

Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

2023-2024
Board of Directors

Ed Dressel

Lu Ann Meyer

Rob Ogilvie

Zach Steele

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
503.623.5597 fax

Agenda
Board Meeting
June 10, 2024
6:30 p.m.

<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

- 1.0 Welcome/Pledge of Allegiance
- 2.0 Approval of the Agenda
- 3.0 Good News
 - 3.1 Congratulations to Annika Morrow who is the April Rotary/Dutch Bros. Student of the Month at Dallas High School.
 - 3.2 Oakdale raised \$10,000 in their Jog-a-Thon.
 - 3.3 The 12th annual Books for Bikes giveaway was held where 17 bikes and helmets were given away.
 - 3.4 Graduation highlights.
 - 3.5 Lyle classes have been visiting the public library to educate students about their summer reading program.
- 4.0 Public Comment
- 5.0 Announcements
 - 5.1 June Calendar 913
 - 5.1.1 Next Board Meeting June 24, 2024 at 6:30 p.m.
 - 5.1.2 Citizens Oversight Committee Meeting July 2, 2024 at 5:30 p.m.
- 6.0 Consent Agenda
 - 6.1 Approval of the May 13, 2024 Board Minutes 914
 - 6.2 Staffing Report 917
- 7.0 Financial Report – Tami Montague 918
- 8.0 Resolution #23-24-09 To Revise Fund Appropriations (Board Action) – Tami Montague 923
- 9.0 Luckiamute Charter School Annual Report – Christy Wilkins 924
- 10.0 Code of Conduct Committee Update – Sam Arrant & Amy Ebner
- 11.0 Dallas High School Athletics Annual Report – Ron Snively
- 12.0 Human Resources Annual Report – Rachel Alpert 927
- 13.0 Board Professional Development Plan Discussion (Board Action) 938
- 14.0 Reports
 - 14.1 Enrollment Report 939
 - 14.2 Charter Schools Enrollment Reports 941

14.3	Charter Schools Financial Reports	943
14.4	Charter Schools Minutes and Agendas	950
15.0	Executive Session per ORS 192.660	
	(2)(d) To Confer with Persons Designated by the Board to Carry on Labor Negotiations	
16.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

JUN 2024

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

04

Citizens
Oversight
Committee
Meeting
5:30 p.m.

05

06

Equity Advisory
Committee
Meeting
5:00 p.m.

07

Dallas High
School
Graduation
6:00 p.m.

08

09

10

Board Meeting
6:30 p.m.

11

12

K-5 Last Day of
School

8th Grade
Recognition
6:00 p.m.

13

6-12 Last Day of
School

Morrison
Graduation
6:00 p.m.

14

Assessment
Day

15

16

17

18

19

20

21

22

23

24

Board Meeting
6:30 p.m.

25

26

27

28

29

30

**Minutes
Board Meeting
May 13, 2024
7:00 p.m.
<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room**

Present: Lu Ann Meyer, Rob Ogilvie, Ed Dressel, Zach Steele, Steve Spencer, Juli Lichtenberger, Rowan McDowell, Sean Johnson, Autymn Galbraith, Tim Larson, Nick Ingalls, Rachel Alpert, Tami Montague, Todd Baughman

Visitors: Bill Masei, Jennifer Lenoue, Annie Edmiston, Kyle Diehm, Emilee Dindinger

Excused: Jon Woods through agenda item 10.0.

1.0 Welcome/Pledge of Allegiance

Lu Ann Meyer, Board Vice-Chair, welcomed everyone.

2.0 Approval of the Agenda

Lu Ann Meyer noted for the Board the printed agenda is different than the one posted. Zach Steele moved to approve the amended agenda, seconded by Ed Dressel. The motion passed unanimously.

3.0 Good News

3.1 OMSI came to Lyle for an all-school assembly.

3.2 Dallas High School Girls Golf team are regional champs again this year. They are headed to the state tournament. The Boys Golf team made school history by qualifying for the state tournament! Both teams are Athletic Scholars as well. Congratulations!
Steve Spencer, Superintendent, and Tim Larson, Dallas High School Principal, shared good news with the Board.

4.0 Student Report – Rowan McDowell

4.1 Introduction of Annie Edmiston, 2024-25 Senior Class President
Rowan McDowell shared highlights of events at Dallas High School including; Prom, Powderpuff, and student council elections. Annie Edmiston was introduced. Annie is the Senior Class President next school year and will provide student reports at the meetings. The Board thanked Rowan for her service.

5.0 Public Comment

No public comment.

6.0 Announcements

6.1 May and June Calendars

6.1.1 No Board Meeting on May 27, 2024

- 6.1.2 Next Board Meeting June 10, 2024 at 6:30 p.m.
- 6.1.3 Citizens Oversight Committee Meeting June 4, 2024 at 5:30 p.m.
- 6.1.4 Equity Advisory Committee Meeting June 6, 2024 at 5:00 p.m.

7.0 Consent Agenda

- 7.1 Approval of the April 22, 2024 Board Minutes
- 7.2 Staffing Report
- 7.3 Policy LBE – Public Charter Schools
Zach Steele moved to approve the Consent Agenda, seconded by Rob Ogilvie. The motion passed unanimously.

8.0 Financial Report – Tami Montague

Tami Montague, Director of Fiscal Services, shared the financial report for month ending April 2024. The projected Ending Fund Balance has dropped to 4.28%. The high cost disability fund came in significantly lower than expected and the teacher experience ratio was reduced significantly. Unemployment data will be solidified later this summer. Discussion was held.

9.0 Polk Adolescent Day Treatment Center Fourth-Fifth Grade Classroom Addition Project Capital Funds for Playground Equipment (Board Action) – Tami Montague

Tami Montague shared a summary of the application which was submitted on behalf of Polk Adolescent Day Treatment Center (PADTC). These funds are available through Elementary and Secondary School Emergency Relief (ESSER) until September 2024. This is a \$90,000 award to add a playground at PADTC. Discussion was held. Oregon Department of Education has approved the application contingent on Board approval. Rob Ogilvie moved to approve PADTC fourth-fifth grade classroom addition project capital funds for playground equipment, seconded by Ed Dressel. The motion passed unanimously.

10.0 School Photography Contract (Board Approval) – Todd Baughman

Todd Baughman, Whole Child Administrator, would like to award the school photography contract to Portrait Masters. These services are not a cost to the district but is for families. No protests have been received regarding the process. Discussion was held. Zach Steele moved to approve the school photography contract to Portrait Masters, seconded by Ed Dressel. The motion passed unanimously.

11.0 Career Technical Education Annual Report – Bill Masei

Bill Masei, Career Technical Education (CTE) Coordinator, shared highlights from the programs this year. A CTE expansion survey was completed this year leading to collaboration with Central School District trying to find a way to expand CTE regionally. Bill Masei is currently working with the School Resource Officer for a potential Law Enforcement expansion. Discussion was held.

12.0 Teaching and Learning Update – Nick Ingalls

Nick Ingalls, Director of Teaching and Learning, shared highlights of work being done throughout the district. Vertical alignment, attendance, administrator instructional rounds, and Collaborative Problem-Solving train the trainer have been focuses. Nick Ingalls shared the Strategic Plan document has been updated to guide work through 2028.

13.0 Strategic Plan Report – Nick Ingalls

Nick Ingalls shared LaCreole Middle School progress metrics. LaCreole is currently completing Oregon Statewide Assessment System (OSAS) testing. Base line information reflecting improvements in all areas was shared. Testing data is being used for student placement for next school year. Discussion was held.

14.0 Leave of Absence Request for Debra Middleton (Board Action)

Steve Spencer recommended approval of this request. Ed Dressel moved to approve Debra Middleton's request for Leave of Absence next year, seconded by Rob Ogilvie. The motion passed unanimously.

15.0 District Calendar 2024-25 School Year (Board Action) – Rachel Alpert

Rachel Alpert, Assistant Superintendent, shared the proposed district calendar. Zach Steele moved to approve the district calendar for the 2024-25 school year, seconded by Lu Ann Meyer. Discussion was held. The motion passed unanimously.

16.0 Board Professional Development Plan (Board Action)

Steve Spencer shared the data put together from Oregon School Boards Association following the work session held. The Board would like to discuss this topic further at the next board meeting.

17.0 Reports

17.1 Draft District Equity Advisory Committee Minutes

This was the first committee meeting.

17.2 Enrollment Report

Enrollment has dropped to under 3,000 students. Discussion was held.

17.3 Charter Schools Enrollment Reports

17.4 Charter Schools Financial Reports

17.5 Charter Schools Minutes and Agendas

18.0 Adjourn at 8:49 p.m.

Board Chair / Jon Woods

Date

Board Secretary / Juli Lichtenberger

Date

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338



Staffing Report
June 6, 2024

5/13/2024	Licensed	Olivia	Cole	Resignation	Resignation w/o DSD benefits	6/14/2024	Lyle	Classroom teacher		8	1	Change resignation date
06/06/24	Classified	Mikayla	Viles	New hire	New hire	5/16/2024	LMS	Asst. Cook	404A	5.5	0.6875	E3 Replaces Lori Shea

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

GENERAL FUND											
Revenue & Resources		Feb	Mar	Apr	May	YTD Total	Projected	Total Received & Projected	Budget	Budget Status	
Beginning Fund Balance						2,394,434	-	2,394,434	2,620,000	91%	
Taxes		43,115	192,048	45,970	36,336	9,111,186	296,681	9,407,868	8,967,000	102%	
Interest Income		45,139	44,924	42,375	31,214	336,604	(1,648)	334,956	230,000	146%	
State School Funds		2,352,641	2,352,641	1,909,289	1,543,059	27,670,129	-	27,670,129	28,255,243	98%	
Common School Fund		230,779	-	-	-	230,779	230,779	461,558	473,577	49%	
Other Sources		93,550	107,645	15,422	449,996	908,496	398,635	1,307,131	1,659,421	55%	
Total Revenue		2,765,225	2,697,258.20	2,013,055	2,060,605	40,651,628	924,448	41,576,075	42,205,241	96%	
FY 2022-2023 YTD		2,563,130	2,423,209	2,476,023	3,011,897	38,257,194	-	42,494,227	-	-	
Expenditures by Object:		Feb	Mar	Apr	May	PM Adj	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
100 Salaries		1,571,296	1,552,244	1,517,105	1,393,801	(41,328)	14,721,417.68	3,812,117	18,533,535	18,742,547	79%
200 Associated Payroll		831,527	821,920	807,438	754,897	(22,279)	7,920,148.17	1,902,657	9,822,805	10,028,537	79%
300 Services		1,051,421	843,977	846,045	873,539	(3)	8,998,696.23	722,960	9,721,656	8,776,921	103%
400 Supplies & Materials		24,344	19,836	18,964	24,016	-	378,270.70	110,558	488,828	644,561	59%
500 Equipment		13,710	24,999	40,213	(167,638)	-	208,419.52	14,010	222,429	397,300	52%
600 Dues, Fees & Insurance		7,228	120	1,607	366	-	351,695.43	4,997	356,692	320,475	110%
700 Fund Modifications		-	-	-	-	-	117,664.00	-	117,664	128,000	92%
800 Planned Reserve		-	-	-	-	-	-	-	-	3,166,900	0%
Not Yet Encumbered/Projected		-	-	-	-	-	-	-	370,336	-	-
Total Expenditures		3,499,526	3,263,096	3,231,372	2,878,980	(63,610)	32,696,312	6,567,298	39,633,946	42,205,241	77%
FY 2022-2023 YTD		3,217,999	3,172,767	3,002,352	3,066,464	-	7,955,316	6,937,634	-	-	-
Expenditures by Function: (Appropriated)		Feb	Mar	Apr	May	PM Adj	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
1000 Instruction		2,162,176	2,129,358	2,099,341	1,995,138	(23,792)	20,569,727.74	4,657,998	25,227,725	24,951,315	82%
2000 Support		1,337,350	1,133,738	1,132,031	883,842	(39,819)	12,008,919.81	1,909,301	13,918,220	13,959,026	86%
3000 Community Service		-	-	-	-	-	-	-	-	-	-
5000 Transfers		-	-	-	-	-	117,664	-	117,664	128,000	92%
6000 Contingency/Unappropriated		-	-	-	-	-	-	-	-	3,166,900	0%
Not Yet Encumbered/Projected		-	-	-	-	-	-	-	370,336	-	-
Total Expenditures		3,499,526	3,263,096	3,231,372	2,878,980	(63,610)	32,696,312	6,567,298	39,633,946	42,205,241	77%
FY 2022-2023 YTD		3,217,999	3,172,767	3,002,352	3,066,464	-	-	-	-	-	-
Current Projection of Ending Fund Balance									1,942,130	4.98%	-
INVESTMENTS											
LGIP 5703 - SSF/Taxes		Feb	Mar	Apr	May						
Beginning Balance		9,946,397	10,620,756	10,062,790	8,527,931						
Interest		44,731	44,382	41,633	30,648						
Deposits		2,445,026	2,415,861	1,790,113	2,018,692						
Fees		(0)	(0)	(0)	(0)						
Withdrawals		(1,815,398)	(3,018,208)	(3,366,604)	(5,512,919)						
Month-End Balance		10,620,756	10,620,790	8,527,931	5,064,651						
LGIP 5770 - Debt Service		Feb	Mar	Apr	May						
Beginning Balance		3,705,081	3,735,777	3,820,614	3,853,536						
Interest		15,301	16,628	16,318	14,527						
Deposit		15,395	68,208	16,604	12,919						
Fees		-	-	-	-						
Withdrawals		-	-	-	(3,120,575)						
Month-End Balance		3,735,777	3,820,614	3,853,536	760,407						
LGIP 5018 - Facilities, Repairs & Maintenance		Feb	Mar	Apr	May						
Beginning Balance		146,482	147,085	147,733	148,363						
Interest		604	648	630	653						
Deposit		-	-	-	-						
Fees		-	-	-	-						
Withdrawals		-	-	-	-						
Month-End Balance		147,085	147,733	148,363	149,016						
LGIP 3974 - Bond Retainage		Feb	Mar	Apr	May						
Beginning Balance		67,612	158,123	158,819	159,496						
Interest		483	696	677	728						
Deposit		90,027	-	-	6,186						
Fees		-	-	-	-						
Withdrawals		-	-	-	-						
Month-End Balance		158,123	158,819	159,496	166,410						
LGIP 6022 - GO Bonds Series 2017&2022		Feb	Mar	Apr	May						
Beginning Balance		9,187,219	9,134,841	7,351,717	7,383,052						
Interest		37,649	34,037	31,335	32,492						
Deposit		-	-	-	-						
Fees		-	-	(0)	-						
Withdrawals		(90,027)	(1,817,161)	-	(6,186)						
Month-End Balance		9,134,841	7,351,717	7,383,052	7,409,359						
Total Cash Invested in LGIP		23,796,582	21,541,673	20,072,378	13,549,843						
LGIP Interest Rate		5.20%	5.20%	5.20%							
NOTES ON DEBT SERVICE											
NOTES TO FINANCIAL STATEMENT:											
All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 5/31/2024. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate.											
Tami Montague 6/4/2024.											
SUMMARY - ALL FUNDS											
		Feb	Mar	Apr	May	YTD	Add Student Act Funds		Budget		
Total Revenue This Month		3,661,503	3,808,368	3,091,440	3,651,076	70,455,987	1,350,000		82,101,386	86%	
Total Expense This Month		4,848,708	4,842,927	4,175,300	8,436,410	51,816,990			82,101,386	63%	
Excess / (Deficiency) Variance		(1,187,205)	(1,034,559)	(1,083,860)	(4,785,334)	18,638,997					
ALL FUNDS											
Total Revenue This Month		3,661,503	3,808,368	3,091,440	3,651,076	70,455,987	Add Student Act Funds		Budget		
Total Expense This Month		4,848,708	4,842,927	4,175,300	8,436,410	51,816,990			82,101,386	63%	
Excess / (Deficiency) Variance		(1,187,205)	(1,034,559)	(1,083,860)	(4,785,334)	18,638,997					

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 102	FACILITIES, REPAIRS & MAINTENANCE											
	Revenue & Resources											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Beginning Fund Balance										150,000	104%
	Revenue from Local Sources										18,000	227%
	Transfers/Sale of Property										96,000	0%
	Total Revenue										264,000	74%
	Expenditures by Function:											
	Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %			
	Instruction - 1000										69,710	
Facilities - 2000										204,030	6%	
Capital Projects - 4000										10,000	0%	
Unap End Fund Balance										49,970	0%	
Total Expenditures										333,710	38%	
70,448												
FUND 103	ESSER Emergency Relief Funds											
	Revenue & Resources											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Beginning Fund Balance										-	
	Revenue from Federal Sources										2,715,202	
	Transfers/Sale of Property										-	
	Total Revenue										2,715,202	60%
	Expenditures by Function:											
	Feb	Mar	Apr	May	PM Adj	YTD Total	Encumbered	Total Projected	Budget	YTD %		
	Instruction - 1000										649,563	
Support Services - 2000										2,065,638		
Unap End Fund Balance										-		
Total Expenditures										2,715,202	68%	
FUND 203	FOOD SERVICE											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Beginning Fund Balance										200,000	28%
	Revenue from Local Sources										26,000	19%
	Revenue from State Sources										77,000	39%
	Revenue from Federal Sources										1,080,000	77%
	Transfers/Sale of Property										10,000	
	Total Revenue										1,393,000	66%
	Expenditures by Function:											
	Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %			
Food Service - 3100										1,279,140	80%	
Food Service - Unap Ending Fund Bal										113,860	0%	
Total Expenditures										1,393,000	74%	
MTD CashFlow Tracking Includes Receivables												
18,856												
FUND 201-299	SPECIAL GRANTS & PROJECTS											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Revenue from Local Sources										196,000	66%
	Revenue from Intermediate Sources										500,000	75%
	Revenue from State Sources										4,745,048	85%
	Revenue from Federal Sources										1,867,895	76%
	Transfers from General Fund										-	
	Total Revenue										7,308,943	81%
	Expenditures by Function:											
	Feb	Mar	Apr	May	PM Adj	YTD Total	Encumbered	Total Projected	Budget	YTD %		
Special Grants & Projects - 1000										5,747,540	69%	
Special Grants & Projects - 2000										1,436,303	88%	
Special Grants & Projects - 3000										29,100	3%	
Transfers to Other Funds - 5000										96,000	0%	
Total Expenditures										7,308,943	71%	
1,695,581												
FUND 301	DEBT SERVICE - GO BONDS											
	Revenue & Resources											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Beginning Fund Balance										600,000	137%
	Revenue from CY Property Tax Receipts										3,200,000	101%
	Revenue from PY Property Tax Receipts										50,000	
	Revenue from Interest Income										45,000	179%
	Revenue from Federal Sources										500	
	Transfers from Other Fund										-	
	Total Revenue										3,895,500	107%
Expenditures by Function:												
Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %				
Debt Service - 5110 610 Principal										2,815,000	100%	
Debt Service - 5110 621 Interest										611,150	100%	
Debt Service - 5110 640 Bank Fees										100	20%	
Debt Service - Unap End Fund Bal										469,250	0%	
Total Expenditures										3,895,500	88%	
735,772												
FUND 302	DEBT SERVICE - FULL FAITH & CREDIT											
	Revenue & Resources											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Beginning Fund Balance										-	
	Transfers from Other Fund										118,000	100%
	Total Revenue										118,000	100%
	Expenditures by Function:											
	Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %			
	Debt Service - 5110 610 Principal										100,000	0%
	Debt Service - 5110 621 Interest										17,564	50%
Debt Service - 5110 640 Bank Fees										436	0%	
Debt Service - Unap End Fund Bal										-		
Total Expenditures										118,000	7%	
JND 310	DEBT SERVICE - PERS PENSION BOND											
	Revenue & Resources											
	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %			
	Beginning Fund Balance										1,000,000	
	Service From Other Funds										2,250,000	75%
	Total Revenue										3,250,000	76%
	Expenditures by Function:											
	Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %			
	Debt Service - 5110 610 Principal										1,345,000	0%

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 401	Debt Service - 5110 621 Interest	-	-	-	-	-	-	811,358	0%	
	Debt Service - 5110 680 Direct Pmt to PERS	-	-	-	-	-	-	-	-	
	Debt Service - 5110 Bank Fees & Issuance	-	-	-	-	-	-	100	-	
	Debt Service - Unap End Fund Bal	-	-	-	-	-	-	1,093,542	-	
	Total Expenditures	-	-	-	-	-	-	3,250,000	0%	
FUND 401	Revenue & Resources	Feb	Mar	Apr	May	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance		58,667			151,084		151,084	100,000	151%
	Revenue from Local Sources	483	696	677	728	3,308		3,308	1,500	-
	Revenue from State Sources					1,808,529		1,808,529	2,000,000	90%
	Revenue from Bond Proceeds	-	-	-	-	-		-	-	-
	Total Revenue	483	59,363	677	728	1,962,920	-	1,962,920	2,101,500	93%
	Expenditures by Function:	Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Bond Expenses- 4000	-	-	-	-	1,802,652	55,759	1,858,410	2,101,500	86%
	Capital Construction - Bond 2022									
FUND 403	Revenue & Resources	Feb	Mar	Apr	May	YTD Total		Total Projected	Budget	YTD %
	Beginning Fund Balance		(58,667)			11,931,313		11,931,313	13,300,000	-
	Revenue from Local Sources	37,649	34,037	31,335	32,492	442,510		442,510	200,000	221%
	Revenue from State Sources					-		-	4,000,000	-
	Revenue from Bond Proceeds	-	-	-	-	-		-	-	-
	Total Revenue	37,649	(24,630)	31,335	32,492	12,373,822		12,373,822	17,500,000	71%
	Expenditures by Function:	Feb	Mar	Apr	May	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Capital Expenses- 4000	496,895	861,031	196,411	1,240,313	5,666,022	5,289,643	10,955,665	11,140,000	51%
	Capital Projects - Unap End Fund Bal								6,360,000	-

For questions about this report, please contact Tami Montague
Dallas School District Business Office
111 SW Ash St, Dallas, OR 97338
tami.montague@dsd2.org

Dallas School District 2023-2024		General Fund Operations							May 2024
Resources primarily come from the State School Fund Grant formula and may be used for general operations of the school district									
GENERAL FUND OPERATIONS (FUND 100)		Current MTD	Current YTD	Add: Projections	Adjustments*	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	Notes
Beginning Fund Balance			2,394,434	0		2,394,434	2,620,000	(225,566)	
Local Sources (Property Taxes, Interest, Fees)		78,321	9,862,346	691,115		10,553,460	9,912,700	640,760	
Flow Through ESD, County School Funds		\$-	53,719	0		53,719	140,171	(86,452)	
State Sources (SSF, Common School Fund, High Cost Disability)		1,959,374	28,317,223	230,779		28,548,002	29,528,820	(980,818)	
Federal Sources (In Lieu of Property Taxes)		22,910	23,906	2,554		26,460	3,550	22,910	
Other Sources		0	0	0		0	0	0	
TOTAL REVENUE		\$2,060,605	\$38,257,194	\$924,447	\$0	\$39,181,641	\$39,585,241	-\$403,600	
AVAILABLE RESOURCES		\$2,060,605	\$40,651,628	\$924,447	\$0	\$41,576,075	\$42,205,241	-\$628,166	
Expenditures by Account Code		Current MTD	Current YTD	Add: Encumbrances	Adjustments*	Annual Forecast	Annual Budget	Variance	*Notes
Salaries		1,393,801	14,721,418	3,812,117	175,000	18,708,535	18,742,547	34,012	Vacation/Personal Leave Payout
Associated Payroll Costs		754,897	7,920,148	1,902,657	110,000	9,932,805	10,028,537	95,732	Retiree Insurance not Encumbered
Contracted Services		873,539	8,998,696	722,960	75,000	9,796,656	8,776,921	(1,019,735)	Sub Service aren't encumbered
Supplies and Materials		24,016	378,271	110,558	0	488,828	844,561	355,733	
Capital Leases & Equipment Purchases		(167,639)	208,420	14,010	0	222,429	397,300	174,871	
Dues, Fees, Insurance, Interest Paid		366	351,695	4,997	0	356,692	320,475	(36,217)	
Transfers to Other Funds		0	117,664	0	10,336	128,000	128,000	0	* Food Service Transfer if Needed
Other Uses of Funds		0	0	0	0	0	3,166,900	3,166,900	
Other Expenses		-	-	-	-	-	-	-	
TOTAL EXPENDITURES		\$2,878,980	\$32,696,312	\$6,567,298	\$370,336	\$39,633,946	\$42,205,241	\$2,571,295	
Exoenditures by Function Code		Current MTD	Current YTD	Add: Encumbrances	Adjustments*	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		1,895,138	20,569,728	4,657,998	240,718	25,468,444	24,951,315	517,129	* See above split by Program
Support Services		883,642	12,008,920	1,909,301	129,618	14,047,838	13,959,026	88,812	
Enterprise and Community Services						0	0	0	
Facilities Acquisition and Construction			117,664			117,664	128,000	(10,336)	
Transfers to Other Funds						0	1,166,900	(1,166,900)	
Contingencies							2,000,000	(2,000,000)	
Unappropriated Ending Fund Balance							\$42,205,241	-\$2,571,295	
TOTAL EXPENDITURES		\$2,878,980	\$32,696,312	\$6,567,298	\$370,336	\$39,633,946	\$42,205,241	-\$2,571,295	
SURPLUS / (DEFICIT)		-\$818,375	\$5,560,863			\$1,942,130		2,682,532	
Ending Fund Balance						\$1,942,130	4.96%	of Revenues	Board Policy, 8%
Investment Account Balances by Type		Yield	Beg Bal	Deposits	Withdrawals	End Bal		Debt Obligation	
General Operations (5703.5018)		5.2%	\$10,210,523.23	\$1,832,375.45	\$3,366,604.55	\$8,676,294.13			
Debt Service (5770)		5.2%	\$3,820,613.48	\$32,922.01	\$0.00	\$3,853,535.49			Due by June 30, 2024
Capital Projects (3914.6022)		5.2%	\$7,510,535.68	\$32,012.12	\$0.02	\$7,542,547.78	\$3,426,150.00	\$305,570.20	\$3,120,579.80
Total District			\$21,541,672.39	\$1,897,309.58	\$3,366,604.57	\$20,072,377.40			

NOTES TO FINANCIAL STATEMENT: All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 4/30/2024. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system. The accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. For information about the information contained in this report, please contact the Business Office at 111 SW Ash St., Dallas, OR, 97338. Ph. 503-623-5594

Dallas School District 2023-2024		Capital Projects Funds								May 2024	
Proceeds from 2022 voter approved bonds sold to complete a variety of construction projects around the district.											
CAPITAL CONSTRUCTION F403 Voter Approved Bond		Prior Year Cumulative Total	Current MTD	Current YTD	Add: Projections	Adj*	Annual Forecast	Project Total ALL Years	Project Budget ALL Years	Variance Fav / (Unfav)	Notes
Beginning Fund Balance		0	(58,667)	11,931,313	0	0	11,931,313				
Interest		239,312	34,037	378,663	125,000	0	503,663	742,995	1,500,000	(757,005)	
OSCM Grant		0	0	0	0	0	0	0	4,000,000	(4,000,000)	
Bond Issuance #1 2022		12,756,016	0	0	0	0	0	12,756,016	28,000,000	(15,243,984)	*Bond Issue 2 in June 2024
Bond Issuance #2 2024					15,000,000	0	15,000,000	15,000,000		15,000,000	
Bond Proceeds		1,412,158	0	0	0	0	0	1,412,158	0	1,412,158	
Other Sources		0	0	0	0	0	0	0	0	0	
TOTAL REVENUE		14,407,486	34,037	\$378,663	\$15,125,000	\$0	\$15,503,663	\$29,911,169	\$33,500,000	-\$3,588,831	
TOTAL AVAILABLE RESOURCES		14,407,486		12,309,995			27,434,995				
Expenditures by Building		Prior Year Cumulative Total	Current MTD	Current YTD	Add: Projections	Adj*	Annual Forecast	Project Total ALL Years	Project Budget ALL Years	Variance Fav / (Unfav)	Notes
Lyle Elementary		32,450	4,687	20,838	401,260	0	422,098	454,548	750,000	295,452	
Oakdale Elementary		30,153	52,101	135,746	263,430	0	399,177	429,329	750,000	320,671	
Whitworth Elementary		30,305	128	128,624	260,867	0	389,490	419,795	800,000	380,205	
LaCresle Middle School		37,495	830,744	3,750,703	646,241	0	4,398,944	4,436,439	7,170,517	2,734,078	
Dallas High School		82,413	2,617	290,590	1,981,347	0	2,271,938	2,354,350	3,750,000	1,395,650	
Morrison Building		0	265,890	391,833	842,672	0	1,234,505	1,234,505	1,500,000	265,495	
District Wide Management/Oversight/Planning		2,204,691	84,147	947,688	891,826	0	1,839,514	4,044,205	4,629,483	585,278	85% Spending Requirement by 8/2025
Reserved for Future Projects		0	0	0	0	0	0	0	14,150,000	14,150,000	Current Spend Bond Issuance #1 % 110.80%
TOTAL EXPENDITURES		\$2,417,507	\$1,240,313	\$5,666,022	\$5,289,643	\$0	\$10,955,665	\$13,373,172	\$33,500,000	\$20,126,828	
Expenditures by Project Type		Prior Year Cumulative Total	Current MTD	Current YTD	Add: Projections	Adj*	Annual Forecast	Project Total ALL Years	Project Budget ALL Years	Variance Fav / (Unfav)	Notes
000 District Wide Management/Oversight/Planning		2,204,691	84,147	947,688	891,826		1,839,514	4,044,205	4,629,483	585,278	
800 Critical Facility Upgrade (CFU)		172,699	273,194	1,201,563	2,369,436	0	3,570,999	3,743,698	3,150,000	(593,698)	
810 CTE Building/Expansion		0	0	0	0	0	0	0	2,000,000	2,000,000	
900 New Construction		17,663	830,871	2,804,461	648,241	0	3,452,702	3,470,365	5,500,000	2,029,635	
830 Health Safety & Security		22,454	52,101	712,310	1,380,140	0	2,092,450	2,114,904	4,070,517	1,928,191	85% Spending Requirement by 8/2025
Reserved for Future Projects									14,150,000	14,150,000	Current Spend Bond Issuance #1 % 110.80%
TOTAL EXPENDITURES		\$2,417,507	\$1,240,313	\$5,666,022	\$5,289,643	\$0	\$10,955,665	\$13,373,172	\$33,500,000	\$21,433,898	
Ending Fund Balance		11,989,979					16,479,330				

DALLAS SCHOOL DISTRICT NO. 2
DALLAS, OREGON
June 10, 2024

RESOLUTION #23-24-09

RESOLUTION TO REVISE FUND APPROPRIATIONS

WHEREAS ORS 294.463 allows for appropriation transfers by board resolution between spending categories within the same fund if the transfer is 15% or less of the total fund appropriations. The following resolution is proposed to transfer budgeted appropriations in General Funds of \$290,000 from Function 2000 Support Services and \$400,000 from 6000 Contingency to increase Function 1000 Instruction by \$690,000 to accommodate higher than budgeted substitute services costs and charter school expenditures. The resolution further proposes to transfer budgeted appropriations in Special Revenue Grants and Projects Funds from 1000 Instruction to increase appropriations by \$200,000 in 2000 Support Services to accommodate payments made from the SIA Grant for School Based Mental Health Services and to increase appropriations in 5220 Transfers to accommodate a higher than expected inflow of funds from SB 1149 Cool Schools Program.

BE IT RESOLVED that the resolution appropriating the expenditures in General Fund and in Special Revenue Grants and Projects Fund, are hereby modified to appropriate expenditures as shown below:

General Funds (100,102,103)	Current		Revised	
Description	Appropriation	Resolution	Appropriation	15% Max
1000 Instruction	\$ 25,600,878	\$ 690,000	\$ 26,290,878	
2000 Support Services	\$ 16,228,694	\$ (290,000)	\$ 15,938,694	
4000 Facility Acq and Constr	\$ 10,000	\$ -	\$ 10,000	
5220 Transfers	\$ 128,000	\$ -	\$ 128,000	
6000 Contingency	\$ 1,166,900	\$ (400,000)	\$ 766,900	
General Fund Total	\$ 43,134,472	\$ -	\$ 43,134,472	1.60%

Special Revenue Grants and Projects	Current		Revised	
Description	Appropriation	Resolution	Appropriation	15% Max
1000 Instruction	\$ 5,747,540	\$ (220,000)	\$ 5,527,540	
2000 Support Services	\$ 1,436,303	\$ 200,000	\$ 1,636,303	
3000 Community Services	\$ 29,100		\$ 29,100	
5220 Transfers	\$ 96,000	\$ 20,000	\$ 116,000	
6000 Contingency	\$ -		\$ -	
General Fund Total	\$ 7,308,943	\$ -	\$ 7,308,943	3.01%

 Superintendent

 Board Chair

 Date

 Date

LUCKIAMUTE VALLEY CHARTERS SCHOOLS
Report to the Dallas School District Board of Directors
Monday, June 10, 2024
Prepared by Christy Wilkins, LVCS Executive Director

LVCS Philosophy:

Luckiamute Valley Charter Schools (LVCS) staff share a wholistic, unified vision and approach to our work that is research-based, data driven, and wellness driven. Academic rigor and high expectations are balanced with ensuring the mental health, and emotional well-being of our students is centered in all we do. It is a common practice for staff to monitor the academic growth *and* the well-being of their students on an ongoing basis. Our mental health professional, Mallory Hasart, provides exceptional services for students and families and she is a critical partner, and is fully integrated within our school culture. We have vigilant staff who are aware of the progress of their students in these areas and adjust their practice accordingly.

The intersection of Physical Health, Mental Health, and Academics:

The Garden:

During the last Dallas School District visit, I introduced Superintendent Steve Spencer and his administrative team to our garden teacher, Lua Siegel. Lua took us on a tour of the property and shared the essential elements of the garden program and how she engages and teaches all students to work in and care for it. We employ a regenerative, no till farming model. No-till farming, also known as zero tillage or conservation tilling, is an agricultural practice where crops are planted directly into the residue of previous crops without tilling the soil. This method has several environmental, economic, and agronomic benefits. It is physically labor intensive but teaches students best practices in growing healthy food, while employing best practices in acting as good stewards of the land. Our students work hard in our gardens, and they do most of the work from preparing the soil, planting, weeding, harvesting, and (of course), eating a rich variety of produce. They also build the compost containers, trails, birdhouses, and most of the signage. Our model offers multiple benefits for our students, including stress reduction because being in nature has a calming effect on the mind and body, reducing levels of cortisol, the stress hormone.

Daily PE and Movement Breaks:

We have learned from the research that physical activity stimulates the production of endorphins, which are chemicals in the brain that act as natural mood lifters. This can help reduce anxiety, depression, and overall stress. We have also learned that cognitive function and academic performance are improved because, when blood flows to the brain, memory, concentration, and problem-solving skills are boosted. There are numerous other benefits to regular exercise, including prevention of child and youth obesity and diabetes. We believe that daily PE, hard work in the garden, and numerous “brain breaks” during the school day support an optimal learning environment.

Academics:

In addition to supporting the physical and mental wellness of our students, we also offer a rigorous learning experience, and students are held to high standards. We believe that setting high standards support positive academic outcomes. When students are challenged with rigorous expectations, they push a little harder. High expectations can motivate students to grow, facilitate a good work ethic, and develop critical thinking skills. We believe this approach supports independence and resiliency.

We have been fortunate to hire exceptional teachers who are interested in innovation, are risk takers and put into practice new ideas and strategies.

Reading and Math Interventions:

We also understand that high expectations alone won't support the learning of some students. We prioritize quality Tier One instruction at both schools, with standards-aligned curriculum taught with fidelity by highly qualified teachers. But we also offer a well-supported, tier 2 intervention system in reading and math at Bridgeport and Pedee middle school. We have data team meetings every 6 weeks to review and monitor assessments and adjust the interventions as needed. We also address behavior and mental health concerns during these meetings; however, some discussions may continue in a setting that ensures confidentiality for students and their families. To determine the need for mental health, anecdotal observations, behavior referrals, parent input and student request for counseling are considered when responding to the social/emotional needs of students.

Project Based Learning (PBL):

The Pedee staff have spent several months studying Project Based Learning to determine if the model is a good fit for Pedee. This approach to teaching involves students designing, developing, and constructing hands-on solutions to a problem. Several content areas can be integrated into the projects, and a small school like Pedee, is theoretically, an ideal environment to facilitate cross curricular activities. A small pilot project was introduced this Spring, where students engaged in the Artemis II Coding Challenge, which was sponsored by the National Aeronautics and Space Administration (NASA). This project integrated History, writing, presenting and science. Several students presented their projects at the Artemis II Challenge event at Central Washington University. This was a highly engaging activity but very labor-intensive for teachers. We will need to proceed carefully to ensure quality projects are also manageable.

Challenges:

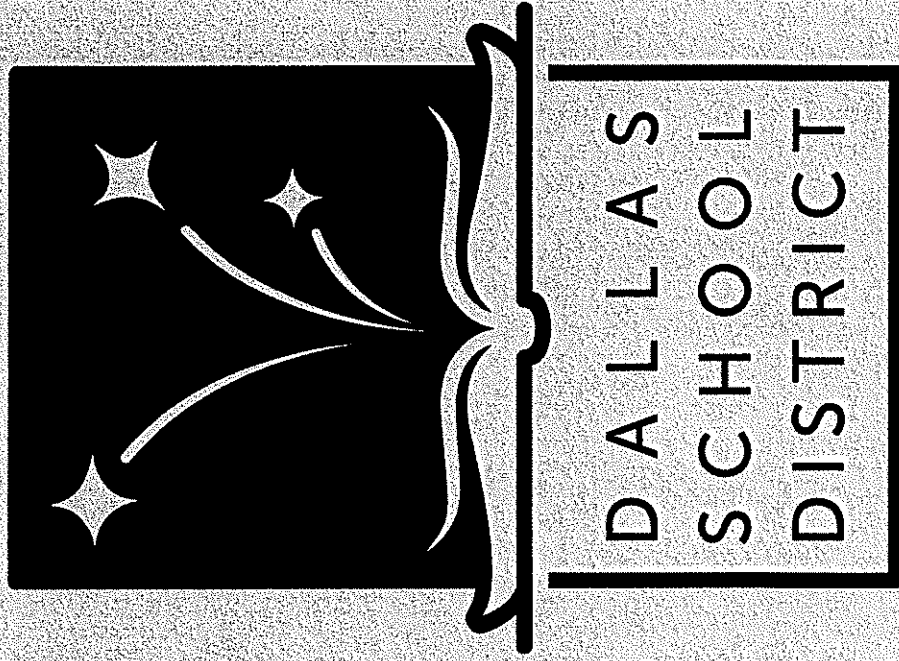
- **Loss and grief:** We lost 2 staff members (our second-grade teacher, and our middle school cook) and a beloved, founding board member, in 18 months.
- **Learning gaps:** Existing academic challenges for our students were exacerbated by the shut down, and general disruption caused by the pandemic. We are still trying to catch-up.
- **Absenteeism:** This applies to both students and staff but is slowly improving.
- **Salary schedule** – While we offer an exceptional work environment, recruitment and retention of quality staff can be challenged by our salary schedule, which is lower than most school districts.

- **Reduction of remote school funding.** Significant cuts were made due to a reduction in remote school funding. LVCS was given an incorrect number on our state funding forecast for the 2022-2023 school year. This number was considerably less than we were supposed to receive, and we had to pay back the funds at the end of the school year.
- **Budget overruns on facilities projects:** A prime example is the installation of the handicap ramp at Pedee middle school, which ended up costing 3 times the initial bid.

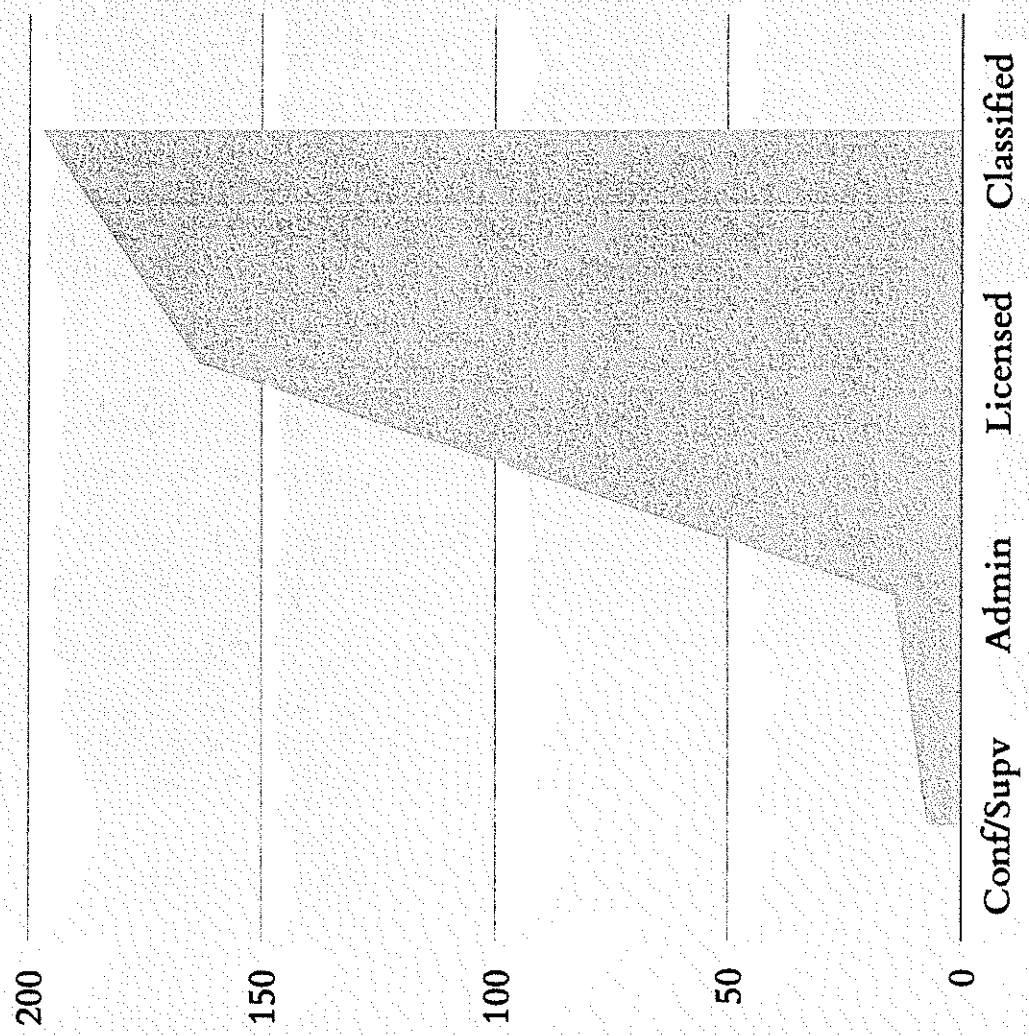
The Importance of partnerships: I appreciate the support and partnership of superintendent, Steve Spencer, assistant superintendent, Rachel Alpert, and business manager, Tami Montague. Our working relationship is strong and all of them are a great source for information and support. I believe we share the same goals of providing a great education for the students we serve and it a pleasure to work with them, and other Dallas School District staff.

HR Annual Report

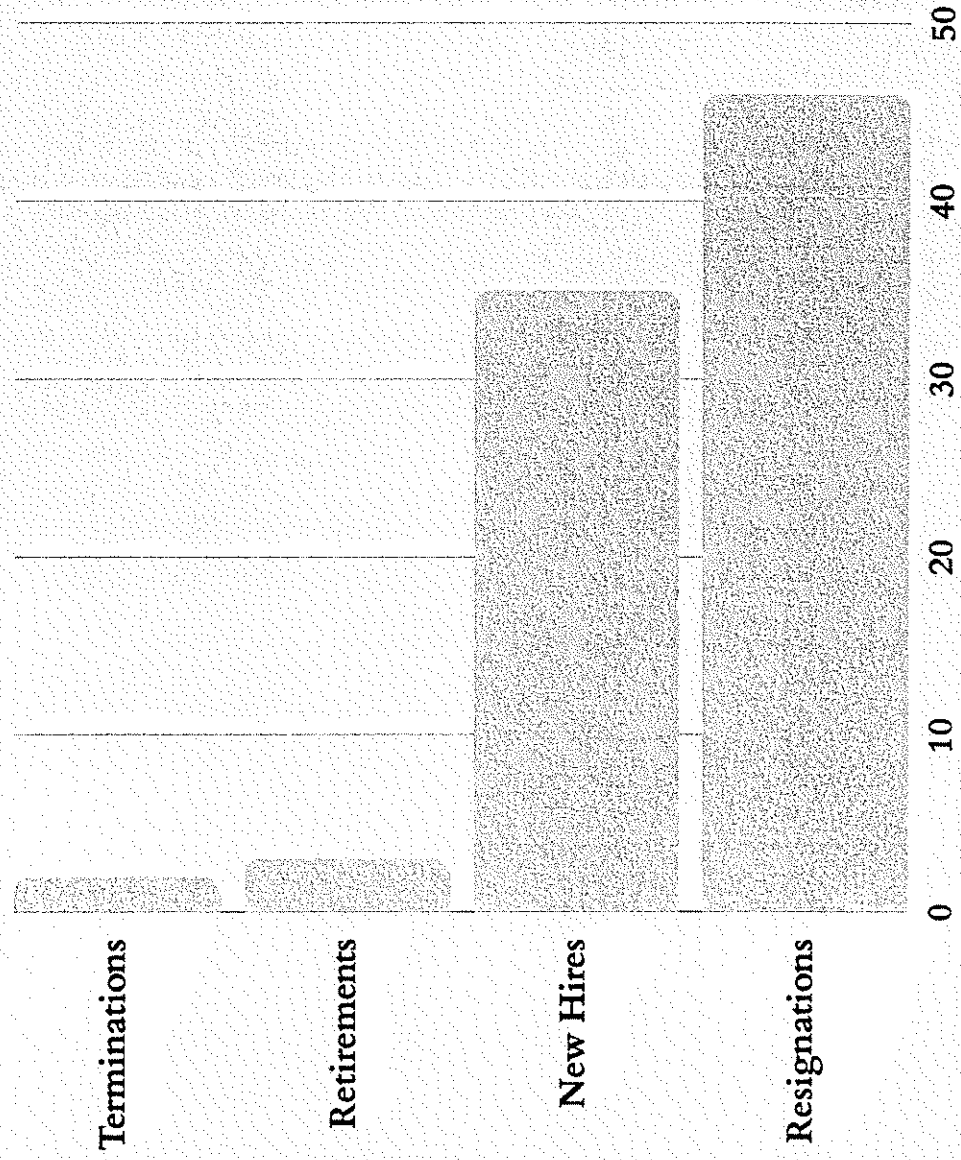
*Dallas School District
June 6, 2024*



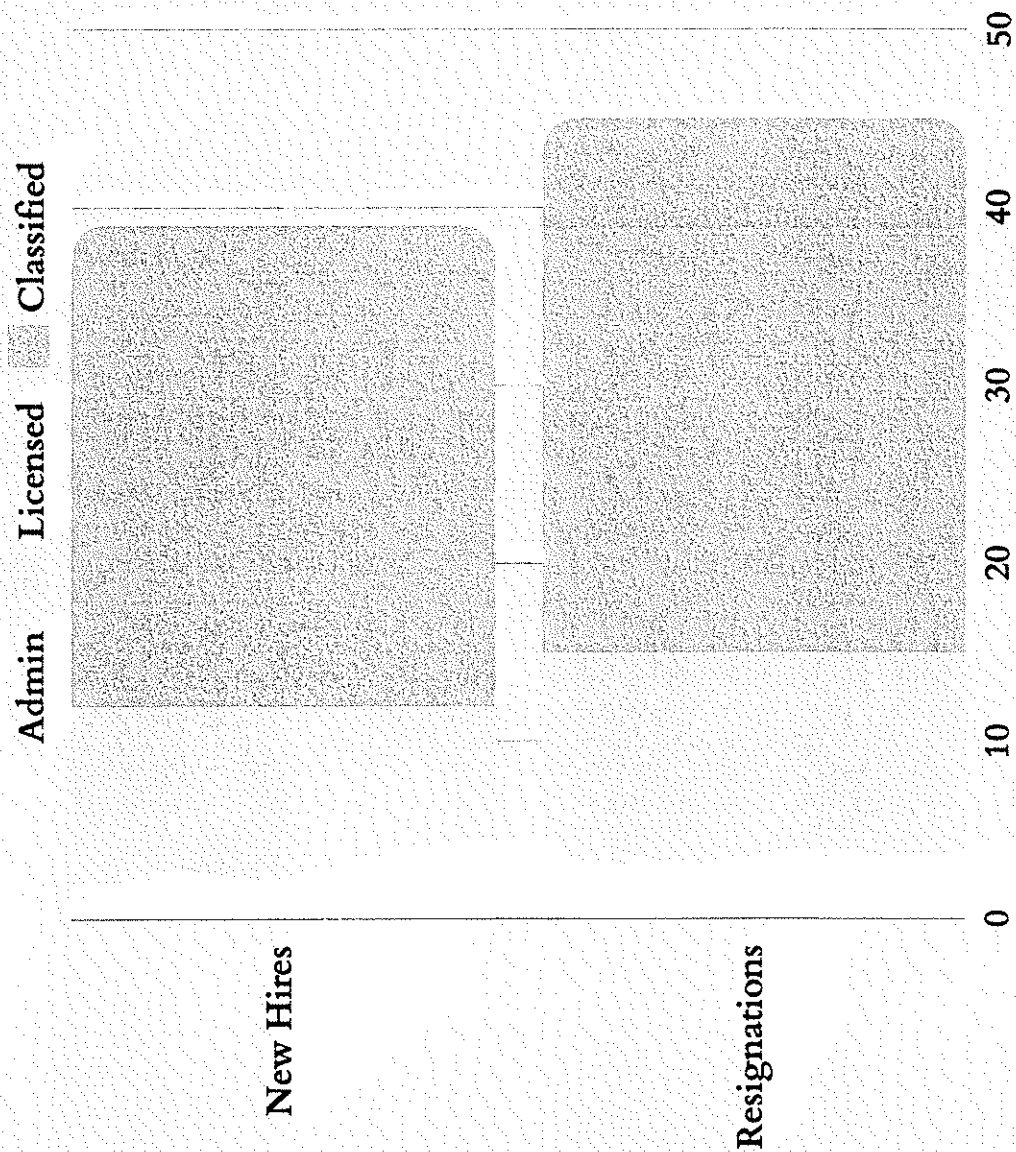
DSD Employees by Job Type



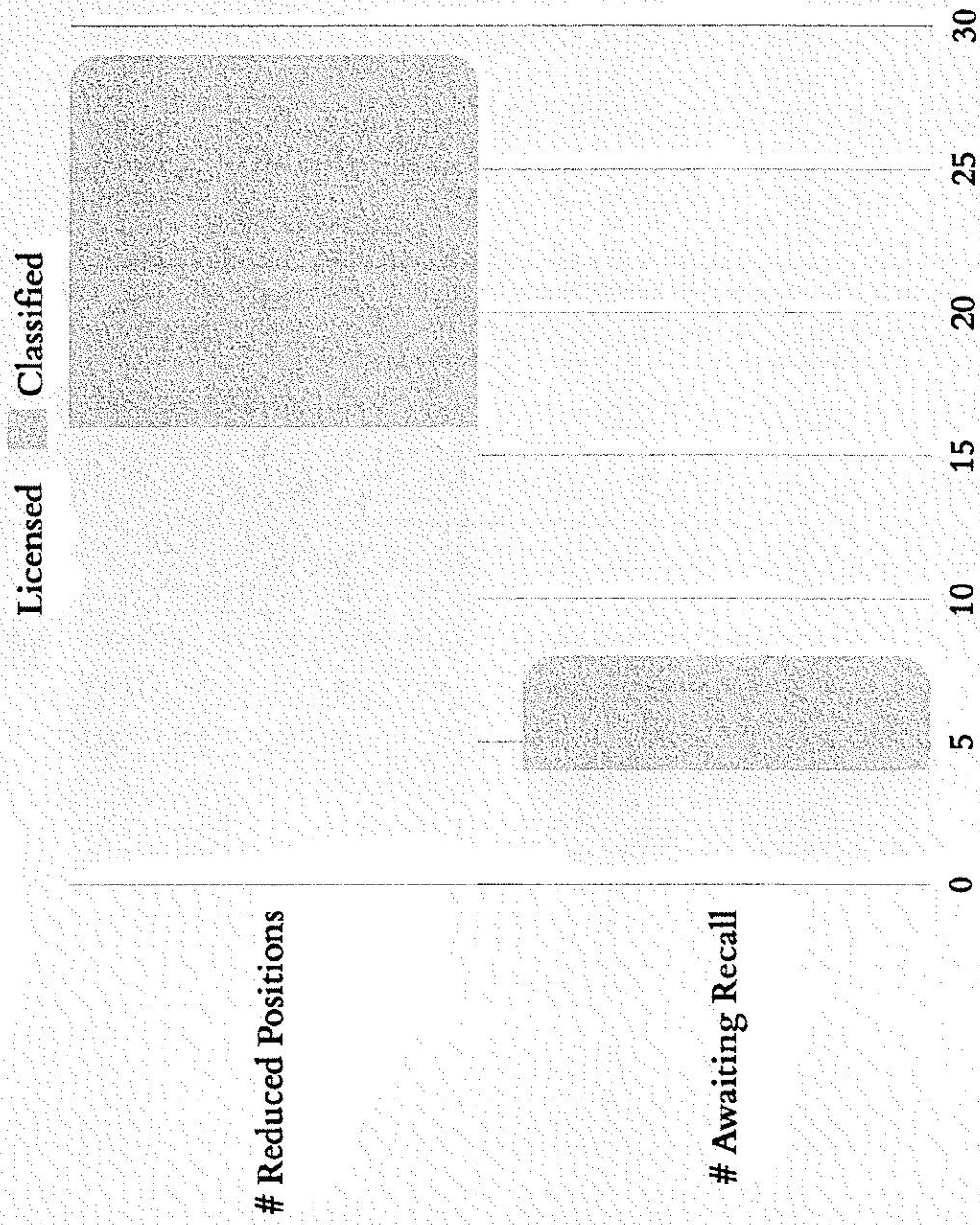
Staffing Changes At a Glance



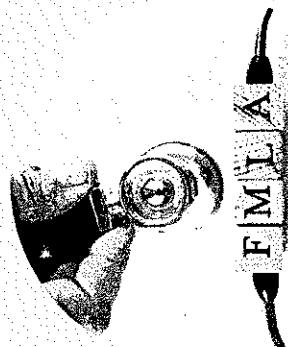
New Hires & Resignations by Job Type



Reduction in Force

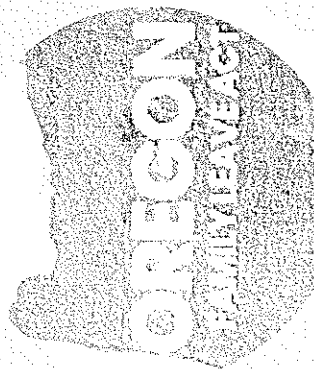


Extended Leave



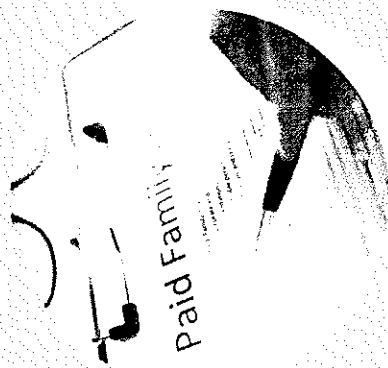
FMLA

Family & Medical Leave Act



OFLA

Oregon Family Leave Act



PFML

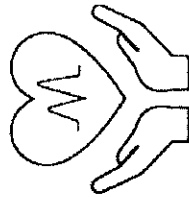
Paid Family Medical Leave



Oregon Paid Family and Medical Leave Insurance

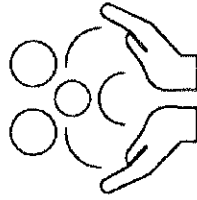
What's covered?

You may take up to 12 weeks per benefit year for any combination of approved leave.



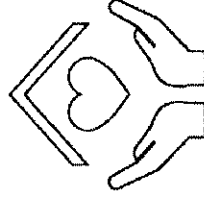
Medical Leave

Caring for your
own serious
health condition



Family Leave

Bonding with a new child
during the first 12 months or
caring for a family member
with a serious health condition

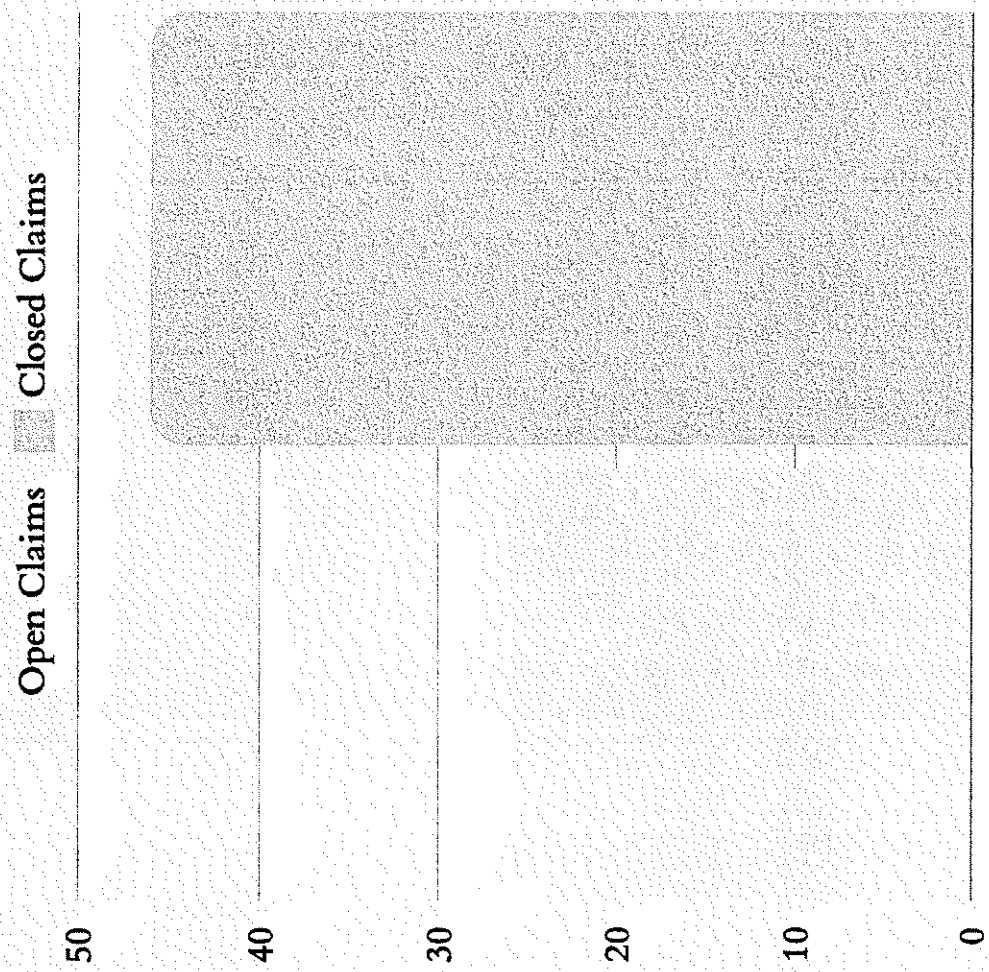


Safe Leave

Seeking help related
to domestic violence,
harassment, sexual
assault or stalking

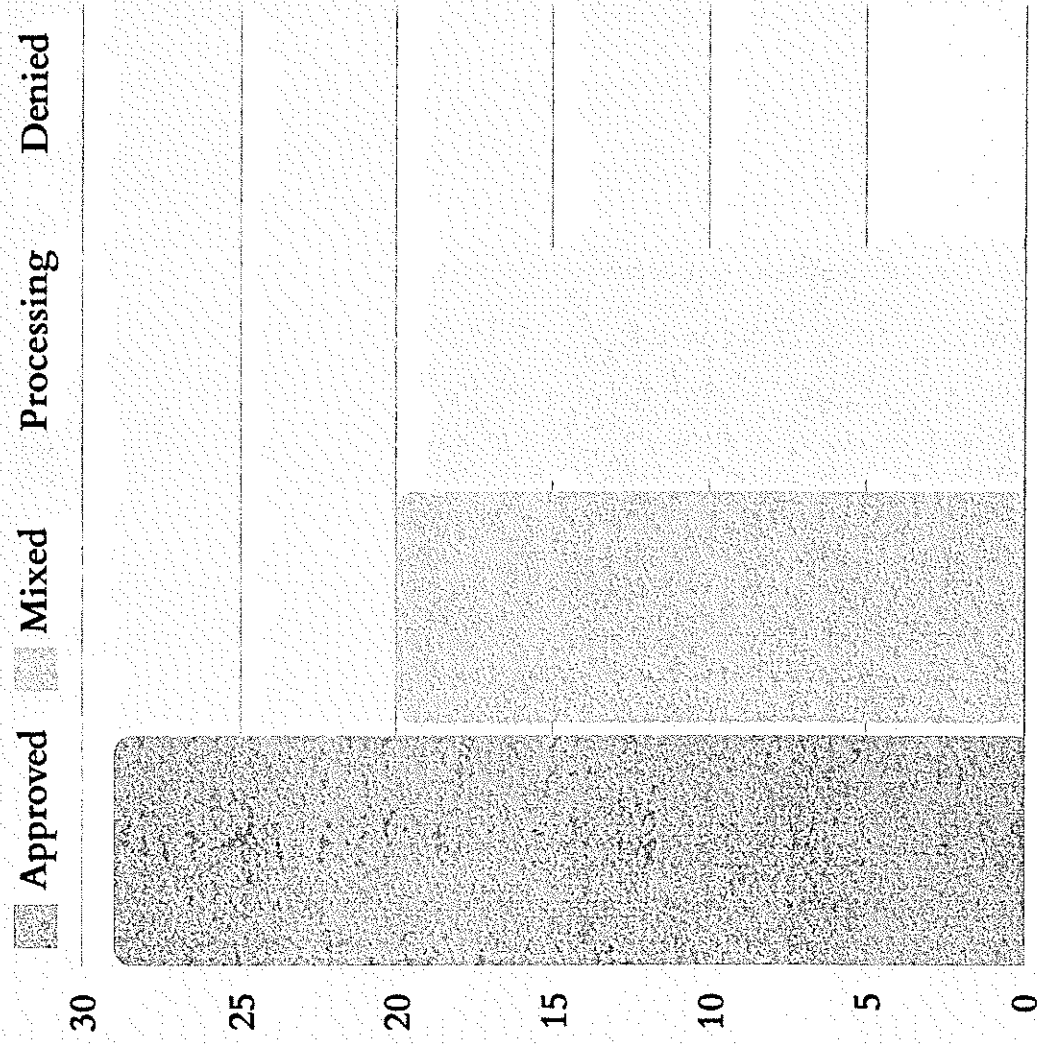
PFML began September 3, 2023

Staff Use of Paid Family Medical Leave



Claim Status

72 Total Claims

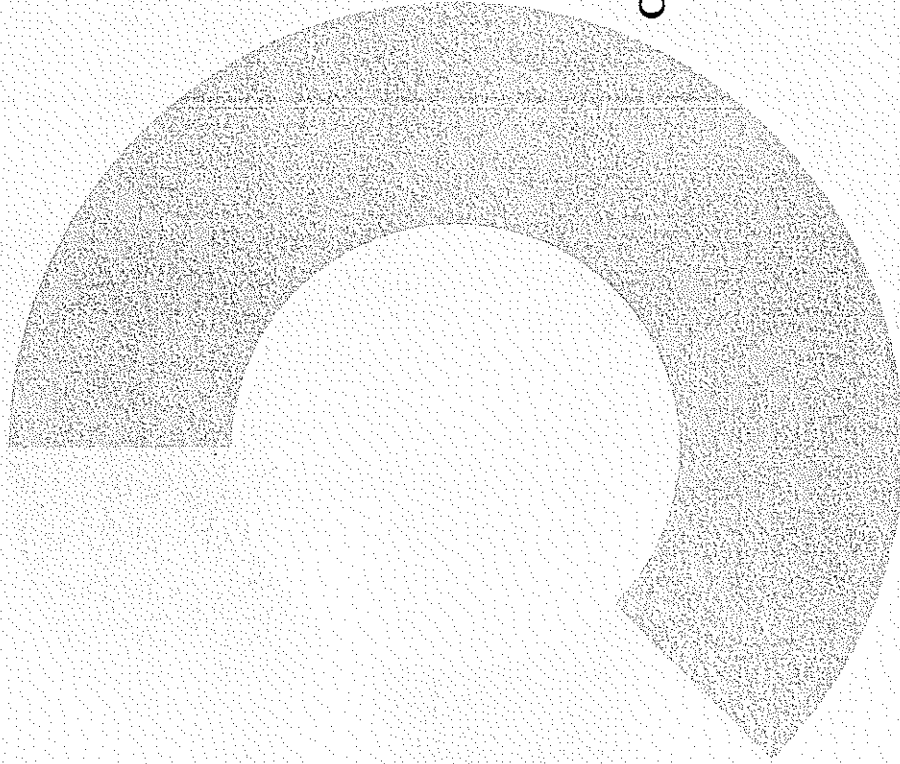


Claim Type

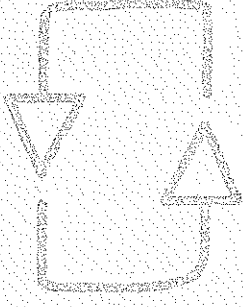
72 Total Claims

Intermittent
27

Continuous
45



Upcoming Changes to OFLA



Effective July 1, 2024, OFLA leaves for the following reasons will no longer be protected under this law:

- leave for parental (bonding) leave related to the birth, adoption, or foster placement of a child
- leave for employee's own serious health condition
- leave to care for an employee's family member with a serious health condition

24-25 Dallas School District Board Professional Development Plan

Board Commitment #1: Culture & Climate

Objective: Maintain a positive board culture and climate by understanding key roles in board governance, fostering collaboration, trust, and respect between the board and superintendent.

Action Steps:

- 1. Annual/Biennial review of board-superintendent operating agreement**
 - Establish clear expectations of roles and responsibilities between the board and superintendent.
- 2. Annual 101 district budgeting process training**
 - Enhance the board's understanding of fiscal oversight.

Board Commitment #2: Accountability

Objective: Ensure accountability by establishing clear expectations and conducting regular performance evaluations for both the board and superintendent.

Action Steps:

- 1. Annual Superintendent Evaluation**
 - Establish evaluation tool, process, and timeline.
 - Assess superintendent's performance on meeting district goals and identify areas of strength and areas of growth.
- 2. Annual/biennial board self-evaluation**
 - Assess board performance and identify areas of strength and growth.
 - Review board professional development plan and ensure it aligns with evaluation results/discussion.
- 3. Establish meeting and training schedule**
 - Determine board meeting and work session schedule during the board July organizational meeting.
 - Calendar at a minimum three professional development trainings annually that align with board professional development plan objectives.

Board Commitment #3: Vision-Directed Planning

Objective: Improve the board's understanding of how to utilize data for effective decision-making to establish district direction that ensures student success.

Action Steps:

- 1. Annual review of district mission & goals**
 - Review and align district goals with current student needs, updating them as necessary.
- 2. Creation of district priorities monitoring plan**
 - The board and superintendent will identify key data and information for tracking progress of district goals.
- 3. Implementation of monitoring plan work sessions**
 - Schedule work sessions as needed to review the progress of district goals.
 - Conduct a minimum of two work sessions annually to assess the progress of district goals with superintendent and key stakeholder's input.

Dallas School District Enrollment Report
June 2024

School	Capacity	Kgtn	1	2	3	4	5	Total	Last Month	Jun 22/23	Jun 21/22	Jun 20/21	Jun 19/20
Lyle	[460]	19	22	23	17								
		18	23	22	18								
		18	23	21	19								
		17	23	25	20								
Total		72	91	91	74			328	331	336	336	325	409
Oakdale	[412]	25	23	23	21								
		21	22	23	20								
		22	23	21	21								
		0	21	23	21								
Total		68	89	90	83			330	330	361	360	351	385
Whitworth	[437]												
						23	25						
						24	25						
						23	26						
						23	23						
						23	25						
						24	23						
						23	25						
							26						
Total						163	198	361	362	384	347	374	432
Total K-5								1019	1023	1081	1043	1050	1226

June 2024

School	Capacity										Last Month	Jun 22/23	Jun 21/22	Jun 20/21	Jun 19/20
LaCreole	[728]	Grade 6	Grade 7	Grade 8							570	575	570	634	698
		180	181	206											
DHS	[1020]	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware				858	803	835	893	854
		205	216	200	220	10									
MCAP	[108]	Grade 9	Grade 10	Grade 11	Grade 12						61	69	71	69	51
		2	5	29	25										
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12				20	17	17	14	16
		2	5	4	5	1	1								
DVA												0	64	0	0
											2532	2545	2600	2660	2845
Grand Total								2516							
Including LVCS/DCS								2977							

LVCS CHARTER	Current	Last Year	Dallas Community School									
In District	129	120										
Out of Dist	93	108										
Total	222	228										
High school extended	228											
In 2006 Morrison was a charter school with 80 students.												
Elementary reconfiguration effective 09/10 school year.												
Last Year Extended Campus 2015-16												

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2023-24

June

STUDENT TOTALS

	Current #'s	Last Year
In District	129	120
Out of District	93	108
TOTAL STUDENT #'s	222	228

BREAKDOWN BY GRADE LEVELS

	Current #'s	Last yr.
Kindergarten	23	24
1st Grade	23	22
2nd Grade	22	25
3rd Grade	23	25
4th Grade	25	25
5th Grade-Leah	15	22
5th Grade-Bibbs	21	19
6th Grade	24	26
7th Grade	24	23
8th Grade	22	17

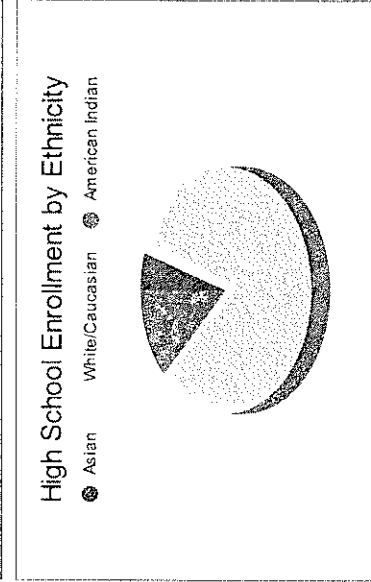
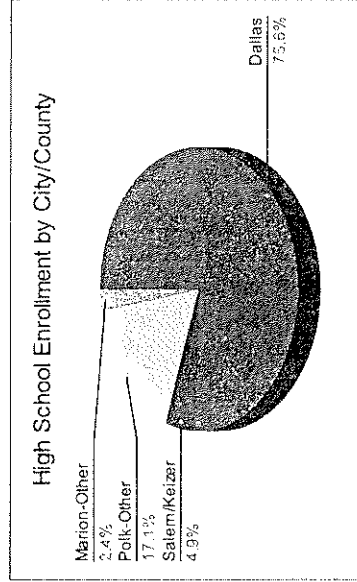
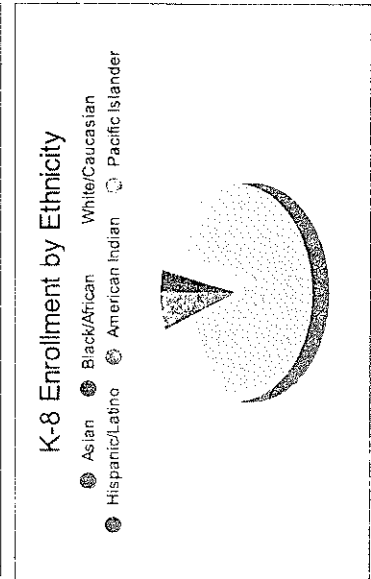
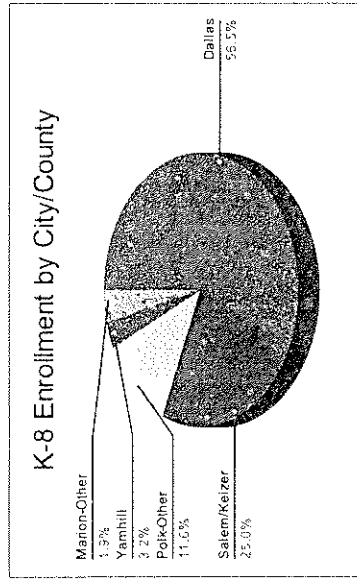
NUMBERS CURRENT AS OF 5/31/2024

Outlook for 2024/2025 school year

Kinder	20
1st	22
2nd	23
3rd	25
4th	25
5th	25
6th	34
7th	24
8th	24

Dallas Community School Enrollment 2023-24

	Jun 2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	14	20	19	19	19	18	18	18	18	18	0
1	28	20	19	19	19	15	15	14	15	14	0
2	32	25	23	23	23	22	21	21	21	20	0
3	29	31	29	28	27	27	28	27	27	28	0
4	30	25	24	24	23	22	23	23	23	23	0
5	34	25	23	24	24	23	23	23	23	23	0
6	31	33	31	31	31	32	32	31	32	32	0
7	26	28	27	29	28	24	24	23	23	23	0
8	20	22	21	22	22	23	23	23	23	23	0
K-8 Total:	244	229	216	219	216	206	207	203	205	204	0
9	13	18	17	17	16	16	16	16	16	16	0
10	13	13	13	12	12	11	11	11	11	11	0
11	0	11	11	11	10	9	8	8	8	8	0
DCHS Total:	26	42	41	40	38	36	35	35	35	35	0
Grand Total:	270	271	257	259	254	242	242	238	240	239	0



LUCKIAMUTE VALLEY CHARTER SCHOOL
2023-2024
BOARD REPORT SUMMARY

	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	YTD Total
REVENUE												
R1200 District Reimbursement			31,442.76	44,783.68	30,128.66	28,262.46	39,469.80	206,712.87	31,419.61	20,732.03		432,951.87
R1510 Earnings on Investments	1.38	1.38	1.35	1.41	1.37	1.43	1.44	941.99	1,887.05	1,759.87	1,822.56	6,421.23
R1630 Special Functions				624.27								624.27
R1600 Food Service Sales		438.00	1,605.09	1,905.00	912.65	1,075.00	1,015.00	1,798.45	1,989.70	1,318.45	465.00	12,522.34
R1920 Donations Private Sources	283.00	35.00	5.00	80.00				8.00				7,523.50
R1990 Miscellaneous Income	2,000.00	1,896.00	1,225.00	1,252.00	687.06	60.00		200.00			2,987.26	10,307.32
R3101 State School Funds	428,890.44	214,445.22	214,445.22	214,445.22	214,445.22	214,445.22	214,445.22	214,445.22	214,445.22	211,614.75	219,989.18	2,576,056.13
R3102 OR Free Expanded Eligible Breakfast						744.25	933.05	1,996.40	859.20			4,522.90
R3120 Reduced Breakfast/Lunch						42.60	56.80	99.40	44.70			243.50
R3299 Restricted State Grants	(1,916.65)	6,770.48	2,539.66	1,713.42			2,061.80	575.41	2,561.68	1,736.53		16,042.33
R4500 Restricted Federal Grants Thru State				9,254.40		2,968.90	3,971.24	8,899.21	4,364.44		9,985.81	39,444.00
R4700 Grants in aid	23,525.72											23,525.72
R5400 Beginning Fund Balance	294,475.45											294,475.45
TOTAL REVENUE	452,783.89	223,586.08	251,264.08	274,059.40	246,174.96	254,712.36	261,954.35	435,676.95	257,571.60	237,161.63	235,249.81	3,424,670.56

EXPENDITURES BY OBJECT												
100 Salaries	14,925.92	42,305.56	145,925.29	200,915.87	137,123.42	126,409.82	127,552.72	132,690.70	138,173.57	131,829.01	137,834.69	1,335,686.57
200 Benefits	9,036.25	19,521.64	76,624.73	104,939.97	69,930.72	65,852.75	91,529.60	72,367.97	69,533.26	67,401.68	70,516.59	717,255.16
Services	10,658.02	15,841.73	8,372.79	19,875.65	41,201.97	18,624.02	21,772.98	12,726.27	17,491.86	7,032.40	18,227.00	191,824.69
400 Supplies	1,849.89	8,172.87	11,231.30	13,687.08	12,937.89	10,491.09	19,883.53	13,235.29	11,145.70	15,071.55	17,518.94	135,225.13
500 Equipment/Improvements	2,540.00	3,986.99	24,543.75	8,903.54	2,963.00	8,654.84	29,214.97	4,625.00	3,520.51	4,528.08	(3,500.00)	89,980.68
600 Dues & Fees	28,557.09	2,334.06	76.84	393.07	523.67	250.00	4,090.88	21.37	35.88	(154.55)	172.54	36,300.85
TOTAL EXPENDITURES	67,567.17	92,162.85	266,774.70	348,715.18	264,680.67	230,282.52	294,044.68	235,666.60	239,900.78	225,708.17	240,770.18	2,506,273.06

EXPENDITURES BY FUNCTION												
1000 Instruction	9,946.31	24,333.16	177,986.15	224,920.86	176,633.33	147,481.09	176,218.86	158,781.12	165,208.90	157,605.74	163,333.75	1,582,449.47
2000 Support	57,620.86	66,779.89	58,799.68	105,682.56	73,541.28	61,611.90	68,035.48	61,708.59	62,815.34	53,437.80	61,879.77	731,913.15
3000 Food Services		1,049.80	7,045.12	18,111.76	14,505.86	12,534.69	20,575.37	15,176.89	11,876.54	14,664.63	15,556.66	131,097.32
4000 Construction			22,943.75		8,654.84	29,214.97						60,813.56
TOTAL EXPENDITURES	67,567.17	92,162.85	266,774.70	348,715.18	264,680.67	230,282.52	294,044.68	235,666.60	239,900.78	225,708.17	240,770.18	2,506,273.06

FUND BALANCE 679,692.17 811,115.40 795,604.78 720,949.00 702,443.29 726,873.13 694,782.80 894,793.15 912,463.97 923,917.43 918,397.06

Luckiamute Valley Charter Schools

Profit & Loss

May 2024

06/05/24
Accrual Basis

	May 24
Ordinary Income/Expense	
Income	
R1510 · Earnings on Investments	1,822.56
R1600 · Food Service Sales	465.00
R1990 · Miscellaneous	2,987.26
R3101 · State School Funds	219,989.18
R4500 · Restricted Rev. from Fed	9,985.81
Total Income	235,249.81
Gross Profit	235,249.81
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	37,080.75
111-112 · Classified Salaries	15,018.13
111-121 · Substitute Salaries	3,390.99
111-131 · Extra Duty Salaries	708.33
111-211 · PERS-Employer	13,205.03
111-212 · PERS-EPPT	3,099.45
111-220 · Social Security	4,453.09
111-231 · Worker's Comp	38.35
111-240 · Health Insurance	8,936.46
111-241 · OR-PFL	220.21
111-355 · Printing	775.56
111-410 · Supplies	537.01
111-460 · Non-Consumables	464.96
111-480 · Computer Hardware	593.10
Total 1111 · Elementary Grades K-5	88,521.42
1121 · Middle Programs 6-8	
121-111 · Licensed Salaries	24,151.41
121-121 · Substitute Salary	2,748.08
121-211 · PERS-Employer	6,954.24
121-212 · PERS-EPPT	1,632.23
121-220 · Social Security	1,954.74
121-231 · Workers Comp	11.12
121-240 · Health Insurance	4,047.42
121-241 · OR-PFL	101.00
121-355 · Printing	374.51
121-410 · Consumables	1,596.09
121-460 · Non-consumable	9.99
121-480 · Computer Hardware	1,000.00
Total 1121 · Middle Programs 6-8	44,580.83
Total 1100 · Regular Programs	133,102.25
1250 · Special Programs	

Luckiamute Valley Charter Schools

Profit & Loss

06/05/24
Accrual Basis

May 2024

	May 24
125-111 · Certified Salaries	4,844.58
125-112 · Classified Salaries	10,238.00
125-211 · PERS Employer	4,163.14
125-212 · PERS-EPPT	997.96
125-220 · Social Security	1,195.88
125-231 · Workers Comp	12.65
125-240 · Health Insurance	550.00
125-241 · OR-PFL	66.53
Total 1250 · Special Programs	22,068.74
1270 · Title I	
127-111 · Licensed Salaries	5,058.92
127-211 · PERS	1,563.21
127-212 · PERS-EPPT	336.54
127-220 · Social Security	429.09
127-231 · Worker's Comp	2.56
127-240 · Health Insurance	750.00
127-241 · OR-Paid Family Leave	22.44
Total 1270 · Title I	8,162.76
Total 1000 · 1000-INSTRUCTION	163,333.75
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	5,058.92
211-211 · PERS-Employer	1,266.25
211-212 · PERS-EPPT	303.54
211-240 · Health Insurance	1,033.49
211-241 · OR-PFL	19.24
211-460 · Non-Consumables	64.79
Total 2113 · Social Work Services	7,746.23
Total 2100 · Support Services - Students	7,746.23
2220 · Library/Media Center	
222-430 · Library Books	12.52
Total 2220 · Library/Media Center	12.52
2240 · Instructional Staff Development	
224-312 · Instruction Improvement Service	1,204.00
224-410 · Supplies	93.42
Total 2240 · Instructional Staff Developme...	1,297.42
2310 · School Board	
231-300 · Purchased Services	300.00
231-410 · Consumables	546.27
231-640 · Dues and Fees	60.00

Luckiamute Valley Charter Schools

Profit & Loss

06/05/24
Accrual Basis

May 2024

	May 24
231-651 · Liability Insurance	50.00
Total 2310 · School Board	956.27
2410 · School Administration	
241-112 · Confidential Salaries	5,894.84
241-113 · Administrator salaries	6,500.00
241-211 · PERS-Employer	3,259.43
241-212 · PERS-EPPT	347.07
241-220 · Social Security	1,025.15
241-231 · Workers Comp	7.14
241-240 · Health Insurance	1,100.00
241-241 · OR-PFL	53.60
241-340 · Travel	644.12
241-351 · Telephone	202.44
241-390 · Professional Development	373.94
241-410 · Consumables	49.46
241-460 · Non-Consumables	20.41
241-480 · Computer Hardware	67.98
241-640 · Dues and Fees	6.86
Total 2410 · School Administration	19,552.44
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	9,170.59
252-211 · PERS - Company	2,433.06
252-212 · PERS EPPT	583.24
252-220 · Social Securitiy	743.64
252-231 · Workers Comp	3.77
252-232 · Unemployment	1.18
252-240 · Health-Employer	550.00
252-241 · OR-PFL	38.88
252-381 · Audit Services	1,000.00
252-410 · Supplies	121.65
252-470 · Software	452.40
252-640 · Dues and Fees	55.68
Total 2520 · Fiscal services	15,154.09
2540 · Plant services	
254-112 · Classified Salaries	3,259.39
254-211 · PERS-Company	525.35
254-212 · PERS-EPPT	125.93
254-220 · Social Securitiy	249.35
254-231 · Worker's Comp	3.45
254-241 · OR-PFL	13.04
254-322 · Repairs and Maintenance	4,972.22
254-324 · Rental	637.00
254-327 · Water	282.03
254-328 · Garbage	485.60
254-329 · Other property services	1,541.00
254-410 · Supplies	1,646.41

Luckiamute Valley Charter Schools

Profit & Loss

May 2024

06/05/24
Accrual Basis

	May 24
254-460 · Non-consumables	408.51
254-541 · Equipment	-3,500.00
Total 2540 · Plant services	10,649.28
2550 · Transporation	
255-331 · Transportation	5,215.00
Total 2550 · Transporation	5,215.00
Total 2500 · Support services-business	31,018.37
2660 · Technology Services	
266-112 · Classified Salaries	1,000.00
266-220 · Social Security	76.50
266-231 · Workers Comp	0.02
269-359 · Communication Services	220.00
Total 2660 · Technology Services	1,296.52
Total 2000 · SUPPORT SERVICES	61,879.77
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	3,711.76
312-211 · PERS-Employer	688.62
312-212 · PERS-EPPT	165.07
312-220 · Social Security/Medicare	283.94
312-231 · Workers Comp	3.61
312-240 · Health Insurance	854.85
312-241 · OR-PFL	14.84
312-410 · Supplies	36.22
312-450 · Food	9,797.75
Total 3120 · Food Services	15,556.66
Total 3000 · ENTERPRISE & COMMUNITY	15,556.66
6560 · Payroll Expenses	
Total Expense	240,770.18
Net Ordinary Income	-5,520.37
Net Income	-5,520.37

Notes from the Business Office

Revenue Highlights:

- Our April flow-through payment is as expected, \$154,534.29.
- Some larger deposits due to grant reimbursements are expected as the fiscal year ends. May revenue will look more favorable.

Expenditures Highlights:

- April saw no significant changes in expenditures, maintaining stability in our financial operations.

Restricted Grant Highlights:

- Details regarding restricted grants will be recorded by fund in the upcoming 2024-25 fiscal year.

Capital Project Highlights:

- Details regarding capital projects will be recorded by fund in the upcoming 2024-25 fiscal year.

LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD MINUTES
May 15, 2024
BRIDGEPORT CAMPUS

6:30- Presentation by Kristine Vincent, Kindergarten teacher.

CALL TO ORDER At 6:59 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee

STAFF MEMBERS PRESENT: Christy Wilkins, Tammy Price, Daniel Shimek, Christine Caponi

BOARD SECRETARY: Donna Santa Maria

1. APPROVAL OF AGENDA- Fred motioned for approval and Greg seconded. All in favor.

2. CONSENT AGENDA

2.1 – Board minutes approved and policies 2.1 through 2.15. Fred motioned for approval and Greg seconded. All in favor.

2.2-Add: *Approval of Directors Contract to Agenda*, as 5.3 and adjust numbers accordingly. Matt motioned and Fred seconded. All in favor.

3. ANNOUNCEMENTS

3.1 Next Board Meeting- June 18, 2024, 6:30 pm. The meeting will be held at the Pedee Campus.

4. PUBLIC COMMENTS- None.

5. REPORTS-

5.1 Directors Report- Christy Wilkins

- Business Manager Update- Christine Caponi accepted the business manager position and is working with Tammy until the end of June. Beginning July 1, 2024, Christine will be assuming full responsibility of the position.
- 7th graders- They visited Bridgeport to tour the campus, garden and then went to the 2nd grade classroom and presented a teaching on pollination. This 7th grade class were the reading buddies to the 2nd grade class when the 7th graders were 5th graders and 2nd graders were kindergarteners. All the kids were thrilled, and this builds community between the schools.

- **Rainbow Dance Theater-** This was a dual campus field trip to Western Oregon University. The Rainbow dancers are students at WOU and perform around the world. The performance was unique; modern technology such as fiber optic fabric and black light were used. Our students enjoyed the performance! Thank you to WOU and Rainbow Dance Theater.
- **Bridgeport-** K-2 had a fun day at the Gilbert House Childrens Museum in Salem. This is a unique museum designed for children as a hands-on experience of discovery and science.
- **Pedee 8th Graders-** Stacey Zaback and some of the 8th graders travelled to Central Washington University on the weekend of May 4th to attend and participate in the Northwest Earth and Space Sciences Pathways Artemis Expo. Expenses were covered by NASA grants. Our team of girls earned a medal for robot design and code and a second medal for innovative Lunar tool design.
- **Oregon State Assessments-** State testing is in full swing, and the results are coming in. So far, LVCS is doing better than state and district average. An overview will be given before the results are made public in August.

5.2 Directors Goals- Christy has a comprehensive goal list of 5 items, each of which has specific strategies to support the goal and methods of evaluation.

- Support Student Achievement and Academic Growth
- Provide Effective Instructional Leadership for Teachers and Support Staff
- Create a Safe and Welcoming Environment, that fosters a climate of support and instills a sense of community where staff feel seen, heard, and valued.
- Ensure Effective Facilities Management
- Maintain Financial Accountability and Budget Integrity

5.3 Approval of Directors Contract- A motion was made by Matt to sign and approve the Directors contract for the years 2024 through 2026. Kendall seconded the motion. All in favor.

5.4 Financial Reports- Tammy Pryce- There is no real change. The numbers are lower at this time of year because of Title One funds that must be picked up by General Funds. Income in May is from State funds but there will be no funding from the State in June. All this is normal at this time of year.

5.5 Student Enrollment- Bridgeport is at 152 and Pedee is at 71. The incoming 6th grade class has 33 registered students. Daniel explained how the classrooms can only hold 27 students. Therefore, the scheduling at Pedee, should more than 27 students enroll, will require 2- 6th grade classes. There will then be 7 periods a day making the classes 55 minutes long.

5.6 2024-2025 Budget Proposal- to be put on June agenda.

5.7 New Board Member- The Board would like to nominate Portia Perkins to the LVCS Board beginning in June. Matt made a motion to nominate, Fred seconded. All in favor. Portia will hold position number 7 and it will end in 2026. Welcome Portia!

6. BOARD POLICIES-

6.1 Summary of Policy Update April 2024- Tammy gave a brief overview.

6.2 GBN/JBA (JBA/GBN)- Sexual Harassment- accept all changes on page 2, move to Consent Agenda.

6.3 GBNAB/JHFE (JHFE/GBNAB)-Suspected Abuse of a Child Reporting Requirements** - accept all proposed changes and accept bracketed footnote [2], move to Consent Agenda.

6.4 GDCA/GDDA-Criminal Records Checks and Fingerprinting- delete.

GCDA/GDDA-AR- Criminal Records Checks and Fingerprinting- delete.

6.5. GCDA/GDDA- Criminal Records Checks and Fingerprinting* - NEW

Page 1- Choose [on a probationary basis pending]

Delete- items 1-7, bottom section of page.

Page 2- In order, choose: [will not], [will], [may].

Keep: [Requirements for individuals in positions requiring licensure, certification, or registration with TSPC].

Delete: Items 1-5 as they are not necessary and *Requirements for Contractors*

Page 3- Change: designee to Executive Director

Choose: [may].

Delete: *Requirements for Volunteers* Brackets

Keep: [12] Volunteers allowed by the public charter school....

Page 4- #1- Keep Bracket 1, choose [will not] [before]

#2- Keep Bracket 2, choose [will not]

#3- Keep Bracket 3, choose [will]

#4- Keep Bracket 4, choose [individual], [public charter school]

#5-Keep Bracket 5

Notification- delete 1 thru 5

Page 5- Delete: 6, 7.

Accept bracketed items: *Processing and Reporting Procedures*

Move **GCDA/GDDA** to Consent Agenda with noted changes.

6.6 Corporal Punishment**- Accept all changes. Move to Consent Agenda.

6.7 JGAB- Use of Restraint or Seclusion**- accept all changes. Move to Consent Agenda.

JGAB-AR Use of Restraint or Seclusion**- not a board action item.

6.8 JHCCF- Pediculosis (Head Lice)- Adopt. Move to Consent Agenda.

6.9 KBA-AR-Public Records Request- do not adopt.

7. Board Policies-

7.1 CCG- Evaluation of Administrators- move to Consent Agenda.

8. Information Items: required no action. Contact the Executive Director if you have any questions.

8.1 GBNAB/JHFE-AR (1) (JHFE/GBNAP-AR (1)- Reporting Suspected Abuse of a Child

8.2 GCDA/GDDA-AR-Criminal Records Check and Fingerprinting- Delete

8.3 JGAB-AR-Use of Restraint or Seclusion

9. ADJOURN:

9.1 Meeting was adjourned at 9:15pm by Vicki Avery.



Community Innovation Partners Dallas Community School Agenda June 6, 2024

Mission Statement:

Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

In Person

689 Main St.
Dallas, OR 97338

Join Zoom Meeting

<https://us02web.zoom.us/j/87471057418?pwd=SDdHT2dRZEFUZEEdXTGZ5bGY0dkJvdz09>

1. 5:30 PM: Board Meeting Call to Order
2. Consent Agenda:
 - a. June 6, 2024 Agenda
 - b. May 2, 2024 Minutes
3. Review Agreements:
 - a. DCS Board Member Code of Conduct
4. Public Comment:
5. Treasurer's Report - Brian McCoy/Erin Miller
 - a. April 2024 Financials
6. Director Report - Andy Johnson
 - a. Enrollment Report
 - b. Accreditation Update
 - c. Mission and Vision Work
 - d. Update on Executive Director Goals
 - e. Upcoming Events
7. Board Discussion and Action:
 - a. Facility Plan Phase 1 & 2
 - b. High School Policies
 - c. Reschedule July 4th Meeting
8. Adjourn

Next Meeting: July 4, 2024 @ 5:30 PM



DALLAS COMMUNITY SCHOOL

Board Member Code of Conduct

A Dallas Community School board member:

- Understands that the board sets the standards for the charter school through board policy.
- Understands that board members do not manage the day-to-day operations of the school. This includes but is not limited to managing the budget, evaluating staff, facilitating student discipline, handling parent concerns and implementing the vision, curriculum, and school philosophy set by the board. In addition, the executive director will liaison with the Dallas School District.
- Understands that the board makes decisions as a team.
- Individual board members may not commit the board to any action.
- Respects the right of other board members to have opinions and ideas that differ.
- Recognizes that decisions are made by a majority vote and should be supported by all board members.
- Makes decisions only after the facts are presented and discussed.
- Understands the chain of command and refers problems or complaints to the executive director.
- Recognizes that the board must comply with the Public Meetings Law and has authority to make decisions only at official board meetings.
- Insists that all board and district business is ethical and honest. Is open, fair and honest — has no hidden agenda.
- Understands that the board member will receive confidential information that cannot be shared.
- Recognizes that the executive director is the board's adviser and should be present at all meetings, except when the board is considering the superintendent's evaluation, contract or salary.
- Takes action only after hearing the executive director's recommendations.
- Refuses to use board membership for personal or family gain or prestige. Announces conflicts of interest before board action is taken.
- Understands their role as a board member and as a parent and ensures these do not conflict in interactions with school staff.
- Refuses to bring personal or family problems into board considerations.
- Gives the staff the respect and consideration due skilled professional employees.
- Presents personal criticism of school system operations to the executive director, not to staff or at a board meeting.
- Respects the right of the public to attend and observe board meetings.
- Respects the right of the public to be informed about board decisions and school operations as allowed by law.



DALLAS COMMUNITY SCHOOL

- Stay abreast of education policy and statewide issues in education in general and for Charter Schools

Adopted October 2023

Board Meeting Minutes for Thursday, May 2, 2024 @ 5:30 p.m. [DRAFT]

PLEASE NOTE: MEETING TOOK PLACE IN PERSON AND ON VIDEO CONFERENCE

Date: May 2, 2024
Location: 689 Main St., Dallas, OR 97338

In Attendance

President: Wendy Sparks
Vice President: Erin Miller
Secretary: Heather Irwin
Treasurer: Brian McCoy - Zoom
Board Members: Jessica Mackey - Zoom
Staff: Andy Johnson, Dawn Adams
Visitors: Doug Akin

Mission Statement:

Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

1. **Call to order:** 5:30 PM
2. **Consent Agenda:** Changes to the agenda were proposed, including the appointment of a new board member and entering into an executive session to discuss student matters. With these amendments, Erin M. motioned to approve the consent agenda. Brian M. seconded. Motion passed.
 - a. May 2, 2024 Agenda
 - b. April 4, 2024 Minutes
3. **Appoint New Board Member:** Doug A., who has undergone the application process, expressed his interest in becoming a board member. After introducing himself and sharing his experiences, Wendy S. motioned to appoint Doug A. to the DCS Board of Directors. Erin M. seconded. All approved and motion passed. Heather I. will get a board member email account for Doug A. Wendy S. outlined the next steps, including familiarization with bylaws and conflict of interest information.
4. **Review Agreements:**

- a. **DCS Board Member Code of Conduct:** Wendy S. reviewed the DCS Board Member Code of Conduct.

5. **Public Comment:** No comment.

6. **Treasurer's Report:**

- a. **March Financials - Brian M.:** Brian provided an overview of the March financials, addressing a question regarding a large sum of money showing as being paid this week in Charter Ace. Heather I. assures that this is not accurate but will look into it further and respond to the board through email with additional information. Wendy S. noted that we are consistently running under revenue, month over month. Andy J. explained that our current year budget was built with the new high school expansion in mind and we haven't spent those dollars.

7. **Director Report - Andy Johnson**

- a. **Enrollment Report:** Andy J. provided an update on enrollment, highlighting increased interest and applications for both the K-8 and high school programs. Plans for another K-8 and high school preview night were shared, along with the need to strengthen the middle school program to prepare students for high school.

A key point of discussion centered around ensuring proactive measures are in place to manage student enrollment in the 6-8 program, thereby mitigating the risk of having to turn students away due to class size constraints at the 9th grade level. As part of the 5-year strategic plan, Andy J. committed to exploring strategies with Christy P. for forecasting student enrollment numbers in this program while seeing if we can prioritize our 8th grade students and still meet compliance requirements as a public school.

The concept of establishing a recruitment team was introduced, with Doug A. proposed as a potential member. Erin M. expressed interest in understanding the volume of applications received per month, per grade. Heather I. will collaborate with Rhonda H. to gather and provide this information for the board's review in future meetings.

- b. **Accreditation Update:** Andy provided an update on the school's accreditation process, noting that we are now entering the next phase for high school accreditation. This phase will involve conducting surveys for all stakeholders, as well as making various observations and fine-tuning compliance within the programs. Cognia, the accrediting body, anticipates that the school will achieve accreditation by October, 2024, which aligns with our target timeline.
- c. **Update on Executive Director Goals:** Andy J. discussed his goals, including efforts to build relationships with ODE and develop a marketing plan to promote

the school. Various initiatives and improvements were outlined, such as staff training and professional development programs. Wendy S. would like to revisit Andy's goals at the next meeting.

- d. **Audit Update:** It was reported that the audit was complete with no significant findings.
- e. **Upcoming Events:** Andy reviewed upcoming events, including state testing next week and our family barbecue event on June 7th.

State testing was briefly discussed, with Andy J. reporting that participation rates for this year stand at 60%. Concerns were raised regarding the potential implications for charter renewal since participation requirements were not met. Wendy S. proposed surveying parents who have opted out of state testing to gather insights into their reasons for doing so. It was suggested that it may be important to share this data with the district, but it also may provide valuable insights into the factors contributing to low participation rates and how to improve in future years.

8. Board Discussion and Action:

- a. **2024-25 K-8 and DCHS Calendar:** Both calendars are reviewed and there were no questions. Jess M. motioned to adopt the calendars, Erin M. seconded. Motion passed and both calendars were adopted.
- b. **2024-25 Budget:** Andy J. provided a detailed overview of the budget, explaining the allocation of funds and addressing various topics outlined in the narrative. Wendy S. inquired about the status of phases one and two of the high school remodel, suggesting a broader conversation for the next meeting.

Erin M. raised a question regarding the possibility of increasing the allotment amount. Andy J. responded that it wasn't being considered at this time and outlined upcoming changes aimed at enhancing class offerings and improving the overall educational experience. Erin M. inquired about the existence of an Expanded Options policy, with Andy J. indicating that progress was being made on this front. Wendy S. expressed the need to review policies, specifically requesting that the high school policy handbook be brought to the board for review in the near future.

Brian M. sought clarification on investment opportunities to optimize financial resources, including discussions on cash reserves and potential investment options. Andy J. and Heather I. will research our options and report our findings to the board. He also questioned the functionality and value of the STEAM Machine. Andy J. explained its potential benefits and increased utilization in the upcoming year. Following the thorough discussion and addressing of all

questions, Brian M. motioned to adopt the 2024-25 budget. Erin M. seconded. Motion passed unanimously.

- c. **Executive Session - Student Matters:** Wendy S. motioned to go into executive session pursuant to (ORS 332.061(1)(b)) to discuss student matters. Erin M. seconded and the board of directors approved going into executive session at 8:40 PM

At 9:00 PM, the board of directors returned to open session.

9. Adjourn: 9:00 PM

Next meeting: Thursday, June 6, 2024 @ 5:30 PM