

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
MONDAY, MARCH 12, 2018 – 5:30 P.M.
MEDIA CENTER ROOM #1121

The regular meeting is called to order at 5:30 p.m. by Tim Hand, President presiding.

Roll Call was taken by Deputy District Clerk:

Members Present: Tim Hand, President; Amy Werner, Vice-President; Fred Grusendorf, Joshua Shannon, Don Baker (via FaceTime), Heath Gordon

Member Present: Bev Evans

District Personnel Present: Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Mark Carls, 7-12 Principal; Carol McCarville, CSE Chairperson; Paula Mighells, Dean of Students; Erin Ostrander, District Treasurer

Staff Members Present: Nicole Norasethaporn, Alva Robbins, Kim Marciano, Darren Bradt

Guests: Mike Ford, 17 students, Ryan Coble, Jim Schneider & guest, Shultz parents

The Pledge of Allegiance was recited.

Presentations to the Board:

- Nicole Norasethaporn & students presented Prom 2018 details – June 2, 2018 at Alfred Lake Lodge.
- Darren Bradt discussed the National Archery Tournament Trip in Kentucky May 9-11, 2018
- Alva Robbins presented the overnight trip request for HS Band to Sandusky, OH May 25-26, 2018. If school is closed on Friday, the trip will be moved to Saturday.
- Mike Ford, Consultant, reviewed the Vision statement, debriefed previous session, group activities about future of students & vision statement and invite alumni to the next meeting with Mike Ford.

APPROVE MINUTES: Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated February 12, 2018 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report was given by Ms. Ostrander on budget and tax cap (.9% increase)

APPROVE TREASURER'S REPORTS: Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Special Aid Account 1/1-1/31/2018, Agency Account 1/1-1/31/2018, Payroll Account 1/1-1/31/2018, School Lunch Fund 2/1-2/28/18, Capital Fund 2/1-2/28/18, Scholarship Fund 2/1-2/28/18, Risk Retention (U.I. Reserve) 2/1-2/28/18, General Fund-Steuben Trust 2/1-2/28/18.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE BOCES COOPERATIVE PURCHASING RESOLUTION: Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following BOCES Cooperative Purchasing Annual Resolution for 2018-19:

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2018-2019 fiscal year, and**

WHEREAS, The Genesee Valley Central School is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Genesee Valley Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Genesee Valley Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Genesee Valley Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Genesee Valley Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Amy Werner, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approve the following Accounts Payable Warrant Reports as submitted: School Lunch Fund #8, Capital Fund (HADD) #7, Federal Fund #8, General Fund #9.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE BUDGET TRANSFER: Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a Budget Transfer from the Repair Reserve Fund (A882) to the General Fund (A5530.45) in the amount of \$14,485 to cover costs for emergency bus lift repair.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE TOWN LIBRARIES PROPOSITION FOR MAY 2018 BALLOT: Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to place a proposition on the May 15, 2018 ballot for voters to approve a tax levy increase for Angelica and Belmont Town Libraries, such proposition shall be worded as follows: RESOLVED, that the Board of Education of Genesee Valley Central School District, Allegany County, New York (the "District"), is hereby authorized to, and will, levy and collect taxes in the District in the fiscal year 2018-2019 in the amounts, respectively, of \$50,500 for the Angelica Free Library and \$50,500 for the Belmont Free Library to provide public library services, and pay over such funds to the Board of Trustees of each library, respectively.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE MODIFICATION OF THE TRANSPORTATION RESERVE FUND FOR PROPOSITION FOR MAY 2018 BALLOT: Motion made by Josh Shannon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to place a proposition on the May 15, 2018 ballot for voters to approve for modification of the transportation reserve fund; such proposition shall be worded as follows: RESOLVED, that the Board of Education (the "Board") of the Genesee Valley Central School District, Allegany County, New York (the "District") is hereby authorized to modify the District's Transportation Reserve Fund-2014 (the "Fund") of the District to increase the ultimate amount of the Fund from \$600,000 to \$1,000,000, plus interest thereon, with permissible funding sources to include (a) the unappropriated fund balance of the District, (b) State aid received as reimbursement for expenditures by the District in connection with District transportation-related expenses (whether or not such expenses were financed in whole or in part from the Fund), (c) the proceeds from the sale of unneeded District real or personal property and (d) such other sources as the Board or the voters of the District may direct from time to time.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE ESTABLISHMENT OF A CAPITAL IMPROVEMENTS RESERVE FUND FOR PROPOSITION ON MAY 2018 BALLOT: Motion made by Amy Werner, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to place a proposition on the May 15, 2018 ballot for voters to approve the establishment of a Capital Improvements Reserve Fund; such proposition shall be worded as follows: RESOLVED, that the Board of Education (the "Board") of the Genesee Valley Central School District, Allegany County, New York (the "District") is hereby authorized to establish a capital improvements reserve fund pursuant to Section 3651 of the Education Law of the State of New York (the "Fund"); that the Fund will be known as the "Capital Improvements Reserve Fund - 2018" of the District; that the Fund will be established for the purpose of financing, in whole or in part, the acquisition, construction, reconstruction, expansion, renovation, alteration and improvement of buildings, facilities, sites and real property by the District, or the District's share of the cost of any capital improvements project undertaken by a Board of Cooperative Educational Services ("BOCES") of which the District is or may be a component district, including, in all cases, the acquisition of necessary furnishings,

equipment, machinery and apparatus; that the ultimate amount of such Fund will be not greater than \$5,000,000 (plus interest earned thereon); that the probable term of such Fund will be not longer than ten (10) years; and that the permissible sources from which the Board is authorized to appropriate monies to such Fund from time to time will be (a) unappropriated fund balance of the District, (b) State aid received as reimbursement for expenditures by the District in connection with District capital improvements (whether or not such improvements were financed in whole or in part from the Fund), (c) the proceeds from the sale of unneeded District real or personal property and (d) such other sources as the Board or the voters of the District may direct from time to time.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE CONSENT AGENDA: Motion made by Fred Grusendorf, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Appoint the following county vote inspectors for the May 15, 2018 Annual School Budget Vote, pay shall be \$11.25 per hour: Angelica Site – 11:30am-4:00pm – Marilyn Warner, Ken Geist, Anne Geist & 4:00pm-8:30pm – Dave Fleming, Theresa Gallmann, Karen Ash. Belmont Site – 11:30am-4:00pm – Deb Bigelow, Suzie Thomas, Pat Schmelzer & 4:00pm-8:30pm – Barb Zlomek, Joyce Bledsoe, Meredith Chilson. Alternates: Barb Woolston, Jeaneane Finnemore
2. Approve volunteers for the 2017-18 school year: Teresa Swarthout of Belmont under the supervision of elementary teachers grades PK-4 & Brian Edmister, Cooper Weinman of Belmont under the supervision of John Zlomek, Varsity Baseball, Tyler Zlomek of Belmont under the supervision of John Zlomek, Varsity Baseball, Vinny Biancuzzo of Belmont under the supervision of John Zlomek, Varsity Baseball, Brent Platt, Jr. of Belmont under the supervision of Kevin Scott, Boys Modified Baseball, and Kyle Platt of Belmont as coaching intern under the supervision of John Zlomek, Boys Varsity Baseball.
3. Approve CSE Recommendations dated March 5, 2018 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Katherine Pratt** as School Nurse, effective February 26, 2018 (last day of employment is 2/23/18).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Brian Edmister III** to a non-probationary position of term substitute as Elementary Teacher (for Maria Finnemore) for the period of April 23, 2018 – June 22, 2018. Pay shall be 1/200th of Step I (\$214 per day) with no benefits, as per Board Policy.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT NURSE: Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Brielle Cornelius** to the position of School Nurse, R.N. effective March 26, 2018. There is a 10-month probationary period from March 26, 2018 to January 26, 2018. The rate of pay shall be \$18 per hour for the 2017-18 school year, as per CSEA contract. (*Replaces Katherine Pratt*).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTES: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2017-18 school year, pay as per Board policy:

- Teresa Swarthout of Belmont as certified substitute teacher, GV Retiree, fingerprint clearance received.
- Erica Grantier of Belmont as non-certified substitute teacher and teacher aide, fingerprint clearance received.
- Joy Hunt of Belmont as substitute nurse, R.N., pending fingerprint clearance.
- Jonathon Rooney of Belmont as substitute cleaner, fingerprint clearance received.
- Chelsea Miller of Alfred as non-certified substitute teacher and teacher aide, pending fingerprint clearance.
- Kristy Herring of Belmont as substitute teacher aide and clerical, pending fingerprint clearance.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT MENTOR: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley

Central School appoints **Emily Voss** as mentor for Karen Romance effective March 1, 2018 – June 30, 2018, rate of pay shall be as per GVEA contract, pro-rated for the 2017-18 school year.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT AFTER SCHOOL PROGRAM AIDE: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Melinda Young** as After School Program Aide for the 2017-18 school year; rate of pay shall be \$15 per hour, pending fingerprint clearance.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

THE FOLLOWING MOTION – TABLED UNTIL AFTER EXECUTIVE SESSION:

APPROVE PAY RATE FOR BUSINESS OFFICE ASSISTANCE: Acting on the recommendation of the Superintendent – Motion made by _____, seconded by _____ - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the pay rate of \$30 per hour or \$225 per day for **Linda Presutti** to assist in the Business Office as needed.

APPROVE MEDICAL LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a medical leave of absence for **Kimberly Marciano** for a period of 8 to 10 weeks, beginning approximately April 18, 2018 – June 22, 2018.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Patricia Shultz** to a non-probationary position of long-term substitute as Family & Consumer Science Teacher (for Kim Marciano) for the period of April 18, 2018 – June 22, 2018. Pay shall be 1/200th of Step I, \$214 per day with no benefits, as per Board Policy.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION: (Attachment #5)

***Upcoming Board Meetings:** - Monday, April 9, 2018 – Budget Work Session at 5:30 p.m., Tuesday, April 17, 2018 – 5:30pm – Regular Board Meeting (Adopt GVCS & BOCES Budgets).

- BOCES Annual Dinner / Meeting is Wednesday, April 11 at 7pm at the Olean Center. Dinner is served at 6pm. Please let Penny Miller know by March 23 if you plan to attend.
- Community conversation on safety will be held on March 21 at 6:30 p.m. in the Media Center.

EXECUTIVE SESSION: Motion made by Josh Shannon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 7:00 p.m. to enter into executive session for the purpose of personnel discussion (tenure review).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

RESUME REGULAR ORDER OF BUSINESS: Motion made by Fred Grusendorf, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 8:02 p.m.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE PAY RATE FOR BUSINESS OFFICE ASSISTANCE: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the pay rate of \$30 per hour or \$225 per day for **Linda Presutti** to assist in the Business Office as needed.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADJOURNMENT: Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 8:03 p.m.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Erin Ostrander, Deputy District Clerk