



## SOUTH LANE SCHOOL DISTRICT 45J3

Children Come First • Always Learning, Teaching, Caring • Safe, Respectful, and, Inclusive Schools & Community

### May 2, 2022 SCHOOL BOARD MEETING

**Regular Session**  
**5:30 P.M.**  
**MEETING LOCATION**  
[Zoom Link Click Here](#)  
**Virtual**

The South Lane School Board appreciates hearing from our citizens. We value the ideas, opinions, questions, concerns, suggestions and input from parents and community members. The Board of Directors allows time on their agenda for testimony regarding a published agenda item to its designated place on the agenda. A visitor may introduce another topic not on the published agenda during Public Comment. The Board Chair usually allows three minutes per speaker.

At this time, due to the spread of the COVID-19 virus, our meetings will be conducted in a hybrid format until further notice. This means that all Board members and the Superintendent will be present online and when possible, in-person in the boardroom. Citizens are invited to join the Board meeting online. Meetings will also be broadcast on South Lane Community Broadcasting 14.4. If you wish to speak to the Board, about an agenda item or another topic, please submit an email request to [public.comment@slane.k12.or.us](mailto:public.comment@slane.k12.or.us) to the Board Secretary prior to noon on the day of the Board meeting. Request to speak must include the following: Full name, address, email address, date, agenda item or topic. If you want to submit written testimony, either attach a separate document or include the message in the email request.

Board meetings by Oregon State statute are public, in order for citizens to observe the Board conducting the district business. The meetings are not opportunities for the public to join the Board's discussion. For this reason, when public testimony is provided, Board members do not respond or interact with those providing testimony. This process is often confusing and feels like the Board is unresponsive, but this process is a legal process. If a question is asked, the Superintendent will follow up or ask a Cabinet member to follow-up to respond on her behalf.

We look forward to hearing from our community.  
For additional information contact:  
South Lane District Office

(541) 942-3381 (phone) \* (541) 942-8098 (fax)



Meeting Date: May 2, 2022

- I. Call to Order
- II. Agenda Review
- III. Consent Agenda (Action)
  1. 4-4 Draft Minutes
  2. 4-18 Draft Minutes
  3. Resolution 22-08 Contingency Transfer
  4. Resolution 22-09 Transferring Appropriations
  5. Resolution 22-10 Unanticipated Specific Purpose Revenue
  6. Resignations/LOA/Retirements/New Hires \*Attached
- IV. Public Comment
- V. Reports/Discussion
  1. OSEA Representative Report
  2. SLEA Representative Report
  3. Student Representative Report
  4. Aquatic Center-Presentation
  5. Solo Academy-Presentation
  6. Early Learning Center –Presentation
- VI. Administrative Reports/Discussion
  1. Superintendent Update
  2. Budget Process Update
- VII. Business (Action Items)
  1. Curriculum Adoption *Action*  
Elementary: Amplify CKLA  
Middle School: Savvas  
High School: Inquiry by Design
  2. Resolution 22-11 Teacher Appreciation Proclamation



VIII. Upcoming Dates

- May 16, 2022, Budget Committee Meeting 5:30 p.m.
- May 23, 2022, Budget Committee Meeting 5:30 p.m.
- June 2, 2022 Board Retreat 4:30-6:30 p.m.
- June 3, 2022 Board Retreat 8:00-10:00 a.m.
- June 6, 2022, Budget Public Hearing- Regular Session Immediately Following

IX. Board of Directors Correspondence/Reports

**1:1 Monthly Meetings with Dr. Curtis**

- Board Chair Bengtson 1<sup>st</sup> Friday
- Board Member Duerst-Higgins 2<sup>nd</sup> Thursday
- Board Member Hodgkinson 3<sup>rd</sup> Thursday
- Board Member Mort 2<sup>nd</sup> Thursday
- Board Member Settlemeyer 1<sup>st</sup> Friday
- Board Member Valley 3<sup>rd</sup> Thursday
- Board Member Wilhour 1<sup>st</sup> Thursday

X. Adjournment



**Date:** 5-2-22  
**To:** SLSD School Board  
**From:** Nadira Rizkallah Director of Human Resource  
**Subject:** Personnel Changes

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**STAFF RECOMMENDATION:**

Approve the personnel action for licensed employees as reflected below.

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**New Hires**

New Hire, Lytia Bleisch, 1.0 FTE, BOH

New Hire, Paige Welch, 1.0 FTE, BOH

New Hire, Justin McCullough, 1.0 FTE, CGHS

New Hire, Madison Lantvut, 1.0 FTE, BOH

New Hire, Dana Okray, 1.0 FTE, BOH

New Hire, Kyle Mullen, 1.0 FTE, CGHS

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**Resignations/Retirements/LOA at End of 21-22 School Year**

Resignation, Kathryn Harriss, 1.0 FTE, CGHS

Resignation, Christopher Dylan Ferguson, 1.0 FTE, CGHS

Resignation, Sydney Eastburn, 1.0 FTE, LMS

Resignation, McKenna Gibeau, 1.0 FTE, BOH

Resignation, Reed Levings, 1.0 FTE, CGHS

Resignation, Kathleen Mitchell, 1.0 FTE, BOH

LOA, Shannon Kelly, 1.0 FTE, HAR



## SOUTH LANE SCHOOL DISTRICT 45J3

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### Meeting Minutes for Meeting on: April 4, 2022

#### [Agenda/Minutes/Meetings Published to View](#)

#### **Board Members Present:**

Dustin Bengtson  
Gary Mort  
Jerry Settlemeyer  
Sherry Duerst-Higgins  
Tammy Hodgkinson  
Taylor Wilhour

#### **Student Representatives Present:**

Josie Hitt- CGHS  
Sopheary Herrington- AKHS

#### **Call to Order and Flag Salute**

Board Chair Dustin Bengtson called the meeting to order and led the flag salute at 5:31 p.m.

#### **Public Welcome**

Board Chair Bengtson welcomed the public.

Consent Agenda (Action)

1. 3-7 Draft Minutes
2. 3-14 Draft Minutes

Board Member Hodgkinson made a motion to approve the Consent Agenda with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

#### **Public Comment – None Submitted**



### **Reports/Discussion**

1. OSEA Representative Report- April Sexton provided a report.
2. SLEA Representative Report- Dawn Stetina-Ferrin shared the need for members to step up into Leadership, Union President as she and Brandi Baker-Rudicel will not be returning.
3. Student Representative Report  
**Sopheary Herrington-AKHS** shared the excitement that their prom is coming up and it won't be on a football field this year due to Covid.
4. London School Presentation—Mr. Zach Alkire and Ms. Mina Christianson shared the history of London school as they presented a slideshow presentation that displayed current happenings at London School. Principal Usrey answered questions of the board.

### **Administrative Reports/Discussion**

1. Superintendent Update- Dr. Curtis Provided her report
2. Facilities Report- Matt Allen, Facilities Supervisor presented a Powerpoint highlighting work within South Lane, the Daily Work Orders for the Crew along with a

### **Business (Action Items)**

1. Policy Section I OSBA Re-Write, 2<sup>nd</sup> Read *Action*  
Board Member Duerst-Higgins made a motion to approve Section I of the OSBA Policy RE-Write with Board Member Tammy Hodgkinson seconding the motion. The motion was passed with a unanimous vote
2. Superintendent Evaluation Action  
Board Member Bengtson made a motion to approve Superintendent Curtis' Evaluation with Board Member Valley seconding the motion. The motion was passed with a unanimous vote.
3. Revision to Health and Safety Schools (HASS) Plan Action  
Board Member Wilhour made a motion to approve the revision to the HAAS Plan with Board Member Settlemeyer seconding the motion. The motion was passed with a unanimous vote.
4. Revision to RADON Plan and Protocol Action  
Board Member Settlemeyer made a motion to approve the revised RADON Plan as presented with Board Member Wilhour seconding the motion. The motion was passed with a unanimous vote.



## SOUTH LANE SCHOOL DISTRICT 45J3

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### Upcoming Dates

- April 18, 2022, Board /Budget Committee Special Session 5:30 p.m.
- April 20, 2022, Board Work Session 4:30 p.m.
- April 26, 2022, London Board Visit 8:30 a.m.
- April 27, 2022, LaPlaza Ribbon Cutting 1:30 p.m.
- April 29, 2022, Ice Cream Bowl Walk/Run 3:30 p.m.
- May 2, 2022, Board Regular Session 5:30 p.m.

### Board of Directors Correspondence/Reports

The Board shared compliments to the staff that presented tonight.

**Board Member Valley** questioned the progress on the Climate Survey- Dr. Curtis shared that David Bascue will be taking the Lead on the project he is also our State Testing Coordinator which is in full swing now.

**Board Member Duerst-Higgins** expressed frustration with receiving the Board Packet Sunday. Board Secretary Kerns shared that the delay was due to waiting for documents that had not been received until Sunday.

\*Please note for the record a partial packet was sent on Friday for Board Review.

### Adjournment

Board Chair Bengtson adjourned the meeting at 6:46 p.m.

Regular Session meeting minutes were prepared by Tonya Kerns, Board Secretary.

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Dustin Bengtson, Board Chair

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Dr. Yvonne Curtis, Superintendent



## SOUTH LANE SCHOOL DISTRICT 45J3

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### Meeting Minutes for Meeting on: April 18, 2022

#### [Agenda/Minutes/Meetings Published to View](#)

#### Board Members Present:

Dustin Bengtson  
Gary Mort  
Jerry Settlemeyer  
Sherry Duerst-Higgins  
Tammy Hodgkinson  
Taylor Wilhour

#### Budget Committee Members Present:

Darby Valley  
Gary Manly  
Mike Fleck  
Jake Boone  
Jennifer Violette

#### Call to Order and Flag Salute

Board Chair Dustin Bengtson called the meeting to order and led the flag salute at 5:31 p.m.

#### Public Welcome

Chairman Bengtson welcomed the public.

#### Regular Session

Consent Agenda (Action)

1. Resolution 22-07 Transferring Appropriations

Board Member Hodgkinson made a motion to approve the Consent Agenda with Board Member Mort seconding the motion. The motion was passed with a unanimous vote.



## SOUTH LANE SCHOOL DISTRICT 45J3

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### Board/Budget Special Session

Budget Process Overview Presentation- Powerpoint provided

Budget member Valley questioned when the Budget Documents would be available for review. Ms. Gowing responded the week before the Budget Meeting.

Board member Settlemeyer would like a list of the Deferred Maintenance Mentioned. Ms. Gowing will send the requested information.

### Upcoming Dates

- April 20, 2022, Board Work Session 4:30 p.m
- April 26, 2022, London Board Visit 8:30 a.m.
- April 27, 2022, LaPlaza Ribbon Cutting 1:45 p.m.
- April 28-30, 2022 Rythym & Blues 7:00-9:00 p.m.
- April 29, 2022, Ice Cream Bowl Walk/Run 3:30 p.m.
- May 2, 2022, Board Regular Session 5:30 p.m

### Adjournment

Chairman Bengtson adjourned the meeting at 6:24 p.m.

Meeting minutes were prepared by Tonya Kerns, Board Secretary.

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Dustin Bengtson, Board Chair

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Dr. Yvonne Curtis, Superintendent

RESOLUTION NO. 22-08

A RESOLUTION FOR CONTINGENCY TRANSFER

WHEREAS, the board of directors of the South Lane School District 45J3 has been advised of the need to adjust appropriations to better reflect the operating revenues and expenditures of the District for the year, and

WHEREAS, the amounts and timing of construction could not be estimated with any reasonable accuracy during the budget process and incorporated into the adopted budget, and

WHEREAS, a contingency was budgeted in order to reflect funds received in the prior fiscal year to pay for construction costs that were incurred in the current fiscal year (2021-2022)

BE IT RESOLVED that the board of directors of the South Lane School District 45J3 approves the contingency transfer in the funds as specified below.

Item	Fund#	Name	Function	Current budget	Change	New Budget
A	255	Peggy's Primary Care	4000	\$ 0	\$ 315,216	\$ 315,216
	255	Peggy's Primary Care	3000	\$ 20,000	\$ 0	\$ 20,000
	255	Peggy's Primary Care	2000	\$ 110,448	\$ 0	\$ 110,448
	255	Peggy's Primary Care	6000	\$ 383,313	\$(315,216)	\$ 68,097

**Supplemental budgets – general**

A supplemental budget is most often required when new appropriation authority is needed. For example, circumstances may require expenditures that were not budgeted, or you may receive revenue you did not plan for in your budget that you want to spend in the current fiscal year. Although a supplemental budget is usually associated with the expenditure of new appropriations and increased revenues, it can also be used for other purposes. For example, a supplemental budget is usually required to create a new fund during the fiscal year or when transferring appropriation authority to an appropriation category that doesn't already exist in the adopted budget. Supplemental budgets are good only through the end of the fiscal year or biennium in which they are adopted. They cannot be used to authorize changes in a prior year's budget. Preparing a supplemental budget does not authorize the governing body to impose additional ad valorem taxes.

A local government must prepare a supplemental budget for contingency transfers if the transfer is over 15% of the contingency balance.

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Board Chair

\_\_\_\_\_  
Date Approved

RESOLUTION NO. 22-09

A RESOLUTION TRANSFERRING APPROPRIATIONS

WHEREAS, the board of directors of the South Lane School District 45J3 has been advised of the need to adjust appropriations to better reflect the operating revenues and expenditures of the District for the year, and

WHEREAS, the appropriation categories are nearing 100% of approved appropriations and,

WHEREAS, principal payments for bus leases will exceed the amount budgeted for the fiscal year,

BE IT RESOLVED that the board of directors of the South Lane School District 45J3 approves the appropriation adjustments in the funds as specified below.

1. The following sum shall be transferred from and into the specified line items:

\$329,956 from 252 2550 Special Revenue Fund/Support Services

\$329,956 into 252 5100 Special Revenue Fund/Debt Services

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Board Chair

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Date Approved

RESOLUTION 22-10  
UNANTICIPATED SPECIFIC PURPOSE REVENUE

WHEREAS, the board of directors of the South Lane School District 45J3 has been advised of the need to adjust appropriations to better reflect the operational revenues and expenditures of the District for the year, and

WHEREAS, the amounts could not be estimated with any reasonable accuracy during the budget process and incorporated into the adopted budget, and

WHEREAS the board of directors of the South Lane School District 45J3 has become aware of, and will receive, specific grant funds as described below, and therefore

BE IT RESOLVED that the board of directors of the South Lane School District 45J3 having become aware that specific purpose grants/donations have been awarded in amounts greater than estimated in the adopted budget approves the appropriation adjustments in the funds as specified below.

Fund#	Name	Function	Budget Appropriation	Increase	Adjusted Budget
262	Contract Revenue	4000	0	\$ 75,000	\$ 75,000
258	Extended Learning	2000	\$ 0	\$ 42,000	\$ 42,000
258	Extended Learning	1000	\$ 288 904	\$ 78,000	\$366,904
253	Community Care Coord.	2000	0	\$ 10,000	\$ 10,000

**Local Budget Law**

The receipt of specific purpose grants and gifts:

- Expenditure of grants, gifts, bequests or devises transferred to the local government in trust for a *specific purpose* may be made after enactment of an appropriation resolution or ordinance authorizing the expenditure.

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Board Chair

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Date Approved



**Date: May 2, 2022**  
**To: School Board**  
**From: Celia Gowing, Director of Finance**  
**Subject: Budget Committee Process Change**

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Background:

In the past, the SLSD staff presented the Budget at the first meeting in May and asked the Budget Committee to vote to recommend the Budget at the same meeting. We recently learned that the Committee members have been provided the Draft Budget document in advance of the Budget Message Meeting.

before they had time which means they didn't have an opportunity to hear about the changes before studying the document. and then had time to study the document elearned more and reflection upon this process, I believe a way we can improve on the past practice, provide for more transparency to the Draft Budget document and theprovide the Budget Committee members more time for hearing the budget message, studying the document, discussion it with our Director of Finance and then raising points to discuss in public that would help the community understand both the budget and the process better.

Analysis:

If we utilize both May 16 and May 23, we can present the Budget Message and the Draft Budget document to both the Budget Committee and the public on May 16. Additionally, they can hear the Budget Message which will include information about where the changes can be found and an explanation about why the changes were made. Then, Committee members can take time to study individually and ask questions of our Director of Finance in preparation for a public discussion. On May 23, the Budget Committee members can ask questions of the whole committee, engage in discussion and raise points they think are important. Engaging in a thoughtful public discussion is a great way for the Committee members to help the community know more about the budget and what is included. This process provides more transparency about the Budget and the Budget process.

Staff Recommendation:

Staff recommends that the Budget Committee receive the draft Budget document at the May 16 meeting, prior to listening to the Superintendent's message. This allows a week for individual Committee Members to meet with me to discuss any areas they would like to know more about. We also propose utilizing the May 23 Budget meeting for the Budget Committee discussion

before voting to recommend the Budget. The superintendent is looking for a discussion among the School Board members before communicating this change.

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Attachments



WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the South Lane School Board of Directors proclaims May 2-6, 2022, to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the South Lane School Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 2nd day of May, 2022.

Signed:

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Chair, Dustin Bengtson, School District Board of Directors

Attest:

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Superintendent, Yvonne Curtis