

**BOARD OF EDUCATION**  
**PINE STRAWBERRY SCHOOL DISTRICT #12**

Monday, June 10, 2024

Board Meeting Minutes

**I. CALL TO ORDER-** The meeting was called to order at 5:33pm by Thom Cazel.

**II. ROLL CALL-** Present Thom Cazel, Dawn Frank- Pawlowski, Sherri Hampton, and Margaret Parker. Absent Brandon Wells.

**III. PLEDGE OF ALLEGIANCE-** The Pledge of Allegiance was led by Thom Cazel.

**IV. ADOPTION OF AGENDA-**Margaret Parker made a motion to approve the agenda. 2nd made by Sherri Hampton. Motion passed 4-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members- Supply List-Margaret Parker

**VI. CALL TO THE PUBLIC**

**VII. ACTION ITEMS**

**A. Consent Agenda**

i. Minutes

May 13, 2024

ii. Payroll Vouchers

#24     \$ 306,089.71

#242    \$ 70,438.92

#25     \$ 47,119.07

iii. Expense Vouchers

#2239   \$ 71,952.78

#2240   \$ 20,819.79

#2241   \$ 43,617.18

iv. 1st Reading Policy Advisory

Policy Advisory No. 787

Sherri Hampton made the motion to approve the consent agenda. 2nd made by Dawn Pawlowski. Motion passed 4-0.

## **B. New Business**

### 1. Discussion/Consideration/ Approval of Yavapai E-Rate Agreement

Margaret Parker made the motion to approve the Yavapai E-Rate Agreement services effective July 1, 2024 through June 30, 2027. 2nd made by Sherri Hampton. Motion passed 4-0.

### 2. Discussion/Consideration/ Approval of Authorized Bank Signers

Dawn Pawlowski made the motion to approve the attached list of signers for all JP Morgan Chase accounts for the 2024-2025 school year. 2nd made by Margaret Parker. Motion passed 4-0.

### 3. Discussion/Consideration/ Approval of Proposed Budget for FY 24-25

Sherri Hampton made a motion to accept the proposed budget for fiscal year 2024-2025 as presented by the business manager. 2nd made by Margaret Parker. Motion passed 4-0.

### 4. Discussion/Consideration/ Approval of Sole Source Providers for SY 24-25

Dawn Pawlowski made a motion to approve the attached list of sole source providers for the school year 2024-2025. 2nd made by Sherri Hampton. Motion passed 4-0.

### 5. Discussion/Consideration/ Approval of Annual Grants & Special Project Funding for FY 24-25

Margaret Parker made a motion to table this item. 2nd made by Sherri Hampton. Motion passed 4-0.

### 6. Discussion/Consideration/ Approval of Special Classes Syllabus for SY 24-25

Dawn Pawlowski made the motion that the Governing Board adopt each special class syllabus as presented by the Superintendent. 2nd made by Margaret Parker. Motion passed 4-0.

### 7. Discussion/Consideration/ Approval of Handbooks for SY 24-25

Sherri Hampton made a motion that the Governing Board adopt the handbooks for SY 24-25 as presented by the Superintendent. 2nd made by Dawn Pawlowski. Motion passed 4-0.

### 8. Discussion/Consideration/ Approval of Middle School Plan for a Safe & Orderly Environment

Margaret Parker made a motion that the Governing Board adopt the middle school school plan for a safe & orderly environment for SY 24-25 as presented by the Superintendent. 2nd made by Sherri Hampton. Motion passed 4-0.

## **C. Personnel Actions\***

## **D. Upcoming Conferences/Activities**

**E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- July 8,2024**

**F. Correspondence**

**G. ADJOURNMENT**

Margaret Parker made a motion to adjourn the meeting at 6:19pm. 2nd made by Sherri Hampton. Motion passed 4-0.