

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: McIntyre Elementary

Date of Drill: 9/24/21 Time drill was held: 10:15 (pm/am) (am)

Exact time required to evacuate/shelter/secure: 10:15 am

Total Participants: 340 (45)

Remarks: _____

This report is for emergency drill # 1 for school year 2021/2022

Name of person conducting drill: Kimberly Beckwith

Title of person conducting drill: Principal

Signature of person conducting drill: Kimberly Beckwith

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Updated on
Oakland
11/3/21