

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**MONDAY, SEPTEMBER 17, 2018 – 5:30 P.M.**  
**MEDIA CENTER ROOM #1121**

The meeting was live streamed on the schools website: [www.genvalley.org](http://www.genvalley.org)

The regular meeting is called to order at 5:33 p.m. by Tim Hand, President presiding.

**Roll Call by District Clerk:**

**Members present:** Tim Hand, President; Amy Werner, Vice-President; Fred Grusendorf; Josh Shannon; Don Baker; Heath Gordon; Bev Evans

**District Personnel:** Dr. Brian Schmitt, Superintendent; Brian Edmister, PK-6 principal; Sara Donlon, 7-12 Principal; Carol McCarville, CSE Chair; Paula Mighells, Curric. Coord.; Erin Ostrander, District Treasurer; Penny Miller, District Clerk; Pam Winterhalter, Temporary District Clerk

**Staff Members:** Emily Voss, Heidi Musingo (left at 5:40), Lindsay Simpson

**Guests present:** 6 Participation in Government students

**The Pledge of Allegiance was recited**

**Presentations to the Board:**

Dr. Schmitt presented overnight trip request from Donna Slawson, grade 7 to Rochester area colleges October 4<sup>th</sup> and 5<sup>th</sup>, 2018.

**APPROVE MINUTES:** Motion made by Amy Werner, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the Regular meeting dated August 13, 2018 as submitted.

VOTE: Yes 7, No 0, Abs. 0

**ADMINISTRATORS' REPORTS: Printed copies available for public**

**FINANCIAL REPORTS:**

Business Office/District Treasurer's Report was given by Ms. Ostrander on: Audit completed and to be presented October 1<sup>st</sup> and funds transfers.

**APPROVE TREASURER'S REPORTS:** Motion made by Bev Evans, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity Account 7/1-7/31/18, Payroll Account 7/1/18-7/31/18, Special Aid Account 6/1/2018-6/30/18, Payroll Account 8/1/18 – 8/31/18, Capital Fund 7/1/18 – 7/31/18, Risk Retention (U.I. Reserve) 7/1/18-7/31/18, Scholarship Fund 7/1/18-7/31/18, General Fund – Steuben Trust 7/1-7/31/18, Risk Retention (U.I. Reserve) 8/1-8/31/18, Scholarship Fund 8/1-8/31/18, School Lunch Fund 7/1-7/31/18, Agency Account 7/1-7/31/18, Agency Account 8/1-8/31/18, Capital Fund 8/1-8/31/18, School Lunch Fund 8/1-8/31/18.

VOTE: Yes 7, No 0, Abs. 0

**APPROVE WARRANT REPORTS:** Motion made by Josh Shannon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports dated 9/4/18 as submitted: Revised Federal Fund #1, Revised School Lunch Fund #1, School Lunch Fund #2, Federal Fund #2, Capital Fund (HADD) #2, General Fund #2.

VOTE: Yes 7, No 0, Abs. 0

**APPROVE FUNDS TRANSFER:** Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the transfer of funds from the General Fund to the cafeteria fund in the amount of \$66,958.

VOTE: Yes 7, No 0, Abs. 0

**APPROVE FUNDS TRANSFER:** Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following funds transfer of \$1,000,000 from excess fund balance to the following reserve accounts:

- \$45,000 into Reserve for Compensated Absences (A867)
- \$200,000 into Transportation Reserve (A878)
- \$755,000 into Capital Improvements Reserve (A878.02)

VOTE: Yes 7, No 0, Abs. 0

**AWARD ALTERNATE CAPITAL PROJECT BIDS:** Motion made by Bev Evans, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the following alternate bids for the Capital Project Phase II:

- General Trades Work is awarded to Holdsworth Klimowski Construction, LLC of Victor in the amount of \$35,000 for Alternate #3-McNinch Lane Asphalt Road and \$28,000 for Alternate #11-Security Window Film (Total General Trades Award-\$63,000).
- Electrical Work is awarded to Schuler-Haas Electric Corp. of Rochester for Alternate #7, ETC Element Console, in the amount of \$5,500.

VOTE: Yes 7, No 0, Abs. 0

**ACCEPT SENIOR STAND REPORT:** Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the senior stand report dated 8/21/18 as submitted.

VOTE: Yes 7, No 0, Abs. 0

**APPROVE CONSENT AGENDA:** Motion made by Don Baker, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the following additional timers/scorekeepers for the fall 2018 season: Donna Frungillo, Norine Ryan, Donna Faller, Pam Winterhalter, Deanna Mountain, Rollie Duttweiler.
2. Approve the Overnight Trip Request submitted by Dan Anger for the Leadership Class to hike at Denton Hill, Ole Bull State Park for the period of 10/5/18-10/8/18.
3. Approve the Memorandum of Agreement with GVEA for the addition of two advisors for the Hunt/Trap Club effective the 2018-19 school year, stipend pay shall be \$658.
4. Approve the following volunteers for the 2018-19 school year: Patty Whitney of Belmont under the supervision of Lisa Clark and Linda Warner (soccer teams), Natalie Burrows of Belmont under the supervision of Alva Robbins (music), Kyle Platt of Belmont under the supervision of Jason Abram (basketball), Ciera Jenison of Belmont under the supervision of Michelle Zlomek (Kindergarten classroom), Tyler Landries of Angelica under the supervision of Lintz Bliven (varsity basketball), Andrew Daciw of Angelica under the supervision of Lisa Clark (varsity softball).
5. Approve the Emergency Management Plan dated August 13, 2018 as submitted.
6. Approve the contract with Susan Resiner for interpretation services at the rate of \$40.25 per hour.
7. Approve overnight trip request from Donna Slawson for Grade 7 college visits to Rochester area October 4-5, 2018 as submitted.

VOTE: Yes 7, No 0, Abs. 0

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Sara Donlon** as NHS Advisor, Scholastic Challenge Advisor, Timer/Scorekeeper effective August 13, 2018.

VOTE: Yes 7, No 0, Abs. 0

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Paige Timberlake** as Teacher Aide effective August 28, 2018 (*to accept Teacher Assistant position*).

VOTE: Yes 7, No 0, Abs. 0

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2018-19 school year:

- Zachariah Clendenin of Belmont as substitute in the areas of teacher aide, custodial and cafeteria, pending fingerprint clearance.
- Caitlin Fanton of Belmont as substitute in the area of teacher aide, pending fingerprint clearance.
- Sabrina Schmidt of Belmont as substitute in the area of teacher aide, pending fingerprint clearance.
- Katelyn Sands of Hinsdale as substitute in the area of teacher aide, pending fingerprint clearance.
- Jennifer Kud of Belmont as non-certified substitute teacher in all areas and teacher aide, pending fingerprint clearance.
- Christina Hunt of Belmont as non-certified substitute teacher, teacher aide, monitor and clerical, pending fingerprint clearance.

- Cortney Schwager of Wellsville as non-certified substitute teacher and teacher aide, pending fingerprint clearance.
- Cooper Weinman of Belmont as non-certified substitute teacher, teacher aide & monitor, pending fingerprint clearance.
- Rebecca Freeman-Brauen of Wellsville as non-certified substitute teacher in area of Elementary, Music, English, Science, Social Studies.

VOTE: Yes 7, No 0, Abs. 0

**APPOINT ADVISORS/COACH:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following advisors / coach for the 2018-19 school year, pay as per GVEA contract:

- Scholastic Challenge Advisor - Sarah Horne
- NHS Advisor – Kim Douglas
- Yearbook Advisors (2) – Nicole Norasethaporn, Shawna Deal
- OM Advisor – Cynthia Emrich
- Drama Set Advisor – Mark Levine
- Robotics Advisor – Lindsay Simpson
- Girls JV Basketball Coach – Bill Horton
- Hunt/Trap Team Advisors (2) – Darren Bradt, Shawn Grusendorf

VOTE: Yes 6, No 0, Abs. 1 (Fred Grusendorf)

**APPOINT TEACHER AIDE:** Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kristina Ellis** to the position of Teacher Aide, effective September 20, 2018. There is a ten-month probationary period beginning September 20, 2018 and concluding on September 20, 2019. The rate of pay shall be as per the CSEA contract. (*Replaces Paige Timberlake*).

VOTE: Yes 7, No 0, Abs. 0

**APPOINT TEACHER ASSISTANT:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Paige Timberlake** who is applying for an Initial Teacher Assistant New York State Teaching Certificate in Teacher Assistant certification area, to the position of Teacher Assistant in the Teacher Assistant tenure area, for a probationary period of four (4) years, to commence August 28, 2018 and conclude June 30, 2022, pending receipt of certification. Eligibility for tenure at the end of the probationary period is dependent on **Paige Timberlake** receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. The salary for the 2018-19 school year shall be 50% of Step 1, \$ 21,900 with benefits in accordance with the GVEA contract. (*Replaces Christie Baldwin*)

VOTE: Yes 7, No 0, Abs. 0

**APPROVE LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence for **Bridget Chichester** for the period of on or about November 26, 2018 – February 8, 2019, using accumulated sick days.

VOTE: Yes 7, No 0, Abs 0

**APPOINT MENTOR:** Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following mentor for the 2018-19 school year, pay as per GVEA contract:

- Josie Preston mentor for Teresa O'Connor

VOTE: Yes 7, No 0, Abs. 0

#### **INFORMATIONAL/DISCUSSION:**

##### Upcoming Board Meetings:

Monday, October 1, 2018 at 5:30 p.m. – Work Session (send topics to Dr. Schmitt), Audit Committee Meeting, Regular Board of Education Meeting, Superintendent Evaluation  
 Monday, October 22, 2018 at 5:30 p.m. - Regular Board of Education Meeting  
 October 25-27, 2018 – School Boards Convention

##### Informational / Discussion:

Letter from Ron Szczytkowski of Belfast regarding open swim and Dr. Schmitt's response letter  
 Archery in Schools article  
 Opening Enrollment – 612 for grades PK-12, District-Wide (see reports), openings in PK-3  
 Steak Bake invitation – October 13 at 5:00pm at Angelica Legion

**EXECUTIVE SESSION:** Motion made by Bev Evans, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 5:57 p.m. to enter into executive session for the purpose of personnel discussion.  
VOTE: Yes 7, No 0, Abs. 0

**RESUME REGULAR BUSINESS:** Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 6:27 p.m.  
VOTE: Yes 7, No 0, Abs. 0

**ADJOURNMENT:** Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:28 p.m.  
VOTE: Yes 7, No 0, Abs. 0

Respectfully Submitted:

Penny Miller  
District Clerk