

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**MONDAY, JUNE 19, 2017 – 5:30 P.M.**  
**MEDIA CENTER ROOM #1121**

The regular meeting was called to order at 5:33 p.m. by Dean McKnight, President presiding.

**Roll Call was taken by District Clerk:**

**Members Present:** Dean McKnight, President; Tim Hand, Vice-President; Don Baker, Josh Shannon (5:34pm), Fred Grusendorf, Amy Werner, Heath Gordon  
**District Personnel Present:** Brian Schmitt, Superintendent; Mark Carls, 7-12 Principal; Carol McCarville, CSE Chair, Paula Mighells, Curric. Coord./Dean of Students; Erin Ostrander, School Business Official, Penny Miller, District Clerk  
**Staff Members Present:** Sara Donlon, Chris Chamberlain  
**Guests:** Kelli Zenoski-Bartlett, Bev Evans, Karen Romance, Noah Bennett & Parents, Cali Burnell & parent

**The Pledge of Allegiance was recited.**

**Presentations to the Board:**

- Mark Carls recognized Calli Burnell, Valedictorian and Noah Bennett, Salutatorian and presented them with a certificate and mug
- Brian Schmitt recognized and thanked Dean McKnight for serving on the Board of Education for 13 years and presented him with a plaque.
- Brian Schmitt introduced Kelli Zenoski-Bartlett, new Cook/Manager replacing Sandy Chan

**EXECUTIVE SESSION:** Motion made by Fred Grusendorf, seconded by Amy Werner – BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 5:37 p.m. to enter into executive session for the purpose of personnel discussion.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**RESUME REGULAR BUSINESS:** Motion made by Tim Hand, seconded by Amy Werner – BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 6:16 p.m.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE MINUTES:** Motion made by Don Baker, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated May 8, 2017 and May 17, 2017 and the minutes of the Special Board of Education meeting dated June 12, 2017 as submitted.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS:** Paper copies were available

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report by Ms. Ostrander – Ms. Ostrander discussed plans for end of the year funds transfer to reserve funds – transportation, compensated absences reserve and capital funds.

**APPROVE TREASURER'S REPORTS:** Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: General Fund – Steuben Trust 5/1-5/31/17, Capital Fund 5/1-5/31/17, Scholarship Fund 5/1-5/31/17, Risk Retention (U.I. Reserve) 5/1-5/31/17, School Lunch Fund 4/1-4/30/17, Special Aid Account 4/1-4/30/17, Extra-Curricular Activity Account 4/1-4/30/17, Payroll Account 4/1-4/30/17, Agency Account 4/1-4/31/17, School Lunch Fund 5/1-5/31/17, Special Aid Account 5/1-5/31/17, Agency Account 5/1-5/31/17, Payroll Account 5/1-5/31/17.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Tim Hand, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approve the following Accounts Payable Warrant Reports as submitted: Capital Fund (HADD) #3, Federal Fund #3, School Lunch Fund #11, General Fund #13, Federal Fund #4, Capital Fund (HADD) #4, Capital Fund (HADD) #5, School Lunch Fund #12, General Fund #14.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**AUTHORIZE FUNDS TRANSFER:** Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School grants the Superintendent

authority to make all budget transfers to reserves, up to \$800,000 as well as transfers necessary to cover appropriation deficits as the result of year-end audit adjustments.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE CONSENT AGENDA:** Motion made by Amy Werner, seconded by Josh Shannon- BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the following as summer 2017 maintenance workers under the supervision of Chris Graham and Chris Chamberlain at \$9.70 per hour, 32 hours per week, July 5 – August 18, 2017: Chase Gaghrich, Conner Cockle, Joshua McGuire, Gavin Hand.
2. Approve the following as summer 2017 technology workers under the supervision of Chris Gyr, \$9.70 per hour, 32 hours per week, July 5-August 18, 2017: Brodyn Evans and John Florentine.
3. Approve the following as summer 2017 summer (rec/camp) workers for the period of July 10 – August 11, 2017: Teachers - \$100/day: Stacy Schmidt, Megan McKeown, Kim Marciano, Jean Vallance, Kim Douglas, Lisa Schneider, Darren Bradt, Danyelle Bliven, Holly Burger, Malibu Peelman, Dawn Giddings, Erica Grantier. Assistants - \$9.70/hour: Hannah Scott, Andrew Edmister, Nancy Houle, Jennifer Greene, Alyssa Heitman, Brian Edmister III, Cali Gordon. Cafeteria – current hourly rate: Denise Cline. The number of days/hours of employment will be based on program needs.
4. Approve out of district student attendance for: Brooke Schultz – Gr. 9 and Thomas Shultz – Grade 8 (Canaseraga School District) for the 2017-18 school year, tuition will be charged as per Board Policy.
5. Appoint the following timers/scorekeepers for the fall 2017 sports season: Pam Sandlas, Sara Donlon, Rita George, Linda Warner, Nanette Vossler, Megan McKeown, Rollie Duttweiler, pay as per GVEA contract.
6. Approve the Textbook Adoption Proposal for 20 student copies and 1 teacher edition of Understanding Psychology, Publisher McGraw-Hill Education, Copyright, 2014 - \$1,677.28.
7. Approve the Allegany County Pre-School Transportation for Children with Handicapping Conditions Agreement for the period of July 1, 2017 – June 30, 2019.
8. Approve the Memorandum of Agreement with Allegany County Board of Elections for School District Vote and Election to be held on May 15, 2018 at an estimated cost not to exceed \$2,000 for vote machines & inspectors.
9. Approve use of facility for polling site agreement with the Allegany County Board of Elections for the Primary Election potentially September 12, 2017 and General Election November 7, 2017.
10. Approve to excise the following textbooks: Structure and Use, 2<sup>nd</sup> Edition, Copyright Date 1984, 28 student editions. Language and Literacy, Gr. 7, Copyright 2010, 25 student editions, 1 teacher edition.
11. Approve the 2016-17 Fire Drill Report as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LIFEGUARD :** Motion made by Don Baker, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Ethan Watson** as Lifeguard.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**DECLARE EXCESS ITEMS:** Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School declares the following track equipment as excess and approves to donate to a school in need: Pole Vault System and Mats and High Jump Pit.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE SEQR DECLARATION FOR CAPITAL OUTLAY PROJECT 2017-18:** Motion made by Tim Hand, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following SEQR Declaration for the Capital Outlay Project:

**A RESOLUTION OF THE GENESEE VALLEY CENTRAL SCHOOL DISTRICT, ALLEGANY COUNTY, NEW YORK (THE “DISTRICT”) CONFIRMING THE DISTRICT’S CAPITAL IMPROVEMENTS PROJECT INVOLVING MODEST SITE WORK (INVOLVING THE RECONSTRUCTION AND CONSTRUCTION OF MODEST UPGRADES AND IMPROVEMENTS TO THE DISTRICT’S SCHOOL BUILDING) TO BE A TYPE II ACTION UNDER SEQRA, AND CONFIRMING SUCH WORK AS CONSTITUTING A “CAPITAL OUTLAY PROJECT” UNDER THE DISTRICT’S APPROVED 2017-2018 ANNUAL BUDGET**

WHEREAS, the Genesee Valley Central School District, Allegany County, New York (the “District”), after consultation by District officials with the District’s retained architectural firm (Hunt Engineers, Architects & Land Surveyors, PC), has determined to undertake, during the District’s current (2017-2018) fiscal year, a modest capital improvements project involving, but not limited to, the reconstruction and construction of modest upgrades and improvements to the school building at the District’s K-12 campus, including the conversion of the existing kitchen freezer into a cooler (and the installation of a new freezer) and the renovation of the existing mechanical/storage room into a separate and secure record storage room (collectively, the “Project”); and

WHEREAS, the estimated maximum cost of the Project, including all incidental costs relating thereto, has been determined by Hunt Engineers, Architects & Land Surveyors, PC to be \$100,000; and

WHEREAS, the qualified voters of the District have approved the District’s 2017-2018 budget calling for the application of \$100,000 to fund the Project, with the work on the Project to occur during the District’s 2017-2018 fiscal year; and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act (“SEQRA”) regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility” and “replacement, rehabilitation or reconstruction of and construction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4”; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds; and

NOW THEREFORE, BE IT RESOLVED, that the District’s Board of Education hereby confirms and formalizes its prior determination that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, the Project shall continue to be funded by means of a “transfer to capital” (not exceeding \$100,000 in amount) in the District’s approved budget for the 2017-2018 fiscal year, so that such Project can be undertaken and completed in the District’s 2017-2018 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE SUBSTITUTE:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitute for the 2016-17 school year:

- Nancy Brown of Belmont as non-certified substitute teacher in elementary area, pending fingerprint clearance.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CREATE TEACHER AIDE POSITION:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School creates one full-time teacher aide position effective the 2017-18 school year. (*New position - Allegany County will reimburse for cost*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT TEACHER AIDE:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kay Kerswill** as Teacher Aide effective August 29, 2017. There is a 10-month probationary period from August 29, 2017 – June 30, 2018, pending fingerprint clearance, pay shall be as per CSEA Contract (*New position*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a leave of absence request for **April Cole** from her Remedial Reading Teacher position for the 2017-18 school year, to voluntarily transfer to an Elementary Teacher position in the Elementary tenure area.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT ELEMENTARY TEACHER:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **April Cole**, who holds a permanent New York State Teaching Certificate in the Elementary certification area, to the position of Elementary Teacher in the Elementary

tenure area, for a probationary period of three (3) years, to commence August 29, 2017 and conclude June 30, 2020. Eligibility for tenure at the end of the probationary period is dependent on **April Cole** receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. The salary for the 2017-18 school year shall be Step 27, \$69,497 plus \$1,800 credit hours, benefits in accordance with the GVEA contract. (*Replaces Allison Eldridge*).  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE TEACHER:** Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Cynthia Emrich**, who holds a professional New York State Teaching Certificate in the Literacy certification area, to a non-probationary position of term substitute as a Literacy (Reading) Teacher beginning August 29, 2017 – June 30, 2018. Salary shall be Step I of the GVEA contract, with benefits.  
VOTE: Yes 7, No 0, Abs. 0

**APPOINT SPECIAL EDUCATION TEACHER:** Acting on the recommendation of the Superintendent - Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Karen Romance**, who holds a professional New York State Teaching Certificate in the Students with Disabilities 1-6 certification area, to the position of Special Education Teacher in the Special Education tenure area, for a probationary period of four (4) years, to commence August 29, 2017 and conclude June 30, 2021. Eligibility for tenure at the end of the probationary period is dependent on Karen Romance receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. The base salary for the first year of appointment shall be Step 5, \$45,781 for the 2017-18 school year, benefits in accordance with the GVEA contract. (*Replaces Kaycee Majot, who moved to Elementary area*).  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2016-17 school year:  
-Sherry Preston of Angelica as substitute in the areas of cafeteria and cleaner, pending fingerprint clearance.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**AMEND MOTION:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School amends the motion made at the June 12 Special Board of Education Meeting appointing **Brittany Scholes** as part-time Account Clerk Typist effective June 22, 2017 (changed from 7/1/17) to comply with civil service requirements.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE GVEA MEMO OF AGREEMENT:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Agreement with the GVEA for extracurricular **music positions and stipends** beginning the 2016-17 school year and through the duration of the GVEA contract ending June 30, 2020.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE GVEA MEMO OF AGREEMENT:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Agreement with the GVEA for **Debra Knapp** to clarify retirement benefits effective her retirement date June 30, 2017.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE GVEA MEMO OF AGREEMENT:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Agreement with the GVEA for **Sara Donlon** to be placed on special assignment position of 7-12 Curriculum Coach for the 2017-2018 and 2018-2019 school years.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**TABLE TWO APPOINTMENTS:** Motion made by Fred Grusendorf, seconded by Josh Shannon – BE IT RESOLVED that the Board of Education of Genesee Valley Central School tables the appointment of the Girls JV Basketball Coach and the Boys Modified Basketball Coach until the fall when Spring Coaches are appointed.  
VOTE: Yes 6, No 1 (Don Baker), Abs. 0 Motion carried.

**APPOINT 2017-18 COACHES/ADVISORS:** Acting on the recommendation of the Superintendent - Motion made by Don Baker, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Advisors and Coaches for the 2017-18 school year, pay shall be as per GVEA contract:

**ATHLETIC DIRECTOR-** Lisa Schneider

**FALL COACHES:**

Boys Varsity Soccer Coach-Shawn Clancy  
Girls Varsity Soccer Coach-Lisa Schneider  
Boys JV Soccer Coach-Ryan McKnight  
Girls JV Soccer Coach-Lisa Hapeman  
Boys Modified Soccer Coach-Linda Warner  
Girls Modified Soccer Coach-Tracy George  
Girls Varsity Volleyball Coach-Jake Bannerman  
Girls Modified Volleyball Coach-Matt Johnston

**WINTER COACHES:**

Boys Varsity Basketball Coach-Lintz Bliven  
Boys JV Basketball Coach-Jim Schneider  
Boys Modified Basketball Coach-*Tabled*  
Girls Varsity Basketball Coach-Rollie Duttweiler  
Girls JV Basketball Coach-*Tabled*  
Girls Modified Basketball Coach-Emily Voss  
Boys Varsity Volleyball Coach-Darren Bradt

Varsity Swim Coach – Brian Edmister,III

**COORDINATORS / ADVISORS:**

Senior Stand Coordinator–**July 2018 Fair**-Heidi Musingo  
Sr. Stand Advisors–**July 2018 Fair**-M.Liller,N. DeTine  
Yearbook Advisors (2)-Co-L.Presutti,S.Deal,R.Babbitt  
FBLA Advisor-Lauren Scholes

Middle School Student Council Advisor -Donna Slawson  
Elementary Student Council Advisor-Jaci Rizzo  
Middle School Fundraiser Coordinator-Donna Slawson  
National Honor Society Advisors (2)-S.Donlon, S.Horne

Awards Assembly Coordinator-Dan Anger  
Scholastic Challenge Advisors (2)-S.Donlon,K.Douglas  
Odyssey of the Mind Advisors (4) – Donna Faller, Nicole  
Wesche, Kaycee Majot, Nanette Vossler

LOTE Club Advisor-Emily Palmer

Chess Club Advisor-Chris Gyr

Technology Club Advisors (2) – Alva Robbins

Drama Club Co-Advisors – Jean Vallance, Kim Douglas

Drama Set Advisor-Kristin Buchholz

Fine Arts Festival Advisor-Shawna Deal

Lego League Advisors (2) – Tom Musingo

Robotics Advisors (3)-Bridget Chichester, Caitlin Bowen

Matt Johnston

***NOTE – SPRING COACHES WILL BE APPOINTED IN THE FALL***

**MUSIC ADVISORS:**

Pit Band Advisor (if musical)-Alva Robbins  
High School Band Advisor-Alva Robbins  
Middle School Band Advisor-Alva Robbins  
Jazz Band Advisor-Alva Robbins  
Marching Band Advisor-Alva Robbins  
Intermediate Band Advisor-Alva Robbins  
Elementary Band Advisor-Mike Telesca  
High School Choir Advisor-Mike Telesca  
Middle School Choir Advisor-Mike Telesca  
Intermediate Choir Advisor-Tom Musingo  
Elementary Choir Advisor-Tom Musingo  
Band – Fall-Alva Robbins  
Pep Band –Winter-Alva Robbins

**CLASS ADVISORS:**

9<sup>th</sup> Grade Class Co-Advisors-Kim Douglas, Jean Vallance  
10<sup>th</sup> Grade Class Advisor-Jacci Rizzo  
11<sup>th</sup> Grade Class Advisors – 2-D.Anger,N.Norasethaporn  
12<sup>th</sup> Grade Class Advisors – 2-D.Baker,R.Duttweiler

VOTE: Yes 5, No 0, Abs. 2 (Heath Gordon, Dean McKnight). Motion carried.

**APPROVE MEMO OF AGREEMENT:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Agreement with GVEA for the addition of a **Robotics Coach and Varsity Swim Coach** with stipends beginning the 2017-18 school year.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

**Informational:**

\*Upcoming Board Meetings:

- Wednesday, July 5, 2017 at 5:30 p.m. - Reorganizational Meeting – Agenda will be sent 6/23.

- Thursday, July 6 & Friday, July 7 – Board of Education Retreat at The Inn on the Lake, Canandaigua.
- Thank you letter from Robojags

Discussion:

- Fingerprint fee for substitutes – to be discussed at the Board retreat
- June update for 2016-17 Board Goals – included in packets
- Board Self-Evaluations were distributed – return to Penny Miller by 6/23.
- Dean McKnight reminded board members to consider who will serve as President and VP

**EXECUTIVE SESSION:** Motion made by Amy Werner, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:46 p.m. to enter into executive session for the purpose of personnel (Superintendent's Evaluation) discussion.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**RESUME REGULAR BUSINESS:** Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 8:07 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 8:08 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Penny L. Miller  
District Clerk