

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) *** 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) *** 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: Southfield A + T

Date of Drill: 5/17/22 Time drill was held: 8:10 AM (am/pm)

Exact time required to evacuate/shelter/secure: 7 minutes

Total Participants: 950

Remarks: _____

This report is for emergency drill # 2 for school year 21/22

Name of person conducting drill: Tracy Hall

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer Walter - SRO

OR

Fire (fire chief or designee)
Name & Title _____

*** Please send this form to Scott Tocco (email or fax - 248-746-7731)
within one week of completed drill ***

Updated on
Oakland
5/20/22