

School Emergency Drills Documentation Form

Scanned
to Denise
Hutchinson
6/14/18
3:30pm
D.H.

Type of Drill

- Fire Drill (5 required) *** 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) *** 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: Berney K-8

Date of Drill: 6/14/18 Time drill was held: 3:19 - 3:23 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 400

Remarks: _____

This report is for emergency drill # 7 for school year 20

Name of person conducting drill: Edward Hill

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Scott Tocco

*** Please send this form to Dennis Gregory (email or fax) within
one week of completed drill ***