

Clinton-Glen Gardner Board of Education
May 21, 2024
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Meghan Moore, Dan Brkich, Theresa Tsakalakos, Jaclyn Carruthers

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

4 .Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions:
2. Out-of-School Suspensions: 1

C. School Nurse's Report (Attachment #2)

D. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2023-2024:117

ACCEPT SCHOOL DATA REPORTS

Mrs. Moore moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 4A-D.

5. Superintendent/Principal’s Report

- Unified event “Lasagna Love” information presented by Students and Dr. Kastner. Students who participated in the project detailed the point of the program, the process of shopping for the ingredients, making the lasagnas and the creation of notes to be included for the recipients. The students will have their own celebration May 24th and enjoy lasagna as well.

- A. Clinton Education Association Report**
 - Mrs. Latanzio-Crespo presented the happenings from around the school
- B. Assistant Principal- Curriculum Coordinator Report**
 - Mr. Stanbro updated the Board on testing and curriculum updates
- C. Special Services Report**
 - Dr. Kastner updated on Special Services programs and Preschool growth expected for 24/25 school year

 - Dr Cohen updates on the space needs including the progress of the garage project and the preschool bathroom

- Mrs. McVerry, Mrs. Duryea and Ms. Gallagher presented on the tiered age appropriate support services and education for the students regarding the social emotional learning, school climate, HIB, and drug/alcohol prevention

6. Public Comment NONE

7. Personnel

RESOLUTION 2023-2024: 118 APPROVE PERSONNEL AND CURRICULUM ITEMS 7A-G AND 8A-B

Mrs. Moore moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, upon the recommendation of the Superintendent, to approve motion for **PERSONNEL AND CURRICULUM ITEMS 7A-G AND 8A-B:**

A. Staff Approval

Motion: To approve/adjust the following staff members for the listed positions for the 2024-2025 school year: RESOLUTION 2023-2024: 118				
Position	Name	Rate/Salary	Effective	Att.
Elementary Teacher	Samantha Rivera	Step 7 BA \$66,180	8/27/24	#4
School Nurse	Jessica Storey	Step 19 BA \$85,840	7/1/2024	#5

B. After School Enrichment:

Motion: To approve the following staff members to teach the ASE Spring 2024 courses at 1/2 club stipend per negotiated agreement. RESOLUTION 2023-2024: 118	
Class	Teacher
Art Club	MaryAnn Gallaway

C. Aftercare Directors

Motion: To approve the following staff members to serve as Aftercare Directors for the 2024-2025 school year.		
Name	Title	Stipend
NONE		

D. Summer Office & Clerical

Motion: To approve the following staff member(s) to serve as office and clerical support during the summer of 2024 NTE 60 hours total for split between staff listed below.		
Name	Hours	Rate
NONE		

E. Summer Curriculum 2024-2025

Motion: To approve the following staff member(s) for the following summer curriculum work. RESOLUTION 2023-2024: 118		
Activity	Staff Member	Rate
Math Curriculum Revisions - K to NTE 10 Hours	Kate Metelitsa	\$50
Math Curriculum Revisions - 5-8/Alg/Geo NTE 12 Hours	Amy Brenner & Joe Harris Split	\$50
ELA Curriculum Revisions - K-3 NTE 48 Hours	Densie Grimm & Cassie Rudd Sp	\$50
ELA Curriculum Revisions - 4 & 5 NTE 12 Hours	Jamie Friedel & Cindy Malmros	\$50
ELA Curriculum Revisions - 6-8 NTE 12 Hours	Denise Grimm & Jessica Latanzio Crespo	\$50

F. Co-Curricular 2024-2025

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2024-2025 RESOLUTION 2023-2024: 118		
Activity	Staff Member	Rate
Soccer - Girls	Amy Brenner	

Soccer - Boys	Tim Bidwell	\$2552
Cross Country	Robert Adase/Sam Homan	\$2552
Volleyball	Evelyn Ferro	\$2552
Basketball - Boys	Tim Bidwell	\$4643
Cheerleading	Malmros/Ferro	\$4293/split\$
Basketball - Girls	Michelle Gallagher	\$4293
Baseball	Tim Bidwell	\$2552
Softball	Joe Harris	\$2552
Golf	Tom Larkin	\$2552
Athletic Director	Tim Bidwell	\$3056
Peer to Peer Leader #1	Courtney Durea	\$1543
Peer to Peer Leader #2	Angela McVerry	\$1543
Team Leader Specials	Tim Bidwell	\$1177
Team Leader K-2	Cassie Rudd	\$1177
Team Leader 3-4	Kate Metelitsa	\$1177
Team Leader 5-8	Jamie Friedel	\$1177
Team Leader 5-8	Jennifer Merrigan	\$1177
Team Leader Special Ed	Lisa Rizzi	\$1177
I&RS #1	Toni Cespedes	\$1177
I&RS #2	Carolyn Schorr	\$1177
I&RS #3	Angela McVerry	\$1177
I&RS #4	Courtney Duryea	\$1177
I&RS #5	Coreen Decker	\$1177
I&RS #6	Jessica Crespo	\$1177
I&RS #7	Lauren Peachey	\$1177
I&RS #8	Krisitn Pignio	\$1177
I&RS Nurse		\$1177
Middle School Coordinator	Jessica Latanzio Crespo	\$6961.21
Character Ed Coord. #1	Amy Brenner	\$1543
Character Ed Coord. #2	Cassie Rudd	\$1543
Team Create #1		
Team Create #2		
Future Cities #1		
Future Cities #2		
Aim High Session 1		\$1177
Aim High Session 1		\$1177

Aim High Session 1		\$1177
Aim High Session 1		\$1177
Aim High Session 2		\$1177
Aim High Session 2		\$1177
Aim High Session 2		\$1177
Aim High Session 2		\$1177
Aim High Session 2		\$1177
Spring Musical Director	Laurie Ruch	\$4643
Spring Musical Asst Dir #1	Stephanie Evans	
Spring Musical Asst Dir #2	Tonya Lunger	\$1538
Spring Musical Asst Dir #3a	Suzanne Lauricella	\$769
Spring Musical Asst Dir #3b	Lisa Rizzi	\$769
3rd Grade Musical Director	Laurie Ruch	\$1772
3rd Grade Musical Asst Dir #1a	Lisa Rizzi	\$588.50
3rd Grade Musical Asst Dir #1b	Caitlyn Reilly	\$588.50
4th Grade Musical Director	Laurie Ruch	\$1177
4th Grade Musical Asst Dir #1a	Lisa Rizzi	\$588.50
4th Grade Musical Asst Dir #1b	Stephanie Evans	\$588.50
Student Council 5&6 Grade	Jamie Friedel	\$1543
Student Council 7&8 Grade	Jessica Latanzio Crespo	\$1543
Yearbook (2)	Amy D'Esposito &Coreen Decker	\$2181 each
Archery Club	Tim Bidwell	\$1177
Archery Club	Michelle Gallagher	\$1177
Chess Club	Tom Larkin	\$1177
Art Club	Cassie Rudd/Suzanne Lauricella Split	
Technology Student Assoc.	Evelyn Ferro	\$1177
Chill Zone/Game Board Club	Cassie Rudd	
Science Club	Stacy Viotto	\$1177
Robotics & Engineering Club	Evelyn Ferro	\$1177
Home Basketball Supervision	Kelly DeJesus, Joe Harris, Deb Nolan, Michelle Gallaghe Robert Adase, Tim Bidwell	\$83 per event
Color Guard Club	Stephanie Evans	\$1177

G. Curriculum/Committee Staffing

Motion: To approve the following staff members for the following 2024-2025 Curriculum/Committee/ESY Positions: **RESOLUTION 2023-2024: 118**

Position	Name	Rate/Salary
Crisis Management Committee/Safety Team Leaders	Michelle Gallagher, Courtney Duryea, Tim Bidwell, Lauren Peachey, Toni Cespedes,	NA
Crisis Management Committee/Safety Team Members Summer	Tim Bidwell	NTE 8 Hours each per negotiated agreement
HIB Coordinator	Dr. Kastner	NA
HIB Specialist	Angela McVerry	NTE 10 Hours per negotiated agreement
Character Education Program	Cassie Rudd & Amy Brenner	NTE 8 Hours each per negotiated agreement
Real Time Summer Schedule	Tim Bidwell, Joe Harris	NTE 45 Hours each per negotiated agreement
Real Time Summer Schedule	Jen Merrigan	NTE 10 Hours each per negotiated agreement

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: **RESOLUTION 2023-2024: 118**

Program Name	Date	# Employees	Event Cos	Substitute Pay	Total Cost
Lead Wit & Wisdom	6/12/2024	Denise Grimm	\$105	\$115	\$220

B. Field Trips

Motion: To approve the following requests for field trips as listed:**RESOLUTION 2023-2024: 118**

Date	Grade	Destination	Cost per student
MAY	Soar/Bridges	Shoprite	N/A

9. Policy and Regulations

Motion: To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
----------	-------	--------	--------

NONE			
------	--	--	--

10. General Information: Business Administrator’s Report

RESOLUTION 2023-2024: 119 APPROVE BUSINESS ADMINISTRATOR ITEMS A

Mrs. Moore moved, seconded by Mrs. Carruthers and passed unanimously by a roll call vote, 6-0-0, to approve the following items **A**:

A. Revising 24-25 Budget to accept the one time Tax Cap flexibility

Motion: To approve the resubmission of 24-25 Budget to the county to accept the one time Tax Cap Flexibility of \$13,683 (**Attachment #6**)

RESOLUTION 2023-2024: 120 APPROVE BUSINESS ADMINISTRATOR ITEMS B-F

Mrs. Moore moved, seconded by Mrs. Carruthers and passed unanimously by a roll call vote, 6-0-0, to approve the following items

B. Food Service Contract Award for 2024-2025

Motion: To approve the award for the FSMC contract to Maschio’s Food service Inc. for the 2024-2025 school year with renewable option of 4 additional years from 2025 through 2029 school year. The award specified the following: **RESOLUTION 2023-2024: 120**

FSMC Fee of \$12,000.00 Flat Fee

Guarantee to breakeven

Total Cost of Contract \$187,227.36

C. SFA to School agreement with Lebanon Borough School District.

Motion: To approve SFA agreement with Lebanon Borough School District
This agreement will allow a SFA (School Food Authority, Clinton Public School) and a school (Lebanon Borough School), in which SFA agrees to operate the school meal programs for the school not under its jurisdiction. This is to assist Lebanon Borough School to provide Free and Reduced meals to its students.

RESOLUTION 2023-2024: 120

D. Preschool Facility Expansion Project

Motion:To approve the submission of application to Preschool Facility Expansion Project funding for toilet room addition in existing preschool classroom.

RESOLUTION 2023-2024: 120

E. Monthly Minute Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:**RESOLUTION 2023-2024: 120**

1. Approval of Board of Education Minutes from the April 30, 2024 Executive and the Work and Business Session Budget Hearing. **(Attachment #7)**

2. Certification of the Board of Secretary’s and cash reconciler’s report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2023-2024 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their report. **(Attachment #8)**

March 2024	\$3,302,292.03
------------	----------------

3. Approval of the Bill Lists in the specified amountsGeneral Account:
 - a. General Account: \$ 459,688.47 (4/26/24- 5/16/24)
 - b. Cafeteria Account: \$22,986.19 (checks written in April)**(Attachment #9)**

4. Checking Account Balances – March, 2024
 - a. Student Activities \$ 62,614.01
 - b. Cafeteria: \$197,912.94
 - c. Payroll Agency: \$ 10,866.72
 - d. Unemployment: \$109,718.03

5. Transfers in the amount of \$27,450.47 for April 2024.

F. Donations

Motion: To accept the following donation(s):**RESOLUTION 2023-2024: 120**

Donor	Amount
Shoprite for Unified Lasagna Love project	\$500

11. Correspondence NONE

12. **New Business NONE**

13. **Old Business NONE**

A. **Board Liaison Reports NONE**

14. **Public Comment NONE**

15. **Executive Session**

Call for Motion to adjourn to Executive Session

RESOLUTION 2023-2024: 121 ADJOURN TO EXECUTIVE SESSION

Mrs. Moore moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:06 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB

16. HIB Report Receipt #5: April 2024

HIB#	1st or 2nd reading	Status (Confirmed as HIB or Not confirmed as HIB)
HIB Report Receipt# 6	1st reading	Confirmed as NOT HIB
HIB Report Receipt # 7	1st reading	Confirmed as HIB
HIB Report Receipt #8	1st reading	Confirmed as HIB

RESOLUTION 2023-2024: 122 RESUME BUSINESS SESSION MEETING

Mrs. Moore moved, seconded by Mrs. Burr, at 8:42 pm and passed unanimously by roll call vote, 6-0-0, to resume the regular business session meeting.

Dr. Cohen and Mrs. Wang step out prior to this Executive Session

RESOLUTION 2023-2024: 123

ADJOURN TO EXECUTIVE SESSION

Mrs. Moore moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:50 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Superintendent Annual Review

RESOLUTION 2023-2024: 124 **RESUME BUSINESS SESSION MEETING**
Mrs. Moore moved, seconded by Mrs. Burr, at 9:16 pm and passed unanimously by roll call vote, 6-0-0, to resume the regular business session meeting.

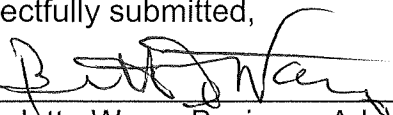
Clinton Public School Goals 2023-2024

- **Incorporate general wellness opportunities**
- **Incorporate real world experiences through assemblies**
- **Interdisciplinary experiences to increase relations with stakeholders and develop an open door sense of community belonging.**

17. Adjournment

RESOLUTION 2023-2024: 125 **ADJOURNMENT**
Mrs. Moore moved, seconded by Mrs. Carruthers, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 9:17 pm.

Respectfully submitted,



Bernadette Wang, Business Administrator



Ashley Dunker, President