

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**MONDAY, DECEMBER 16, 2019 – 5:30 P.M.**  
**MEDIA CENTER ROOM #1121**

*The meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

**The regular meeting was called to order at 5:30 p.m. by Tim Hand, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Tim Hand, President; Amy Werner, Vice-President; Amy Werner; Bev Evans, Heath Gordon; Donald Baker; Fred Grusendorf; Joshua Shannon

**District Personnel:** Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Sara Donlon, 7-12 Principal; Erin Ostrander, Business Official; Pam Winterhalter, District Clerk

**Staff Member:** Bryan Brockway (left at 5:42pm), Stephanie Anger, 10 students from PIG class

**The Pledge of Allegiance was recited.**

**Presentations to the Board:**

- Stephanie Anger, senior class advisor presented the overnight trip request for the class of 2020 senior trip to Disney World, Florida. She noted the dates of the trip were changed from May 14-16, 2020 to May 3-5, 2020, followed with a brief question & answer session.
- Bryan Brockway, athletic director will gave an update from Section V on new rule for transfer students' participation. There was a detailed discussion.

**Persons to Address the Board:**

- No scheduled guests

**APPROVE MINUTES:** Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated November 18, 2019 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS: Printed copies available for public**

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report by Ms. Ostrander – Capital Project is going well.

**APPROVE TREASURER'S REPORTS:** Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity Account 10/1-10/31/19 and 11/1 – 11/30/19, General Fund – Steuben Trust 11/1-11/30/19, School Lunch Fund 11/1-11/30/19, Payroll Account 11/1-11/30/19, Agency Account 11/1-11/30/19, Scholarship Fund 11/1-11/30/19, Risk Retention (U.I. Reserve) 11/1-11/30/19, Capital Fund 11/1-11/30/19, Special Aid Account 11/1-11/30/19.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - Dated December 3, 2019 as submitted: School Lunch Fund #5, Capital Fund (HADD) #5, Federal Fund #5, General Fund #5.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE FUNDS TRANSFER:** Motion made by Amy Werner, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the transfer of funds from the General Fund (A9950.90) to the Capital Fund (HC20 5031) in the amount of \$100,000 for the 2020 Capital Outlay Project.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE USE OF RESERVE FUND:** Motion made by Fred Grusendorf, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the use of Compensated Absences Reserve Fund (A867) in the amount of \$17,666.77 for the 2018-19 retirements of C. McCarville, D. Cline, and N. Ryan.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE SEQRA RESOLUTION FOR CAPITAL OUTLAY PROJECT:** Motion made by Bev Evans, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following resolution:

**A RESOLUTION, DATED DECEMBER 16, 2019, OF THE BOARD OF EDUCATION OF THE GENESEE VALLEY CENTRAL SCHOOL DISTRICT, ALLEGANY COUNTY, NEW YORK (THE “DISTRICT”) CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT (INVOLVING MODEST IMPROVEMENTS AT THE DISTRICT’S K-12 CAMPUS) AND CONFIRMING THE PROJECT AS BEING A TYPE II ACTION UNDER SEQRA.**

**WHEREAS**, the Genesee Valley Central School District, Allegany County, New York (the “District”), after consultation by District officials with the District’s retained architectural firm (Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C.) has resolved that the District should undertake, during the District’s 2019-2020 fiscal year, a capital outlay project involving modest upgrades and improvements at the District’s K-12 Campus, such work being anticipated to include, but not necessarily to be limited to, the partial renovation of an existing storage room into an athletic trainers room, the provision of casework for an existing storage room and the renovation of an existing office and nurse’s suite toilet room (collectively, the “Project”); and

**WHEREAS**, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. to be \$100,000; and

**WHEREAS**, the qualified voters of the District have approved the District’s 2019-2020 budget calling for the application of \$100,000 of funds earmarked for such purpose as a “Transfer to Capital Fund” in the District’s approved budget to fund the Project, with the work on the Project being expected to be completed during the 2019-2020 fiscal year of the District; and

**WHEREAS**, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

**WHEREAS**, the District wishes to reserve the right to expand, contract, or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

**WHEREAS**, Section 617.5 of the SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions that are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility;” “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in Section 617.4”; and

**WHEREAS**, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds;

**NOW THEREFORE, BE IT RESOLVED AND CONFIRMED**, that it is the final determination of the District’s Board of Education that the proposed Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further

**RESOLVED**, that funding for the Project has been included as a “transfer to capital fund” line item (not exceeding \$100,000 in amount) in the District’s approved budget for the 2019-2020 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District’s regular budget presentation and approval process), so that the Project may be initiated and completed during the District’s 2019-2020 fiscal year; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve *overnight trip* request from Alva Robbins for High School Marching Band to Cedar Point, Cleveland, Ohio, May 30-31, 2020 as submitted.
2. Approve *overnight trip* request from Alva Robbins for Jazz Band to Disney World, Orlando, Florida, November 11-14, 2020 as submitted.
3. Approve the following *Volunteers* for the 2019-20 school year: **Denae Foster** of Arkport working with the Girls Varsity Basketball team under the supervision of Bill Horn; **John Werner** of Angelica working with the set crew for the Play production; and **Jordyn Pettit** of Belmont working with the Girls JV Basketball team under the supervision of Matt Trowbridge.
4. Approve *second reading/approval* of the following Board of Education Policies: **#5740** Qualifications of Bus Drivers, **#7132** Non-Resident Students, **#7220** Graduation Options/Early Graduation/Accelerated Programs, **#7222** Diploma or Credentials Options for Students with Disabilities, **#7511** Immunization of Students, **#7511R** Immunization Guidelines, **#3260** Booster Clubs, **#3261** Employee Affiliation with Booster Organizations.
5. Approve **Lifeguard List** for the 2019-20 school year as submitted.
6. Appoint the following timers/scorekeepers for the 2019-20 sports season: **Rollie Duttweiler** and **Kennedi Norasethporn**.

VOTE: Yes 6, No 0, Abs. 1 (Fred Grusendorf) Motion carried.

## PERSONNEL ACTION ITEMS:

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2019-20 school year, pay as per Board policy:

- **Kim Hannon** of Angelica as substitute in the area of non-certified Teacher, fingerprint clearance on file.
- **Melody Mills** of Belmont as substitute Teacher Aide, Clerical and Custodial, fingerprint clearance on file.
- **Cali Gordon** of Almond as returning substitute Teacher Aide, fingerprint clearance on file.
- **Katelyn Sands** of Angelica as returning substitute Teacher Aide, fingerprint clearance on file.
- **Connie Taft** of Friendship as substitute cleaner, fingerprint clearance.
- **Katie Ford** of Angelica as substitute Teacher Aide, fingerprint clearance on file.
- **Carson Werner** of Belmont as substitute Teacher Aide, fingerprint clearance.

VOTE: Yes 5, No 0, Abs. 2 (Amy Werner, Heath Gordon) Motion carried.

**AMEND MOTION:** Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the June 17, 2019 Board of Education meeting for **Donna Slawson** and **Lindsay Simpson** appointments: Change from co-advisors of the Drama Club, share pay to **Lindsay Simpson** as sole advisor and getting full stipend.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT AFTER SCHOOL PROGRAM WORKERS:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following workers: **Donna Slawson**, working with the Drama Club and **Erica Grantier**, working with the Bowling Club / After School Program for the 2019-20 school year, rate of pay shall be \$15.00 per hour, fingerprint clearance on file.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE MATERNITY LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence request for **Lindsay Simpson** for the period of on or about June 1, 2020 – September 30, 2020, using accumulated sick time.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CREATE (2) AFTER SCHOOL SUPERVISION MONITOR POSITIONS:** Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School creates two (2) After School Supervision Monitor positions effective as soon as possible, pay shall be \$15.00 per hour.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT ONE AFTER SCHOOL SUPERVISION MONITOR:** Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Jennifer Hunt** as After School Supervision Monitor from 3:00pm to 5:00pm, Monday through Friday when school is in session for the 2019-20 school year. The rate of pay shall be \$15.00 per hour.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT SECOND AFTER SCHOOL SUPERVISION MONITOR:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Center School appoints **Tory Rounds** as an After School Supervision Monitor from 3:30pm to 5:30pm, Monday through Friday when school is in session for the 2019-20 school year. The rate of pay shall be \$15.00 per hour.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

Upcoming Board Meetings:

- Monday, January 13, 2020 at 5:30 p.m. - Regular Board of Education Meeting
- Monday, January 27, 2020 at 5:30 p.m. – Work Session Only

Informational / Discussion:

- Yearbook Advertisement – everyone agreed to do the same as last year – ½ page ad
- Dr. Schmitt discussed updates on the Cemetery Property Lease, Innovation Center, Fitness Center and Emergency Pool Project

**EXECUTIVE SESSION:** Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:09 p.m. to enter into executive session for the purpose of personnel discussion.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**RESUME REGULAR ORDER OF BUSINESS:** Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 6:32 p.m.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by Don Baker, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:33 p.m.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.