

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
MONDAY, AUGUST 13, 2018 – 5:30 P.M.
MEDIA CENTER ROOM #1121

The regular meeting was called to order at 5:33 p.m. by Tim Hand, President presiding.

Roll Call was taken by District Clerk:

Members Present: Tim Hand, President; Amy Werner, Vice-Pres.; Fred Grusendorf
Josh Shannon, Don Baker, Heath Gordon, Bev Evans
District Personnel: Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal;
Carol McCarville, CSE Chair/Curriculum Director; Paula
Mighells, Dean of Students/Curriculum Coordinator; Erin
Ostrander, District Treasurer; Penny Miller, District Clerk
Staff Members: Chris Chamberlain, Dan Anger, Pam Winterhalter, Sara Donlon
Guests: Erin White, Erika Hyer-Scott, Mike Saglibene (Hunt Architects)

The Pledge of Allegiance was recited.

Presentations to the Board:

- Mr. Anger presented an overnight trip request for Leadership Class to camp and hike at Denton Hill State Park in PA, October 5-8, 2018 with a brief discussion following.
- Dr. Schmitt reviewed the job description for the School Security Guard position, noting it is civil service and must meet all requirements. There was a detailed discussion.

APPROVE MINUTES: Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the Reorganizational meeting dated July 10, 2018 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report was given by Ms. Ostrander on the following: Preliminary Audit Report, Funds Transfer for Cafeteria, Bid recap for capital project phase II – Mike Saglibene and Brian Schmitt also discussed the bids received and recommendations for base bids and alternates.

APPROVE TREASURER'S REPORTS: Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity Account 5/1/18-5/31/18 & 6/1-6/30/18, Capital Fund 6/1-6/30/18, Special Aid Account 6/1-6/30/18, Agency Account 6/1-6/30/18, Scholarship Fund 6/1-6/30/18, Payroll Account 6/1-6/30/18, Risk Retention 6/1-6/30/18, General Fund – Steuben Trust 6/1-6/30/18, School Lunch Fund 6/1-6/30/18.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Don Baker, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports as submitted: School Lunch Fund #12, Capital Fund (HADD) #12, Federal Fund #12, General Fund #13, General Fund #14, Federal Fund #13, Federal Fund #14, School Lunch Fund #13, Capital Fund (HADD) #13.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CLOSURE OF CLASS OF 2018 EXTRA-CURRICULAR ACTIVITY ACCOUNT:

Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the closure of the Class of 2018 Account, balance of \$1,007.47 will be transferred to the Student Activity Reserves Account and be used to fund a Jaguar Statue for the front of the building, once future classes contribute enough money for the purchase.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT REVENUE STATUS REPORT: Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Revenue Status Report dated 7/1/2017 to 6/30/2018 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT APPROPRIATION STATUS REPORT: Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Appropriation Status Report by Function dated 7/1/2017 to 6/30/2018 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE BOCES COOPERATIVE ELECTRICITY BID: Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the cooperative electricity bid, as follows:

GENERAL RESOLUTION

FOR THE PURPOSE OF

PARTICIPATING IN A COOPERATIVE BID COORDINATED BY

THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF

ONTARIO, SENECA, WAYNE AND YATES COUNTIES

FOR

Cooperative Electricity Bid WFL 2019-12

WHEREAS, The Board of Education, Genesee Valley School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Genesee Valley School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Genesee Valley School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Genesee Valley School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Genesee Valley School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Genesee Valley School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Genesee Valley School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Superintendent on behalf of the Board of Education, Genesee Valley School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AWARD CAPITAL PROJECT BIDS: Motion made by Bev Evans, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the following bids for the Capital Project Phase II:

- General Trades Work is awarded to Holdsworth Klimowski Construction, LLC of Victor, NY in the amount of \$5,123,000.
- HVAC Work is awarded to Mazza Mechanical Services, Inc. of Olean in the amount of \$763,000.
- Electrical Work is awarded to Schuler-Haas Electric Corp. of Rochester in the amount of \$1,328,000.
- Plumbing Work is awarded to Mazza Mechanical Services, Inc. of Olean in the amount of \$347,580.
- Theatrical Work is awarded to The Presentation Source, Inc. of Pittsford in the amount of \$345,700.

TOTAL BIDS AWARDED - \$7,907,280

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

SET TAX LEVY AND SIGN TAX WARRANT: Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School sets the tax levy and signs the tax warrant dated 8/7/18 for the 2018-19 school year as follows: Amount to be raised for the school district - \$2,957,668.00, amount to be raised for the Angelica Town Library - \$50,500.00, amount to be raised for the Belmont Town Library - \$50,500.00.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE BOCES RENTAL AGREEMENTS: Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the BOCES Lease Agreements for Special Education Classrooms, Distance Learning Classroom Space and Support Services for the period of July 1, 2018 – June 30, 2019.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AUTHORIZE SHARED SERVICES: Motion made by Don Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to share services for the 2018-19 school year, as needed, with Friendship Central School, Belfast Central School, Andover Central School and Scio Central School. GVCS will provide special education classes for students and will receive payment for such services.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CONSENT AGENDA: Motion made by Josh Shannon, seconded by Amy Werner- BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the contract with Brittany Hutley for American Sign Language Interpretation Services for the period of September 1, 2018 and ending August 31, 2019, rate of pay \$40.25 per hour.
2. Approve the out of district student attendance request from Sara Mahoney for Madyson Mahoney, Grade Kindergarten (Scio School District) to attend for the 2018-19 school year, tuition will be charged as per policy.
3. Approve the agreement with Margarita Cooley of Angelica for American Sign Language Interpretation Services for the period of September 1, 2018 – August 31, 2019, rate of pay \$50 per hour.
4. Approve the Athletic Code of Conduct for 2018-19 school year.
5. Approve the Elementary PK-6 Student Handbook as submitted for 2018-19 school year.
6. Approve the Student Code of Conduct as submitted for the 2018-19 school year.
7. Approve the 7-12 Faculty Handbook as submitted for the 2018-19 school year.
8. Approve the 7-12 Student Handbook as submitted for the 2018-19 school year.
9. Approve the contract with Faith Stewart for Mentoring and Collegial support to the school psychologist for the period of August 11, 2018 – August 31, 2019, rate of pay \$70 per hour.
10. Approve the CSE/CPSE Recommendations dated August 2, 2018 as submitted.
11. Approve the contract with Richard Reisner to provide deaf mentoring as per IEP's at the rate of \$100 per hour for the period of September 1, 2018 – August 31, 2019.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE VOLUNTEER: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following volunteers for the 2018-19 school year:

- Heath Gordon of Angelica under the supervision of Ryan McKnight for Boys Varsity Soccer.

VOTE: Yes 6, No 0, Abs. 1 (H. Gordon)

APPOINT BOARD COMMITTEES: Motion made by Amy Werner, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Board Committees for the 2018-19 school year:

- Safety Committee (3) – Tim Hand, Amy Werner, Josh Shannon
- Governing Committee (3) – Tim Hand, Amy Werner & one member

- Wall of Fame Committee (2) - Bev Evans, Don Baker, Tim Hand
- Negotiations Committee (3) – Heath Gordon, Tim Hand, Amy Werner
- Policy Committee (3) – Fred Grusendorf, Bev Evans, Josh Shannon
- Wellness Committee (2) – Amy Werner, Josh Shannon, Don Baker
- Athletic Committee (3) – Tim Hand, Heath Gordon, Don Baker

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Brielle Cornelius** as School Nurse, R.N., effective immediately, 8/14/18.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Sara Donlon** as Social Studies Teacher effective August 14, 2018 (resignation is for acceptance of Administrative Intern / 7-2 Principal position)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Rachel Fleming** as Elementary Teacher effective August 31, 2018.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTE LIST FOR 2018-19: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the substitute list for the 2018-19 school year as submitted.

VOTE: Yes 5, No 0, Abs. 2 (B. Evans, D. Baker) Motion carried.

APPOINT ADMINISTRATIVE INTERN/7-12 PRINCIPAL: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Sara Donlon**, who will be eligible for an initial New York State School Administrative Internship Certificate, to the position of Administrative Intern for the 7-12 Building Principal to commence August 14, 2018 and conclude once requirements are met. Dr. Brian Schmitt, Superintendent will oversee the internship. The base salary for the 2018-19 school year shall be \$85,000, pro-rated, with benefits in accordance with the GVAA contract. *(Replaces Mark Carls)*

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE ELEMENTARY TEACHER: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kristen Sanasith**, who previously held a NYS Elementary Teacher certificate and who will apply for current certification permitting her to teach in the Elementary certification area in the public schools of New York State, to a non-probationary position of term-substitute as an Elementary Teacher effective August 28, 2018 through June 28, 2019. The salary for the 2018-19 school year shall be Step 1, \$43,800 with benefits in accordance with the GVEA contract. *(LT Sub for Lindsay Simpson, working as STEAM Integration Specialist)*.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT TYPIST / 7-12 PRINCIPAL'S SECRETARY: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School provisionally appoints **Amber Edmund** to the full-time civil service position of Typist - 7-12 Principal's Secretary, effective August 27, 2018. There is a ten-month probationary period beginning August 27, 2018 and concluding on June 27, 2019. The rate of pay shall be \$28,000, pro-rated for the 2018-19 school year and benefits in accordance with the Confidential/Managerial Agreement. *(Replaces Pam Winterhalter)*.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE MEMO OF UNDERSTANDING, RN PAY: Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Understanding with CSEA for adjusting the starting rate of pay for School Nurse, R.N. The pay shall be changed from an hourly rate to Step I of the GVEA Teacher's Contract, effective the 2018-19 school year.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SCHOOL NURSE: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Katherine Pratt, R.N.** to the position of School Nurse, R.N. effective August 14, 2018. There is a 10-month probationary period from August 14, 2018 to June 14, 2019. The rate of pay shall be \$43,800, for the 2018-19 school year, as per CSEA contract. (*Replaces Brielle Cornelius*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LONGEVITY PAY INCREASE: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a longevity increase for **Rita George, LPN** in the amount of \$6,509, salary for the 2018-19 school year shall be changed to \$30,000 to reflect the increase.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT AFTER SCHOOL PROGRAM AIDES: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following after school program aides for the 2018-19 school year, rate of pay shall be \$15 per hour: Melinda Young, Cali Gordon, Kay Kerswill, Alissa Cleveland.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SOCIAL STUDIES TEACHER: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Erika Hyer-Scott**, who holds a Professional New York State Teaching Certificate in Social Studies certification area, to the position of Social Studies Teacher in the Social Studies tenure area, for a probationary period of three (3) years, (Erika Hyer-Scott received tenure in her previous school), to commence August 28, 2018 and conclude June 30, 2021. Eligibility for tenure at the end of the probationary period is dependent on Erika Hyer-Scott receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. The salary for the 2018-19 school year shall be Step 11, \$49,419 with benefits in accordance with the GVEA contract. (*Replaces Sara Donlon*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT ELEMENTARY TEACHER: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Erin White**, who holds a Professional New York State Teaching Certificate in Elementary certification area, to the position of Elementary Teacher in the Elementary tenure area, for a probationary period of three (3) years, (Erin White received tenure in her previous school), to commence August 28, 2018 and conclude June 30, 2021. Eligibility for tenure at the end of the probationary period is dependent on Erin White receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. The salary for the 2018-19 school year shall be Step 11, \$49,419 with benefits in accordance with the GVEA contract. (*Replaces Rachel Fleming*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CREATE SCHOOL SECURITY OFFICER POSITION: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School creates one full-time (10-month + summer days) civil service position of School Resource Officer effective the 2018-19 school year. Special job requirements shall include NYSED fingerprint clearance, five years in police work or related field, attend annual training through National Association of School Resource Officers and possession of a valid NYS Pistol Permit requiring possession of a firearm.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT MENTORS: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following mentors for the 2018-19 school year:

- Amy Spagg with Grade 1 Teacher
- Sarah Horne with HS Social Studies Teacher

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTES: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2018-19 school year, pay as per Board Policy:

- Jaymie Marble of Almond as a certified substitute teacher in elementary areas, pending fingerprint clearance.

- Rachelle Glauser-Sharpe of Friendship as non-certified substitute teacher in all areas, pending fingerprint clearance.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Christie Baldwin** as Teacher Assistant effective August 6, 2018.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

Monday, September 17, 2018 at 5:30 p.m. – Regular Board of Education Meeting

Discussion:

-Opening Day with staff, Tuesday, August 28 – 7:40-8:10 – Refreshments in the cafeteria & 8:15-9:00 Superintendent’s Welcome – Board members are invited to attend.

Wednesday, August 29, 5:30-7:30pm – Community Dinner & Meet the Teacher Night

-Superintendent’s Evaluations due

- Discussion on board agendas / packets being sent to Board Members & Administrators the Thursday before the meeting, instead of Tuesday. The Board members were in agreement.

ADJOURNMENT: Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:03 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Penny L. Miller
District Clerk