

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, AUGUST 20, 2019 – 5:30 P.M.
MEDIA LAB ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:30 p.m. by Tim Hand, President presiding.

Roll Call was taken by District Clerk:

Member Present: Tim Hand, President; Bev Evans; Heath Gordon; Donald Baker; Fred Grusendorf; Joshua Shannon

Member Absent: Amy Werner, Vice-President

District Personnel: Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Sara Donlon, 7-12 Principal; Erin Ostrander, District Treasurer; Pam Winterhalter, District Clerk

Pledge of Allegiance was recited

Presentations to the Board:

- No presentations

Persons to Address the Board:

- No guests scheduled

APPROVE MINUTES: Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated July 9, 2019 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report was given by Ms. Ostrander. Starting this September school taxes can be paid online.

APPROVE TREASURER'S REPORTS: Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity 5/1-5/31/19; Extra-Curricular Activity 6/1-6/30/19; Payroll Account 6/1-6/30/19, Payroll Account 7/1-7/31/19; Agency Account 6/1-6/30/19, Agency Account 7/1-7/31/19, General Fund – Steuben Trust 6/1-6/30/19, General Fund – Steuben Trust 7/1-7/31/19, School Lunch Fund, 6/1-6/30/19, School Lunch Fund 7/1-7/31/19, Capital Fund 6/1-6/30/19, Capital Fund 7/1-7/31/19, Special Aid Account 6/1-6/30/19, Special Aid Account 7/1-7/31/19, Scholarship Fund 7/1-7/31/19, Risk Retention (U.I. Reserve) 7/1-7/31/19.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Bev Evans, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports dated July 11, 2019 as submitted: Federal Fund #11, School Lunch Fund #13, Capital Fund (HADD) #3, General Fund #15.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

SET TAX LEVY AND SIGN TAX WARRANT: Motion made by Joshua Shannon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School sets the tax levy and signs the tax warrant dated 8/8/19 for the 2019-20 school year as follows: Amount to be raised for the school district - \$2,984,287.00, amount to be raised for the Angelica Town Library - \$51,000.00, amount to be raised for the Belmont Town Library - \$51,500.00
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE BOCES COOPERATIVE ELECTRICITY BID: Motion made by Bev Evans, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the cooperative electricity bid, as follows:

GENERAL RESOLUTION

FOR THE PURPOSE OF

PARTICIPATING IN A COOPERATIVE BID COORDINATED BY

THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF

ONTARIO, SENECA, WAYNE AND YATES COUNTIES

FOR

Cooperative Electricity Gas Bid WFL 2020-19

WHEREAS, The Board of Education, Genesee Valley School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Genesee Valley School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Genesee Valley School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Genesee Valley School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Genesee Valley School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Genesee Valley School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Genesee Valley School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The President on behalf of the Board of Education, Genesee Valley School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

SET SUB PAY: Motion made by Donald Baker, seconded by Joshua Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School sets the following substitutes rate of pay for the 2019-2020 school year, note that increased rates of pay will be effective December 31, 2019 to meet minimum wage requirements:

<u>July 1, 2019 – December 30, 2019</u>	<u>Effective December 31, 2019:</u>	
Retired GV Certified Teachers	\$150.00 per day	\$150 per day
Certified Teachers	\$125.00 per day	\$125 per day
Non-Certified Teachers	\$100.00 per day	\$100 per day
Retired Teacher Assistant	\$115.00 per day	\$115 per day
Teacher Assistant	\$100.00 per day	\$100 per day
Retired GV Teacher Aide	\$90.00 per day	\$90 per day
Teacher Aide	\$80.00 per day	\$80 per day
Retired Nurse	\$105.00 per day	\$105 per day
Nurse (R.N.)	\$100.00 per day	\$100 per day
Nurse (LPN)	\$90.00 per day	\$90 per day
Nurse (Health Office Aide)	\$85.00 per day	\$85 per day
Clerical	\$11.25 per hour	\$11.95 per hour
Bus Driver	\$14.50 per hour	\$14.50 per hour
Custodian	\$11.10 per hour	\$11.80 per hour
Retired GV Custodian/Cleaner	\$11.40 per hour	\$12.10 per hour
Cleaner	\$11.10 per hour	\$11.80 per hour
Cafeteria	\$11.10 per hour	\$11.80 per hour
Lifeguards	\$11.10 per hour	\$11.80 per hour

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE BOCES RENTAL AGREEMENTS: Motion made by Bev Evans, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the BOCES Lease Agreements for Special Education Classrooms, Distance Learning Classroom Space and Support Services for the period of July 1, 2019 – June 30, 2020.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

AUTHORIZE SHARED SERVICES: Motion made by Fred Grusendorf, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to share services for the 2019-20 school year, as needed with Friendship Central School, Belfast Central School, Andover Central School, Scio Central School and Whitesville Central School. GVCS will provide special education classes for students and will received payment for such services.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE FUNDS TRANSFER: Motion made by Joshua Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to approve the transfer of funds from the General Fund to the Cafeteria Fund in the amount of \$87,544.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE FUNDS TRANSFER: Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to approve the following funds transfer of \$300,000 from excess fund balance to the following reserve accounts:

- \$250,000 into the Transportation Reserve (A878)
- \$20,000 into the Retirement Contribution Reserve (A827.01)
- \$30,000 into the Capital Improvements Reserve (A878.02)

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

AWARD CAPITAL PROJECT BID: Motion made by Joshua Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the following bid for the Capital Outlay Project:

- General Trades Work is awarded to Duggan & Duggan General Contractor, Inc. of Allegany, NY in the amount of \$35,340.00.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Donald Baker, seconded by Bev Evans- BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the contract with **Bethany Scarlata**, as School Psychologist for a period beginning September 1, 2019 through June 30, 2020.
2. Approve **Anne Campbell** for 10 paid summer work days for 2019.
3. Approve the **7-12 Faculty Handbook** as submitted for the 2019-20 school year.
4. Approve the **Athletic Code of Conduct** for 2019-20 school year.
5. Approve the **Elementary PK-6 Student Handbook** as submitted for 2019-20 school year.
6. Approve the **7-12 Student Handbook** as submitted for the 2019-20 school year.
7. Approve the **Student Code of Conduct** as submitted for the 2019-20 school year.
8. Approve the **CSE/CPSE Recommendations** dated July 31, 2019 as submitted.
9. Approve to **Excise Sports Uniforms** as per list dated July 12, 2019.
10. Approve **Vehicle Maintenance Agreement with BOCES** to provide all maintenance on C-A BOCES vehicle fleet for the period of July 1, 2019 through June 30, 2020.

11. Appoint the following **Board Committees** for the 2019-20 school year:
 - (a) Safety Committee (3) – Tim Hand, Amy Werner, Josh Shannon
 - (b) Governing Committee (3) – Tim Hand, Amy Werner & one rotating member
 - (c) Wall of Fame Committee (2) – Tim Hand, Bev Evans, Don Baker
 - (d) Negotiations Committee (3) – Tim Hand, Amy Werner, Heath Gordon
 - (e) Policy Committee (3) – Fred Grusendorf, Bev Evans, Josh Shannon
 - (f) Wellness Committee (2) – Amy Werner, Josh Shannon, Don Baker
 - (g) Athletic Committee (3) – Tim Hand, Heath Gordon, Don Baker
12. Approve the following Volunteers for the 2019-20 school year: **Natalie Burrows** of Belmont under the supervision of Alva Robbins. **Bron Norasethaporn** of Angelica under the supervision of Linda Warner for Boys JV Soccer. **Peter Gambino** of Belmont and **Dale Thomas, Jr.** of Belmont under the supervision of Dana Hand for Modified Boys Soccer.
13. Approve **Robin Alcocer** and **Kaycee Majot** as summer recreation program workers for 2019 – Pay \$27/hour, \$100/day.
14. Approve out of district student attendance requests to attend GVCS for the 2019-20 school year: Sara Mahoney for **Madyson Mahoney**, (1st) from Scio School District; **Zoey Rizzo** (K), **Peyton Rizzo** (1st), **Jacob Rizzo** (2nd) from Canaseraga School District; **Reagan Butler** (7th), **Kennedy Butler** (10th) from Wellsville School District; **Joseph Ward** (10th) from Friendship School District; **Emily Bancroft** (11th) from Canaseraga School District
15. Approve second reading/adoption of the following Board of Education Policies: **#5140** Administration of the Budget, **#6213** Registration and Professional Development, **#7222** Diploma or Credential Options for Students with Disabilities, **#7260** Designation of Person in Parental Relation, **#7512** Student Physicals, **#7522** Concussion Management, **#7521** Students with Life-Threatening Health Conditions, **#7521R** Opioid Overdose Prevention, **#5741** Drug and Alcohol Testing for School Bus Drivers, **#7242F** Military Recruiters and Institutions of Higher Education: Access to Certain Information and Opt Out Form, **#6212** Certification and Qualifications, **#6212F** Parent Right to Request Teacher Qualifications Letter.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MOTION FOR SUMMER HOURS: Acting on the recommendation of the Superintendent – Motion made by Joshua Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amend the following motion made at the June 17, 2019 Board meeting appointing **Paige Timberlake** to the position of Online Credit Recovery & Accrual Teacher Assistant, hours should state 4 hours per day (instead of 3 hours per day).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

AMEND MOTIONS FOR START DATE: Acting on the recommendation of the Superintendent – Motion made by Donald Baker, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amends the motions made at the May 22nd and July 9th, 2019 Board meetings, appointing **Melissa Shafer** to the position of 2nd Grade Teacher and **Haylee Jordan** to the position of Special Education Teacher, effective date is changed to July 1, 2019 for both (instead of August 27, 2019 so they can complete summer curriculum work).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT TEACHER AIDE POSITION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Payton Watson** as Teacher Aide effective August 27, 2019. There is a 10-month probationary period from August 27, 2019 – June 26, 2020, pay shall be as per CSEA contract. (*replaces Mercy Pomeyie*)

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Donald Baker, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Crystal Ward** as School Bus Driver, effective September 1, 2019.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Kim Layman** as Cleaner, effective July 10, 2019.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTE LIST FOR 2019-20: Acting on the recommendation of the Superintendent – Motion made by Donald Baker, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the substitute list for the 2019-20 school year as submitted.

VOTE: Yes 5, No 0, Abs. 1 (Donald Baker) Motion carried.

APPOINT LONG-TERM SUBSTITUTE ART TEACHER: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Amber Simmons**, to a non-probationary position of term-substitute as an Art Teacher on or about September 6, 2019 through on or about January 6, 2020. The salary for the 2019-20 school year shall be 1/200th of Step 1, no benefits as per Board policy. (*Long Term Substitute for Rhiannon Babbitt*).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

CREATE ONE FULL-TIME TEACHER AIDE POSTION: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to create one full-time teacher aide position effective August 27, 2019. (*1:1 Aide in PK4*)

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT TEACHER AIDE POSTION: Acting on the recommendation of the Superintendent – Motion made by Joshua Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Mackenzie Morehouse** as Teacher Aide effective August 27, 2019. There is a 10-month probationary period from August 27, 2019-June 26, 2010, pay shall be as per CSEA contract. (*1:1 Aide in PK4*)

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE MATERNITY LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Donald Baker, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence request for **Amber Edmund** for the period of on or about December 17, 2019 through on or about March 13, 2020. Mrs. Edmund shall be using accumulated sick time and the remainder shall be unpaid leave.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT AFTER SCHOOL PROGRAM AIDES: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following after school program workers for the 2019-20 school year, rate of pay shall be \$15/hour: **Payton Watson, Rachael Winterhalter, Deb Auman, Melinda Young, Courtney Schwager and Katie Ford.**
VOTE: Yes 5, No 0, Abs. 1 (Heath Gordon) Motion carried.

APPOINT CLEANER: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Dixie Scott** to the position of cleaner, effective August 21, 2019. There is a 10 month probationary period from August 21, 2019 to June 20, 2020. The rate of pay shall be \$11.15 per hour the 2019-20 school year, as per CSEA contract. Fingerprint clearance on file. *(Replace Kim Layman)*
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTE: Acting on the recommendation of the Superintendent – Motion made by Donald Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Rebecca Grooms** as substitute cleaner for the 2019-20 school year, fingerprint clearance on file.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Monday, September 16, 2019 at 5:30 p.m. - Regular Board of Education Meeting
- Monday, October 7, 2019 at 5:30 p.m. - Regular Board of Education Meeting
- Monday, October 28, 2019 at 5:30 p.m. – Work Session Only

Informational / Discussion:

- Opening Day with staff, Tuesday, August 27th, 7:40am to 8:10am, refreshments in the cafeteria. Superintendent's Welcome 8:15-9:00am. Board members are invited to attend.
- Wednesday, August 28, 6:00-7:30pm – Community Dinner and Meet the Teacher Night. All teachers will be in the Cafeteria.
- Review Board Goals
- Board Agenda Schedule
- Dr. Schmitt discussed the capital project and progress
- Dr. Schmitt briefly discussed out of district students are responsible for their own transportation or they can get on at one of our current bus stops
- Dr. Schmitt noted 2 sophomore students from Belfast will be on GV's Volleyball team
- Tour of the Innovation Center

XII. ADJOURNMENT: Motion made by Joshua Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:13 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.