

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**MONDAY, DECEMBER 11, 2017 – 5:30 P.M.**  
**MEDIA CENTER ROOM #1121**

The regular meeting is called to order at 5:30 p.m. by Tim Hand, President presiding.

Roll Call was taken by District Clerk:

**Members Present:** Tim Hand, President; Amy Werner, Vice-President; Josh Shannon, Fred Grusendorf, Don Baker, Heath Gordon, Bev Evans

**District Personnel Present:** Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Mark Carls, 7-12 Principal; Carol McCarville, Director of PPS; Paula Mighells, Curriculum Coord./Dean of Students; Erin Ostrander, School Business Official, Penny Miller, District Clerk

**Staff Members:** Donna Slawson

**Guests:** 14 MS students, Mr. Greene, Bryan Brockway

The Pledge of Allegiance was recited.

**Presentations to the Board:**

- Donna Slawson & students gave a presentation on the Albany NYS Youth & Government Conference that they attended on November 18, 2017, question & answer session followed.
- Donna Slawson presented an overnight trip request for high school government students to Albany March 8-11, 2018

**APPROVE MINUTES:** Motion made by Amy Werner, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated November 13, 2017 as submitted.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**ADMINISTRATORS' REPORTS: Printed copies available for public**

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report was given by Ms. Ostrander on cafeteria state audit, capital outlay project-bid opening 12/21/17, and Sr. Citizens Dinner 12/12.

**APPROVE TREASURER'S REPORTS:** Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Special Aid Account 10/1-10/31/17, Agency Account 10/1-10/31/17, Extra-Curricular Activity Account 10/1-10/31/17, Capital Fund 11/1-11/30/17, Scholarship Fund 11/1-11/30/17, Risk Retention (U.I. Reserve) 11/1-11/30/17, General Fund – Steuben Trust 11/1-11/30/17, School Lunch Fund 11/1-11/30/17.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Amy Werner, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approve the following Accounts Payable Warrant Reports as submitted: General Fund #5, School Lunch Fund #5, Federal Fund #5, Capital Fund (HADD) #5.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE AGED TAX EXEMPTION:** Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to continue the Allegany County Aged Tax Exemption at \$12,000 income level, sliding scale.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE FINANCIAL RESERVE PLAN:** Motion made by Bev Evans, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Financial Reserve Plan document dated December 11, 2017 as submitted.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE CONSENT AGENDA:** Motion made by Don Baker, seconded by Amy Werner- BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve to declare the following GVCS school vehicle #13 as excess and accept sealed bids for it: 2007 Dodge Caravan, VIN#1D4GP24R27B212799, Mileage 149,000, minimum bid \$400. Sealed bids will be accepted until Wednesday, January 3, 2018 at which time they will be publically opened and read.

2. Approve volunteers for the 2017-18 school year: Navin Bo of Buras, Louisiana and Belmont under the supervision of Kathy Johnson (classroom), Emily Johnson of Belmont under the supervision of Kathy Johnson (classroom), Karen Cummings of Rexford under the supervision of Sarah Horne.
3. Approve Penny Shipman as timer/scorekeeper for the 2017-18 winter season, pay as per GVEA contract.
4. Approve Michaela Edmister as lifeguard for the 2017-18 school year.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**AUTHORIZE SIGNATURES ON CAPITAL PROJECT CHANGE ORDERS:** Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes Chris Chamberlain to sign capital building project change orders for an amount up to \$20,000.00 and Brian Schmitt to sign capital building project change orders for an amount up to \$35,000.00. Change orders are submitted to the district from Hunt Architects.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Don Baker- BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2017-18 school year, pay as per Board policy:

- Dixie Scott of Belmont as substitute cleaner, pending fingerprint clearance.
- Amanda Griggs of Scio as non-certified substitute teacher in high school area, pending fingerprint clearance.
- Marie Dougherty of Belmont as non-certified substitute teacher and teacher aide, pending fingerprint clearance.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE CIVIL SERVICE TITLE CHANGE:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to change the job title of Technology Coordinator/Director of Information Technology to the approved civil service title of: Director of Educational Technology & Information Systems effective immediately.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE CIVIL SERVICE TITLE CHANGE:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to change the job title of Athletic Trainer/Athletic Director to the approved civil service title of: Athletic Trainer/Director effective immediately.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPOINT PART-TIME ACCOUNT CLERK TYPIST:** Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Devan Healy** as Part-Time Account Clerk Typist effective January 22, 2018, pending fingerprint clearance. There is a ten-month probationary period beginning January 22, 2018 and concluding November 21, 2018. The rate of pay shall be \$15 per hour, 20 hours per week, benefits pro-rated for for the remainder of the 2017-18 school year. *(Replaces Brittany Scholes, who replaces Linda Presutti's full-time account clerk typist position).*

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE TERMINATION OF EMPLOYMENT:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the termination of employment of **Patricia LeRoy**, Long-Term Substitute Elementary Teacher, effective Tuesday, November 28, 2017.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE ELEMENTARY TEACHER:** Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Brian Edmister, III** to a non-probationary position of term substitute as an Elementary Teacher (for Ashley Auman) beginning November 28, 2017 through February 16, 2018, or upon the return of Mrs. Auman from leave of absence. The rate of pay shall be 1/200<sup>th</sup> of Step I of the GVEA contract (\$214 per day), no benefits as per Board policy.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPOINT AFTER SCHOOL TEACHER AIDE:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Marie Dougherty** to the position of After

School Teacher Aide for the boys modified basketball team, home games and practices, rate of pay shall be \$10 per hour.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPOINT ATHLETIC TRAINER/DIRECTOR:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School provisionally appoints **Bryan Brockway** to the civil service position of Athletic Trainer/Director effective December 12, 2017. There is a ten-month probationary period beginning December 12, 2017 and concluding October 12, 2018. This is a civil service position and Mr. Brockway must meet the civil service requirements for this position. The rate of pay shall be \$50,000 annually, pro-rated for the 2017-18 school year, with benefits as outlined in the Confidential/Managerial Agreement. This position is 11-month and 7.5 hour per day.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPOINT DIRECTOR OF EDUCATIONAL TECHNOLOGY & INFORMATION**

**SYSTEMS:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School provisionally appoints **Jeffrey LaBenne** to the civil service position of Director of Educational Technology & Information Systems effective January 22, 2018. There is a ten-month probationary period beginning January 22, 2018 and concluding November 22, 2018. This is a 12-month civil service position and Mr. LeBenne must meet the civil service requirements for this position. The rate of pay shall be \$70,000 annually, pro-rated for the 2017-18 school year, with benefits as outlined in the Confidential/Managerial Agreement.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE MATERNITY LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence request for **Maria Finnemore** for the period of April 23 – June 22, 2018, using accumulated sick and personal time and unpaid if necessary.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE MATERNITY LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence request for **Christie Baldwin** for the period of May 21 – June 30, 2018 (Returning beginning of 2018-19 school year), using 10 accumulated sick days, remainder shall be unpaid leave.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**AMEND MOTION:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amends the motion made at the September 19, 2016 Board meeting appointing **Stacy Schmidt** as Extended School Day Project Director to add the following language: This is a provisional appointment pending meeting the civil service requirements for the position.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**AMEND MOTION:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amends the motion made at the October 23, 2017 Board meeting appointing **Anne Campbell** as ARC Dental & Wellness Project Director to add the following language: This is a provisional appointment pending meeting the civil service requirements for the position.

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPOINT CLEANER:** Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Pamela Russell** to the position of Cleaner effective January 2, 2018. There is a 10-month probationary period from January 2, 2018 to November 2, 2018, rate of pay shall be \$10.45 per hour, for the 2017-18 school year, as per CSEA contract. (*Replaces Charles Laraby*).

VOTE: Yes 7, No 0, Abs 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

Informational:

Upcoming Board Meetings:

- Monday, January 8, 2018 – work session only at 5:30 p.m. - Dr. Schmitt noted Mike Ford will present a strategic plan. Monday, January 22, 2018, Regular Board of Education Meeting at 5:30 p.m.

Discussion:

- Thank you letter from James Bliven, American Legion Post 808, Belmont
- Board Goals Update 2017-18
- Strategic Planning in response to IRRE Audit
- Dr. Schmitt noted there will be an upcoming Academic Honors Dinner for students in grades 10-12 that qualify.
- Dr. Schmitt noted Anne Campbell will tour schools that have the existing dental program.
- Dr. Schmitt noted he presented to the B-R Board and shared information on current GV programs & funding for them.
- Discussion was held on the use of the electronic Superintendent's Evaluation program, previously presented to the Board. After a lengthy discussion, the Board agreed to use this program for the June 2018 Superintendent Evaluation, noting they would like a training session.

**EXECUTIVE SESSION:** Motion made by Heath Gordon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:53 p.m. to enter into executive session for the purpose of personnel discussion.  
VOTE: Yes 7, No 0, Abs 0 Motion carried.

**RESUME REGULAR BUSINESS:** Motion made by Amy Werner, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 7:18 p.m.  
VOTE: Yes 7, No 0, Abs 0 Motion carried.

**APPROVE STIPEND:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to compensate **Brian Edmister II and Paula Mighells** \$600 each for Athletic Director duties performed between October 24, 2017 and December 12, 2017.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT MENTOR / APPROVE STIPEND:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints Brian Edmister II as Mentor for Bryan Brockway in his position as Athletic Trainer/Director during his 10-month probationary period to commence 12/12/2017. Compensation for this appointment would be \$400 for the entirety of his mentorship.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by Amy Werner, seconded by Beverly Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:20 p.m.  
VOTE: Yes 7, No 0, Abs 0 Motion carried.

Respectfully submitted:

Penny L. Miller  
District Clerk