

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION**  
**AUDIT COMMITTEE MEETING &**  
**REGULAR MEETING**  
**MONDAY, SEPTEMBER 16, 2019 – 5:00 P.M.**  
**MEDIA LAB ROOM #1121**

*The meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

**The Board of Education Audit Committee and Regular Meeting was called to order at 5:00 p.m. by Tim Hand, President presiding.**

**Roll Call was taken by District Clerk:**

**Member Present:** Tim Hand, President; Amy Werner, Vice-President; Bev Evans; Heath Gordon; Donald Baker; Fred Grusendorf; Joshua Shannon

**District Personnel:** Dr. Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Sara Donlon, 7-12 Principal; Paula Mighells, Curriculum Coordinator; Erin Ostrander, District Treasurer; Pam Winterhalter, District Clerk

**Staff Members:** Emily Voss, Erika Heyer-Scott, Megan Retchless

**Guests Present:** David DiTanna & Cheyenne Gallmann from Buffalmante, Whipple, Buttafaro, PC

**Pledge of Allegiance was recited.**

**Presentations to the Board:**

- Audit Review - Auditors from the Auditing Firm Buffamante, Whipple, Buttafaro, PC reviewed the 2018-2019 external audit, giving a power point presentation with questions and answers following.

**ACCEPT EXTERNAL INDEPENDENT AUDIT:** Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Independent Audit Report from Buffamante, Whipple, Buttafaro, PC for the 2018-19 school year as presented.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**Persons to Address the Board:**

- No persons to address to the Board

**APPROVE MINUTES:** Motion made by Fred Grusendorf, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated August 20, 2019 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS: Printed copies available for public**

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report was given by Ms. Ostrander – questions/answers on audit, and explained new checking account which was recommended by auditors.

**APPROVE TREASURER'S REPORTS:** Motion made by Bev Evans, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity 7/1/-7/31/19; Payroll Account 8/1-8/31/19; Agency Account 8/1-8/31/19, General Fund – Steuben Trust 8/1-8/31/19, School Lunch Fund 8/1-8/31/19, Capital Fund 8/1-8/31/19, Special Aid Account 8/1-8/31/19, Scholarship Fund 8/1-8/31/19, Risk Retention (U.I. Reserve) 8/1-8/31/19.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Amy Werner, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports dated August 21, 2019 as submitted: Federal Fund #1, School Lunch Fund #1, Capital Fund (HADD) #1, General Fund #1; and Warrant Reports dated September 5, 2019 as submitted: Federal Fund #2, School Lunch Fund #2, Capital Fund (HADD) #2, General Fund #2.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**AUTHORIZE OPENING A DEBT SERVICE FUND CHECKING ACCOUNT:** Motion made by Fred Grusendorf, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes Genesee Valley Central School to open a Debt Service Fund Checking account with Steuben Trust Company Bank and authorizes Erin Ostrander as the signatory of the account.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the following **Volunteers** for the 2019-20 school year: **Matt Trowbridge** of Belfast under the supervision of Ryan McKnight for Boys Varsity Soccer and **Amanda Robbins** under the supervision of Alva Robbins for Band.
2. Approve out of district student attendance requests to attend GVCS for the 2019-20 school year: **Adriann Quinn**, (4<sup>th</sup>), **Peyton Grabbitt** (2<sup>nd</sup>), **Landyn Grabbitt** K) from Friendship School District; **Ashlyn Hoffman** (8<sup>th</sup>) from Belfast School Distric; **Holly Coppini** (11<sup>th</sup>) from Whitesville District; **Sophia Burt** (9<sup>th</sup>) from Olean District
3. Approve to **Excise** 70 Marching Band Uniforms including Hats (vintage 1996) and Two Junko Timpani from 1950's.
4. Approve Agreement for **Provision of Mentoring Services** commencing on September 3, 2019 to June 12, 2020, as submitted
5. Approve the **CSE/CPSE Recommendations** dated September 9, 2019 as submitted.
6. Adopt the **Board of Education Goals**, as submitted

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **PERSONNEL ACTION ITEMS:**

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made By Amy Werner, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **June Lawrence** as Teacher Aide, effective August 26, 2019.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Wade Marsh** as Bus Driver, effective September 19, 2019.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT TEACHER AIDE POSITION:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Donna Coombes** as Teacher Aide effective September 17, 2019. There is a 10-month probationary period from September 17, 2019 – October 16, 2020, pay shall be as per CSEA contract. (*replaces June Lawrence*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT MENTOR:** Acting on the recommendation of the Superintendent – Motion made by Donald Baker, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Emily Voss** to the position of Mentor for **Haylee Jordan**, effective September 17, 2019. The rate of pay shall be as per the GVEA contract for 2019-20.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT MENTOR:** Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Donald Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kristin Buchholz** to the position of Mentor for **Amber Simmons**, (long term substitute for Rhiannon Babbitt), effective September 17, 2019. The rate of pay shall be as per the GVEA contract for 2019-20.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2019-20 school year:

- **Theresa Pease** as substitute Teacher Aide and Cafeteria, pending fingerprint clearance.
- **Bridget Makeley** as substitute Teacher Aide, pending fingerprint clearance.
- **Kaleigh Kenney** as substitute Teacher Aide, fingerprint clearance on file.
- **Arron Wixson** as substitute non-certified Teacher, fingerprint clearance on file.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

## **INFORMATIONAL/DISCUSSION:**

### Upcoming Board Meetings:

- Monday, October 7, 2019 at 5:30 p.m. - Regular Board of Education Meeting
- October 24-26, 2019 – NYSSBA - School Board Convention, Rochester,
- Monday, October 28, 2019 at 5:30 p.m. – Work Session Only
- Monday, November 18, 2019 at 5:30 p.m. - Regular Board of Education Meeting

### Informational / Discussion:

- Opening Enrollment for Grades PK3-12: 626 District-Wide / 597 Building-Wide
- Friday, September 27<sup>th</sup> & Saturday, September 28<sup>th</sup> – GVCS Homecoming Weekend
- BOCES Fall Dinner / Meeting is scheduled for September 26, 2019 at 5:30 p.m. at Moonkinks. Dinner served at 6:00 p.m. Please let Pam Winterhalter know by September 19<sup>th</sup> if you plan to attend.
- Next Wellness Committee Meeting is October 1<sup>st</sup> at 3:05pm in the Media Lab Room
- Next Board Policy Committee Meeting is October 7<sup>th</sup> at 4:00 in Dr. Schmitt's Office
- Thursday, October 24<sup>th</sup> – Saturday, October 26<sup>th</sup>, 2019 – NYS School Board Annual Convention, Rochester, NY. Please let Pam Winterhalter know if you would like a school vehicle.

**EXECUTIVE SESSION:** Motion made by Josh Shannon, seconded by Heath Gordon - BE IT  
RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 5:50 p.m. to enter into executive session for the purpose of personnel discussion (Employee Tenure and Superintendent Evaluation).  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**RESUME REGULAR BUSINESS:** Motion made by Josh Shannon, seconded by Bev Evans - BE IT  
RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 6:08 p.m.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by Fred Grusendorf, seconded by Amy Werner - BE IT  
RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:09 p.m.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.