

## Student Directory

Each year, the Colonial Hills PTA publishes and distributes a directory to its members using the information the school has on file for your family in Infinite Campus. This includes the student's registered name, address, phone numbers, parents'/guardians' names, and parents'/guardians' email addresses. Your family's information will be published and distributed and your permission for the PTA to share this information is assumed **UNLESS YOU OPT OUT OF SHARING** using the bottom of this form.

The directory will be distributed to all PTA members by email as a benefit for their support of our programs. We appreciate your willingness to "go green" and receive a digital copy; however, a paper copy is an available option to all PTA members by request using the bottom of this form. To join our PTA or renew your membership, please visit https://colonialhills.memberhub.com/store.

Please take a moment to review your contact information in Infinite Campus so we have the most up-to-date details. IF YOU WOULD LIKE YOUR FAMILY LISTED IN THE DIRECTORY, AND YOUR INFORMATION IN INFINITE CAMPUS IS CORRECT, YOU <u>DO NOT</u> NEED TO COMPLETE THIS FORM.

IF ANY CHANGES ARE REQUESTED, OR TO OPT OUT OF SHARING YOUR INFORMATION, PLEASE COMPLETE AND TURN IN THE BOTTOM PORTION BY FRIDAY, SEPTEMBER 6th.

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## **REQUEST FOR OMISSIONS OR CHANGES TO CHES PTA STUDENT DIRECTORY 2024-2025**

Student(s) Name\_\_\_\_\_

Teacher(s) Name \_\_\_\_\_

CHANGES REQUESTED (use reverse side for more space if necessary):

- o A paper copy of the directory (available to PTA members only)
- o Substitute a nickname for a student's registered name:\_\_\_\_\_
- Leave out info circle one or more: (student name/parent name/phone/address/email address)
- o Add info (e.g. non-custodial parent contact info):\_\_\_\_\_

Detach and return this portion of the form to the office by Friday, September 6th. Questions? Please email <u>PTACOLONIALHILLS@GMAIL.COM</u>.