

BOARD OF EDUCATION
PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, May 13, 2024

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:32pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Dawn Frank- Pawlowski, Sherri Hampton, Margaret Parker and Brandon Wells.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA-Margaret Parker made a motion to approve the agenda. 2nd made by Dawn Pawlowski-Frank. Motion passed 5-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

April 8, 2024

Dawn Frank- Pawlowski made the motion to approve the above minutes. 2nd made by Margaret Parker. Motion passed 5-0.

B. New Business

- 1. Discussion/Consideration/Approval of Payroll Vouchers

#21 \$ 109,226.79

#22 \$ 126,405.35

#23 \$ 107,344.24

Sherri Hampton made a motion to approve the above listed payroll vouchers. 2nd made by Margaret Parker. Motion passed 5-0.

- 2. Discussion/Consideration/Approval of Expense Vouchers

#2237 \$ 36,843.32

#2238 \$ 50,724.20

Dawn Frank- Pawlowski made a motion to approve the above listed expense voucher. 2nd made by Brandon Wells. Motion passed 5-0.

3. Discussion/Consideration/ Approval of ASBA 2024 Political Agenda

Dawn Pawlowski-Frank made the motion to approve the top five 2024 ASBA political agenda priorities as determined by the governing board. 2nd made by Sherri Hampton. Motion passed 5-0.

4. Discussion/Consideration/ Approval of Prop 301 Performance Pay

Brandon Wells made the motion to approve the final 301 performance plan pay-out to certified teachers who meet their goals as outlined.

No goal achieved: 0%

One goal achieved: 50%

Two goals achieved: 75%

Three goals achieved: 100%

2nd made by Sherri Hampton. Motion passed 5-0.

5. Discussion/Consideration/ Approval of Physical Therapy Services for SY 24-25

Dawn Pawlowski-Frank made a motion to award the Physical Therapy contract to BPT Services for the school year 2024-2025, because they meet the needs of the district. 2nd made by Brandon Wells. Motion passed 5-0.

6. Discussion/Consideration/ Approval of School Psychologist for SY 24-25

Brandon Wells made the motion to award the School Psychologist contract to SchoolPsyc, LLC for the school year 2024-2025, because they meet the needs of the district. 2nd made by Dawn PAwlowski-Frank. Motion passed 5-0.

7. Discussion/Consideration/ Approval of Occupational Therapy Services for SY 24-25

Sherri Hampton made the motion to award the Occupational Therapy contract to Ideal Therapies, PLLC, for the school year 2024-2025, because they meet the needs of the district. 2nd made by Brandon Wells. Motion passed 5-0.

8. Discussion/Consideration/ Approval of Speech Therapy Services for SY 24-25

Dawn Pawlowski-Frank made the motion to award the Speech Therapy contract to Ideal Therapies, PLLC, for the school year 2024-2025, because they meet the needs of the district. 2nd made by Sherri Hampton. Motion passed 5-0.

9. Discussion/Consideration/ Approval of Core Math Curriculum

Brandon Wells made the motion that the Governing Board adopt the EnVision math curriculum from Savvas as presented by the Superintendent. 2nd made by Margaret Parker, Motion passed 5-0.

10. Discussion/Consideration/ Approval of Audit

Dawn Pawlowski-Frank made the motion to approve the fiscal year 2022 audit as presented by the business manager. 2nd made by Brandon Wells. Motion passed. Cazel-Y, Parker-Y, Pawlowski-Frank-Y, Hampton- Y and Wells-Y.

11. Discussion/Consideration/ Approval of Medical Insurance
Sherri Hampton made a motion to approve the attached proposal for health insurance as presented by the business manager. 2nd made by Dawn Pawlowski-Frank. Motion passed 5-0.

12. Discussion/Consideration/Approval of Travel Request

Student Travel

a. Houston Mesa 2nd & 3rd Crossing ; Payson, AZ ; May 14, 2024; 3rd Grade
b. Payson High School ; Payson, AZ ; May 16, 2024; Middle School Band
Brandon Wells made a motion to approve travel for the above students as presented by the Superintendent. 2nd made by Sherri Hampton. Motion passed 5-0.

c. Slide Rock State Park ; Sedona, AZ ; May 8, 2024; 7th Grade
Sherri Hampton made a motion to ratify travel for the above students as presented by the Superintendent. 2nd made by Brandon Wells. Motion passed 5-0.

Staff Travel

a. Orton-Gillingham Plus Training ; Scotts Valley, CA ; June 24-28, 2024; Katy Goldman
b. Orton-Gillingham Plus Training ; Scotts Valley, CA ; June 24-28, 2024; New KG Certified Teacher

c. Elevate Your Classroom ; Phoenix, AZ ; July 11-13, 2024; Christy Wilcox
e. Elevate Your Classroom ; Phoenix, AZ ; July 11-13, 2024; Whitney Semrau
d. Orton-Gillingham Plus Training; Bradenton, FL; July 15-18, 2024; Mary Ann Runzo
Dawn Pawlowski-Frank made a motion to approve travel for the above staff as presented by the Superintendent. 2nd made by Margaret Parker. Motion passed 5-0.

Dawn Pawlowski- Frank made a motion to go into Executive Session at 6:42pm. 2nd made by Margaret Parker. Motion passed 5-0. Returned to open meeting at 6:50pm.

C. Personnel Actions*

1. Discussion/Consideration/Approval of Resignation

Dawn Pawlowski-Frank made a motion to approve Ms. Margaret Johnson's letter of resignation effective May 23, 2024. 2nd made by Sherri Hampton. Motion passed 5-0.

2. Discussion/Consideration/Approval of Resignation

Dawn Pawlowski-Frank made the motion to approve Ms. Kristy Miller's letter of resignation effective April 15, 2024. 2nd made by Sherri Hampton. Motion passed 5-0.

3. Discussion/Consideration/Approval of Certified Teacher- Elementary

Dawn Pawlowski-Frank made the motion to approve hiring Mrs. Debbie Paciorek as a teacher for the Pine Strawberry School District for the 2024-2025 school year. Starting at Step BA +36 step 10 on the certified pay scale. 2nd made by Margaret Parker. Motion passed 5-0.

4. Discussion/Consideration/Approval of Certified Teacher- Middle School

Brandon Wells made a motion to approve hiring Mrs. Kara Ross as a teacher for the Pine Strawberry School District for the 2024-2025 school year. Starting at step 1 on the certified pay scale. 2nd made by Sherri Hampton. Motion passed 4-0. Margaret Parker abstained.

5. Discussion/Consideration/Approval of Certified Teacher- ESS

Sherri Hampton made the motion to approve hiring Mrs. Mary Stanger as a teacher for the Pine Strawberry School District for the 2024-2025 school year. Starting at step 1 on the certified pay scale with a \$2000 SPED stipend. 2nd made by Dawn Pawlowski-Frank. Motion passed 5-0.

6. Discussion/Consideration/Approval of Paraprofessional

Brandon Wells made a motion to approve hiring Mrs. Jennifer Corrales as a full time paraprofessional for the Pine Strawberry School District for the 2024-2025 school year. Starting at step 5 on the classified pay scale. 2nd made by Sherri Hampton. Motion passed 5-0.

7. Discussion/Consideration/Approval of IT Manager

Dawn Pawlowski-Frank made the motion to approve hiring Mr. Anthony Mustaca as a part time IT Manager for the Pine Strawberry School District for the 2024-2025 school year. Starting at step 1 on the classified pay scale. 2nd made by Sherri Hampton. Motion passed 5-0.

8. Discussion/Consideration/Approval of Part Time Cafeteria Food Service Worker

Sherri Hampton made a motion to approve hiring Ms. Roxann Sacco as a part time cafeteria food service worker for the Pine Strawberry School District starting on May 14, 2024. Starting at step 1 on the classified pay scale. 2nd made by Margaret Parker. Motion passed 5-0.

9. Discussion/Consideration/Approval of Cafeteria Food Service Worker Substitute

Brandon Wells made the motion to approve hiring Mrs. Alissa Thompson as a substitute cafeteria food service worker for the Pine Strawberry School District for the 2024-2025 school year. Starting at step 1 on the classified pay scale. 2nd made by Dawn Pawlowski-Frank. Motion passed 5-0.

D. Upcoming Conferences/Activities

- *Tuesday , May 21, 2024; 8th Grade Promotion; 6pm*
- *Wednesday, May 22, 2024; Field Day; Last Day for Students*
- *Thursday, May 23, 2024; Last Day for Staff*

E. Governing Board Member Updates

**F Future Meeting Dates/Items for Future Agendas - Board Retreat - Wed. May 29, 2024
Monthly Meeting- June 10,2024**

G. Correspondence

H. ADJOURNMENT

Dawn Pawlowski-Frank made a motion to adjourn the meeting at 6:55pm. 2nd made by Sherri Hampton. Motion passed 5-0.