

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
AUDIT COMMITTEE MEETING & REGULAR MEETING
MONDAY, SEPTEMBER 13, 2021 – 5:30 P.M.
MEDIA LAB ROOM

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:35 p.m. by Tim Hand, President presiding.

Roll Call was taken by District Clerk:

Member Present: Tim Hand, President; Heath Gordon, Vice-President; Bev Evans; Don Baker, Fred Grusendorf; Josh Shannon, Eric Knapp

District Personnel: Brian Schmitt, Superintendent; Sara Donlon, 7-12 Principal; Paula Mighells, Erin Ostrander, Business Official/District Treasurer; Pam Winterhalter, District Clerk

Staff Members: Bryan Brockway (left at 5:44 p.m.), Anne Campbell (left at 6:17p.m.), Kim Marciano, Donna Slawson, Erika Hyer-Scott

Guests present: Toma Hutchison, Kerri Davis, Sherry Gallman & Bob Gallman (left at 5:44 p.m.), Randa Harrington (from Belfast BOE)

Pledge of Allegiance was recited

Persons to Address the Board:

- Toma Hutchison – Athletics
 - Mr. Hutchison asked for more communication and mentioned parents want a voice.

Presentations to the Board:

- Audit Review – Auditors from the auditing firm Buffamante, Whipple, Buttafaro, PC reviewed the 2020-2021 external audit via Zoom with Q & A after.
- Anne Campbell – RAM Clinic.
 - Anne discussed the upcoming RAM Clinic October 9th weekend. Wegman's will be on campus November 2nd for Vote & Vax.
- Discussion regarding the Jaguar Sculpture – talked about location, need to explore other options and how long is the material of the sculpture guaranteed.

APPROVE MINUTES: Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated August 16, 2021 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report was given by Ms. Ostrander: Q & A on Budget Presentation.

ACCEPT EXTERNAL INDEPENDENT AUDIT: Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Independent Audit Report from Buffamante, Whipple, Buttaforo, PC for the 2020-21 school year as presented.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE TREASURER’S REPORTS: Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer’s Reports as submitted: **REVISED** General Fund – Community Bank, N.A. 6/1-6/30/2021; **REVISED** Special Aid Account 6/1-6/30/2021; Extra-Curricular Activity 7/1-7/31/2021 & 8/1-8/31/2021; Payroll Account 8/1-8/31/2021; Agency Account 8/1-8/31/2021, General Fund – Community Bank, N.A. 7/1-7/31/2021 & 8/1-8/31/2021; School Lunch Fund 7/1-7/31/2021 & 8/1-8/31/2021; Capital Fund 7/1-7/31/2021 & 8/1-8/31/2021; Special Aid Account 7/1-7/31/2021 & 8/1-8/31/2021; Scholarship Fund 8/1-8/31/2021, Risk Retention (U.I. Reserve) 8/1-8/31/2021.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Bev Evans, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports dated September 9, 2021 as submitted: Federal Fund #2, School Lunch Fund #2, Capital Fund (HADD) #1, General Fund #2.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE FUNDS TRANSFER: Motion made by Don Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to approve the following funds transfer of \$700,000 from excess fund balance to the following reserve accounts:
- \$150,000 into Transportation Reserve (A878)
- \$50,000 into Genesee Valley District Retirement Contribution Reserve Sub-Fund (A827.01)
- \$500,000 into Capital Improvements Reserve (A878)
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE USE OF RESERVES: Motion made by Heath Gordon, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to approve the use of Compensated Absences Reserve Fund (A867) in the amount of \$38,462.50 for the 2020-21 retirements of Amy Spagg and Michelle Zlomek.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE APPROPRIATION STATUS DETAIL REPORT: Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Appropriation Status Detail Report dated 7/1/2020 – 6/30/2021 as submitted.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE REVENUE STATUS REPORT: Motion made by Bev Evans, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Revenue Status Report dated 7/1/2020 – 6/30/2021 as submitted.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT GVCS STAND REPORT: Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the GVCS Stand Report as submitted.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the following volunteers: **Myranda Gumtow** to help with Girls Varsity Soccer under the supervision of Lisa Scott-Schneider; and **Josie Preston** to help with Boys 7th Grade Modified Soccer under the supervision of Raegan Ryan.
2. Approve to **Excise** a Galley 6' Portable Salad Bar from the cafeteria as submitted.
3. Approve to **Excise** list of Spanish textbooks as submitted.
4. Approve out of district student attendance request to attend GVCS for the 2021-22 school year: **Oliver Burr-Hadsell** (PK-3) from Belfast School District; **Cooper McFall** (PK-3) from Scio School District; **Sylas Preston** (PK-3) from Belfast School District; and **Adeline Palmer** (PK-4) from Belfast School District.
5. Adopt the Board of Education Goals, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MOTIONS: Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amends the following motions made at the April 20, 2021 Board of Education meeting for **Alayna Grastorf**, **Brooke Seitz** and **Chelsea Dunham**; and the following motions made at the June 14, 2021 Board of Education meeting for **Brittany Fuller**, **Kayla Marsh**, **Brian Edmister, III**, **Michelle Crawford** and **Sabrina Schmidt**. Their effective date remains August 24, 2021 but to include Professional Development work during the summer of 2021.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Emily Palmer** as LOTE Advisor; and as Physical Education/Special Areas Department Coordinator, effective August 19, 2021.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SPANISH (LOTE) TEACHER: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **SueAnn Lindquist** who holds a Permanent New York State Teaching Certificate permitting her to teach in the Spanish certification area, to the position of LOTE (Spanish) Teacher in the Spanish tenure area for a probationary period of three (3) years, to commence on August 24, 2021 and to conclude on June 30, 2024. The salary during the first year of appointment shall be Step 27 (\$68,271) of the GVEA contract for the 2021-22 school year. (*Replaces Emily Palmer*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Erica Grantier** as Teacher Aide, effective August 23, 2021 (*to accept Teacher Assistant position*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER ASSISTANT: Acting on the recommendation of the Superintendent - Motion made by Fred Grusendorf, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Erica Grantier** to a non-probationary position of term substitute as teacher assistant effective August 24, 2021. The salary shall be 50% of Step 1 with benefits, as per Board Policy. (*Filling in for Danyelle Bliven*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER AIDE: Acting on the recommendation of the Superintendent - Motion made by Don Baker, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Theresa Pease* to a non-probationary position of term substitute as teacher aide effective September 1, 2021. Pay shall be \$13.20/hour with no benefits, as per Board Policy. (*Filling in for Erica Grantier*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Cali Gordon* as Teacher Aide, effective August 23, 2021.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER AIDE: Acting on the recommendation of the Superintendent - Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Amber McCutcheon* to a non-probationary position of term substitute as teacher aide effective September 1, 2021. Pay shall be \$13.20/hour with no benefits, as per Board Policy. (*Replaces Cali Gordon*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER AIDE: Acting on the recommendation of the Superintendent - Motion made by Don Baker, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Cortney Schwager* to a non-probationary position of term substitute as teacher aide effective September 1, 2021. Pay shall be \$13.20/hour with no benefits, as per Board Policy. (*Replaces Racheal Winterhalter*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Pam Russell* as Cleaner, effective August 31, 2021 to accept a position of Teacher Aide.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT TEACHER AIDE POSITION: Acting on the recommendation of the Superintendent - Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Pam Russell* as Teacher Aide effective September 1, 2021. There is a 10-month probationary period from September 1, 2021 to June 30, 2022. The rate of pay should be her current hourly rate, as per CSEA contract. (*New Position*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT CLEANER: Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints *Kim Layman* to the position of Cleaner effective September 14, 2021. There is a 10-month probationary period from September 14, 2021 to July 13, 2021. The rate of pay shall be \$12.55 per hour with benefits, as per CSEA contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Heidi Musingo* as GVCS Stand (Senior Stand) Coordinator, effective July 26, 2021.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTES: Acting on the recommendation of the Superintendent - Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes:

- **Nicole Butler of Belmont**, as substitute teacher aide and uncertified teacher, fingerprint clearance on file.
- **Abby Marsh** of Belmont, as substitute teacher aide, fingerprint clearance on file.
- **Venessa Manka** of Angelica, as substitute teacher aide, pending fingerprint clearance.
- **Chelsea Hall** of Caneadea, as substitute teacher aide & clerical, pending fingerprint clearance.
- **Michaela Edmister** of Belmont, as substitute teacher aide, pending fingerprint clearance.
- **Michelle Zlomek** of Belmont, as substitute certified teacher, fingerprint clearance on file.
- **Sherri Hunt** of Caneadea, as substitute teacher aide & clerical, pending fingerprint clearance.
- **Mackenzie Edmister** of Belmont, as substitute uncertified teacher, teacher assistant, teacher aide, fingerprint clearance on file.
- **Rollie Duttweiler** of Angelica, as substitute bus driver, fingerprint clearance on file.
- **Ryan McKnight** of Angelica, as substitute bus driver, fingerprint clearance on file.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT COORDINATORS/ADVISORS: Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Coordinators / Advisors for the 2021-22 school year, pay as per GVEA contract:

COORDINATORS/ADVISORS:

GVCS Stand Coordinator – July 2022 Fair Season – Nicole Norasethaporn
GVCS Stand Advisors – July 2022 Fair Season (A.M.) Linda Warner / (P.M.) Kristen Sanasith
Elementary Student Council Advisor – Kaitlyn McKeown
LOTE Club Advisor – SueAnn Lindquist (*replaces Emily Palmer*)
Drama Club Advisor – Lindsay Simpson (*2nd advisor*)
Lego League Advisor – Heidi Musingo (*2nd advisor*)
Robotics Advisor – Michelle Crawford (*2nd advisor*)
Middle School Choir Advisor – Lindsay Simpson

DEPARTMENT COORDINATOR:

Physical Education / Special Areas Coordinator – Kim Marciano (*replaces Emily Palmer*)

VOTE: Yes 6, No 0, Abs. 1 (Fred Grusendorf) Motion carried.

APPOINT AFTER SCHOOL PROGRAM ADVISORS: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following advisors for the After School Program for the 2021-22 school year, rate of pay shall be \$20/per hour:

- **Lindsay Simpson, Brianna Bouge & Dan Anger** – Minecraft Club Advisors
- **Heidi White & Lindsay Simpson** – Sewing Club Advisors
- **Nichole Wesche & Sabrina Wesche** – Cooking Club Advisors
- **Dan Anger** – Workout Club Advisor

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE AFTER SCHOOL PROGRAM SUBSTITUTE AIDES: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Substitute Aides for the After School Program for the 2021-22 school year, rate of pay shall be \$15/per hour: **Pam Russell** and **Jennifer Greene**

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Katherine Pratt** as School Nurse, R.N. effective September 24, 2021.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SCHOOL NURSE: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kristin Fuller** to the position of School Nurse, R.N., effective **TBD**. There is a 10-month probationary period **TBD with effective date**. The salary during the first year of appointment shall be Step 1 (\$46,300) as per CSEA contract for the 2021-22 school year. (*Replaces Katherine Pratt*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT MAINTENANCE ASSISTANT: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **King Black** as Maintenance Assistant, effective on or about October 4, 2021. There is a 10-month probationary period from on or about October 4, 2021 – on or about July 3, 2022. Pay shall be \$15.00/per hour with benefits as per CSEA contract. (*Replaces Charles Laraby*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE 4th GRADE TEACHER: Acting on the recommendation of the Superintendent - Motion made by Don Baker, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kirsten Salyer**, to a non-probationary position of term-substitute as a 4th Grade Teacher effective on or about October 4, 2021 through on or about February 18, 2022. The salary shall be 1/200th of Step 1 of the GVEA contract, with no benefits as per Board Policy. (*LT Sub for Kaycee Majot*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CREATE AND APPOINT SCHOOL NURSE POSITION: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School creates a full-time school nurse position and appoint **Amanda McKinley** effective **TBD**. There is a 10-month probationary period **TBD with effective date**. The salary during the first year of appointment shall be Step 1 (\$46,300) as per CSEA contract for the 2021-22 school year. (*New position*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Haylee Jordan** as Special Education Teacher, effective October 9, 2021.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE MEMO OF AGREEMENT WITH GVEA: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to execute a Memorandum of Agreement with the Genesee Valley Educators Association following the District's determination to combine certain sports teams with Belfast Central School pursuant to General Municipal Law Article 5-G and New York State Public High School Athletic Association rules, the Board of Education hereby approves the Memorandum of Agreement as presented to the Board providing for the

compensation of coaches and athletic support personnel for the shared programs. The term of the Memorandum of Agreement shall be for the 2021-2022 and 2022-2023 school years only and shall expire on June 30, 2024.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Monday, October 18, 2021 at 5:30 p.m. – Regular Board of Education Meeting
- Monday, November 15, 2021 at 5:30 p.m. – Regular Board of Education Meeting

Informational / Discussion:

- Meet at the bus garage at 5:00 p.m. for tour of the Building Trades Program area.
- Opening Enrollment (9/1/2021) for Grades PK3-12: 606 district-wide / 583 building-wide
- Protocol for persons to address the Board of Education
- Dr. Schmitt discussed our Open Plan
- Meet at 5:00 p.m. for a work session on October 18, 2021 (prior to regular meeting)
- Board of Education members would like to meet any new hire employees

ADJOURNMENT: Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the Board of Education meeting at 7:08 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried

Respectfully submitted:

Pamela A. Winterhalter
District Clerk