



APPLICATION FOR IN-DISTRICT SCHOOL TRANSFER – 2024-2025
For Students Currently Attending Southfield Public Schools Only!

Southfield Education Center:
Phone (248) 746-7601 x 3
Email: student.registration@southfieldk12.org

Please complete a separate application for each student. Please Print or type

Student: _____ Date: _____
Gender: [] Male [] Female Date of birth: _____
School currently attending: _____
Current grade: _____ Grade in August 2024: _____
Parent/guardian: _____ Relationship to student: _____
Address: _____
Home phone: (____) _____ Work phone: (____) _____

Does the student require Special Education services? [] Yes [] No
Does the student have an active IEP? [] Yes [] No
Is there a sibling currently attending the school selected below? [] Yes [] No
If yes, student name: _____ School: _____ Grade: _____

Please select the school that you are requesting your student be transferred to (transfers will be based on availability):

- ELEMENTARY SCHOOLS (K-5) MIDDLE SCHOOL (6-8) K-8 SCHOOLS
[] Adler Elementary [] Levey Middle School [] Birney K-8 School
[] McIntyre Elementary 3rd-5th only [] Thompson K-8 International Academy
[] Stevenson Elementary
[] Vandenberg Elementary 3rd-5th only

TRANSPORTATION IS THE RESPONSIBILITY OF THE PARENT(S)/GUARDIAN(S)

Please check the following boxes and sign below.

- [] I understand that I am responsible for transporting my child to his/her new school location if my school of choice request is granted. Transportation is not provided.
[] I understand that the acceptance of school of choice requires a minimum commitment of one school year at the choice school.

Parent/Guardian Signature _____ Date _____

NOTE: Falsification of information contained in the application will immediately void such agreement and result in said child being dropped from Southfield Public Schools. Any false statements made in this application may subject the undersigned to criminal penalties for perjury.

DEADLINE FOR APPLICATION MUST BE RECEIVED BY 4:00 PM FRIDAY, August 9, 2024.
PLEASE RETURN COMPLETED APPLICATIONS TO THE PUPIL REGISTRATION OFFICE via
Email @ student.registration@southfieldk12.org.

