



# Kennedy Learning Center School Emergency Drills

## Type of Drill

Fire Drill (5 required)

\*\*\* 3 Fire Drills must be completed before 12/1

Tornado Drill (2 required)

\*\*\* 1 tornado Drill must be completed during month of March

Lock Down/Shelter in Place  
Drill (3 required)

\*\*\* 1 Shelter Drill must be completed before 12/1 and 1 must  
be completed after 1/1 of the school year

Name of Reporting School: Shawnta M. Alston Kennedy

Date of Drill: 10-28-21 Time drill was held: 1:00 (am/pm)

Exact time required to evacuate/shelter/secure: 10 minutes

Total Participants: 82 Total (22 Staff Members, 60 Students)

Remarks: \_\_\_\_\_

This report is for emergency drill #3 for school year 2021-2022

Name of person conducting drill: Shawnta M. Alston

Title of person conducting drill: Intense Student Support Network Supervisor

Signature of person conducting drill: *Shawnta M. Alston*

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

\*\*\* Please email this form to [Denise.hutchinson@southfieldk12.org](mailto:Denise.hutchinson@southfieldk12.org)  
within one week of completed drill \*\*\*

*Updated on  
Oakland  
11/3/21*