

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) **** 3 Fire drills must be completed before 12/1*
- Tornado Drill (2 required) **** 1 Tornado drill must be completed during month of March*
- Lock Down/Shelter in Place Drill (3 required) **** 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year*

Name of Reporting School: **Thompson K-8 International Academy**

Date of Drill: May 3, 2021 Time drill was held: 11:35 a.m.

Exact time required to evacuate/shelter/secure: :02

Total Participants: 95

Remarks: _____

This report is for emergency drill #4 for school year 2020-2021

Name of person conducting drill: Jeffrey T. Kenward

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: _____


Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

***** Please send this form to Operations Department (email or fax – 248-746-7731) within one week of completed drill *****

*Recorded on
Oak-gov
5/13/21*