



**LOWER DAUPHIN BOY'S LACROSSE
BOOSTER CLUB BYLAWS**

**Lower Dauphin Boys' Lacrosse Booster Club
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**LOWER DAUPHIN BOY'S LACROSSE BOOSTER CLUB
BY LAWS**

Article I. Name

Section 1-1 Name: This organization shall be known as the Lower Dauphin Lacrosse BOOSTER Club hereinafter referred to as LDBLBC. The official colors shall be royal blue and white.

Article II. Official Year and Offices

Section 2 -1 Fiscal Year: The fiscal and operational year of the LDBLBC will begin at 12:01 a.m. on January 1st and end at midnight of the following December 31st.

Section 2-2 Register Agent and Office: The current registered agent and office shall be Michelle Dixon, P.O. Box 651, Hummelstown, PA 17036

Section 2-3 Other Offices: The Board of Directors may establish other offices as is necessary and proper.

Article III. Governing Rules and Regulations

Section 3-1 Governing Rules and Regulations: Unless specifically stated within this document, the LDBLBC shall abide by and conform to the bylaws, rules, and regulations of the Central Pennsylvania Scholastic Lacrosse Association hereinafter referred to as CPSLA.

Article IV. Purpose

Section 4-1 Purpose: LDBLBC shall be organized for the following purposes:

- (a) To provide the administration and maintain a program for elementary, middle school and high school students who reside in the Lower Dauphin School District without regard to sex, religion, or ethnic background.
- (b) To participate in organized team competition under proper guidance and to teach the players the principles of good sportsmanship and the fundamentals of lacrosse.
- (c) To foster among the players, supporters and team officials the understanding and adherence to high levels of sportsmanship and conduct.
- (d) To coordinate standards with school administrators for eligibility, supervision and safety of students.
- (e) To maintain and foster among the public an interest in the sport of high school lacrosse.
- (f) To exercise of general care, supervision and control over the players and team.
- (g) To act in a manner of a non-profit organization.
- (h) To receive donations, gifts and other funds and expend the same. (i)
To do other related activities.

Article V. Membership

Section 5-1 Members: There will be two classes of membership:

- (a) Voting
- (b) Non-voting

- (c) Any member and/or player of LDBLBC must agree to be bound by these bylaws
- (d) In addition, the Board of Directors will have authority to approve additional voting membership

Section 5-2 Voting Rights: Voting members shall be entitled to vote on issues presented to the membership at the annual meeting.

Article VI. Board of Directors- Voting Members

Section 6-1 Number of Directors: The activities and affairs of the LDBLBC shall be governed By and vested in the Board of Directors, which shall cover the following offices:

- (a) President. The President shall:
 - 1. Be the executive officer of the LDBLBC;
 - 2. Supervise and control all the
 - 3. business and affairs of the
 - 4. LDBLBC; Perform all the duties
 - 5. incident to the office of President;
 - 6. Preside at all meetings of the Board of Directors and the Executive Board; Establish financial accounts on behalf of the LDBLBC with the Treasurer; and Do all things authorized by the Board of Directors and the Executive Board.

- (b) Vice-President. The Vice President shall:
 - 1. In the absence or disability of the President, perform the duties and exercise the powers of the President; and
 - 2. Perform other duties prescribed by the Board of Directors, the Executive Committee or the President

- (c) Secretary. The Secretary shall:
 - 1. Keep the minutes of the Board of Directors and the Executive Board meetings in books provided for that purpose; and
 - 2. Perform other duties as prescribed by the Board of Directors, the Executive Board or the President.

- (d) Treasurer: The Treasurer shall:
 - 1. Be the financial officer of the LDBLBC;
 - 2. Be responsible for and keep account of all LDBLBC funds;
 - 3. Establish financial accounts on behalf of the LDBLBC with the President;
 - 4. Distribute LDBLBC funds at the direction of the Board of Directors or the Executive Board. And
 - 5. Sign all checks on the Booster Club's account. Two signatures are required all on checks;
 - 6. Have an annual audit;
 - 7. Perform other duties prescribed by the Board of Directors, the Executive Board, or the President.

- (e) Team Representative: The Team Representative shall: (HS Men's)
 - 1. Serve as the team manager;
 - 2. Be a liaison between their team and the Board of Directors;
 - 3. Be liaison between the parents and coaches;

4. Aid and assist fund raising director with all fundraising activities pertaining to his/her respective team;
5. Be responsible for team equipment, including uniforms.
6. Perform other duties prescribed by the Board of Directors, the Executive Board, or the President.

(i) Fundraising Director: The Fundraising Director shall:

1. Coordinating all fundraising activities;
2. Assist the Treasurer with individual accounts; and
3. Perform other duties prescribed by the Board of Directors, the Executive Board, or the President.

(g) Website Coordinator: The Website Coordinator shall:

1. This person will manage and administrate the LD Boys Lacrosse website.

(h) Banquet Coordinator: The Banquet Coordinator shall:

1. Be responsible for coordinating the end of season banquet.
2. Logistics, food and program.

(i) Concessions Coordinator: Concessions Coordinator shall:

1. Be responsible for coordinating concessions and sales for home games.

(j) Publicity Coordinator: The Publicity Coordinator shall:

1. Be responsible for the publicity activities for the Lacrosse Club.
2. This includes newspaper articles, and newsletters.

Section 6-2 Eligibility: Any LDBLBC director shall abstain from voting on matters in which the director has a financial interest. The directors shall serve without compensation.

Section 6-3 Term of Directors: Directors shall serve until they resign or are removed from office pursuant to Section 6-6.

Section 6-4 Election of Directors: The voting members shall elect Directors during the annual meeting.

Section 6-5 Powers and Duties: The Board of Directors may:

- (a) Appoint members to the Board of Directors;
- (b) Appoint the members to the Executive Board;
- (c) Receive donations, gifts and devises on behalf of the LDBLBC;
- (d) Establish standing and ad-hoc committees;
- (e) Review and take appropriate action on financial hardship cases;
- (f) Amend these bylaws;
- (g) Do any and all things necessary and proper to conduct the business of the LDBLRC.

Section 6 – 6 Removal: A director may be removed from the Board of Directors for good cause upon two-thirds vote of the remaining directors during a properly held meeting of the Board of Directors.

Section 6 -7 Vacancies: Upon resignation or removal of a director, the remaining directors may appoint, by a majority vote, a qualified person to serve the remainder of the vacant term at the first regular Board of Directors meeting following the vacancy.

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Article VII. Executive Board

Section 7-1 Establishment: The LDBLBC shall have an Executive Board.

Section 7-2 Composition: The Executive Board shall consist of the Executive Officers. Section

7-3 Officers: The Executive Officers of the LDBLBC shall be the President, Vice President, Secretary, and Treasurer. The President shall abstain from voting as an Executive Officer of the Executive Board.

Section 7-4 Eligibility: Only members of the Board of Directors may be members of the Executive Board.

Section 7-5 Term: The term of office of the Executive Officers shall be one year. Executive Officers may serve successive terms.

Section 7-6 Appointment: The Board of Directors shall appoint by a majority vote the Executive Officers at the appropriate annual meeting.

Section 7-7 Powers and Duties: The Executive Board may:

- (a) Do all things as authorized by the Board of Directors;
- (b) Appoint ad -hoc committees to accomplish the purposes of the LDBLBC; (c) Appoint a legal counsel and a financial advisor;
- (d) Establish dues and accounts on behalf of the LDBLBC; and
- (e) Do any and all things necessary and proper to conduct the business of the LDBLBC.

Section 7-8 Removal: The Board of Directors may remove any Executive Officer from office for good cause upon a two-thirds vote of the Board of Directors during a properly held meeting of the Board of Directors.

Section 7-9 Vacancies: A vacancy in any executive office may be filled by the Board of Directors at the first regular Board of Directors meeting following the vacancy.

Article VIII. Meetings

Section 8-1 Regular Meetings: The Board of Directors shall meet monthly during the school year at a place and time determined by the President.

Section 8-2 Special Meetings: The President may, at their discretion or at the request of a director, call a special meeting of the Board of Directors.

Section 8-3 Annual Meeting: The Board of Directors shall hold an annual meeting during the month of May at a place and time determined by the President for the appointment of directors or executive officers, as well as to receive annual reports from committees and other such business.

Section 8-4 Notice of Meetings: The President shall give written or oral notice of any regular, special, or annual meeting of the Board of Directors at least ten (10) calendar days prior to the meeting. The notice shall include the place and time of the regular, special or annual meeting.

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Section 8-5 Quorum: A majority of the serving directors shall constitute a quorum for the transaction of business at any regular, special, or annual meeting of the Board of Directors.

Section 8-6 Manner of Acting: The acts of a majority of the directors present at any meeting in which a quorum is present shall be the acts of the Board of Directors.

Section 8-7 Rules of Order: All Board of Directors meetings shall be conducted in accordance with "Robert's Rules of Order."

Section 8-8 Informal Actions by the Executive Board: Any action which may be taken at a meeting of the Executive Board may be taken without a meeting if consent in writing, setting forth the action is taken, is signed by all the Executive Board members and filed with the LDLBC Secretary.

Section 8-9 Requests: Any non-board member who wishes to present anything to the board must outline his/her intentions in writing to the President within a reasonable amount of time before a scheduled meeting. The President shall place a time limit on each request and a spot created on the agenda for an orderly presentation.

Article IX. Committees

Section 9-1. Establishment: The Board of Directors may establish standing committees, on an annual basis, and the Executive Board may establish ad hoc committees, on an annual basis, to perform specific duties as deemed necessary and appropriate.

Section 9-2 Appointment: The President may appoint chairpersons and members of any committee established by the Board of Directors or the Executive Board.

Section 9-3 Chairpersons: The term of office of every standing committee chairperson shall be one year. Standing committee chairpersons may serve successive terms.

Section 9-4 Removal: A committee chairperson may be removed from office for good cause upon the two-thirds vote of the Board of Directors during a properly held meeting of the Board of Directors.

Section 9-5 Committee Members: Committee members may be assisted by persons who are not directors of the LDLBC in carrying out their duties and responsibilities of the LDLBC.

Section X. Indemnification

Section 10-1 Indemnification: The officers of the organization, both duly elected or appointed, specifically the President, Vice President, Secretary, Treasurer, the Board of Directors, as well as all coaches, shall be indemnified and held harmless from all legal actions and/or damages that should arise from the performance of their LDLBC duties.

Section XI. Contracts, Checks, Deposits, Funds and Audits

Section 11-1 Contracts: The Board of Directors or the Executive Board may authorize any Executive Office or agent of the LDLBC to enter into any contract or execute and deliver any Instrument in the name of and on behalf of the LDLBC, and such authority may be general or confirmed to specific instances

Section 11-2 Checks, Drafts, Etc.: the treasurer and one other Executive Board member shall sign all checks, drafts or orders for the payment of money issued in the LDLBC's name.

Section 11-3 Funds: All funds of the LDLBC shall be deposited to the credit of the LDLBC in financial accounts established by the President and the Treasurer.

Section 11-4 Contributions: The Board of Directors or the Executive Board may accept on behalf Of the LDLBC any contribution, gift, bequest, or devise for the purpose of the LDLBC.

Section 11-5 Audits: The President shall direct an annual audit of the financial accounts of the LDLBC.

Article XII. Dissolution

Section 12-1 Dissolution: Upon the finding by the Board of Directors that the need for the LDLBC no longer exists, the Board of Directors may dissolve the LDLBC upon the unanimous vote of the serving directors at an annual meeting.

Section 12-2 Distribution of Assets: Upon the dissolution of the LDLBC, voluntarily or otherwise, the Board of Directors shall direct assets of the LDLBC to be distributed and transferred to the Lower Dauphin School District or the Lower Dauphin Lacrosse after all the accounts and obligations of the LDLBC have been settled and subject to the Laws of Pennsylvania.

Article XIII. Amendments

Section 13-1 Amendments. These bylaws may be altered, amended, or repealed and new bylaws may be adopted by a majority vote of the directors present at any regular, special, or annual meeting of the Board of Directors, if at least ten (10) calendar days written notice is given to each director of the proposed alteration, amendment, or repeal of the existing bylaws or of the adoption of new bylaws as such meeting.

Adopted this 20th day of January 2004
Revised this 22nd day of September 2004
Revised this 4 day of November 2008
Revised this 6th day of September, 2011
Revised this 21st day of September, 2013
Adopted this 3rd day of October, 2013
Revised this 5th day of January, 2015
Revised this 5th day of February, 2016
Revised this 6th day of February, 2017
Revised this 12th day of August, 2018

ATTEST:

Secretary

LOWER DAUPHIN BOYS'
LACROSSE BOOSTER
CLUB

By: _____
President