



NORMANDY SCHOOLS COLLABORATIVE

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**Normandy Schools
Collaborative**

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Mission

Normandy Schools Collaborative prepares global leaders for college, career, and productive citizenship by empowering a community of confident learners and valuing the unique contributions of every student.

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July 19, 2024

Greetings Jefferson Jaguars,

Welcome to the 2024-2025 school year. I hope that you and your family have enjoyed your summer so far and have had the chance to experience some great outdoor events as well as read a good book or two. We are excited at Jefferson for all that this new school year has to offer and look forward to working with our 1st- 5th grade students and families.

At Jefferson, learning is required. Our focus will be on continuous improvement in teaching and learning, as well as all areas of our school's culture and climate. Our mission is to deliver the best educational experiences possible; preparing students to be serious learners, critical thinkers, and responsible citizens who can be competitive, innovative, and successful in their future endeavors.

For these efforts to be successful it is essential that students are here each day with the purpose of meeting academic and social/emotional learning goals while genuinely engaged and challenged in their daily learning.

In anticipation of a great school year, and to support this success, you are highly encouraged to become active members of our school. We sincerely look forward to seeing you on campus for academic and extracurricular functions, or, to simply say hello, so we may get to know each other better.

Let's all work together to make this an amazing year!

Sincerely,

Dr. Gregory Lesan, Principal
Jefferson Elementary School

Note: Please see additional inserts concerning school supplies, uniform requirements, and upcoming events.

Date	Event	Time	Location
July 10-Aug 16	Enrollment/Registration	Please see district website	Jefferson Elementary School
August 10, Saturday	Beyond the Backpack	10:00 am-2:00 pm	Early Learning Center
August 15, Thursday	Meet the Teacher Night	4:30 pm-6:00 pm	Jefferson Elementary
August 19, Monday	First Day of School	8:45 am-4:10 pm	Jefferson Elementary
September 2, Monday	Labor Day	All Day	No School for Students-District

School Enrollment/Registration for Jefferson: July 10-August 16: All families must register their child/children each year prior to the start of school. **See district webpage(www.normandyvsc.org) for specific requirements.** Registration is online only.

School Starts Monday, August 19, 2024

School hours are from 8:45 a.m. – 4:10 p.m. It is imperative that students arrive at school on time every day.

Students may not walk on campus grounds or exit vehicles until 8:45 AM. Car riders will be directed to begin exiting at 8:45 a.m. **For safety reasons, Drivers or non-students may not exit vehicles.** Walkers may not be on school property prior to the start of school. All students must enter the main entrance.

Arrival and Dismissal Procedures

8:45 AM: Car Arrival - School Supervisors will begin the exit process for cars/vans.

When students arrive at school in the morning they must remain in their vehicle until individual cars are directed for release by a school supervisor. Students enter the main doors and go straight to the cafeteria for breakfast. Students not eating breakfast must go straight to their assigned classroom. Students are not allowed to visit other classrooms or wander in the hallways. Please talk to your child about making sure they eat first.

Early Dismissal: Ends at 3:30 p.m. Due to the close of day operating procedures we cannot extend these times.

4:10 PM: Dismissal – Students riding buses will be escorted to buses by their classroom teacher. Student car riders, daycare van riders and walkers will be called to their vehicle at approximately 4:10 PM. . Parents are to remain in their vehicles for safety reasons. **Parents picking up their car-rider may only use the single curb side car line for safe pickup. Staff will assist students to their car or van.** Parents please pull to the farthest end of the line along the school curb to speed the process. All adults/non- Jefferson students are to remain in their vehicle. Students must be picked up from school no later than 4:10 PM.

Free Breakfast Program

Breakfast is from 8:45 a.m.-9:00 a.m. each morning. Learning begins at 9:00 am. Late breakfast is not served.

School Uniforms

School uniforms are required and must be worn daily. *Normandy previously Issued Uniforms are acceptable as well but will not be issued this year (ie, Green Polo with Normandy Emblem and Khaki slacks or skirt).*

Uniform Top: Polo type shirt: (Hunter Green with Normandy Logo). Other colors allowed: **Navy Blue, Powder Blue, White Polo Shirt-No logos. Matching Button up Cardigan Sweater with no logo or Black Normandy Issued Cardigan with Logo is allowed in the Winter.**

Uniform Bottom: Khaki slacks or skirt Color: Tan. Students may not wear jeans, cut off shorts or items that cover the uniform while in the building. Please plan accordingly—**students may wear a thin long sleeve shirt under their uniform shirt.** Jackets, coats, sweaters, or hoodies may not be worn in the building.

Items Not Allowed: Bonnets, Scarfs, Wave Caps, Hats/Caps, Bandanas, Hoodies, Crocs, Slides, Open Toe/Heel Shoes. NOTE: Winter hats/ear muffs are allowed during cold weather but must be removed once in the building.

Meet the Teacher Night, Thursday, August 15, 2024

4:30-6:30 PM. Please plan to meet the staff during our annual “Meet the Teacher Night.”

Thank you in advance for your support and cooperation. Together, we can make a difference in the educational life of your child(ren).

JEFFERSON ELEMENTARY UNIFORM POLICY 2024-2025

Welcome Jefferson (JES) Families to a new school year!

This is a kind reminder that Normandy Schools Collaborative has a required uniform policy. Please refer to the below standards:

NOTE: The Green monogrammed shirt/pants uniforms from previous years are no longer mandatory. Students will not be issued monogrammed uniforms for the upcoming school year. ***HOWEVER, Students may wear the previous school issued monogrammed uniforms and will not be reprimanded.***



JES will use the uniform colors listed below for SY 24-25

Short and Long Sleeve Collared Polo Style Shirts only in the below colors

- **Shirts: Past Issued Hunter Green Polo Style Collared Shirt with the Normandy District Logo.**
- **Uniform Polo Style Shirts: Navy Blue, or White Polo Style Collared Shirt**
- **Uniform Pants:** Khaki style pants/shorts/skirts: **Color:** Khaki Tan or Navy Blue Khaki material.
- **No jean materials or cut off shorts or short shorts.**
- Uniform Skirts must be of reasonable length.

No garment may be worn over the uniform shirt in the school building this year. For colder days students may wear a long sleeve collared polo shirt as shown in the pictures, a long sleeve uniform color shirt under the short sleeve polo shirt, a black Normandy cardigan sweater or a no logo button up cardigan uniform color sweater over their polo shirt style uniform shirt.



Jefferson Student Cell-Phone Reminders

2024-2025



Dear Jefferson Families,

Due to the increasing disruptions caused by cell phone use during the school day we are asking that you speak with your child on the following student cell phone expectations while they are on school property.

Cell phones are to be:

1. Turned off once students enter the building.
2. Put away in the student's backpack from 8:45am-4:15pm and/or while on campus.

This is a kind reminder that ***students may not carry phones or keep phones in their pockets or store/place phones in desks or remove them from their backpack during the school day.***

Students are responsible for the safekeeping of their phones. The school or teacher is not responsible for the loss of student's cell phones.

If a student fails to follow these expectations, they will be requested to give their phone to the office or administrator for safe keeping in the office for the remainder of the day. Continued failure to follow these expectations will result in the parent/ needing to schedule a conference with the administrator to retrieve the phone and discuss future consequences.

Communication during school hours: Parents are asked to call the school during school hours concerning transportation needs, doctor appointment reminders or any communication with your child that might be considered urgent.

Bullying: Please discuss with your child the consequences of bullying via text messages, social media or in person towards a peer or school faculty/staff member.

Thank you so much for your support in ensuring a safe, respectful, and responsible school atmosphere.



Jefferson Elementary School

Normandy Schools Collaborative

2024-2025 School Supply List

✓	#	1 st Grade
	2	Large Boxes of Facial Tissues
	2	Containers of Wipes
	1	Spiral Notebooks Wide Rule
	1	Small Supply box
	1	Packages of 12 #2 Pencils
	1	Box of 12 Count Colored Pencils
	1	Packs of 24 Crayons
	1	4ct Dry Erase Markers
	1	Dry Eraser
	1	Post It Notes
	1	Box of Ziploc bags
	1	Glue Stick pack
	2	Big Pink Erasers
	1	Blunt Fiskars Scissors
	1	Pair of Headphones

✓	#	2 nd Grade
	2	Large Boxes of Facial Tissues
	2	Disinfecting/Cleaning Wipes
	2	Spiral Notebooks Wide Rule
	2	Plastic Folders
	1	Small Supply box
	1	Zipper Pencil Bag
	2	Packages of 12 #2 Pencils
	1	Box of 12 Count Colored Pencils
	1	Packs of 24 Crayons
	1	4ct Dry Erase Markers
	1	Dry Eraser
	1	Post It Notes
	1	Box of Ziploc bags
	1	Glue Stick pack
	1	Glue bottle
	2	Big Pink Erasers
	1	Blunt Fiskars Scissors
	1	Pair of Headphones

✓	#	3 rd Grade
	2	Large Boxes of Facial Tissues
	1	Package wide ruled notebook paper
	4	Spiral Notebooks Wide Rule
	2	Plastic Folders w/Pockets & Brads
	1	Zipper Pencil Bag
	1	Package of 12 #2 Pencils
	1	Box of 12 Count Colored Pencils
	1	Pack of 24 Crayons
	1	Highlighter
	2	Dry Erase Markers
	1	Post It Notes
	1	Box of Ziploc bags
	1	Box of sandwich bags with zipper
	1	Glue Stick pack
	2	Big Pink Erasers
	1	Pair of Headphones
	1	Pair of Scissors
	1	3 1/2 x 5" Index Cards



4th and 5th Grade List on the next page



Jefferson Elementary School

Normandy Schools Collaborative

2024-2025 School Supply List

✓	#	4 th Grade
	1	Large Boxes of Facial Tissues
	1	Protractor
	1	Composition Notebook
	4	Spiral Notebooks Wide Rule
	4	Plastic Folders w/Pockets & Brads
	1	Pack of Sentence Strips
	2	Pencil Sharpener with covers
	1	Zipper Pencil Bag
	4	Packages of 12 #2 Pencils
	1	Box of 12 Count Colored Pencils
	1	Box of Crayons
	1	Pack of Pens: red, blue & black
	1	Pack of Binder Dividers
	1	Pk of Dry Erase Markers & 1 Eraser
	2	Yellow Highlighters
	2	Post It Notes
	1	Box of Ziploc bags
	2	Glue Sticks
	1	Ruler
	1	Pair of Headphones
	1	Pair of Scissors
	1	3 1/2 x 5" Index Cards

✓	#	5 th Grade
	2	Large Boxes of Facial Tissues
	1	Protractor
	5	Spiral Notebooks Wide Rule
	2	Loose Leaf Paper
	5	Plastic Folders w/Pockets & Brads
	2	Pencil Sharpener with covers
	1	Zipper Pencil Bag
	4	Packages of 12 #2 Pencils
	1	Box of 12 Count Colored Pencils
	1	Package of Sharpie Markers
	2	Pk of Dry Erase Markers & 1 Eraser
	1	Pack of Highlighters
	1	Post It Notes
	1	Sanitizing/Cleaning Wipes
	1	Box of Ziploc bags
	3	Glue Sticks
	1	Ruler
	1	Pair of Headphones
	1	Pair of Scissors
	1	3 1/2 x 5" Index Cards

