

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
MONDAY, MONDAY, JANUARY 22, 2018 – 5:30 P.M.
MEDIA CENTER ROOM #1121

The regular meeting was called to order at 5:33 p.m. by Tim Hand, President presiding.

Roll Call was taken by District Clerk:

Members Present: Tim Hand, President; Amy Werner, Vice-President; Fred Grusendorf, Amy Werner, Heath Gordon, Bev Evans, Don Baker (via FaceTime)

District Personnel Present: Brian Schmitt, Superintendent; Mark Carls, 7-12 Principal; Carol McCarville, CSE Chair/Director of Curriculum; Paula Mighells, Dean of Students/Curriculum Coordinator; Erin Ostrander, District Treasurer; Penny Miller, District Clerk

Staff Members: Mark Levine, Bridget Chichester (left at 5:55 p.m.)

Guests: 4 students

The Pledge of Allegiance was recited.

Presentations to the Board:

- Mark Levine and STEAM students gave a sales presentation for product designs.

APPROVE MINUTES: Motion made by Amy Werner, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated December 11, 2017 and the minutes of the work session/regular meeting dated January 8, 2018 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report was given by Ms. Ostrander on State Executive Budget figures for 2018-19 school year.

APPROVE TREASURER'S REPORTS: Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity Account 11/1/17-11/30/17, Agency Account 11/1/17-11/30/17, Payroll Account 11/1/17-11/30/17, Risk Retention 12/1-12/31/17, Scholarship Fund 12/1-12/31/17, Capital Fund 12/1-12/31/17, General Fund-Steuben Trust 12/1-12/31/17, School Lunch Fund 12/1-12/31/17, Payroll Account 12/1/17-12/31/17, Agency Account 12/1-12/31/17, Special Aid Account 11/1-11/30/17, Special Aid Account 12/1-12/31/17.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Bev Evans, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approve the following Accounts Payable Warrant Reports as submitted: General Fund#7, School Lunch Fund #6, Federal Fund #6, Capital Fund (HADD) #5 – Revised, Capital Fund (HADD) #1.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CAFETERIA AUDIT CORRECTIVE ACTION LETTER: Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the letter to NYS Education Department for corrective action plan in response to the Cafeteria Audit.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE AGREEMENT WITH ASSET CONTROL SOLUTIONS: Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Agreement with Asset Control Solutions, Inc. for the annual Asset Reinventory service effective December 11, 2017 at a cost of \$3,500.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AWARD VAN BID: Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the bid for the 2007 Dodge Caravan, VIN# 1D4GP24R27B21279, Mileage 149,000 to **Pat Cochran** in the amount of \$895.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE APPROPRIATION STATUS DETAIL REPORT: Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Appropriation Status Detail Report dated 7/1/2017 – 12/31/2017 as submitted.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE REVENUE STATUS REPORT: Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Revenue Status Report dated 7/1/2017 – 12/31/2017 as submitted.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CONSENT AGENDA: Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve first reading of the following Board of Education Policies: #5640 Smoking/Tobacco Use, #5670 Records Management, #7132 Non-Resident Students, #7240 Student Records: Access and Challenge, #7320 Alcohol, Tobacco, Drugs, and Other Substances, #7520 Accidents and Medical Emergencies, #7550 Dignity for All Students, #7552 Student Gender Identity, #7670 Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers.
2. Approve the Overnight Trip Request from Mrs. Slawson for High School (Grades 9-11) Government Students to Albany, March 8-11, 2018.
3. Approve the contract with Joyce Trzaskos, Private Agency in Genesee, NY, for Applied Behavior Analysis Consultant Services for the period of January 1, 2018 – December 31, 2018, rate of pay is \$75 per hour.
4. Accept the 2017-18 Fire Drill Report as submitted.
5. Approve the consulting contract with Mike Ford of Palmyra for consulting services (strategic planning), fee shall be \$1,500 under four hours and \$2,500 for sessions over four hours.
6. Approve the CSE/CPSE Recommendations dated 1/11/18 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AUTHORIZE PAYMENT WITH NATIONAL CENTER FOR EDUCATION RESEARCH AND TECHNOLOGY: Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes invoice payment in the amount of \$7,500 to National Center for Education Research and Technology (NCERT) for one year membership, renewal agreement shall be sent in the Fall 2018.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE EMPLOYEE STATUS CHANGE, PT TO FT: Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to change the employment status for **Brittany Scholes** from Part-Time (.50 FTE) to Full-Time (1.0 FTE) effective February 5, 2018, pay will be adjusted to \$36,000 annual salary, benefits will be adjusted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AMEND MOTION: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the December 11, 2017 Board of Education Meeting for **Bryan Brockway's** appointment: Change from 11 month to 10 month position and Bryan Brockway will work 20 days in the summer at his daily rate of pay. The summer days will be approved by the Board annually. This change is necessary for NYS Retirement System regulations, (employment status must be either 10 month or 12 month).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Denise Cline** as Food Service Helper, due to retirement, effective June 30, 2018. Retirement benefits shall be under the terms and conditions of the CSEA Support Staff Contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Pamela Sandlas** as Teacher Assistant, due to retirement, effective June 30, 2018. Retirement benefits shall be under the terms and conditions of the GVEA Teacher's Contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Penny Miller** as District Clerk/Secretary to the

Superintendent, due to retirement, effective January 31, 2019 (using accumulated time immediately prior to retirement date). Retirement benefits shall be under the terms and conditions of the Confidential/Managerial Agreement.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE MEMO OF UNDERSTANDING WITH GVEA: Motion made by Fred Grusendorf, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to execute a Memorandum of Agreement with the Genesee Valley Educators Association that will add the position of **Foreign Travel Trip Advisor** beginning the 2017-2018 school year at a stipend of \$415.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AMEND MOTION TO APPROVE PAY ADJUSTMENT: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the pay increase adjustment in the amount of \$130 for **Jaci Rizzo** for her CPSE Chairperson duties for the 2017-18 school year. The motion made at the July 5, 2017 Reorganizational Board Meeting will be amended.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CONFIDENTIAL / MANAGERIAL AGREEMENT CHANGE: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to change the Vacation Time for the Starting Year to 10 days (from 5) and delete “Completed 1 year 10 days” in the Confidential / Managerial Agreement dated 2017-2022 effective January 22, 2018.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SENIOR STAND COOK: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Amy Halbert** as Senior Stand Cook for the July 2018 Fair Season, pay shall be \$1,300 stipend.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTES: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the substitutes for the 2017-18 school year:

- Ashley Eberly of Franklinville as non-certified substitute teacher in grades 5-12, pending fingerprint clearance.
- Caleb McGuire of Belmont as non-certified substitute teacher in all areas, pending fingerprint clearance.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE MEMO OF AGREEMENT WITH GVEA FOR EDUCATIONAL

REIMBURSEMENT: Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Agreement with GVEA for educational reimbursement in the amount of \$10,000 for the 2017-18 fiscal year for **Brooke Bradt** for gaining permanent certification as School Social Worker.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Braedy Morton** as cleaner effective January 25, 2018 (last day).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE PAY INCREASE FOR AFTER SCHOOL PROGRAM AIDES: Motion made by Don Baker, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a pay increase for after school program aides – new rate of pay shall be \$15.00 per hour, effective January 23, 2018.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT AFTER SCHOOL PROGRAM AIDE: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Cali Gordon** as After School Program Aide effective once fingerprint clearance is received, rate of pay shall be \$15.00 per hour.

VOTE: Yes 6, No 0, Abs. 1 (H. Gordon) Motion carried.

INFORMATIONAL/DISCUSSION:

*Upcoming Board Meeting: - Monday, February 12, 2018 – Regular Board of Education Meeting at 5:30 p.m. Dr. Schmitt noted if board members plan to attend the NYSSBA Conference on February 12, the Board meeting date will need to be changed. No board members expressed in attending the conference.

*Copy of Article from NYS Technology Teacher Publication highlighting GVCS

*January 29th at 6:30 p.m. - Academic Honors Dinner at American House & Hotel, Angelica

*Possible Reorganizational Board Meeting Dates: Mon., July 2 or Thurs. July 5 or Tues. July 10? Board Retreat will be July 12 & 13. After discussion, board members noted they prefer July 10 for the reorganizational meeting date.

*Dr. Schmitt noted that the approval process for the capital project is delayed at the state level.

EXECUTIVE SESSION: Motion made by Heath Gordon, seconded by Fred Grusendorf – BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:22 p.m. to enter into executive session for the purpose of personnel discussion (Superintendent’s contract).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

RESUME REGULAR BUSINESS: Motion made by Amy Werner, seconded by Don Baker – BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 6:45 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ADJOURNMENT: Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:46 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Penny L. Miller
District Clerk