

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
AUDIT COMMITTEE MEETING & REGULAR MEETING
TUESDAY, SEPTEMBER 20, 2022 – 5:30 P.M.
MEDIA LAB ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The Board of Education Audit Committee & Regular Meeting was called to order at 5:37 p.m. by Tim Hand, President presiding.

Roll Call was taken by Deputy District Clerk:

Member Present: Tim Hand, President, Heath Gordon, Vice-President, Bev Evans, Fred Grusendorf, Josh Shannon, Eric Knapp, Max Gilluly

District Personnel: Brian Schmitt, Superintendent; Sara Donlon, 7-12 Principal; Paula Mighells, Erin Ostrander, Business Official / Deputy District Clerk

Staff Members: Zach Barber (left at 5:40 p.m.), Willy Weaver (left at 5:40 p.m.), Kim Marciano

Guests present: Heather Barber (left at 5:40 p.m.), Justin Isaman, Auditor (left at 6:00 p.m.), Mary Kay Presutti

Pledge of Allegiance was recited

Persons to Address the Board:

- No guests scheduled

Presentations to the Board:

- Dr. Schmitt and the Board of Education recognized Zach Barber with a Jag Award for recently helping an Amish family in need. While driving his school bus he came upon an Amish buggy that was overturned. Zach stopped and helped the family turn the buggy back over. Thank you Zach!
- Audit Review – Auditors from the auditing firm Buffamante, Whipple, Buttafaro, PC reviewed the 2021-2022 external audit followed by time for questions and answers.

APPROVE MINUTES: Motion made by Josh Shannon, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated August 16, 2022 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report by Ms. Ostrander

ACCEPT EXTERNAL INDEPENDENT AUDIT: Motion made by Eric Knapp, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Independent Audit Report from Buffamante, Whipple, Buttafaro, PC for the 2021-22 school year as presented.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE TREASURER’S REPORTS: Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer’s Reports as submitted: Extra-Curricular Activity 8/1-8/31/2022; Payroll Account 8/1-8/31/2022; Agency Account 8/1-8/31/2022, General Fund – Community Bank, N.A. 7/1-7/31/2022 & 8/1/-8/31/2022; School Lunch Fund 7/1-7/31/2022 & 8/1-8/31/2022; Capital Fund 7/1-7/31/2022 & 8/1-8/31/2022; Special Aid Account 7/1-7/31/2022 & 8/1-8/31/2022; Scholarship Fund 7/1/-7/31/2022 & 8/1-8/31/2022, Risk Retention (U.I. Reserve) 7/1/-7/31/2022 & 8/1-8/31/2022.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports dated September 7, 2022 as submitted: Federal Fund #2, School Lunch Fund #2, General Fund #2.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE FUNDS TRANSFER: Motion made by Eric Knapp, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to approve the following funds transfer of \$240,000 from excess fund balance to the following reserve accounts:

- \$50,000 into Transportation Reserve (A878)
- \$50,000 into Genesee Valley District Retirement Contribution Reserve Sub-Fund (A827.01)
- \$100,000 into Capital Improvements Reserve (A878)
- \$40,000 into Compensated Absences Reserve (A867)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE REVENUE STATUS AND APPROPRIATION STATUS DETAIL REPORTS: Motion made by Josh Shannon, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Revenue Status Report and the Appropriation Status Detail Report dated 7/1/2021 – 6/30/2022 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve ***Tory Rounds, Pam Winterhalter and Erika Hyer-Scott*** as After School Monitors for the 2022-23 school year, pay shall be \$30/hour.
2. Approve out of district student attendance request to attend GVCS for the 2022-23 school year: ***Eva Brammer*** (10th Grade) from Wellsville School District.
3. Approve ***Impartial Hearing Officers*** list as submitted.
4. Approve an additional chaperone for the 2022-23 school year: ***Michelle Haggstrom***
5. Approve transportation requests to Parker Jordan non-public school for ***Brad Allen***
6. Amend the contract with the ***County of Allegany*** to transport pre-school children with handicapping conditions as submitted. The dates should read: ***for the period of July 1, 2021 and terminate on June 30, 2023. (two year contract)***
7. Approve ***updated substitute list*** for 2022-23 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MOTION: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amends the following motion made at the August 16, 2022 Board of Education meeting appointing Payton Watson as Extended Day Director effective August 17, 2022. *The rate of pay shall be \$20/hour.*

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Deborah Auman** as Teacher Aide effective August 28, 2022 to accept the position of Work Based Learning Teacher Assistant, effective August 29, 2022.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE 2nd GRADE TEACHER: Acting on the recommendation of the Superintendent - Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Elizabeth Allen** to a non-probationary position of long term substitute as 2nd Grade Teacher effective on or about December 16, 2022 through on or about June 23, 2023. The salary shall be 1/200th of Step 1 as per the GVEA contract with benefits, as per Board Policy. (*LT Sub for Halley Kasperski*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT ADVISORS FOR THE 2022-23 SCHOOL YEAR: Acting on the recommendation of the Superintendent - Motion made by Bev Evans, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Advisors for the 2022-23 school year, pay as per GVEA contract:

- High School Student Council Co-Advisors – **Lisa Scott-Schneider; Jennifer Turybury**
- Robotics Advisor – **Tracie Campbell** (2nd advisor)
- 7-12 Choir Advisor – **Caleb Durant**
- Intermediate Choir Advisor – **Caleb Durant**
- Elementary Choir Advisor – **Caleb Durant**
- Rotary Interact Club Advisor – **Jacob Grisewood**

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT AFTER SCHOOL PROGRAM FACILITATORS: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following facilitators for the After School Program for the 2022-23 school year, rate of pay shall

be \$20/per hour:

- **Heidi White** – Sewing Club Advisor
- **Keirsten Cartwright & Erin White** – Cooking Club Advisors
- **Jacob Grisewood** – Carpentry Club Advisor
- **Shawn Clancy & Kirsten Clancy** – Workout Club Co-Advisors
- **April Cole, Stephanie Newton & Pam Winterhalter** – Ski Club Advisors
- **Donna Slawson** – Youth & Government Club Advisor
- **Donna Slawson** – Drama Club Advisor
- **Tracie Campbell** – Disc Golf Club Advisor
- **Brittany Hutley** – American Sign Language (ASL) Club Advisor (starting in January, 2023)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE PATERNITY LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the request from **Brian Edmister, III** for a paternity leave of absence for the period of on or about September 30, 2022 through on or about October 10, 2022, and six days in January as submitted. Brian shall be using accumulated sick time.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Tuesday, October 18, 2022 at 5:30 p.m. – Work Session (send topics to Dr. Schmitt) & Regular Board of Education Mtg.
- Thursday, October 27 – Saturday, October 29, 2022 – NYSSBA – School Board Convention, Syracuse, New York (Dr. Schmitt and Tim Hand are presenting)
- Tuesday, November 15, 2022 at 5:30 p.m. – Regular Board of Education Meeting

Informational / Discussion:

- BOE group picture for yearbook – October 18th at 5:15 p.m. in the Media Lab Room
- Opening Enrollment on September 6, 2022 for Grades PK3-12: 626 District Wide = (599) Grades PK3-12 and (27) District students attending other schools or Home School
- Friday, September 30th & Saturday, October 1st – Homecoming Weekend with spirit week during the week of September 26-30.
- Allegany/Cattaraugus Association of School Boards Fall Dinner / Meeting is scheduled for September 29, 2022 at 5:30 p.m. at the Olean BOCES campus. Dinner served at 6:00 p.m. Please let Pam Winterhalter know by September 22nd if you plan to attend.
- Next Board Policy Committee meeting is October 18th at 4:00 p.m. in Dr. Schmitt's office (Josh Shannon, Eric Knapp & Fred Grusendorf)
- Form a committee for planning next Board of Education Retreat – the board members decided to discuss this at the next work session on October 18th.
- Merging Cross Country with Fillmore Central School
- Review the GVCS Stand Analysis Report – can discuss more at the work session on the 18th.
- Change Board of Education meeting scheduled for Tuesday, November 15th to Monday, November 14th – all board members are okay with switching the November meeting date. Will have Pam update the Board of Education meeting schedule and post on the website.

ADJOURNMENT: Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:21 p.m.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Erin Ostrander
Deputy District Clerk