



## SOUTH LANE SCHOOL DISTRICT 45J3

Children Come First • Always Learning, Teaching, Caring • Safe, Respectful, and, Inclusive Schools & Community

### November 6, 2023 SCHOOL BOARD MEETING

#### Special Session

5:30 p.m.

Regular Session Immediately Following \*estimated 6:30 p.m.

**MEETING LOCATION- 455 Adams Ave, Cottage Grove**

**[Zoom Link Click Here](#)**

The South Lane School Board appreciates hearing from our citizens. We value the ideas, opinions, questions, concerns, suggestions, and input from parents and community members. The Board of Directors allows time for testimony when indicated on the Agenda regarding published agenda items at the corresponding point in the meeting. A visitor may speak to a topic not on the published agenda during Public Comment. It is the board's practice to allow three minutes per speaker.

South Lane SD Board of Directors have limited seating in their Board Room for the public to view their sessions in person. Citizens are invited to join the Board meeting online. Meetings will also be broadcast on South Lane Community Broadcasting 14.4. If you wish to speak to the Board about an agenda item or another topic, please submit an email request to the Board Secretary at [public.comment@slane.k12.or.us](mailto:public.comment@slane.k12.or.us) before noon on the day of the Board meeting. You may also use the signup sheet outside the Board Room before the meeting. Request to speak must include the following:

Full name, home address, email address, date, agenda item or topic. If you want to submit written testimony, attach a separate document or include the message in the email request.

By Oregon statute, Board meetings are an opportunity for members of the public to observe the Board conducting district business. School Board meetings are not a public forum, or an opportunity for the public to join the Board's discussion. For this reason, when public testimony is provided, Board members listen quietly and do not respond or interact with those giving testimony. This process can sometimes confuse and may seem like the Board is unresponsive, but is necessary for efficient conduct of school district business. If a question is asked, the Superintendent will follow up or ask a Cabinet member to follow up to respond on their behalf.

For additional information contact: South Lane District Office at (541) 942-3381 (phone) \* (541) 942-8098 (fax)



Meeting Date: November 6, 2023

- I. Call to Order and Flag Salute
- II. Work Session  
Board Professional Development- District Attorney Nancy Hungerford  
Roles & Responsibilities  
Ethics
- III. Regular Session \*estimate start 6:30 p.m.
- IV. Consent Agenda (Action)
  1. 9-25 Draft Minutes
  2. 10-2 Draft Minutes
  3. 10-16 Draft Minutes
  4. Out-of-State Trip High School Cross Country to Idaho
  5. Scholarship Funds
- V. Public Comment
- VI. Reports/Discussion
  1. Student Representative Report
  2. OSEA Representative Report
  3. SLEA Representative Report
  4. Division 22 Assurances 2022-23
- VII. Administrative Reports/Discussion
  1. Superintendent Update
- VIII. Business (Action)
  1. School Board and Superintendent Operating Agreements
- IX. Upcoming Dates
  - November 9-11, 2023, OSBA Annual Convention-Portland
  - December 4, 2023, Board Regular Session
  - January 8, 2024, Board Regular Session
  - January 22, 2024, Board Special Session
- X. Board Committee and School Events Reports
- XI. Adjournment

**Meeting Minutes for Meeting on:  
September 25, 2023**

**[Agenda/Minutes/Meetings Published to View](#)**

**Board Members Present:**

Colleen Valley

Duane Taddei

Joe Tucker

Sherry Duerst-Higgins

Tammy Hodgkinson

Taylor Wilhour

Tina Murphy

**Call to Order and Flag Salute**

Board Chair Taylor Wilhour called the meeting to order and led the flag salute at 5:30 p.m. and moved the meeting into a closed Executive Session at 5:34 to meet with the District's Attorney.

**Executive Session**

**To consider the employment of a public officer, employee, staff member or individual agent. ORS 192.660(2)(a)**

Chairman Wilhour reconvened the public meeting at 6:45 p.m. No Board action was taken during the Executive Session.

**Business (Action Items)**

1. Personnel Changes for 2023-2024 (New Hires & Resignations/Retirements)  
New Hires Line Items 1-16 and Resignation Line Item 17

Board Member Duerst-Higgins made a motion to approve Line Item 1. with Board Member Hodgkinson seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 2. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

Board Member Valley made a motion to approve Line Item 3. with Board Member Murphy seconding the motion. The motion was passed with a unanimous vote.

Board Member Duerst-Higgins made a motion to approve Line Item 4. with Board Member Hodgkinson seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 5. with Board Member Valley seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 6. with Board Member Murphy seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 7. with Board Member Murphy seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 8. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 9. with Board Member Valley seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 10. with Board Member Valley seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 11. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 12. with Board Member Valley seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 13. with Board Member Valley seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 14. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 15. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a Four/Three vote.

Board Member Hodgkinson made a motion to approve Line Item 16. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

Board Member Hodgkinson made a motion to approve Line Item 17. with Board Member Duerst-Higgins seconding the motion. The motion was passed with a unanimous vote.

### **Upcoming Dates**

- October 2, 2023, Board Regular Session
- October 16, 2023, Board Work Session

### **Adjournment**

Chairman Wilhour adjourned the meeting at 6:50 p.m.

Meeting minutes were prepared by Tonya Kerns, Secretary of the Board.

### **Date:**

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Taylor Wilhour, Board Chair

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Dr. Yvonne Curtis, Superintendent



## SOUTH LANE SCHOOL DISTRICT 45J3

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### Meeting Minutes for Meeting on: October 2, 2023

#### [Agenda/Minutes/Meetings Published to View](#)

#### Board Members Present:

Colleen Valley  
Duane Taddei  
Joe Tucker  
Sherry Duerst-Higgins  
Tammy Hodgkinson  
Taylor Wilhour  
Tina Murphy

Student Representatives Present:  
Cain Calixto- Al Kennedy High

#### **Call to Order and Flag Salute**

Board Chair Taylor Wilhour called the meeting to order and led the flag salute at 5:30 p.m.

#### **Student Oath of Office- Cain Calixto**

#### **Public Welcome**

Chairman Wilhour welcomed the public and reviewed the Agenda.

#### **Consent Agenda (Action)**

1. 9-11 Draft Minutes
2. Policy Section G
3. Resignations/LOA/Retirements/New Hires \*

Board Member Duerst-Higgins motioned to approve the Consent Agenda with Board Member Wilhour seconding the motion. The motion was passed with a unanimous vote.



**Public Comment**

**Bonnie Sano-** Spoke on transgender.

**Reports/Discussion**

*Click the link above to view all Representative Reports in detail.*

1. Student Representative Report- Cain Calixto with Al Kennedy High updated the board with current events—report provided.
2. OSEA Representative Report- Not present this evening.
3. SLEA Representative Report- Representative Quindry complimented the Business Department with better communication and excitement about implementing the new software -report provided.

**Administrative Reports/Discussion**

1. Superintendent Update- Dr. Curtis provided her report to the board.
2. Finance Office Update- Ms. Gowing provided her report to the board
3. Quarterly Financial Report- Ms. Gowing provided the board with her financials.

**Upcoming Dates**

- October 16, 2023, Board Work Session
- November 6, 2023, Board Regular Session
- November 9-11, 2023 OSBA Annual Convention-Portland

**Board Committee and School Events Reports**

*Click the link above to view the Board of Directors Reports.*

**Adjournment**

Chairman Wilhour adjourned the meeting at 7:04 p.m.

Meeting minutes were prepared by Tonya Kerns, Secretary of the Board.

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Taylor Wilhour, Board Chair

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Dr. Yvonne Curtis, Superintendent



**Meeting Minutes for Meeting on:  
October 16, 2023**

**[Agenda/Minutes/Meetings Published to View](#)**

**Board Members Present:**

Colleen Valley

Duane Taddei

Joe Tucker

Sherry Duerst-Higgins

Tammy Hodgkinson

Taylor Wilhour

Tina Murphy

**Call to Order and Flag Salute**

Board Chair Taylor Wilhour called the Meeting to order and led the flag salute at 5:35 p.m.

**Chairman Wilhour introduced Randy Bernstein**

Work Session Facilitation by Randy Bernstein

**Work Session**

- Mission, Vision, Values and Goals  
Mr. Bernstein started the Meeting with 'Meeting Norms' for the Board to agree to. The Board discussed both brought forward and decided to keep both.
- Policy BBF- Board Member Standards of Conduct  
Board Members were tasked to look at the policy line by line and find 3 (Square-OK with), 2 (Questions), and 1 (Concern) from the Standards of Conduct for a deeper discussion.
- School Board and Superintendent Operating Agreement  
Board Members teamed up to do "Think-Pair-Share" on each set of Agreements, then moved to a whole group discussion. After much debate, the Board requested a clarification with the Oregon School Board Association on policy

BBF to see if a change in policy verbiage on their word 'Should' would be possible. By doing so it would then align with the Board's Operating Agreement.

- Board Communication Outline

All Board members read and agreed with the communication.

- Questions from Board Member Taddei

The Board discussed all questions. Superintendent Curtis will request that the Technology Supervisor provide a report on the board room setup.

### **Upcoming Dates**

- November 6, 2023, Board Regular Session
- November 9-11, 2023 OSBA Annual Convention-Portland

### **Adjournment**

Chairman Wilhour adjourned the Meeting at 8:38 p.m.

Meeting minutes were prepared by Tonya Kerns, Secretary of the Board.

**Date:**

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Taylor Wilhour, Board Chair

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Dr. Yvonne Curtis, Superintendent



**Date:** Nov 6, 2023  
**To:** SLSD School Board  
**From:** Celia Gowing, Director of Finance  
**Subject:** Scholarship Funds

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**Background/Analysis of Situation**

Our scholarship fund (fund 750) has a balance of approximately \$335,000. This fund consists of several individual scholarship accounts that provide scholarships to graduating students. Some of these scholarship accounts are the Ethal Krause, Glen Perry and Kinkade Family scholarships as well as two for students who attended Latham school.

Currently, these funds are deposited into our account at the local investment government pool (LGIP). Interest earned on these funds is allocated among all funds held at LGIP including general fund. Interest rates as of September 2023 at LGIP were 4.63%.

Vicky Evans at the high school manages these accounts. Each year she reviews the balances and interest earned and determines the scholarship award based on the criteria of each scholarship. Funds are withdrawn from this account via check and then individual scholarship awards are granted.

In June 2022, we explored the option of moving the funds to an account with better investment options. The Cottage Grove Community Foundation has presented us with the opportunity to transfer these funds to them. The Foundation would establish a charitable fund and invest the funds according to their investment criteria. They will also make distributions from the fund for the award of scholarships based on the the criteria of each scholarship.

**Staff Recommendation:**

I recommend that we transfer funds to the Cottage Grove Community Foundation (CGCF) in the following amounts in order to establish Scholarship Funds.

Ethal Krause	\$ 244,326.30
Glenn Perry	\$ 46,772.85
Kinkade Family	\$ 4,621.27
Latham School	\$ 31,633.88

Transferring funds to CGCF in in compliance with with District policy DFA and DFA-AR.

Respectfully submitted,

Celia Gowing  
Director of Finance



**Date:** 11/6/23  
**To:** SLSD School Board  
**From:** AKHS- Cain Calixto  
**Subject:** November Update

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**Update from School:**

**What's happened recently?**

- **Fall festival Oct 18**

We kicked off our parent teacher conference with a fall festival. We had chili made from the vegetables from the garden. We used a cider press to press the apples from our orchard. We made corn bread from the blue corn we grew this season. We also painted pumpkins and wrote messages of appreciation on our "thanks" giving tree.



- **First BIPOC (Black, Indigenous, People of Color) meeting**

We set our goals for the year, to make a hoodie, potentially do a mural on site and then take field trips to learn about different cultures. We talked about the upcoming celebration of Dia de los Muertos and decided to make an ofrenda for a student we lost last year.

- **Al Kennedy facebook post about the ofrenda:**

The students and community of Al Kennedy High School in the South Lane School District experienced a significant loss last school year, so today the BIPOC student union decided to learn more about and build an ofrenda for Día de los Muertos.

The students took great care and attention choosing which fabric to use, how to arrange the flowers and candles, and what objects and foods would be significant to the memory of their friend, Nano. One of the students also played a couple songs on his guitar to commemorate his memory and completion of the ofrenda. They will continue to add to the ofrenda all week until they take it down on Friday. It was a beautiful way to start a Monday and it was an honor to support and join.



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- **GSA (Gay Straight Alliance) Meetings:**

They voted on student leadership positions of GSA president and vice president. They also discussed the treasury chapter and discussed building a school bulletin board.

- **We had our first graduate:**

We had our first graduate of the class of 2024 that graduated two terms early.



- **Weyerhaeuser Grant:**

We got news this morning that weyerhaeuser has given us a grant to turn the area where the play structure used to be into a floriculture and nature shrub garden created and built by our students.

- **Field Trips:**

Silver Falls Hike 10/6/23: Students hiked silver falls while learning about science and ecology.

Northern Lights Corn Maze 10/27/23: Students earned math credit for doing geometry activities while finding their way out of the corn maze.

U of O Art and History Museum 11/3/23: Students toured the U of O campus and went to both museums.

**Upcoming Events:**

- LCC hands on field career day 11/27/23
- Glory Bee and Euphoria Chocolate 12/1/23



**Date: 10/27/2023**

**To: SLSD School Board**

**From: Victor Rodriguez**

**Subject: November 6,2023**

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**Update from School:**

- Figuring out how to use YARG (used yarg grant for once on clothing closet) grant for clothing closet(working with local businesses, and graduates, and 15K could go up over time)
- Homecoming, tying up ends
- Groups helping with Halloween Hootenanny
- OASC (20 student council)
- Fall sport wrap up (boys soccer won league since 2017, volleyball qualified for state, boys and girls xc league)
- Treasury found new organization system to track better spending, clothing closet and treasury working together
- Working on graduation letter, shirts, and time capsule (Senior representatives)
- Figuring on Prom theme and decided on Armoury for Prom (Jr representative)
- NASA (Native American Student Association) first year as a club of Cottage Grove High School, currently looking for more fundraising ideas and opportunities
- Electronic Media is currently in the midst of getting ready for the basketball seasons, that is being able to livestream the games
- *8 Minutes left* is the first play of year at Cottage Grove High School and opening days are Friday and Saturday (11/10-11/11) and Friday Saturday of next week (11/17-11/18)

**Attachments/Links:**



**Date:** November 6, 2023  
**To:** SLSD School Board  
**From:** Superintendent  
**Subject:** Division 22 Assurances for 2022-2023

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**Background:**

All Oregon School Districts are required by ODE to post the Division 22 Assurances report to their website and share the report with the School Board by November 15, 2023 for the previous school year, 2022-2023.

**Corrective Actions for 2021-2022**

We fully implemented the approved correction actions by the Oregon Department of Education (ODE) in three areas:

1. We adopted and implemented a health and sex education curriculum for elementary grades
2. Provided Social Emotional Learning Specialists (SEL) at all schools and implement the Oregon Counseling Framework
3. Ensured that all students receive the required minutes of physical education (PE) grades k-12 from a teacher licensed to teach PE.

**Division 22 Assurances Status for 2022-2023**

We are proud to report that we are in full compliance with all Division 22 Assurances for the 2022-2023 school year. Our report is posted on our website.

[Division 22 Assurances](#)

# South Lane School District 45j3

## Report on Compliance with Public School Standards

### 2022-23 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of South Lane School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2022-23 school year. For each rule reported as out of compliance, South Lane School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2024-25 school year.

**What are the requirements of the standards?** For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

## Category: Teaching & Learning

### Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2030 District Curriculum</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2045- Prevention Education in Drugs and Alcohol</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2050 Human Sexuality Education</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2055 Career Education</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2060 Comprehensive School Counseling</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2263 Physical Education Requirements</a> *Elementary Grades	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2263 Physical Education Requirements</a> *Middle Grades	<b>In Compliance with both 2022-23 requirements (225/week) and revised requirements (150/week average)</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2320 Required Instructional Time</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2340 Media Programs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2500 Programs and Services for TAG Students</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2350 Independent Adoptions of Instructional Materials</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2355 Instructional Materials Adoption</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2100 Administration of State Assessments</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2110 Exception of Students with Disabilities from State Assessments</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2115 Assessment of Essential Skills: Diploma Requirements</a>	<b>Waived for 2022-23 school year</b>	Not applicable	Not applicable
<a href="#">581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2120 Essential Skill Assessments for English Language Learners</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2270 Individual Student Assessment, Recordkeeping and Reporting</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2445 Universal Screenings for Risk Factors of Dyslexia</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2315 Special Education for Children with Disabilities</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2325 Identification of Academically Talented and Intellectually Gifted Students</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2330 Rights of Parents of TAG Students</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2505 Alternative Education Programs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

## Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2000 Diploma Requirements</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2005 Veterans Diploma</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2010 Modified Diploma</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2015 Extended Diploma</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2020 Alternative Certificate</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2025 Credit Options</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

## Category: Health & Safety

### Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2205 Policies on Reporting of Child Abuse</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2220 Health Services</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2310 Equal Education Opportunities</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2312 Every Student Belongs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2345 Auxiliary Services</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-0107 Operational Plans for the 2022-23 School Year</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2223 Healthy and Safe Schools Plan</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2225 Emergency Plans and Safety Programs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2230 Asbestos Management Plans</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2267 Annual Report on Restraint and Seclusion</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2510 Suicide Prevention Plan</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2210 Anabolic Steroids and Performance Enhancing Substances</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2215 Safety of School Sports – Concussions</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2308 Agreements Entered Into with Voluntary Organizations</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

## Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2250 District Improvement Plan</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2255 School and District Performance Report Criteria</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2260- Records and Reports</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2265 Report on PE Data</a>	<b>Waived for 2022-23 school year</b>	Not applicable	Not applicable
<a href="#">581-022-2300 Standardization</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2305 District Assurances of Compliance with Public School Standards</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2370 Complaint Procedures</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

## Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2335 Daily Class Size</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2400 Personnel</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2405 Personnel Policies</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2410 Teacher and Administrator Evaluation and Support</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2415 Core Teaching Standards</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2420 Educational Leadership - Administrator Standards</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2440 Teacher Training Related to Dyslexia</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable



**Date: November 6, 2023**  
**To: South Lane School Board**  
**From: Yvonne Curtis,**  
**Subject: Board Member Standards of Conduct; Policy BBF**

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**Background:**

The South Lane School District has two documents that address the need for all Board members to support a decision once the Board has voted. The *Board Standards of Conduct Policy BBF* and the *School Board and Superintendent Operating Agreements* item #7. During the Board Work Session on October 16, 2023, the Board discussed the wording of both documents on this issue at length.

During the discussion about this issue, a Board member stated that they might still want to discuss a decision after the Board had voted. This Board member was reminded that the discussion takes place prior to the vote. It is at that point that a Board member should state their opinion. During the vote, they may vote for or against the motion made and seconded. However, once the issue is decided, it automatically goes to the Superintendent and her staff to implement.

The Superintendent stated the importance of discontinuing any more discussion about the issue either in meetings or outside of meetings once the decision has been made otherwise, it makes it difficult for the whole system to move forward together on implementation. It creates confusion and chaos if staff or community members think there is a chance that the School Board could reverse their decision.

**Current Issue or Question**

The next issue this Board members raised is that the Policy states that the Board members “should” support the decision voted upon and the Operating Agreements state that Board members “will” support the decision. There was a recommendation to use the word “will” in both documents. Before we change policy we check with OSBA because they guide us on policy development.

**Information Provided by OSBA**

Information provided by OSBA clarified that there is no way to require a Board member to refrain from expressing their opinion after a decision is made. We were reminded that our Board had made a change from “must” to “should” in the policy rewrite process because we were told that the word “must” was too aggressive when there wasn’t a way to legally enforce it.

However, in the Operating Agreements, the Board can decide as a body to take a stronger stance. Stating in our agreements that Board members “will” support the decision once it is decided upon makes it clear to the Superintendent, staff and the community how the Board will operate.

**Superintendent Recommendation:**

Based upon the advice given, we recommend that it makes sense to follow the guidance we were provided and leave the word “should” in the policy document. Keeping the word “will” in the Operating Agreements makes it clear to me, your employee, and my staff that we are expected to move forward together as a district on implementing each decision made by the Board.

Because we are recommending to keep the language discussed in both documents, the next step is for Board members to vote upon the agreements and to sign in commitment to these shared agreements.

# **South Lane School District SCHOOL BOARD and SUPERINTENDENT OPERATING AGREEMENTS for 2023 - 2024**

## **BOARD ROLES & RESPONSIBILITIES**

1. Focus on governance: policymaking, strategic direction and evaluation (curriculum, district performance and superintendent) using the 5 roles of the focus framework (set clear expectations, learn together, create conditions for success, hold the system accountable, and build public will to succeed).
2. Uphold the legal, compliance and confidentiality requirements on all matters arising from board meetings and executive sessions. We will use facts in decision making.
3. Recognize the role of the chair to speak for and about the board to the press and public groups. Recognize the role of the chair to convene meetings, act on points of order, execute documents as appropriate, and develop the agenda with the vice chair and superintendent. It is the board chair's responsibility to respond to group email sent to the whole board.
4. The board will act as ambassadors to the schools, the community and the district. The board will celebrate successes, support our staff, and use talking points to generate the public will to succeed and engage the community. The superintendent should be notified before a board member visits a school in this official role.
5. The board and superintendent will participate annually in establishing goals and objectives for themselves and the district.

## **HOW WE OPERATE & MAKE DECISIONS**

6. Make decisions as a whole board only at properly called meetings using the best information.
7. Support decisions of the majority. Once a decision is made, members will support the decision of the majority. We will talk positively about South Lane and the board. We will communicate with one voice after the vote.
8. Come prepared, start and end meetings on time, stay engaged (even when we experience discomfort), and follow through with our commitments.
9. Model safe, respectful, and inclusive community; including disagreeing respectfully, listening to other perspectives, and honoring differences.

(continued on next page)

## HOW WE COMMUNICATE

10. Communicate directly with the superintendent or designees when information is needed, or a question arises. Specific questions concerning information contained in the board packet may be addressed to the person providing the information.
11. Follow the chain of command such that inquiries, issues, concerns or complaints are directed to the superintendent or the appropriate staff member who is best suited to address the issue.
12. Be mindful that you represent the board in public and that no individual board member has the authority to speak for the board.
13. Board members will communicate respectfully with one another should an issue or problem develop between them.
14. Share our beliefs & values, understand that these can change, and allow everyone to learn. Sometimes, we will need to accept non-closure.

**The board and superintendent signatures below indicate support for these agreements:**

*Sharon Curtis*  
*Sammy [unclear]*  
*Cheryl [unclear]*  
*[unclear]*

*Taylor Wilkour*  
*Jessie [unclear]*  
*Shay D. Heppin*