



2024-2025  
Bi- Monthly Payroll Schedule

Godley Independent School District

Base wages are annualized regardless of the pay periods covered in this schedule.

Pay Date	Timesheet Pay Period		Due to Payroll By	Check #	Check #
	<small>Extra Duty &amp; Supplemental pay are based on hours/days during a pay period. Supplemental pay is overtime, dock and additional straight time worked outside of contractual hours.</small>				
AUGUST	5th	2024	07/14/24 through 07/27/24	7/29/24, Monday	No check
	20th	2024	07/28/24 through 08/10/24	08/12/24, Monday	Check (hrs worked)
September	5th	2024	08/11/24 through 8/31/24 *	09/02/24, Monday	24
	20th	2024	09/01/24 through 9/14/24	09/16/24, Monday	23
October	4th	2024	9/15/24 through 9/28/24	09/30/24, Monday	22
	18th	2024	9/29/24 through 10/12/24	10/14/24, Monday	21
November	5th	2024	10/13/24 through 10/26/24	10/28/24, Monday	20
	20th	2024	10/27/24 through 11/09/24	11/11/24, Monday	19
December	5th	2024	11/10/24 through 11/30/24 *	12/02/24, Monday	18
	20th	2024	12/01/24 through 12/14/24	12/16/24, Monday	17
January	3rd	2025	12/15/24 through 12/28/24	12/30/24, Monday	16
	20th	2025	12/29/24 through 01/11/25	01/13/25, Monday	15
February	5th	2025	01/12/25 through 01/25/25	01/27/25, Monday	14
	20th	2025	01/26/25 through 02/15/25 *	02/17/25, Monday	13
March	5th	2025	02/16/25 through 03/01/25	03/03/25, Monday	12
	20th	2025	03/02/25 through 03/15/25	03/17/25, Monday	11
April	4th	2025	03/16/25 through 03/29/25	03/31/25, Monday	10
	18th	2025	03/30/25 through 04/12/25	04/14/25, Monday	9
May	5th	2025	04/13/25 through 04/26/25	04/28/25, Monday	8
	20th	2025	04/27/25 through 05/10/25	05/13/25, Monday	7
June	5th	2025	05/12/25 through 05/31/25	06/02/25, Monday	6
	20th	2025	6/1/2025 through 06/14/25	06/16/25, Monday	5
July	3rd	2025	06/15/25 through 06/28/25	06/30/25, Monday	4
	18th	2025	06/29/25 through 07/12/25	07/14/25, Monday	3
August	5th	2025	07/13/25 through 07/26/25	07/28/25, Monday	2
	20th	2025	07/27/25 through 08/16/25	08/18/25, Monday	1
September	5th	2025	08/17/25 through 08/30/25	09/01/25, Monday	First ck of 2025-2026

\*For FS & Transportation that elected August start in 23-24 School Year Only  
\*This check will be based on last years pay-New pay begins on 9/1 check after budget has been approved

\*Annualized & new pay begins

\*Extended (3 week) Pay Period

Any overtime hours will be paid according to this schedule.

-Leave taken must be approved and posted on your time-sheet prior to submitting your time-sheet for approval.

Weekly time-sheets approvals are due to payroll by 11 am on the due date listed above.

Payroll can not guarantee on time payment unless the timesheet is submitted **AND** approved by the due dates.

Please contact your Supervisor if you have questions regarding your time-sheets.

