

LOCKERS

Lockers are issued to students as a service and a privilege in order to provide for the safekeeping of personal property. The student to whom the locker is assigned is responsible at all times for the contents of his/her locker. Students are fully responsible to lock their lockers and must not share lockers or locker combinations with others.

All electronic devices as well as purses, book bags, and other bags of any type are to be placed in a student's locker upon arrival and then retrieved at the end of the student's day. The school is not responsible for items missing from lockers.

Lockers are considered school property and may be searched at any time by the administration without the consent of student or parent.

There will be a \$7.00 locker fee to cover the yearly maintenance and security of the lockers.

(See also: Cell Phones, Confiscated Items, Electronic Devices, and Personal Items, and Prohibited Items)

LUNCHES

Eating and drinking in the hallway is not allowed. Lunches from outside restaurants are not permitted. Students are ONLY allowed to visit vending machines before and after school, as well as during their assigned lunch.

MAKE-UP WORK

A student with absences is allowed to make up missed work by making arrangements with the classroom teacher. The teacher and student will decide upon a reasonable time for completing and handing in make-up work. It is the student's responsibility to request make-up work and to return it as arranged.

If a student is absent for three or more days, a parent should contact the teacher or call the office and request assignments. Please allow 24 hours for teachers to get assignments ready. These assignments can be picked up in the front office or assessed through Schoology.

MEDICATION

Parents/guardians should check with the student's physician regarding the need for medication to be administered during school hours. If it is possible to administer the medication at home, please do so.

All medications, both prescription and non-prescription, must be brought into the school in the original packaging and signed in through the clinic by the parent/guardian. All medications that are to be administered at school must be accompanied by the "*Administration of Medication Request Form*".

Students are NOT allowed to transport medications to and from school. *It is a violation of the Walton County School District Code of Conduct for students to transport medications, even over-the-counter medications.*

PURSES/BOOKBAGS/STRING BAGS/TOTE BAGS

All purses, book bags, fanny packs, and other bags of any type are to be placed in a student's locker upon arrival and then retrieved at the end of the day.

PROHIBITED ITEMS

The following items are expressly forbidden on school property and will be confiscated immediately with possible legal action taken against the person(s) found to be in possession.

- firearms of any kind (to include ammunition)
- hacking software
- drugs, alcohol, or other controlled substances
- fireworks or explosives
- gang related objects, clothing, drawings, etc
- knives, box cutters, razors, or other sharp objects
- tasers
- laser lights/pointers
- obscene items, including but not limited to, books, magazines, pictures
- skateboards, playing cards, dice, trading cards, yo-yo's, and other toys
- tobacco products, lighters, matches or associated paraphernalia
- water pistols, balloons, stink or paint bombs,
- electronic cigarette, vaping devices, or associated paraphernalia
- or any other item being represented as a prohibited item.

Students are offered a reward for reporting the use of or possession of tobacco, vape devices, drugs, or weapons. See the posters around the school for more information.

(See also: Cell Phones, Electronic Devices, and Personal Items, Lockers, and Confiscated Items)

STATE TESTING – GEORGIA MILESTONES

The state of Georgia's standardized test is the Georgia Milestones. English Language Arts, and Math will be tested in grades 6,7, and 8. Science and Social Studies will be tested in grade 8. The test for elementary and middle grades students is the End of Grade or EOG test. The testing window will be held in May. It is imperative all students are present at that time. The Georgia DOE requires we test all students on the Georgia Milestones. It is important to understand the data received from the test results gives teachers an individualized detailed information profile on each student that allows for weaknesses to be addressed and strengths to be built upon. The information from the Milestones benefits the learning of the students.

TELEPHONE

Use of the office phone is limited to emergency calls and students must have a hall pass from a teacher to use the office phone. All incoming phone calls for students during the school day are to come through the front office as students' phones are to be powered off and in their lockers.

The school nurse will determine whether it is necessary for a student to call home due to illness. A student who uses a phone other than the front office phone to contact a parent during the day (such as to request pick up due to illness) is violating a school rule and is subject to disciplinary action.

TEXTBOOKS/ LIBRARY BOOK

Students are responsible for any books that are used or issued. Students must keep up with the book and protect it from damage. Having a textbook/library book stolen/missing does NOT release the student from the payment for the lost/stolen book.

TRANSPORTATION REQUESTS

Your child's safety is a primary concern so we cannot take phone messages regarding a change in checkout or afternoon transportation for students. This is for your child's protection, as it is impossible for us to be certain with whom we are speaking.

Students must come to school in the morning knowing whether their parents expect them to ride the bus, walk, or be picked up by car in the afternoon. Parents must know whether or not your student is planning to stay for an after-school activity. If you have questions or concerns regarding transportation (bus schedules), please call our transportation department at 770-207-3200.

If a student is going to ride the bus to a different location, parents must send a note to school, which is turned in to the office by the student before 7:30 in the morning. The bus pass must be picked up in the office during the student's lunch. The note must include the student's first and last name, a contact number for the parent, the street address (house number and street name) of the location the student will be transported to, and the name and bus number of the student your child is going home with. Please note that this bus pass request must be verified via phone contact with parent, except when presented to the front office by parent. If a bus pass request cannot be verified during the day, the student will use his/her normal afternoon transportation.

Bus passes cannot be issued for students to get off the bus at another Walton County school unless student is a member of an athletic team at that school or parent is a school employee at that location. Students cannot ride to an address that does not lie within the CMS school attendance zone.

See the back of this handbook for a printable transportation change form.

Carver Middle School Student Absence Note

Student ID Number: _____
(your child's lunch number)

Today's Date: _____

Student's Last Name: _____

Student's First Name: _____

My child was absent from school on the following date(s):

Reason for Absence(s):

Please attach any notes provided by doctor, dentist, orthodontist, physical therapist, or other medical service provider. If the reason for absence was not medical, please attach any documentation you have for the absence.

Parent's Name (Printed)

Parent's Signature

Phone Number

This note is to be placed in the designated box in the atrium. The student will receive a pass to class from the duty staff.

Parent notes must be presented within three days of the absence. Medical appointment notes may be provided at any time.

It is the responsibility of the student to obtain makeup work from the teacher upon the student's return to school.

<i>For Office Staff Use Only</i>	
Date Received:	_____
_____ Excused	_____ Unexcused
Date entered into iCampus	_____
Staff Initials:	_____

Carver Middle School Student Bus Pass Request

Student ID Number: _____
(your child's lunch number)

Today's Date: _____

My child, _____, _____
(Last Name) (First name)

has my permission to ride the bus to the following location:

Name of Resident (House Number, Street Name, City)

My child has permission to ride the bus to this address for the following date(s):

Parent Name (Print) **Parent Signature**

Phone Number (Required)

Please note that this bus pass request must be verified via phone contact with parent, except when presented to the front office by parent. If a bus pass request cannot be verified during the day, the student will use his/her normal afternoon transportation.

Bus passes cannot be for more than 5 days in a row. Contact the office if you have a need for changes in transportation beyond 5 days.

Bus notes cannot be issued for students to get off the bus at another Walton County school unless student is a member of an athletic team at that school or parent is a school employee at that location. Coaches for athletic teams are responsible for providing bus note requests to the school for their athletes. Students cannot ride to an address that does not lie within the CMS school attendance zone.

Bus pass requests are dropped off in the front office, prior to 7:30 am on the date the bus pass is requested. Once verified by parent contact, the bus pass will be issued and it is the student's responsibility to pick up the pass in the front office during his or her lunch period.



P.O. Box 157
Suwanee, GA 30024-0157

Dear Parents/Students:

Envision Payment Solutions™ is pleased to have been selected by **Walton County School District** as its check service provider.

Please be aware that if your check is returned, it may be re-presented electronically. Also, in presenting a check for payment, you authorize service charges and processing fees to be debited from the same account should the check be dishonored. These fees, as permitted by state law, may be debited as a paper draft or an electronic funds transfer, at our option. Each dishonored item is subject to the applicable state returned check fees.

Specifically, per *Georgia Code Annotated § 13-6-15*, the service fee for returned checks is as follows:
\$30 or 5% of the instrument, plus the amount of any fees charged to the holder of the instrument by a bank or financial institution as a result of the instrument not being honored.

(Note that the fee structure will change according to any amendments made to GA law during a school year.)

If you wish to inquire about a returned check written to **Walton County School District**, please contact **Envision Payment Solutions™** directly at the information listed below.

Thank you. We wish you and your children all the best for this year and beyond.

Sincerely,

Envision Payment Solutions™



Customers (check writers) with returned check inquiries should contact:

Envision Payment Solutions™
Tel 877.290.5460, or 770.709.3100
Fax 770.709.3007
P.O. Box 157
Suwanee, GA 30024-0157
customerservice@envisionpayments.com

Si usted necesita ayuda con la traducción de esta carta, por favor comuníquese con la Señora

CARVER MIDDLE SCHOOL

Dress Code 2023-2024

School is a student's "job" so clothing should be appropriate and conducive to education. It is impossible to include every fad or inappropriate item of clothing in a dress code. Therefore, administration will determine the appropriateness of any questionable attire that is not specifically addressed.

- Rules for clothing:
 - No exposed skin may show through holes, slits, rips, or tears in clothing at the thigh area or above(front and back).
 - Pants and shorts must be fastened and worn at the hipbone.
 - Any leggings, jeggings, or spandex style yoga pants must be worn with a top that covers the entire bottom.
 - Dresses, skirts, and shorts should be worn at mid-thigh.
 - Shirts or dresses that are extremely tight, sheer, strapless, and/or that expose cleavage/midriff/shoulders are not allowed.
 - Sleepwear cannot be worn; this includes bedroom slippers, and pajama bottoms
- Headgear cannot be worn in the building. This includes hats, ball caps, sweat bands, sunglasses, bandannas, or hoodies. Any makeup that prevents clear view of a student's face or any masks are not permitted.
- Heavy metal jewelry, wallet chains, or other similar items are not permitted.
- Clothing, jewelry, pins, buttons, or accessories must not contain language, graphics, symbols, or slogans that:
 - cause a disruption to the school environment
 - contain statements that are disrespectful or rude,
 - can be considered demeaning or discriminating to others,
 - contain profanity, or
 - reference weapons, drugs, alcohol, tobacco, gangs, or any illegal behaviors.

Consequences for dress code violations:

- Students will be required to call home for a change of clothing and may be required to sit in ISS until a change of clothing arrives.
- Any student that repeatedly violates the dress code will be referred to an administrator for discipline consequences.