

*Technology Education: Learning by Design – 7<sup>th</sup> & 8<sup>th</sup> Grade Course Guidelines*

- We are mostly a “project based curriculum”, so Students are expected to complete all course assignments. With that in mind, give it your best effort! You will be extremely proud of the work you do, when you do it to the best of your abilities. **Whenever possible, corrected work can be turned back in to raise your grade.**
- Students will keep a notebook.
  - 1) All handouts, notes, and paperwork will be kept in your notebook/folder. That same folder can be designated an “Encore Folder” and used in the other Encore classes when you transfer out. It can be stored in your assigned T.E. locker.
  - 2) If a paper is lost, **replacements will not be handed out.** Most papers can be downloaded by going to my [www.ldsd.org](http://www.ldsd.org) website. This is on the District web site under middle school, faculty, Mr. Lopatic, 7<sup>th</sup> & 8<sup>th</sup> grade handouts.
  - 3) Student project examples, videos, handouts, worksheets, research help, project plans and other great resources can be found on that site to make your learning experience even better. This can be a great time saver for you.
  - 4) **“Homework Buddies”** get the handouts for the absent student they are responsible for and give them the work they missed upon their return. Your **“homework buddy”** is \_\_\_\_\_, he or she is seated to your left and they will take care of you when you are absent. Consequently, you are responsible for getting the papers for the person on your right!
- **Projects will have due dates.** If items are not handed in on that date, **arrangements need to be made by you**, the student, to get it in within a timely manner. **If you have been out for an extended period of time, I, The Teacher, reserve the right to give you an “exempt”** if it looks like making up the work is out of the question. Keep in mind that life is easier when you plan your time wisely and get things done when they are due. This keeps things from “piling up” and getting unmanageable, thereby reducing your stress level.
- If work is not completed in the time provided during class, **you will need to schedule the time to get your work done.** Some AM & PM Homeroom periods can be utilized to catch up and finish up. Some things can be taken home to finish while most of our work is best completed here in the lab. Partnership work should never be taken home due to the shared nature of the partnership and all that goes with it. ***Our goal is to get everything done in class so you don’t have to do anything outside of class.***
- **All students will work in a safe manner.** There is no tolerance for horseplay, talking to students on machines, or running around. The floors get slippery, the machines are dangerous, and the corners are sharp around the room. This is a responsibility we ALL need to take seriously.
- **We will show respect for everyone in the class, keep a good attitude and help others when in need.** Please come to class with your notebook, pencil and a brain “turned on!”

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_