

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016 – 5:30 P.M.
AUDIT COMMITTEE MEETING – 5:15 P.M.
MEDIA CENTER ROOM #1121

The Audit Committee meeting was called to order at 5:15 p.m. Auditors from the Auditing Firm Buffamante, Whipple, Buttaforo, PC reviewed the 2015-16 external audit in detail and gave a power point presentation highlighting financial information for the district.

The regular meeting was called to order at 5:50 p.m. by Dean McKnight, President presiding.

Roll Call was taken by District Clerk:

Members Present: Dean McKnight, President; Tim Hand, Vice-Pres.; Josh Shannon, Fred Grusendorf, Amy Werner, Don Baker (5:25pm), Heath Gordon (5:45pm)
District Personnel Present: Brian Schmitt, Superintendent; Paula Mighells, Dean of Students, Erin Ostrander, District Treasurer; Penny Miller, District Clerk
Staff Members: Donna Slawson, Willie Weaver
Guests: Stacey Schmidt, Auditors, 3 Participation in Govt. students

The Pledge of Allegiance was recited.

Presentations to the Board:

- Donna Slawson presented a trip request for Grade 8 students to Washington, DC January 18-20, 2017 during the Presidential Inauguration. Details are not confirmed yet. The Board held a lengthy discussion about the trip noting safety and security concerns.

EXECUTIVE SESSION: Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:22 p.m. to enter into executive session for the purpose of personnel discussion.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

RESUME REGULAR BUSINESS: Motion made by Tim Hand, seconded by Amy Werner – BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 7:02 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE MINUTES: Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated August 15, 2016 and the minutes of the special meeting dated August 24, 2016 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for review

APPROVE WARRANTS: Motion made by Fred Grusendorf, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports as submitted: School Lunch Fund #1, General Fund #1, Federal Fund #1, Federal Fund #2, General Fund #2, School Lunch Fund #2.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE TREASURER'S REPORTS: Motion made by Josh Shannon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity 7/1-7/31/16, School Lunch Fund 8/1-8/31/16, Risk Retention 8/1-8/31/16, Scholarship Fund 8/1-8/31/16, Capital Fund 8/1-8/31/16, General Fund – Steuben Trust 8/1-8/31/16, Agency Account 8/1-8/31/16, Payroll Account 8/1-8/31/16, Special Aid Account 8/1-8/31/16 .

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT EXTERNAL INDEPENDENT AUDIT: Motion made by Tim Hand, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the independent audit report from Buffamante, Whipple, Buttaforo, PC for the 2015-16 school year as presented.

VOTE: Yes 6, No 0, Abs. 1 (H. Gordon due to absence from presentation) Motion carried.

ACCEPT SENIOR STAND REPORT: Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Senior Stand Report dated 9/1/16 as submitted. (Profit \$10,049.86).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE FUNDS TRANSFER: Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a funds transfer of \$600,000 from Excess Fund Balance to Repair Reserve and \$100,000 from Excess Fund Balance to Transportation Reserve.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AUTHORIZE SCHOOL CREDIT CARD: Motion made by Josh Shannon, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes **William Weaver** to have a school credit card with a credit limit of \$2,000, for transportation department use.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CONSENT AGENDA: Motion made by Tim Hand, seconded by Amy Werner- BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve Athletic Code of Conduct 2016-17, Student Code of Conduct 2016-17, Faculty Handbook PK-12 for 2016-17, Student Handbook Gr. 7-12 for 2016-17.
2. Approve to declare textbooks as submitted from the following teachers as excess items and properly dispose of or donate: Kim Marciano (Home & Careers), Rollie Duttweiler (Math), Kelley Searl (English) and Sara Donlon (Social Studies)
3. Approve volunteers for the 2016-17 school year: Jaymie Marble of Almond with Mary Guilford, Natalie Burrows of Belmont with Alva Robbins, Shawn Grusendorf of Angelica with Tracy George, Megan McKeown of Olean with Lisa Schneider, Sarah Wyre of Belmont with Amy Robinson, Pat Johnson of Belmont with Kathy Johnson.
4. Approve the following as vote inspectors for the Capital Project Vote on October 12, 2016, 12:00 – 8:00 p.m., rate of pay shall be \$9.25 per hour: Marilyn Warner, Janet Harrington, Cindy Pierce, Eileen Ostrander, Norine Ryan (alternate), Dave Fleming (alternate).
5. Approve the transportation request for Stephen Matthews, Grade 9 of Belmont to Houghton Academy for the 2016-17 school year.
6. Appoint the following timers/scorekeepers for the winter 2016-17 season, pay as per GVEA contract: Donna Frungillo, Linda Warner, Norine Ryan, Rita George, Karen Bliven, Brian Landries, Molly Weinman, Nanette Vossler.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT 2016-17 ADVISORS: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following advisors for the 2016-17 school year, pay as per GVEA contract:

- Chess Club Advisor (pending adequate student participation) – Chris Gyr
- Odyssey of the Mind (2) - Donna Faller

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT MENTORS: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following mentors for the 2016-17 school year, pay as per GVEA contract.

Lynn Kunz with Tamra Yeager
Sara Donlon with Kelley Searl
Josie Preston with Brooke Bradt

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT EXTENDED SCHOOL DAY PROJECT DIRECTOR: Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Stacy Schmidt** as Extended School Day Project Director effective October 3, 2016 through June 30, 2021. This is a non-probationary appointment and this is a grant funded position for a period of five years. The annual salary shall be \$31,850. The position is .65 FTE (5 hours per day). Benefits shall be as per Confidential/Managerial contract, pro-rated for .65 FTE. There is a 10-month probationary period beginning October 3, 2016 and concluding October 2, 2017.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Christopher Button** as Bus Driver effective 9/1/16.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE SUBSTITUTES: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2016-17 school year, pay as per Board policy:

- Hannah Scott of Wellsville as teacher aide substitute, pending fingerprint clearance.
- Ashley McCorkle of Angelica as non-certified substitute teacher, substitute teacher aide, pending fingerprint clearance.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence for **Emily Palmer** beginning November 28, 2016 through June 30, 2017, return date is beginning the 2017-18 school year. Mrs. Palmer shall use using accumulated sick and personal time, 25 sick bank days and remainder shall be unpaid leave.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT BUS DRIVER: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Dan Ford** as Bus Driver effective September 20, 2016. There is a 10-month probationary period from September 20, 2016 – July 20, 2017, pay shall be as per CSEA contract. (*Replaces Chris Button*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CREATE PART-TIME ELEMENTARY TEACHER POSITION: Acting on the recommendation of the Superintendent – Motion made by Don Baker, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School creates one part-time, .50 FTE, Elementary Teacher position for the 2016-17 school year to be designated pre-kindergarten.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent of the Superintendent – Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a one-year child care leave of absence request from **Rachael Fleming** from her full-time Elementary Teacher position effective September 26, 2016 – June 30, 2017, in accordance with the GVEA Teacher's Contract. Mrs. Fleming retains her seniority and tenure status.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT PART-TIME ELEMENTARY TEACHER: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Rachael Fleming**, who holds an initial New York State Teaching Certificate permitting her to teach in the elementary certification area in the public schools of New York State, and who currently encumbers a 1.0 FTE elementary position and is assigned to teach pre-kindergarten, to the part-time (.50 FTE) Pre-Kindergarten position for the 2016-17 school year, effective September 26, 2016. Salary shall be based on a proration of Step 4 of the GVEA union contract for the 2016-17 school year. This is a pre-kindergarten appointment and therefore the .5 pre-kindergarten service will be deemed credit toward Mrs. Fleming's probationary period and tenure.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE: Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Don Baker - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Cynthia Emrich**, who is applying for a New York State Teaching Certificate permitting her to teach in the Elementary certification area in the public schools of New York State, to a non-probationary position of term-substitute as an Elementary Teacher to replace Rachael Fleming effective September 26, 2016 through June 30, 2017, or upon the return from leave of absence of Rachael Fleming. Salary shall be 1/200th of Step 1 of the GVEA contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Monday, October 3, 2016 – Work Session at 5:30 p.m., Public Hearing on Capital Project at 7:00 p.m.
- Wednesday, October 12, 2016, 12:00 – 8:00 p.m. – District Vote on Capital Project
- Thursday, October 13, 2016 – 5:30 p.m. – Regular Board of Education Meeting, Accept Votes

Discussion:

- Opening Day Enrollment Data
- Homecoming Events (fireworks)
- October 13 Board meeting – electronic agenda meeting will be held. Packets will be sent 10/11.

Informational:

- Mission statements from Justin Worboys' Science students
- New school logos were selected
- Discussion on a name for the yearbook – Jag Pride was missing from the yearbook.

ADJOURNMENT: Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:46 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Penny L. Miller
District Clerk