

**Southfield Public Schools  
Custodial and General Maintenance Services RFP  
Bid Addendum II  
April 3, 2019**

Vendor questions:

1. You said that ABM is current janitorial service company. What is the current company charging Southfield School District for their janitorial services? **ABM**  
Who is the current contractor?  
**ABM is the current contractor.**
2. Can the District provide snow removal maps indicating the areas that require service?  
**Snow removal maps are not available. The custodian is responsible to remove all snow from school entrances, sidewalks to school entrances, and City sidewalks leading to the school adjacent to school property. In general, the custodian is responsible for all sidewalks adjacent by the school needed by students to walk to school safely.**
3. Is the contractor responsible for gym floor refinishing? **Yes**
4. What role will price play in final decision? **Cost is a factor. See page 2 and 3 of 27 Bid Award Criteria**
5. Does HVAC assistant need to be certified? **HVAC assistant required to have EPA Type I and Type II certification**
6. How many Certified Pool Operators required? **2, one for each pool location**
7. Does District provide equipment? **Yes, See Specifications, page 14 of 27, #19 Equipment, Tools, Cleaning Supplies. Note: Delete vacuum cleaner bags from list of supplies provided by District.**
8. Any hot button issues? i.e. turnover, cleanliness  
**Turnover, attendance, management communication and cleanliness are important to the District as are other factors. See page 2 and 3 of 27 Bid Award Criteria**
9. What is the current contract amount? **The estimated 2018-19 total contract is \$2,421,056.**
10. What are the current staffing levels? **The Pricing Bid Form Page 19 of 27 shows current staffing levels.**
11. What are your current issues/concerns? **See # 8.**

12. For the following positions can you please clarify if they report to anyone within the Southfield Public Schools or if they report to the custodial services provider?

- General Maintenance Workers (2)
- General Maintenance Supervisor (1)
- Painter (1)
- HVAC Assistant (1)

**These positions all report to the custodial services provider.**

13. On the Pricing Bid Form, the Staffing By Building is the minimum number of FTEs per building, correct? **Correct**

14. At what percent or amount is the District looking for in a performance bond? **The Performance Bond if requested by the District shall be in the amount of 100% of the contract price, by a quality surety licensed to do business in the State of Michigan with cost of bond separated from, and not included in, the base bid amount.**

15. We realize that you released the first addendum with Exhibit E relative to the District's equipment & condition. However, we do not know the age of the equipment and the condition is listed as "works". Can you provide us with the age of each piece of equipment and be a little more specific about the condition of each piece? **No**. For example, can you rate each piece either "good", fair, or "poor" conditioned? **Additional information about equipment condition is not available.**

16. At the pre-bid meeting & walk through, it was stated that the Contractor will be responsible for refinishing gym floors. Can you be more specific and state whether the winning Contractor is expected to screen and re-coat/finish wood gym floors? If so, can you provide the number of wood gym floors in the District as well as the square footage associated with each one? **Contractor to screen and recoat all wooden floors in the District.**

**Birney K8, Levey Middle and Thompson K8: one 8,500 sq. ft gym at each location**

**Southfield High School: 2 gyms. 19,500 sq. ft and 10,500 sq. ft.**

**MacArthur K8: one gym 17,000 sq. ft.**

**Dance studios: One at University High School and one at Birney K8. Each 1,500 sq. ft.**

17. When reviewing the provided chemicals list, Exhibit D, there is no listing for water – based, or low V.O.C. oil - based products for the wood gym floors. So, can you confirm that wood gym floor maintenance (screening & line painting) is required and whether the District requires water or oil – based products? **Screening and line painting required. Gym floor products were not included on Appendix D. Southfield has traditionally used oil based gym floor finisher in the past. Awarded contractor to receive approval from Operations Director on proposed products to use on wooden floors.**

18. In the RFP, the District mentions that it will be the responsibility of the winning Contractor to maintain the District – owned equipment. Does this maintenance include replacing drive motors or vacuum motors for instance, or is the District referring to squeegee blades, batteries etc...? **The Contractor is required use care when operating District owned equipment and replace consumables such as squeegees. The District will provide maintenance including motors for normal wear of equipment. The Contractor is required to repair or replace equipment including motors caused by Contractor damage or neglect.**

19. During the walk through, it was mentioned that the winning Contractor will be responsible for exterior window cleaning. Can the District confirm this? **Yes, Contractor responsible for interior and exterior cleaning.**

20. Are either the custodial, or maintenance staff referenced in this RFP protected by a Union? If so, can you disclose which Union protects them? **Current staff employed by ABM. We have no knowledge of a union.**

21. On the pricing pages, the “not applicable” reference for the maintenance staff is only meant to say that this staff moves throughout the District and is not assigned to a specific building. Can you confirm this interpretation? **That is correct. This staff is not assigned to a specific building.**

22. Is Southfield Public Schools willing to switch to 3M cleaning products instead of Spartan as listed on Appendix D? **Yes, if the products are equal to or better than the Spartan products.**

23. Can ye get the equipment list provided on Appendix E broken out by school and the age of the equipment? **This information is not available.**

24. Are there any intentions of the District replace the equipment in the near future? **No, only if item can not be repaired.**

25. Who is the last contractor to strip the wood gym and dance floors? **Foster Specialty Floors**