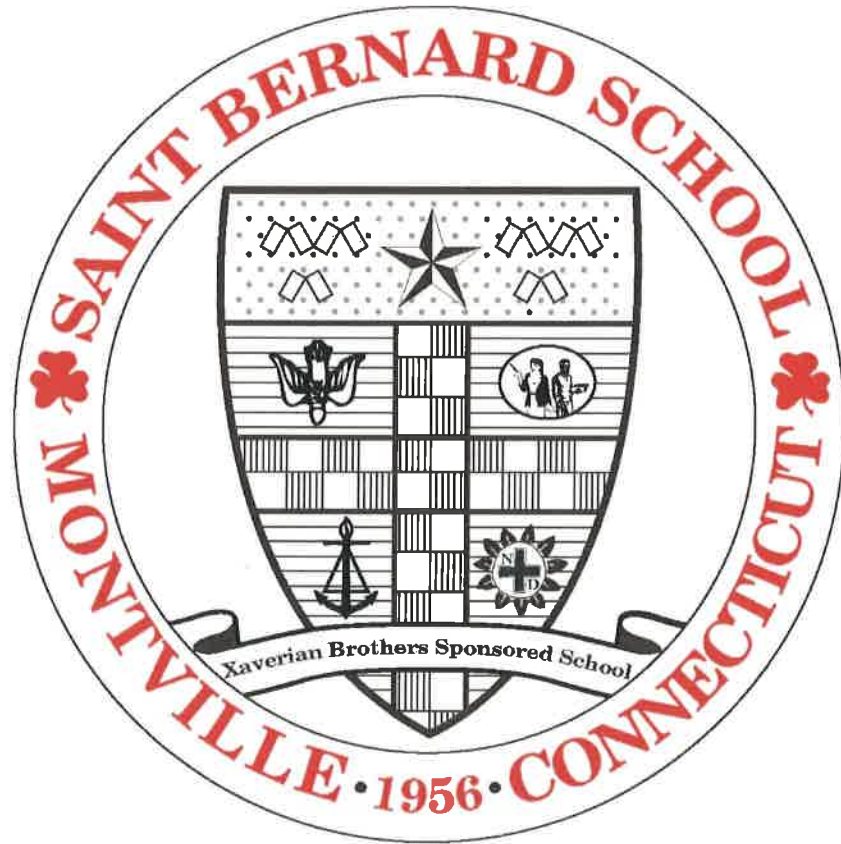


Saint Bernard School



1 to 1 Chromebook Program

2024- 2025

Saint Bernard School
Chromebook 1:1 Program and Policy 2024 - 2025

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Chromebook 1 to 1 Program

Saint Bernard School began transitioning to a 1:1 managed Chromebook environment at the start of the 2019-2020 school year. Each year students entering the freshman class or transferring into one of the upper classes will be required to purchase a Chromebook through Saint Bernard School. As of the 2023 - 2024 School Year, **all** new incoming students were required to purchase a Chromebook through Saint Bernard School.

- The Chromebook will be managed by Saint Bernard School and placed on our *GoGuardian* and management Platforms.
- Cost of the Chromebook includes all maintenance of the Chromebook while the student is enrolled at Saint Bernard School.
- Upon graduation or if a student chooses to leave Saint Bernard School for any reason, the Chromebook will be removed from the management software and released to the student.

Chromebooks will be able to go home and the students will be required to bring them to school every day fully charged.

Additional information regarding proper use of the student Chromebooks can be found in the Student Handbook.

Coverage of Saint Bernard Chromebook

Manufacturer Warranty

Chromebooks are covered under the manufacturer warranty for 1 year. In that year, families are not responsible for costs on manufacturer defects. These defects can include (but are not limited to):

- Battery not holding a charge
- Device will not boot or start the operating system
- Screen will not illuminate
- Trackpad or Keyboard not working

The Chromebook will be sent back to the manufacturer for repair and the student will be issued a loaner device.

Accidental Damage

Saint Bernard School covers accidental damage and repairs not covered under the manufacturer warranty. Accidental damage includes (but is not limited to):

- Cracked/broken screen
- Missing keys
- Damage from a drop or spill

If the Technology Department determines that the entire Chromebook needs to be replaced, the broken Chromebook must be turned over to the Technology Department and the student will be issued a new device of equal value and age.

Loaner Devices while Chromebook is Out for a Repair

- Saint Bernard School will have several used Chromebooks put aside for students to use while their Chromebook is being repaired.
- Loaner devices must be returned to the school before a repaired device is given back to the student.

Items Not Covered

The following items will not be covered by Saint Bernard School. If any of these are determined to be the cause of the damage, the family will be responsible for the full cost of the repairs or replacement of the device:

- Intentional damage
- Loss due to neglect
- Theft due to irresponsibility
- Damages caused by misuse and abuse

Students that have more than 2 repair needs during the school year will be charged the replacement cost of the items needing repair (excluding manufacturer defects).

In the Event of Theft, Loss or Vandalism

1. Report loss of or damage to the Chromebook to administration or Mrs. Jakubielski immediately. In the event that school is not in session, you must notify Mrs. Jakubielski by email amjakubielski@saint-bernard.com.
2. Notify the local police if the loss is due to theft, burglary, robbery, or vandalism that occurs outside of school. You must then provide the official police report to the administration.

Chromebook Technical Support

Mrs. Jakubielski will be the first point of contact for questions or repair of the Chromebooks. Students can also report to the Student Help Desk located in room 106 when it is open. Items that can be assisted with:

- Issues with password
- User Account Support
- Submitting a device for repair
- Distribution of loaner Chromebooks (after verification by technology department)
- Operating System or software configuration support
- Restoring Chromebook to factory default

After assessing the needs and type of support required, the student may be referred to the technology department. Many basic needs can be handled immediately.

GoGuardian

Saint Bernard School utilizes *GoGuardian*, a management and filter software that allows our teachers to better utilize the internet for classroom learning. Students will be required to have *GoGuardian* on their account (placed there by the Saint Bernard School Technology Department).

Additional information regarding GoGuardian can be found in our Student Handbook.

International Students and Chromebooks

- International students will be provided a Chromebook for use during the school year. This Chromebook is property of Saint Bernard School and is required to be treated as such.
- Students may not remove any of the asset tags attached to the Chromebook and will be required to purchase a case for the Chromebook.
- Any and all damages must be reported in accordance with the reporting procedure above.
- The International Student Chromebook will be able to be brought home daily but will need to be turned in to the technology office/Mrs. Jakubielski at the start of Summer Break.
- If a student leaves Saint Bernard School for any reason, the Chromebook must be returned to the school immediately. If the Chromebook is not returned, the student will be assessed a fee of \$300.00 for the replacement of the Chromebook.

Payment for Chromebooks

Incoming 6th - 12th Grade Students New to Saint Bernard School

- Incoming student's families will be billed through FACTS the cost of the Chromebook during the 1st semester of the school year (or within the first month after a student transfers in during the school year).

9th Grade Students Continuing on to Saint Bernard From 8th Grade

- Students who were members of Saint Bernard's 8th grade class and have chosen to continue their education here at Saint Bernard will receive an 11.5 inch screen Chromebook at no charge to them.
- If they wish to receive a larger 14 inch screen, there will be a charge of \$100 for the larger Chromebook.

Returning Students in 7th and 8th Grade Choosing to Opt In to the Chromebook Program

- Returning students entering 7th and 8th grade will be allowed to continue to utilize the Long Term loaner program for the 2023 - 2024 school year.

Additional Information regarding Student Chromebooks may be found in the Saint Bernard Handbook.

*Any questions regarding Chromebooks please contact Ann Marie Jakubielski
amjakubielski@saint-bernard.com 860-848-1271 ext 105*



Saint Bernard School 1 to 1 Chromebook Program

Please complete the following form and return it to Saint Bernard.

Purchase of Chromebook includes the required Google Management license and GoGuardian, a content filter and classroom management platform as well as the maintenance of the Chromebook while the student attends Saint Bernard School.

Cost:

- Standard 11.5 inch Chromebook: \$300
- Larger 14 inch Chromebook: \$400

Payment may be made through FACTS or by check. If you choose to pay by check and the check is not received by August 1 (or upon turning in of the form), parents will be charged through FACTS.

Student Name: _____

Student Grade (Fall 2024): _____

Did this student attend Saint Bernard during the 2023 - 2024 school year? Yes No

Parent/Guardian Contact Information

Name: _____ Relationship: _____

Email: _____ Phone #: _____

Name: _____ Relationship: _____

Email: _____ Phone #: _____

Requested Chromebook Size:

- 11.5 inch (\$300)
- 14 inch (\$400)

I will be paying:

- By check
- Please bill me through FACTS

Parent signature

Date