



School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) *** 3 Fire Drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 tornado Drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) *** 1 Shelter Drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: Thompson K-8
 Date of Drill: 3/23/22 Time drill was held: 1:00 (am/pm)
 Exact time required to evacuate/shelter/secure: 3 minutes
 Total Participants: 450
 Remarks: _____

This report is for emergency drill # 1 for school year 2021-2022

Name of person conducting drill: Dr. Michelle Starks
 Title of person conducting drill: Interim Principal
 Signature of person conducting drill: Dr. Michelle Starks

Drill Was Coordinated With:

Emergency Management Coordinator
 Name & Title Felicia Venable - Executive Director of Operations

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

Fire (fire chief or designee)
 Name & Title _____

*** Please email this form to Denise.hutchinson@southfieldk12.org

Updated
Oakland
4/11/22