

Equity and Compliance Quick Reference Guide

Questions Regarding...	Do this....
Allegations of employee wrongdoing involving a violation of a policy, regulation, ethical standard.	Consult with the Division of Equity and Compliance for technical assistance and/or appropriate action.
Allegation of discrimination on the basis of race, color, religion, sex, national origin, age, disability, veteran status, marital status, sexual orientation, involving students and staff.	Consult with the Division of Equity and Compliance for technical assistance and/or appropriate action.
Grievance Process	Consult with the Division Equity and Compliance for technical assistance.
Employee workplace modifications due to a non-work related medical impairment	Consult with the Division of Equity and Compliance to initiate Request for Accommodations process
Work-related injuries or unemployment insurance claims	Consult with the Division of Equity and Compliance/Risk Management for assistance
Security Concerns	Consult CSO/SRO or Clayton County Public Schools Police (678-479-2650)
Leave Requests (FMLA, Medical Leave, etc.)	Consult Employee Benefits
Employee Assistance Program	Consult Employee Benefits
Fraud Prevention	Contact the Division of Equity and Compliance in writing. Complaints may be submitted via e-mail at fraudcomplaints@clayton.k12.ga.us
Open Records Requests	Requests may be submitted via e-mail at openrecordsrequest@clayton.k12.ga.us .