

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) *** 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) *** 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: VANDENBERG WORLD CULTURES ACADEMY

Date of Drill: 03/16/2023 Time drill was held: 2:00 PM
(am/pm)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

Remarks: Students and staff exited the building at the appropriate locations. All students and staff were accounted for at the appropriate designated location outside of the building.

This report is for emergency drill # 5 for school year 2023

Name of person conducting drill: Porsha Eubanks

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

*** Please send this form to Denise Hutchinson (email or fax – 248-746-7731) within one week of completed drill ***

*Updated on
Oakland Site
3/22/23*