



LEE MEAL CHARGE PROCEDURES

1. Students of Lee County Pre-K Program, Lee County Primary, Kinchafoonee Primary, Lee County Elementary and Twin Oaks Elementary are allowed to charge up to \$22.50.
2. Students of Lee County Middle East, Lee County Middle West, Lee County 9th grade campus and Lee County High School are allowed to charge up to \$23.75.
3. Families may be notified concerning unpaid meal balances; however, it is the responsibility of the parent to keep their children's account balance current.
4. No ala carte items may be charged, if a student has a negative balance. Example: extra milk, juice, chips, etc.
5. Money for student meal accounts can be deposited at www.schoolcafe.com.

If you are applying for Free or Reduced Meals with the Lee County School System, your children must pay for meals until your family application has been approved. You will be notified when your application is approved or denied.

Reminder: Eligibility for free or reduced-price meals will expire automatically on September 18, 2024 if we do not receive a new application by that date. Only one application per Family is needed.

You can apply online @ www.schoolcafe.com/lcss

Please call the School Food Service Office at (229)903-2127 if you have any questions.

Federal Law prohibits anyone being in debt to a School Nutrition Program. (OMB Circular A-87)

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: 1. **mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or 2. **fax:** (833) 256-1665 or (202) 690-7442; or 3. **email:** program.intake@usda.gov

This institution is an equal opportunity provider.