plans, specifications, and estimates and for the observation of the work of construction. (Education Code 17302)

To ensure compliance with state design and safety standards, preliminary and final plans for any state-funded school facility project, including Board-approved educational specifications for school design when necessary, shall be submitted to the California Department of Education and the Department of General Services, Division of the State Architect. (Education Code 17267; 5 CCR 14030-14032)

The Superintendent or designee shall devise a competitive process for the selection of architects, structural engineers, that is based on demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. For each project, the Superintendent or designee shall recommend architectural and engineering firms to the Board for approval. The Board shall pay fair and reasonable amounts warranted by the provider's qualifications and competence. The Board need not select the lowest responsible bidder.

03/92  
02/96  
10/96  
6/11/97  
02/99  
8/11/99

**Policy Reference Disclaimer**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**State**

24 CCR 101  
5 CCR 14001  
5 CCR 14030-14036  
Bus. Code 5500-5502

**Description**

California Building Standards Code  
Minimum standards for school facilities  
Standards, planning, and approval of school facilities  
[Architecture](#)

Bus. Code 5550-5558  
Bus. Code 6700-6706.3  
Bus. Code 6750-6767  
CA Constitution Article 22  
Ed. Code 17070.10-17079.30  
Ed. Code 17250.10-17250.55  
Ed. Code 17250.60-17250.69  
Ed. Code 17251-17256  
Ed. Code 17260-17268  
Ed. Code 17280-17317  
Ed. Code 17371  
Gov. Code 14837  
Gov. Code 4525-4529.5

Gov. Code 87100  
Pub. Cont. Code 20110-20118.44

### **Management Resources**

California Department of Education  
Publication  
California Department of Education  
Publication  
Office of Public School Construction  
Publication  
Website  
Website  
Website  
Website

Website

### **Cross References**

#### **Code**

1240  
1240  
3311  
3311  
3311.3  
3312  
3515.6  
7000  
7110  
7150  
7150  
9270  
9270-E(1)

[Architects; licensure](#)  
[Professional Engineers Act](#)  
[Engineers; licensure](#)  
[Architectural and engineering services](#)  
[Leroy F. Greene School Facilities Act](#)  
[Design-build contracts](#)  
[Alternative design-build contracts](#)  
[CDE powers concerning buildings and building sites](#)  
[Plans and specifications for school facilities](#)  
[Building approvals](#)  
[Limitation on liability of governing board](#)  
[Definition of small business](#)  
[Contracts with private architects, engineering, land surveying, and construction project management firms](#)  
[Public officials; financial interest](#)  
[School district contracts](#)

### **Description**

[Plan Submission Requirements for Modernization Projects, Form SFPD 4.08](#)  
[Plan Submission Requirements for New Construction, Form SFPD 4.07](#)  
[School Facility Program Handbook, January 2019](#)  
  
[CSBA District and County Office of Education Legal Services](#)  
[Department of General Services, Division of the State Architect](#)  
[American Institute of Architects California Council](#)  
[Department of General Services, Office of Public School Construction](#)  
[California Department of Education, School Facilities](#)

### **Description**

[Volunteer Assistance](#)  
[Volunteer Assistance](#)  
[Bids](#)  
[Bids](#)  
[Design-Build Contracts](#)  
[Contracts](#)  
[Criminal Background Checks For Contractors](#)  
[Concepts And Roles](#)  
[Facilities Master Plan](#)  
[Site Selection And Development](#)  
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[Conflict Of Interest](#)  
[Conflict Of Interest](#)