

Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

2023-2024
Board of Directors

Ed Dressel

Lu Ann Meyer

Rob Ogilvie

Zach Steele

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.*

*Dallas School District
111 SW Ash Street
Dallas OR 97338*

*503.623.5594 ph
503.623.5597 fax*

Agenda
Work Session at Dallas High School – 3:00 p.m.
Board Meeting at District Office Board Room – 4:15 p.m.
December 12, 2023
<https://dsd2-org.zoom.us/j/84855147461>

Work Session with Dallas High School Staff

- Introductions
- What are your successes, accomplishments or things that you are proud of this year?
- What are you currently struggling with or directing your resources to address?
- What are you focused on improving individually, in departments or grade levels, and as a building?

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

3.0 Good News

- 3.1 Morrison students visited Linn-Benton Community College CTE and student services/support programs.
- 3.2 Morrison completed session three (of the eight for the year) on December 7th. Among session three courses, students have had acoustic guitar lessons with Rob Harriman.
- 3.3 Dallas High School Career and Technical Education Teacher Danielle Bull won the National Association of Agricultural Educators (NAAE) Turn Key Award.
- 3.4 Whitworth's 500 spring chinook eggs from Oregon Department of Fish & Wildlife Egg to Fry program were released into the Rickreall Creek.
- 3.5 Almost 400 Whitworth students and staff attended the Oregon State University Beavers Beyond the Classroom Women's Basketball Game Field Trip.
- 3.6 Whitworth's fifth grade choir, the HOWLers, performed at the Courthouse during the Christmas Town Lights Parade. They will perform again at the Holiday Music Assembly on December 14, 2023.
- 3.7 The high school wrestling team placed first in two different tournaments on the same day.
- 3.8 The annual kids play put on by Dallas High School theater went well.
- 3.9 Lyle's first graders are walking to Dallas Retirement Village for caroling this week.

4.0 Student Report – Rowan McDowell

5.0 Public Comment

6.0	Announcements	
6.1	December & January Calendars	404
6.1.1	No Board Meeting on December 25, 2023	
6.1.2	Next Board Meeting January 8, 2024 at 6:30 p.m.	
6.1.3	Citizens Oversight Committee Meeting January 2, 2024 at 5:30 p.m.	
6.1.4	Finance Committee Meeting, January 18, 2024 at 5:30 p.m.	
7.0	Consent Agenda	
7.1	Approval of the November 27, 2023 Board Minutes	406
7.2	Staffing Report	409
8.0	Financial Report – Tami Montague	410
9.0	Resolution #23-24-04 to Transfer Funds to Debt Service Fund 302: From General Fund 100 (Board Action)	413
10.0	Finance Committee Application from Lisa Borja (Board Action)	414
11.0	Code of Conduct Committee Report – Emily Bogle-Todd, Olivia Cole, Amy Ebner, Stephanie Hofferber	
12.0	Student Success Act – Student Investment Account Grant Agreement (Board Action)	415
13.0	Reports	
13.1	Citizens Oversight Committee Meeting Draft Minutes	444
13.2	Enrollment Report	447
13.3	Charter Schools Enrollment Reports	449
13.4	Charter Schools Financial Reports	451
13.5	Charter Schools Minutes and Agendas	458
14.0	Discussion Items	
15.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

DEC 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05 Citizens Oversight Committee Meeting 5:30 p.m.	06	07	08	09
10	11	12 Board Work Session with Dallas High School 3:00 p.m. Board Meeting 4:00 p.m.	13	14	15	16
17	18 Winter Break	19 Winter Break	20 Winter Break	21 Winter Break	22 Winter Break	23
24	25 Winter Break	26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30
31						

JAN 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	01 No School Holiday	02 Citizens Oversight Committee Meeting 5:30 p.m.	03	04	05	06
07	08 Board Meeting 6:30 p.m.	09 Technology Advisory Committee Meeting 3:00 p.m.	10	11	12	13
14	15 No School Holiday	16	17	18 Finance Committee Meeting 5:30 p.m.	19	20
21	22 Work Session at Whitworth 2:45 p.m. Board Meeting 4:00 p.m.	23	24	25	26 No School Assessment Day	27
28	29 No School Planning Day	30	31			

Minutes

Work Session – Construction Tour at LaCreole Middle School 6:00 p.m.

Board Meeting at District Office Board Room – 6:30 p.m.

November 27, 2023

<https://dsd2-org.zoom.us/j/84855147461>

Present: Jon Woods, Lu Ann Meyer, Rob Ogilvie, Ed Dressel, Zach Steele, Steve Spencer, Juli Lichtenberger, Rowan McDowell, Sean Johnson, Rachel Alpert, Bob Archer, Liz Postlewait, Nick Ingalls, Kas Knoll, Tami Montague, Shannon Ritter, Autyumn Galbraith, Todd Baughman

Visitors: Jennie White, Dennis Ogg, Jessica Howard, Betsy Earls, Kristen Miles, Jorge Anaya

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Zach Steele moved to approve the agenda as printed, seconded by Ed Dressel. The motion passed unanimously.

3.0 Good News

3.1 Morrison Student Award Ceremony

3.2 Lyle parents, guardians, and the community at large now have the opportunity to provide anonymous staff shout-outs and sharing the things they love about Lyle staff. Many great shout-outs are rolling in that are really positive and encouraging.

4.0 Student Report – Rowan McDowell

Rowan McDowell shared highlights of events happening at Dallas High School.

5.0 Public Comment

Dennis Ogg addressed the Board regarding public and student safety at LaCreole Middle School.

6.0 Announcements

6.1 November & December Calendars

6.1.1 Next Board Meeting will be on Tuesday, December 12, 2023 at 4:15 p.m. following a work session at Dallas High School at 3:00 p.m.

6.1.2 Citizens Oversight Committee Meeting December 5, 2023 at 5:30 p.m.

6.1.3 Finance Committee Meeting November 30, 2023 at 5:30 p.m.

7.0 Consent Agenda

7.1 Approval of the November 13, 2023 Board Minutes

Zach Steele moved to approve the Consent Agenda, seconded by Ed Dressel. The motion passed unanimously.

- 8.0 Chemeketa Community College – Betsy Earls and Jessica Howard**
 Jessica Howard, President of Chemeketa Community College, and Betsy Earls, Chemeketa Community College Board Member, shared highlights of the partnership between Dallas School District and Chemeketa Community College. Steve Spencer, Superintendent, shared his appreciation for the partnership.
- 9.0 Oregon School Boards Association Board Assessment – Kristen Miles**
 Kristen Miles, Oregon School Boards Association, shared information regarding the Board self-assessment process including evidence-based standards of performance. This process will help set Board specific goals.
- 10.0 Dragon Online Academy – Shannon Ritter**
 Shannon Ritter, Assistant Principal, and Jennie White, Dallas High School Graduation Coach, addressed the Board regarding the Dragon Online Academy at Dallas High School. The Dragon Academy supports students both online and in person. Oregon Department of Education said the plan is strong. Currently there are 19 students enrolled in the program. The school is planning to extend the program next semester. Discussion was held.
- 11.0 Approval of Foreign Exchange Program AYUSA International (Board Action) – Shannon Ritter**
 Shannon Ritter shared information from AYUSA International which is a certified foreign exchange program. Discussion was held. Rob Ogilvie moved to approve the foreign exchange program AYUSA International, seconded by Ed Dressel. The motion passed unanimously.
- 12.0 Oregon School Boards Association Election (Board Action)**
- 12.1 Board of Directors Position 13
 Zach Steele moved to vote for Kraig Albright for Board of Directors Position 13, seconded by Rob Ogilvie. The motion passed unanimously.
 - 12.2 Legislative Policy Committee Position 13
 Zach Steele moved to vote for Ed Dressel for Legislative Policy Committee Position 13, seconded by Rob Ogilvie. The motion passed unanimously with Ed Dressel abstaining from the vote.
 - 12.3 Resolution to Amend Oregon School Boards Association's Bylaws Relating to Composition of the Board of Directors
 Rob Ogilvie moved to abstain from voting on both of the resolutions indicated, seconded by Ed Dressel. The motion passed unanimously.
 - 12.4 Resolution to Amend the Oregon School Boards Association's Bylaws
- 13.0 Discussion Items**
 No discussion items.

Board Chair, Jon Woods, read in a statement moving the Board into Executive Session.

14.0 Executive Session per ORS 192.660

- (i) To Evaluate the Employment-Related Performance of District Personnel

The Board adjourned back into regular session.

15.0 Adjourn at 8:00 p.m.

Board Chair / Jon Woods

Date

Board Secretary / Juli Lichtenberger

Date



Staffing Report
Tuesday, December 12, 2023

12/4/2023	Classified	Jamie	Perryman	CoS	Hired from new EA posting	11/6/2023	DHS	EA Classroom	E04C	8	1	E2	New position due to student need (hoyer lift)
12/04/23	Licensed	Debra	Middleton	CoS	Move from probationary to contract	8/28/2023	DHS	Counselor		8	1	190	
12/4/2023	Classified	Skyler	Lutz (Luoto)	CoS	Name change from Luoto to Lutz	11/20/2023	Lyle	Special Needs II	E05B	7	0.875	E1	Name change
12/4/2023	Licensed	Ragan	Jordan	Resignation	Resignation w/o DSD benefits	12/15/2023	OH	K Teacher		8	1	190	Hired 5/6/22
12/4/2023	Admin	Knoll	Kasshawna	Resignation	Resignation w/o DSD benefits	6/30/2023	LMS	Principal		8	1	225	Hired 7/7/21
12/4/2023	Admin	Barfknecht	Mary	Resignation	Resignation w/o DSD benefits	6/30/2023	LMS	Assistant Principal		8	1	220	Hired 8/15/22

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

FUND 100

GENERAL FUND									
Revenue & Resources									
	Sep	Oct	Nov	YTD Total	Projected	Total Received & Projected	Budget	Budget Status	
Beginning Fund Balance				-	2,358,000	2,358,000	2,620,000	0%	
Taxes		9,506	8,339,836	8,349,342	817,658	8,967,000	8,967,000	93%	
Interest Income	10,004	11,894	30,725	74,161	155,839	230,000	230,000	32%	
State School Funds	2,450,988	2,450,988	2,450,988	14,708,870	13,959,018	28,667,888	28,255,243	52%	
Common School Fund				-	473,577	473,577	473,577	0%	
Other Sources	25,593	91,371	13,274	138,713	1,252,942	1,391,931	1,659,421	8%	
Total Revenue	2,486,584	2,663,759	10,834,823	23,271,087	18,817,034	42,088,396	42,205,241	55%	
FY 2022-2023 YTD	2,218,908	2,259,811	10,521,315						
Expenditures by Object									
	Sep	Oct	Nov	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %	
100 Salaries	1,569,892	1,558,122	1,607,216	5,556,083	13,105,555	18,661,639	18,742,547	30%	
200 Associated Payroll	811,020	819,180	941,911	3,049,173	7,348,035	10,397,209	10,028,537	30%	
300 Services	689,633	955,033	932,493	4,034,804	4,826,468	8,861,271	8,778,921	46%	
400 Supplies & Materials	49,723	52,441	29,288	238,361	174,840	413,201	644,561	37%	
500 Equipment	39,017	7,930	7,930	243,623	133,271	376,894	397,300	61%	
600 Dues, Fees & Insurance	5,953	1,564	(1,678)	340,161	4,480	344,641	320,475	106%	
700 Fund Modifications							128,000	0%	
800 Planned Reserve							3,166,900	0%	
Not Yet Encumbered/Projected						916,884			
Total Expenditures	3,165,239	3,394,268	3,517,160	13,462,204	25,592,650	39,971,539	42,205,241	32%	
FY 2022-2023 YTD	3,017,375	3,133,023	3,169,478	9,808,882	26,509,334				
Expenditures by Function: (Appropriated)									
	Sep	Oct	Nov	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %	
1000 Instruction	2,044,061	2,240,189	2,260,729	7,941,658	17,437,778	25,379,436	24,951,315	32%	
2000 Support	1,121,178	1,154,080	1,256,431	5,520,546	8,154,872	13,675,418	13,959,028	40%	
3000 Community Service									
5000 Transfers							128,000	0%	
6000 Contingency/Unappropriated							3,166,900	0%	
Not Yet Encumbered/Projected						916,884			
Total Expenditures	3,165,239	3,394,268	3,517,160	13,462,204	25,592,650	39,971,539	42,205,241	32%	
FY 2022-2023 YTD	3,017,375	3,133,023	3,169,478	9,808,882					
Current Projection of Ending Fund Balance						2,116,858	5.33%		
Target % 2023-24							8.00%		
INVESTMENTS									
	Sep	Oct	Nov						
LGIP 5703 - SSF/Taxes									
Beginning Balance	3,466,631	1,237,591	3,025,787						
Interest	8,585	10,849	29,833						
Deposits	3,768,199	5,677,246	13,547,059						
Fees	0	0	(2)						
Withdrawals	(6,006,824)	(3,900,000)	(3,273,835)						
Month-End Balance	1,237,591	3,025,787	13,328,842						
LGIP 5770 - Debt Service									
Beginning Balance	846,094	849,314	859,701						
Interest	3,220	3,562	4,197						
Deposit		6,824	173,835						
Fees									
Withdrawals			(24,697)						
Month-End Balance	849,314	859,701	1,013,036						
LGIP 5018 - Facilities, Repairs & Maintenance									
Beginning Balance	143,507	144,053	144,653						
Interest	546	600	594						
Deposit									
Withdrawals									
Month-End Balance	144,053	144,653	145,247						
LGIP 3974 - Bond Retainage									
Beginning Balance	55,434	89,560	89,933						
Interest	255	373	44						
Deposit	33,871								
Fees									
Withdrawals			(79,149)						
Month-End Balance	89,560	89,933	10,829						
LGIP 6022 - GO Bonds Series 2017&2022									
Beginning Balance	12,845,117	11,375,726	9,049,346						
Interest	46,895	44,427	37,514						
Deposit	6,824	(6,824)	79,149						
Fees									
Withdrawals	(1,523,110)	(2,363,982)							
Month-End Balance	11,375,726	9,049,346	9,166,009						
Total Cash Invested in LGIP	13,896,244	13,169,420	23,663,964						
LGIP Interest Rate	4.63%	4.75%	5.00%						
NOTES ON DEBT SERVICE									
Debt Service GO Bonds - Debt Service Fund									
2023.24 Principal Amounts Due	June 2023	4,260,000							
2023.24 Interest Amounts Due	Dec/June 2023.24	1,440,072							
Total Debt Payments Due		5,700,072							
Debt Svc Funds Avail LGIP							1,694,447		
Variance							(4,005,625)		
NOTES TO FINANCIAL STATEMENT:									
All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 11/30/2023. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. Tami Montague 12/5/2023.									
SUMMARY - ALL FUNDS									
	Sep	Oct	Nov	YTD	Add Student Act Funds		Budget		
Total Revenue This Month	2,746,504	3,237,465	16,342,953	29,946,931	1,350,000		82,101,386	36%	
Total Expense This Month	5,053,980	4,661,427	4,547,580	20,213,950			82,101,386	25%	
Excess / (Deficiency)			4,551,639		16,347,013				
Variance	(2,307,476)	(1,623,962)	11,795,374	9,734,981					

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

FUND 100

INVESTMENTS

<

FUND 102	FACILITIES, REPAIRS & MAINTENANCE								
	Revenue & Resources								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-	-	-	150,000	0%
	Revenue from Local Sources	546	600	594	2,773	-	2,773	18,000	15%
	Transfers/Sale of Property				-	-	-	98,000	0%
	Total Revenue	546	600	594	2,773	-	2,773	264,000	1%
	Expenditures by Function:								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Instruction - 1000	97,281	149	2,471	112,294	8,412	120,706	69,710	
FUND 103	Facilities - 2000			11,725	11,725	-	11,725	204,030	6%
	Capital Projects - 4000				-	-	-	10,000	0%
	Unap End Fund Balance				-	-	-	49,970	0%
	Total Expenditures	97,281	149	14,196	124,019	8,412	132,431	333,710	37%
	ESSER Emergency Relief Funds								
	Revenue & Resources								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-	-	-	-	
	Revenue from Federal Sources		297,311	124,042	421,354	-	421,354	2,715,202	
	Transfers/Sale of Property				-	-	-	-	
	Total Revenue	-	297,311	124,042	421,354	-	421,354	2,715,202	16%
	Expenditures by Function:								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
FUND 203	Instruction - 1000	104,902	19,951	18,802	299,400	299,400	598,799	649,563	
	Support Services - 2000	192,409	104,091	61,226	774,880	774,880	1,549,760	2,065,638	
	Unap End Fund Balance				-	-	-	-	
	Total Expenditures	297,311	124,042	80,028	1,074,279	1,074,279	2,148,559	2,715,202	40%
	FOOD SERVICE								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-	-	-	200,000	0%
	Revenue from Local Sources	813	530	859	1,805	-	1,805	26,000	7%
	Revenue from State Sources			283	283	-	283	77,000	0%
	Revenue from Federal Sources	11,224		180,290	217,245	-	217,245	1,080,000	20%
	Transfers/Sale of Property				-	-	-	10,000	
	Total Revenue	11,838	530	181,233	219,333	-	219,333	1,393,000	16%
	Expenditures by Function:								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
FUND 201-299	Food Service - 3100	93,246	121,078	108,498	361,273	772,087	1,133,360	1,279,140	28%
	Food Service - Unap Ending Fund Bal				-	-	-	113,860	0%
	Total Expenditures	93,246	121,078	108,498	361,273	772,087	1,133,360	1,393,000	26%
	MTD CashFlow Tracking Includes Receivables								
					(141,940)				
	SPECIAL GRANTS & PROJECTS								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>			<u>Budget</u>	<u>YTD %</u>
	Revenue from Local Sources	12,569	6,096	8,025	37,094			196,000	19%
	Revenue from Intermediate Sources				-			500,000	0%
	Revenue from State Sources			70,782	70,782			4,745,048	1%
	Revenue from Federal Sources		110,656	154,813	265,469			1,867,895	14%
	Transfers from General Fund				-			-	
	Total Revenue	12,569	116,752	233,620	373,345			7,308,943	5%
	Expenditures by Function:								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
FUND 301	Special Grants & Projects - 1000	413,765	408,468	390,558	1,356,540	3,351,486	4,708,026	5,747,540	24%
	Special Grants & Projects - 2000	111,550	55,729	62,230	338,196	561,499	899,695	1,436,303	24%
	Special Grants & Projects - 3000	845			845		845	29,100	3%
	Transfers to Other Funds - 5000				-	-	-	96,000	0%
	Total Expenditures	526,160	464,198	452,788	1,895,581	3,912,985	5,608,566	7,308,943	23%
	DEBT SERVICE - GO BONDS								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance			19	19		19	600,000	0%
	Revenue from CY Property Tax Receipts			2,940,701	2,940,701		2,940,701	3,200,000	92%
	Revenue from PY Property Tax Receipts		3,572	13,145	16,717			50,000	
	Revenue from Interest Income	3,238	3,594	4,197	17,058		17,058	45,000	38%
	Revenue from Federal Sources	119			119		119	500	
	Transfers from Other Fund				-		-	-	
	Total Revenue	3,358	7,166	2,958,053	2,974,613	-	2,957,897	3,895,500	76%
	Expenditures by Function:								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
FUND 302	Debt Service - 5110 610 Principal				-	-	-	2,815,000	0%
	Debt Service - 5110 621 Interest			24,697	24,697	-	24,697	611,150	4%
	Debt Service - 5110 640 Bank Fees				10	-	10	100	10%
	Debt Service - Unap End Fund Bal				-	-	-	469,250	0%
	Total Expenditures	-	-	24,697	24,707	-	24,707	3,895,500	1%
					2,949,907				
	DEBT SERVICE - FULL FAITH & CREDIT								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-	-	-	-	
	Transfers from Other Fund				-	-	-	118,000	0%
	Total Revenue	-	-	-	-	-	-	118,000	0%
	Expenditures by Function:								
		<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Debt Service - 5110 610 Principal				-	-	-	100,000	0%
	Debt Service - 5110 621 Interest				-	-	-	17,564	0%
	Debt Service - 5110 640 Bank Fees				-	-	-	436	0%
	Debt Service - Unap End Fund Bal				-	-	-	-	
	Total Expenditures	-	-	-	-	-	-	118,000	0%

FUND 310	DEBT SERVICE - PERS PENSION BOND								
	Revenue & Resources								
	Beginning Fund Balance	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Service From Other Funds	184,359	199,122	205,536	681,411	-	681,411	1,000,000	30%
	Total Revenue	184,359	199,122	205,536	681,411	-	681,411	2,250,000	21%
	Expenditures by Function:								
	Debt Service - 5110 610 Principal	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Debt Service - 5110 621 Interest	-	-	-	-	-	-	1,345,000	0%
	Debt Service - 5110 680 Direct Pmt to PERS	-	-	-	-	-	-	811,358	0%
	Debt Service - 5110 Bank Fees & Issuance	-	-	-	-	-	-	100	
Funds 401	Debt Service - Unap End Fund Bal	-	-	-	-	-	-	1,093,542	
	Total Expenditures	-	-	-	-	-	-	3,250,000	0%
	Revenue & Resources								
	Beginning Fund Balance	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Revenue from Local Sources	255	7,799	-	8,197	-	8,197	100,000	0%
	Revenue from State Sources	-	-	1,767,528	1,767,528	-	1,767,528	1,500	
	Revenue from Bond Proceeds	-	-	-	-	-	-	2,000,000	88%
	Total Revenue	255	7,799	1,767,528	1,775,724	-	1,775,724	2,101,500	84%
	Expenditures by Function:								
	Bond Expenses- 4000	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
FUND 403	Capital Construction - Bond 2022	653,648	286,947	11,308	1,772,958	59,179	1,832,137	2,101,500	84%
	Revenue & Resources								
	Beginning Fund Balance	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>YTD Total</u>		<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Revenue from Local Sources	46,895	44,427	37,514	229,291		229,291	13,300,000	
	Revenue from State Sources	-	-	-	-		-	200,000	115%
	Revenue from Bond Proceeds	-	-	-	-		-	4,000,000	
	Total Revenue	46,895	44,427	37,514	229,291		229,291	17,500,000	1%
	Expenditures by Function:								
	Capital Expenses- 4000	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Capital Projects - Unap End Fund Bal	221,095	470,745	338,904	1,698,928	248,884	1,947,812	11,140,000	15%
								6,360,000	

For questions about this report, please contact Tami Montague
 Dallas School District Business Office
 111 SW Ash St, Dallas, OR 97338
 tami.montague@dsd2.org

**DALLAS SCHOOL DISTRICT #2
DALLAS, OR
December 12, 2023**

RESOLUTION # 23-24-04

**RESOLUTION TO TRANSFER FUNDS TO DEBT SERVICE FUND 302:
FROM GENERAL FUND 100**

WHEREAS The budget adoption for 2023-24 includes an amount to transfer up to \$117,664 from Fund 100 General Fund to Fund 302 Other Debt Service for which to make payment on the Full Faith and Credit borrowing for the track construction and resurfacing project, and

WHEREAS The financing agreement for the Full Faith and Credit borrowing requires payment in the amount of \$117,664 during the 2023-24 fiscal year, therefore

BE IT RESOLVED that the School Board of Dallas School District No. 2 authorizes the transfer of \$117,664 from the transfer account (100-5220-710) to Fund 302 for Other Debt Service. This transfer does not affect the appropriations of either Fund 100 General Fund or Fund 302 Other Debt Service.

Superintendent

Board Chair

Date

Date



Finance Committee

Application for Finance Committee Member

NAME: LISA BORJA	OCCUPATION: Accountant
ADDRESS: Dallas, OR 97338	Home Phone: Cell Phone: E-mail Address:

Team Member Expectations:

- Attend scheduled Finance Committee meetings
- Participate in Board meetings as needed to provide updates on progress

What contribution do you think you would make to the Committee?

3 Children Graduate for Dallas High School, most recent 2023.
 I have lived in Dallas since 2007. ~~When~~ Parent
 Volunteer in classrooms, field trips, etc.

What experience do you have related to this type of work?

I have been a licensed tax preparer for 13 years.
 Currently work as tax preparer, individual & business
 returns, also payroll reporting

In order to help us have a well-rounded group, we would like to know what committees or organizations
 you are involved with.

Past President of Dallas Education Foundation 2012 - 2019
 PTC Whitworth & Lyle 2008 - 2013

**Please return this form to Juli Lichtenberger by e-mail, juli.lichtenberger@dsd2.org
 or by mail, 111 SW Ash Street, Dallas, OR 97338**

This application could be subjected to release with a public records request.

STATE OF OREGON GRANT AGREEMENT

“Student Success Act – Student Investment Account”

Grant No. 34358

This Grant Agreement (“Grant”) is between the State of Oregon acting by and through its Department of Education (“Agency”) and Dallas SD 2 (“Grantee”), each a “Party” and, together, the “Parties”.

SECTION 1: AUTHORITY

Pursuant to the “Student Success Act”, codified at 2019 Oregon Laws Chapter 122 and as amended from time to time (the “Act”). ORS 327.175 Student Investment Account (4) Moneys in the Student Investment Account are continuously appropriated to the Department of Education for the purposes of distributing grants under ORS 327.195.

SECTION 2: PURPOSE

The purpose of this grant is to provide funding to assist in meeting students’ mental or behavioral health needs, and increasing academic achievement and reducing academic disparities for students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, English language learners, economically disadvantaged students, students who are homeless, and students who are foster children.

SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of July 1, 2023 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on September 30, 2024.

SECTION 4: GRANT MANAGERS

4.1 Agency’s Grant Manager is:

Cassie Medina
Office of Education Innovation & Improvement
255 Capitol St NE
Salem, OR 97310-0203
cassie.medina@ode.oregon.gov

4.2 Grantee's Grant Manager is:

Steve Spencer
Dallas SD 2
111 SW Ash St
Dallas, OR 97338-2299

4.3 A Party may designate a new Grant Manager by written notice to the other Party.**SECTION 5: PROJECT ACTIVITIES**

Grantee must perform the project activities set forth in Exhibit A (the "Project"), attached hereto and incorporated in this Grant by this reference, for the period beginning on the Effective Date and ending on the expiration date set forth in Section 3 (the "Performance Period").

SECTION 6: GRANT FUNDS

In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to \$2,920,283.75 ("Grant Funds") for the Project. Agency will pay the Grant Funds from monies available in the Student Investment Account ("Funding Source"). A reduction in the monies in the Funding Source may result in a decrease in Grant Funds available to Agency.

SECTION 7: DISBURSEMENT GENERALLY**7.1 Disbursement.**

- 7.1.1** Subject to the availability of sufficient moneys in and from the Funding Source based on Agency's reasonable projections of moneys accruing to the Funding Source, Agency will disburse Grant Funds to Grantee for the allowable Project activities described in Exhibit A that are undertaken during the Performance Period.
- 7.1.2** Grantee must provide to Agency any information or detail regarding the expenditure of Grant Funds required under Exhibit A prior to disbursement or as Agency may request.
- 7.1.3** Agency will only disburse Grant Funds to Grantee for activities completed or materials produced, that, if required by Exhibit A, are approved by Agency. If Agency determines any completed Project activities or materials produced are not acceptable and any deficiencies are the responsibility of Grantee, Agency will prepare a detailed written description of the deficiencies within 15 days of receipt of the materials or performance of the activity, and will deliver such notice to Grantee. Grantee must correct any deficiencies at no additional cost to Agency within 15 days. Grantee may resubmit a request for disbursement that includes evidence satisfactory to Agency demonstrating

deficiencies were corrected.

7.2 Conditions Precedent to Disbursement. Agency's obligation to disburse Grant Funds to Grantee under this Grant is subject to satisfaction of each of the following conditions precedent:

- 7.2.1 Agency has received sufficient funding, appropriations, expenditure limitation, allotments or other necessary expenditure authorizations to allow Agency, in the exercise of its reasonable administrative discretion, to make the disbursement from the Funding Source;
- 7.2.2 No default as described in Section 15 has occurred; and
- 7.2.3 Grantee's representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement.

7.3 No Duplicate Payment. Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, the Grantee may not credit or pay any Grant Funds for Project costs that are paid for with other funds and would result in duplicate funding.

7.4 Suspension of Funding and Project. Agency may by written notice to Grantee, temporarily cease funding and require Grantee to stop all, or any part, of the Project dependent upon Grant Funds for a period of up to 180 days after the date of the notice, if Agency has or reasonably projects that it will have insufficient funds from the Funding Source to disburse the full amount of the Grant Funds. Upon receipt of the notice, Grantee must immediately cease all Project activities dependent on Grant Funds, or if that is impossible, must take all necessary steps to minimize the Project activities allocable to Grant Funds.

If Agency subsequently projects that it will have sufficient funds, Agency will notify Grantee that it may resume activities. If sufficient funds do not become available, Grantee and Agency will work together to amend this Grant to revise the amount of Grant Funds and Project activities to reflect the available funds. If sufficient funding does not become available or an amendment is not agreed to within a period of 180 days after issuance of the notice, Agency will either (i) cancel or modify its cessation order by a supplemental written notice or (ii) terminate this Grant as permitted by either the termination at Agency's discretion or for cause provisions of this Grant.

SECTION 8: REPRESENTATIONS AND WARRANTIES

8.1 **Organization/Authority.** Grantee represents and warrants to Agency that:

- 8.1.1 Grantee is a District duly organized and validly existing;
- 8.1.2 Grantee has all necessary rights, powers and authority under any organizational documents and under Oregon Law to (i) execute this Grant, (ii) incur and perform its obligations under this Grant, and (iii) receive financing, including the Grant Funds, for the Project;
- 8.1.3 This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
- 8.1.4 If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
- 8.1.5 There is no proceeding pending or threatened against Grantee before any court or governmental authority that if adversely determined would materially adversely affect the Project or the ability of Grantee to carry out the Project.

8.2 False Claims Act. Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.

8.3 No limitation. The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

SECTION 9: OWNERSHIP

9.1 Intellectual Property Definitions. As used in this Section and elsewhere in this Grant, the following terms have the meanings set forth below:

“Third Party Intellectual Property” means any intellectual property owned by parties other than Grantee or Agency.

“Work Product” means every invention, discovery, work of authorship, trade secret or other tangible or intangible item Grantee is required to create or deliver as part of the Project, and all intellectual property rights therein.

- 9.2 Grantee Ownership.** Grantee must deliver copies of all Work Product as directed in Exhibit A. Grantee retains ownership of all Work Product, and grants Agency an irrevocable, non-exclusive, perpetual, royalty-free license to use, to reproduce, to prepare derivative works based upon, to distribute, to perform and to display the Work Product, to authorize others to do the same on Agency’s behalf, and to sublicense the Work Product to other entities without restriction.
- 9.3 Third Party Ownership.** If the Work Product created by Grantee under this Grant is a derivative work based on Third Party Intellectual Property, or is a compilation that includes Third Party Intellectual Property, Grantee must secure an irrevocable, non-exclusive, perpetual, royalty-free license allowing Agency and other entities the same rights listed above for the pre-existing element of the Third party Intellectual Property employed in the Work Product. If state or federal law requires that Agency or Grantee grant to the United States a license to any intellectual property in the Work Product, or if state or federal law requires Agency or the United States to own the intellectual property in the Work Product, then Grantee must execute such further documents and instruments as Agency may reasonably request in order to make any such grant or to assign ownership in such intellectual property to the United States or Agency.
- 9.4 Real Property.** If the Project includes the acquisition, construction, remodel or repair of real property or improvements to real property, Grantee may not sell, transfer, encumber, lease or otherwise dispose of any real property or improvements to real property paid for with Grant Funds for a period of six (6) years after the Effective Date of this Grant without the prior written consent of the Agency.

SECTION 10: CONFIDENTIAL INFORMATION

- 10.1 Confidential Information Definition.** Grantee acknowledges it and its employees or agents may, in the course of performing its responsibilities, be exposed to or acquire information that is: (i) confidential to Agency or Project participants or (ii) the disclosure of which is restricted under federal or state law, including without limitation: (a) personal information, as that term is used in ORS 646A.602(12), (b) social security numbers, and (c) information protected by the federal Family Educational Rights and Privacy Act under 20 USC § 1232g (items (i) and (ii) separately and collectively “Confidential Information”).
- 10.2 Nondisclosure.** Grantee agrees to hold Confidential Information as required by any applicable law and in all cases in strict confidence, using at least the same degree of care Grantee uses in maintaining the confidentiality of its own confidential information. Grantee may not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties, or use Confidential Information except as is allowed by law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and

preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency's request, Grantee must return or destroy any Confidential Information. If Agency requests Grantee to destroy any Confidential Information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.

- 10.3 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Information Protection Act, ORS 646A.600-628. If Grantee or its agents discover or are notified of a potential or actual "Breach of Security", as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600-628, (collectively, "Breach") with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice is required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee's obligations under applicable law.
- 10.4 Subgrants/Contracts.** Grantee must require any subgrantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.5 Background Check.** If requested by Agency and permitted by law, Grantee's employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee's expense. Based on the results of the background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, subgrantee, or volunteer, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

SECTION 11: INDEMNITY/LIABILITY

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys' fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees, subgrantees, contractors, subcontractors, or agents under this Grant (each of the foregoing individually or collectively a "Claim" for purposes of this Section)..
- 11.2 Defense.** Grantee may have control of the defense and settlement of any Claim subject to this Section. But neither Grantee nor any attorney engaged by Grantee may defend the Claim in the name of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without first receiving from the Attorney General, in a form and manner determined appropriate by the Attorney General, authority to act as legal counsel for the State of Oregon. Nor may Grantee settle any Claim on behalf of the State of Oregon without the approval of the Attorney General. The State of Oregon may, at its election and expense, assume its own defense and settlement in the event the State of Oregon determines Grantee is prohibited from defending the State of Oregon, or is not adequately defending the State of Oregon's interests, or an important governmental principle is at issue and the State of Oregon desires to assume its own defense. Grantee may not use any Grant Funds to reimburse itself for the defense of or settlement of any Claim.
- 11.3 Limitation.** Except as provided in this Section, neither Party will be liable for incidental, consequential, or other direct damages arising out of or related to this Grant, regardless of whether the damages or other liability is based in contract, tort (including negligence), strict liability, product liability or otherwise. Neither Party will be liable for any damages of any sort arising solely from the termination of this Grant in accordance with its terms.

SECTION 12: INSURANCE

- 12.1 Private Insurance.** If Grantee is a private entity, or if any contractors, subcontractors, or subgrantees used to carry out the Project are private entities, Grantee and any private contractors, subcontractors or subgrantees must obtain and maintain insurance covering Agency in the types and amounts indicated in Exhibit C.
- 12.2 Public Body Insurance.** If Grantee is a "public body" as defined in ORS 30.260, Grantee agrees to insure any obligations that may arise for Grantee under this Grant, including any indemnity obligations, through (i) the purchase of insurance as indicated in Exhibit C or (ii) the use of self-insurance or assessments paid under ORS 30.282 that is substantially similar to the types and amounts of insurance coverage indicated on Exhibit C, or (iii) a combination of any or all of the foregoing.
- 12.3 Real Property.** If the Project includes the construction, remodel or repair of real property or improvements to real property, Grantee must insure the real property and improvements against liability and risk of direct physical loss, damage or destruction at

least to the extent that similar insurance is customarily carried by entities constructing, operating and maintaining similar property or facilities.

SECTION 13: GOVERNING LAW, JURISDICTION

This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

SECTION 14: ALTERNATIVE DISPUTE RESOLUTION

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each Party will bear its own costs incurred for any mediation or non-binding arbitration.

SECTION 15: DEFAULT

- 15.1 Grantee.** Grantee will be in default under this Grant upon the occurrence of any of the following events:
 - 15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;
 - 15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made; or
 - 15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation, dissolution, winding-up or adjustment of debts; in the case of a petition filed

against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.

- 15.2 Agency.** Agency will be in default under this Grant if, after 15 days written notice specifying the nature of the default, Agency fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Grant; provided, however, Agency will not be in default if Agency fails to disburse Grant Funds because there is insufficient expenditure authority for, or moneys available from, the Funding Source.

SECTION 16: REMEDIES

- 16.1 Agency Remedies.** In the event Grantee is in default under Section 15.1, Agency may, at its option, pursue any or all of the remedies available to it under this Grant and at law or in equity, including, but not limited to: (i) termination of this Grant under Section 18.2, (ii) reducing or withholding payment for Project activities or materials that are deficient or Grantee has failed to complete by any scheduled deadlines, (iii) requiring Grantee to complete, at Grantee's expense, additional activities necessary to satisfy its obligations or meet performance standards under this Grant, (iv) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, (v) exercise of its right of recovery of overpayments under Section 17 of this Grant or setoff, or both, or (vi) declaring Grantee ineligible for the receipt of future awards from Agency. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.
- 16.2 Grantee Remedies.** In the event Agency is in default under Section 15.2 and whether or not Grantee elects to terminate this Grant, Grantee's sole monetary remedy will be, within any limits set forth in this Grant, reimbursement of Project activities completed and accepted by Agency and authorized expenses incurred, less any claims Agency has against Grantee. In no event will Agency be liable to Grantee for any expenses related to termination of this Grant or for anticipated profits.

SECTION 17: WITHHOLDING FUNDS, RECOVERY

Agency may withhold from disbursements of Grant Funds due to Grantee, or Grantee must return to Agency within 30 days of Agency's written demand:

- 17.1** Any Grant Funds paid to Grantee under this Grant, or payments made under any other agreement between Agency and Grantee, that exceed the amount to which Grantee is entitled;
- 17.2** Any Grant Funds received by Grantee that remain unexpended or contractually committed for payment of the Project at the end of the Performance Period;

- 17.3 Any Grant Funds determined by Agency to be spent for purposes other than allowable Project activities; or
- 17.4 Any Grant Funds requested by Grantee as payment for deficient activities or materials.

SECTION 18: TERMINATION

- 18.1 **Mutual.** This Grant may be terminated at any time by mutual written consent of the Parties.
- 18.2 **By Agency.** Agency may terminate this Grant as follows:
 - 18.2.1 At Agency's discretion, upon 30 days advance written notice to Grantee;
 - 18.2.2 Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency's reasonable administrative discretion, to perform its obligations under this Grant;
 - 18.2.3 Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency's performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source; or
 - 18.2.4 Immediately upon written notice to Grantee, if Grantee is in default under this Grant and such default remains uncured 15 days after written notice thereof to Grantee.
- 18.3 **By Grantee.** Grantee may terminate this Grant as follows:
 - 18.3.1 If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.
 - 18.3.2 If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or
 - 18.3.3 Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.
- 18.4 **Cease Activities.** Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

SECTION 19: MISCELLANEOUS

- 19.1 Conflict of Interest.** Grantee by signature to this Grant declares and certifies the award of this Grant and the Project activities to be funded by this Grant, create no potential or actual conflict of interest, as defined by ORS Chapter 244, for a director, officer or employee of Grantee.
- 19.2 Nonappropriation.** Agency's obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.
- 19.3 Amendments.** The terms of this Grant may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.
- 19.4 Notice.** Except as otherwise expressly provided in this Grant, any notices to be given under this Grant must be given in writing by email, personal delivery, or postage prepaid mail, to a Party's Grant Manager at the physical address or email address set forth in this Grant, or to such other addresses as either Party may indicate pursuant to this Section. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system.
- 19.5 Survival.** All rights and obligations of the Parties under this Grant will cease upon termination of this Grant, other than the rights and obligations arising under Sections 11, 13, 14, 16, 17 and subsection 19.5 hereof and those rights and obligations that by their express terms survive termination of this Grant; provided, however, termination of this Grant will not prejudice any rights or obligations accrued to the Parties under this Grant prior to termination.
- 19.6 Severability.** The Parties agree if any term or provision of this Grant is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Grant did not contain the particular term or provision held to be invalid.
- 19.7 Counterparts.** This Grant may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Grant so executed constitutes an original.
- 19.8 Compliance with Law.** In connection with their activities under this Grant, the Parties must comply with all applicable federal, state and local laws.

- 19.9 Intended Beneficiaries.** Agency and Grantee are the only parties to this Grant and are the only parties entitled to enforce its terms. Nothing in this Grant provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Grant.
- 19.10 Assignment and Successors.** Grantee may not assign or transfer its interest in this Grant without the prior written consent of Agency and any attempt by Grantee to assign or transfer its interest in this Grant without such consent will be void and of no force or effect. Agency's consent to Grantee's assignment or transfer of its interest in this Grant will not relieve Grantee of any of its duties or obligations under this Grant. The provisions of this Grant will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.
- 19.11 Contracts and Subgrants.** Grantee may not, without Agency's prior written consent, enter into any contracts or subgrants for any of the Project activities required of Grantee under this Grant. Agency's consent to any contract or subgrant will not relieve Grantee of any of its duties or obligations under this Grant.
- 19.12 Time of the Essence.** Time is of the essence in Grantee's performance of the Project activities under this Grant.
- 19.13 Records Maintenance and Access.** Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee's performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as "Records." Grantee acknowledges and agrees Agency and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.
- 19.14 Headings.** The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Grant.
- 19.15 Grant Documents.** This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:
- This Grant less all exhibits
 - Exhibit A (the "Project")
 - Exhibit B (Common and Customized Framework)
 - Exhibit C (Insurance)

- 19.16 Merger, Waiver.** This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.

SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

STATE OF OREGON acting by and through its Department of Education

By: Philip Hoffmann
Contracting Officer

11/08/2023
Date

Dallas SD 2

By: [Signature]
Authorized Signature

11/8/23
Date

Steve Spencer
Printed Name

Superintendent
Title

93-6000860
Federal Tax ID Number

Approved for Legal Sufficiency in accordance with ORS 291.047

By: Jake Hogue
Assistant Attorney General

November 8, 2023, via email
Date

EXHIBIT A THE PROJECT

SECTION I – BACKGROUND AND GOALS

Signed into law in May of 2019, the Student Success Act (SSA) is a historic opportunity for Oregon schools. The law is rooted in equity, authentic community engagement and shared accountability for student success.

SSA establishes the Student Investment Account (SIA) to provide Oregon school districts and eligible charter schools with access to non-competitive grant funds. Each SIA applicant is required to work alongside educators, students, families, and their community to develop a plan and outline priorities and activities that align to the allowable uses in the law.

The SIA grants are for two purposes:

- 1) Meeting students' mental or behavioral health needs, and
- 2) Increasing academic achievement and reducing academic disparities for students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, English language learners, economically disadvantaged students, students who are homeless, and students who are foster children.

SECTION II – PROJECT DEFINITIONS

The following capitalized terms have the meanings assigned below for purposes of Exhibits A and B.

"Act" means the "Student Success Act" codified in 2019 Oregon Laws Chapter 122, as amended from time to time, inclusive.

"Allowable Costs of the Project" means Grantee's actual costs that are reasonable, necessary and directly related to the implementation of the Integrated Plan and are allowable uses of the Grant Funds under the Act.

"Baseline Targets" means the minimum expectations for improvement set forth in the Integrated Plan by the district in either: (i) raising academic achievement or (ii) reducing academic disparities and closing gaps, as further defined in the December 2019 "Guidance for Eligible Applicants".

"Common Metrics" means the Five-Year Completion Rate, Third-Grade Reading Proficiency Rate, Ninth-Grade On-Track Rate, Regular Attendance Rate, and Four-Year On-Time Graduation rate used by the Agency to measure the success of activities funded by the SIA.

"Disaggregated" has the meaning given in section 12(a) of the Act.

"Five-Year Completion Rate" has the meaning given in section 12(b) of the Act.

ODE GRANT #34358 – 2023-24 SSA SIA

“Focal Student Groups” means students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, English language learners, economically disadvantaged, students who are homeless and students who are foster children.

“Four-Year on-Time Graduation Rate” means the percentage of students who received a high school diploma or a modified diploma within four years of the student beginning the ninth grade.

“Gap Closing Targets” or “Closing Gap Targets” means the reduction of academic disparities between groups of students especially for Focal Student Groups set forth in the Integrated Plan based on the February 2022 “Aligning for Student Success: Integrated Guidance for Six ODE Initiatives”.

“Integrated Guidance” means the integration of the following six programs: High School Success (HSS), Student Investment Account (SIA), Continuous Improvement Planning (CIP), Career and Technical Education-Perkins V (CTE), Every Day Matters (EDM), and Early Indicators Intervention Systems (EIS). Together operationally, the guidance creates opportunities to improve outcomes and learning conditions for students and educators. Working within existing state statutes and administrative rules, ODE developed a framework for success that meets the core purpose of each program while trying to create a stronger framework from which progress, long-term impact, and learning approach to monitoring and evaluation is a hallmark of high-performing educational systems.

“Integrated Plan” means the plan developed following the Integrated Guidance, which includes the SIA, which has a focus on increasing academic achievement by all students, reducing academic disparities for identified student groups, and meeting students’ mental and behavioral health needs in addition to other needs deemed important at each school, stated outcomes, strategies, and activities. The plan may only be adjusted with approval from ODE staff in order to align with the anticipated outcomes and approved by Agency.

“Local Optional Metrics” means additional Progress Markers toward the Common Metrics included in the Integrated Plan.

“Longitudinal Performance Growth Targets (LPGTs)” means the required common metrics and optional locally defined metrics, including targets related to student mental and behavioral health needs, included in Grantee’s Integrated Plan.

“Ninth-grade On-Track Rate” has the meaning given in section 12(d) of the Act.

“Progress Markers” means sets of indicators set forth in the Integrated Plan that identify the kinds of changes Agency expects to see in policies, practices and approaches over the next three years that lead to Grantee reaching its LPGTs.

“Regular Attendance Rate” has the meaning given in section 12(f) of the Act.

“SIA Account” means the Student Investment Account established, pursuant to ORS 327.175, within the Fund for Student Success for the purpose of distributing grants under ORS 327.195.

“Stretch Targets” means significant improvement set forth in the Integrated Plan by the district in either: (i) raising academic achievement or (ii) reducing academic disparities and closing gaps, as further described in the December 2019 “Guidance for Eligible Applicants”.

“Third-Grade Reading Proficiency Rate” has the meaning given in section 12(g) of the Act.

SECTION III – PROJECT ACTIVITIES

Integrated Plan Implementation

Agency will disburse Grant Funds for Allowable Costs of the Project that implement Grantee’s Integrated Plan during the Performance Period in accordance with formula and activities described in the Act.

At the start of the 2023-2024 School Year, Grantee must begin to implement its Integrated Plan.

Grantees must use the Grant Funds only for:

(a) Increasing instructional time, which may include: (A) More hours or days of instructional time; (B) Summer programs; (C) Before-school or after-school programs; or (D) Technological investments that minimize class time used for assessments administered to students.

(b) Addressing students’ health or safety needs, which may include: (A) Social-emotional learning and development; (B) Student mental and behavioral health; (C) Improvements to teaching and learning practices or organizational structures that lead to better interpersonal relationships at the school; (D) Student health and wellness; (E) Trauma-informed practices; (F) School health professionals and assistants; or (G) Facility improvements directly related to improving student health or safety.

(c) Reducing class sizes, which may include increasing the use of instructional assistants, by using evidence-based criteria to ensure appropriate student-teacher ratios or staff caseloads.

(d) Expanding availability of and student participation in well-rounded learning experiences, which may include: (A) Developmentally appropriate and culturally responsive early literacy practices and programs in prekindergarten through third grade; (B) Culturally responsive practices and programs in grades six through eight, including learning, counseling and student support that is connected to colleges and careers; (C) Broadened curricular options at all grade levels, including access to: (i) Art, music and physical education classes; (ii) Science, technology, engineering and mathematics education; (iii) Career and technical education, including career and technical student organization programs; (iv) Electives that are engaging to students; (v) Accelerated college credit programs, including dual credit programs, International Baccalaureate programs and advanced placement programs; (vi) Dropout prevention programs and transition supports; (vii) Life skills classes; or (viii) Talented and gifted programs; or (D) Access to licensed educators with a library media endorsement

Administrative costs shall not exceed 5% or \$500,000, whichever is less, of Grantee’s total expenditures. Administrative costs may include (A) Ongoing community engagement; (B) costs associated with the administration of the grant.

Grantee must make satisfactory progress on Grantee’s Progress Markers and LPGT described in Exhibit B.

Grantee must periodically review its progress toward meeting Grantee’s Progress Markers and LPGT described in Exhibit B.

Subsection 2. Charter School Relationships

For each charter school applying for SIA Funds with the Grantee, please indicate the type of relationship you have: Either Fully Administered or Partially Administered.

Indicate Fully Administered if the Charter will be fully embedded within the Grantee's Integrated Plan and Budget

Indicate Partially Administered if the Grantee will provide broad fiscal and monitoring oversight, but the Charter will act largely independently.

Charter School(s)		
	<input type="checkbox"/> Fully Administered	<input type="checkbox"/> Partially Administered
	<input type="checkbox"/> Fully Administered	<input type="checkbox"/> Partially Administered
	<input type="checkbox"/> Fully Administered	<input type="checkbox"/> Partially Administered
	<input type="checkbox"/> Fully Administered	<input type="checkbox"/> Partially Administered
	<input type="checkbox"/> Fully Administered	<input type="checkbox"/> Partially Administered
	<input type="checkbox"/> Fully Administered	<input type="checkbox"/> Partially Administered

For Fully Administered Charters, all reporting must be done through the Grantee's reporting dashboard.

For Partially Administered Charters, the Grantee shall ensure that the Charter maintains its own Integrated Plan and Budget and reports progress separately on the Charter's reporting dashboard.

SECTION IV – REPORTING REQUIREMENTS

Grantee must submit quarterly financial and performance progress reports as well as a final yearly report on the dates set forth in Section V. This reporting requirement shall survive termination of this Agreement.

Financial Reports

Beginning in October of 2023 and continuing each quarter thereafter, Grantee must submit a financial report detailing its expenditure of Grant Funds to the Agency using the form provided by the Agency.

ODE GRANT #34358 – 2023-24 SSA SIA

Reports are due 30 days after the end of each fiscal year quarter. The yearly report will be due no later than 60 days after the end of the performance period.

If Grantee does not use the Grant Funds for Allowable Project Costs Agency may exercise the remedies provided in Section 17 of this Grant, including without limitation deducting amounts from future disbursements of Grant Funds.

Any Grant Funds that are not used by Grantee by September 30 of each grant year, must be returned to Agency for deposit in the Student Investment Account.

Integrated Plan Performance Reporting

The Agency will closely monitor and evaluate Grantee's progress towards its Progress Markers.

Beginning in October of 2023 and continuing each quarter thereafter, Grantee must submit a narrative Performance Progress Report detailing its Integrated Plan activities to the Agency using the form provided by the Agency. Reports are due 30 days after the end of each fiscal year quarter. Reports include providing Progress Marker updates. The yearly report will be due no later than 60 days after the end of the performance period.

SIA Grant Monitoring

The Agency will monitor Grantee's performance under this Grant in person, video conferencing or by phone. Agency will provide written notice to Grantee, as provided in Section 19.4 of the Grant, at least 15 days in advance of Agency's monitoring activities and will schedule in person visits, video conferencing and phone calls.

A Grant monitoring visit or call may cover a variety of topics at Agency's discretion including but not limited to: Grantee's compliance with the SIA Account purposes; challenges faced by the Grantee in implementing its Plan; Integrated Plan outcomes; its budget and expenditure of moneys received from the SIA Account, Grantee's progress toward achieving its Progress Markers; financial reporting, any expenditure changes, and reconciliation of Grant Funds; or Grantee's training and technical assistance needs.

Before an on-site visit, the Agency will advise Grantee on how to prepare for the monitoring visit and financial reconciliation, the format for the visit, and which Grantee organizational leaders, staff or others should be involved in the visit. Once a date and time are confirmed, the Grantee should send a notification to its organizational leaders, staff, students and community partners who are expected to participate; identify a meeting location and prepare all necessary monitoring documents and data.

The department may establish a procedure for conducting performance audits on a random basis or based on just cause as allowed under rules adopted by the board.

Each grant recipient must conduct a performance review every four years as required by standards adopted in board rule.

SECTION V – DISBURSEMENT and REPORTING PROVISIONS

Agency will disburse the Grant Funds using its Electronic Grants Management System ("EGMS"), on a quarterly basis as outlined below:

Disbursement Date	Quarterly Amount
July 1	25% of funds allocated
October 1	25% of funds allocated
January 1	25% of funds allocated
April 1	25% of funds allocated

If this Grant is not fully executed by July 1, annually, the Agency will disburse the Grant Funds within 30 days of the Execution Date.

Agency will disburse the Grant Funds in quarterly disbursements in advance of expenditures, not on a reimbursement basis. While we encourage grantees to draw funds down following the schedule noted above, 100% of funds must be drawn down by June 30th, each year.

Grantee must submit its financial and performance progress reports by the following dates:

October 31

January 31

April 30

November 30 (Annual Report)

Grantee shall provide to Agency the minutes from the board meeting demonstrating that Grantee's Financial Audit was presented at an open meeting with the opportunity for public comment (not a consent agenda item). These board minutes must be submitted alongside the Second Quarterly Report.

Grantee shall provide to Agency the minutes from the board meeting demonstrating that Grantee's Annual Report was presented at an open meeting with the opportunity for public comment (not a consent agenda item). These board minutes must be submitted alongside the Annual Report.

Grantee must post its Annual Report to Grantee's webpage.

EXHIBIT B

COMMON AND CUSTOMIZED PERFORMANCE FRAMEWORK

DALLAS SD 2

SECTION I – PROGRESS MARKERS FOR 2023-2025 BIENNIUM

The Progress Markers are a mechanism to support a developmental approach to evaluation with a focus on learning about the kinds of changes that happen from distinct investments. Grantees will provide updates toward these Progress Markers through the quarterly/annual reports. The following fifteen Progress Markers are arranged into three categories that represent the advancement in degree of change from minimum to profound as described and listed below:

- A. “Start to See: Early Signs of Progress”** Based on your investments and activities, what changes or contributions are you noticing? What practices are improving?
- B. “Gaining Traction: Intermediate Changes”** Based on your investments and activities, are you seeing any of these impacts?
- C. “Profound Progress: Substantial and Significant Changes”** Based on your investments and activities, are any of these more transformational changes noticeable?

A. Start to See: Early Signs of Progress

1	Community engagement is authentic, consistent, and ongoing. The strengths that educators, students, families, focal groups, and tribal communities bring to the educational experience informs school and district practices and planning.
2	Equity tools are utilized in continuous improvement cycles, including the ongoing use of an equity lens or decision-tool that impacts policies, procedures, people/students, resource allocation, and practices that may impact grading, discipline, and attendance.
3	Data teams are formed and provided time to meet regularly to review disaggregated student data in multiple categories (grade bands, content areas, attendance, discipline, mental health, participation in advanced coursework, formative assessment data, etc.). These teams have open access to timely student data and as a result decisions are made that positively impact district/school-wide systems and focal populations.
4	Schools and districts have an accurate inventory of literacy assessments, tools, and curriculum being used, including digital resources, to support literacy (reading, writing, listening, and speaking). The inventory includes a review of what resources and professional development are research-aligned, formative, diagnostic, and culturally responsive.

B. Gaining Traction: Intermediate Changes

5	Two-way communication practices are in place, with attention to mobile students and primary family languages. Families understand approaches to engagement and attendance, literacy strategy, math vision, what “9th grade on-track” means, graduation requirements, access to advanced/college-level courses and CTE experiences, and approaches to supporting student well-being and well-rounded education.
6	Student agency and voice is elevated. Educators use student-centered approaches and instructional practices that shift processes and policies that actualize student and family ideas and priorities.
7	Action research, professional learning, data teams, and strengths-based intervention systems are supported by school leaders and are working in concert to identify policies, practices, or procedures informed by staff feedback to meet student needs, including addressing systemic barriers, the root-causes of chronic absenteeism, academic disparity, and student well-being. These changes and supports are monitored and adjusted as needed.
8	Comprehensive, evidence-informed, culturally responsive literacy plans, including professional development for educators, are documented and communicated to staff, students (developmentally appropriate), and families. Literacy plans and instruction are evaluated and adjusted to deepen students' learning. Digital resources are being used with fidelity to advance learners' engagement with instruction.
9	A review of 9th grade course scheduling, as it relates to on-track status for focal student groups, accounts for core and support core class placement. School staff ensure emerging bilingual students are enrolled in appropriate credit-bearing courses that meet graduation requirements.
10	Foundational learning practices that create a culturally sustaining and welcoming climate are visible. This includes practices that ensure safe, brave, and welcoming classrooms, schools and co/extracurricular environments. Strengths-based, equity-centered, trauma and SEL-informed practices are present and noticeable. Policies and practices prioritize health, well-being, care, connection, engagement, and relationship building. Multiple ways of being are supported through culturally affirming and sustaining practices for students, staff, and administrators.

C. Profound Progress: Substantial and Significant Changes

11	Schools strengthen partnerships with active community organizations and partners, including local public health, mental health, colleges, workforce development boards, employers, labor partners, faith communities, Tribal nations, and other education partners in order to collaboratively support students' growth and well-being. Characteristics of strong partnerships include mutual trust and respect, strengths-based and collaborative approaches, clear communication around roles, and shared responsibilities and decision-making power.
12	Financial stewardship reflects high-quality spending with accurate and transparent use of state and federal funds in relationship to a comprehensive needs assessment, disaggregated data, and the priorities expressed by students, families, communities, business, and Tribal partners in resource allocation and review.
13	Students and educators experience a well-rounded and balanced use of assessment systems that help them identify student learning in the areas of the Oregon State Standards. Educators understand how to assess emerging multilingual students' assets to inform gauging progress.
14	Policies, practices, and learning communities address systemic barriers. Schools and districts have a process to identify, analyze, and address barriers that disconnect students from their educational goals, impact student engagement or attendance, and/or impede students from graduating on-time or transitioning to

ODE GRANT #34358 – 2023-24 SSA SIA

	their next steps after high school. Staff members are consistently engaging in action research, guided by student's strengths and interests, to improve their practice and advance professional learning.
15	Schools create places and learning conditions where every student, family, educator and staff member is welcomed, where their culture and assets are valued and supported, and where their voices are integral to decision making. Instruction is monitored and adjusted to advance and deepen individual learners' knowledge and understanding of the curriculum. Educators are empowered with agency and creativity. Communities are alive with visions, stories, and systems of vitality, wholeness, and sustainability.

SECTION II – FINALIZED CO-DEVELOPED LPGTS

The Longitudinal Performance Growth Targets (LPGTs) include baseline, stretch, and gap-closing targets for each of the common metrics. These targets center focal student groups while supporting public transparency and learning. Progress toward meeting these Longitudinal Performance Growth Targets will be included in the Annual Report. While all three types of targets are named in the Grant Agreement, ODE will review and consider when or if intervention is needed using only the Baseline and Gap-Closing Targets

Target Type	2023-24	2024-25	2025-26	2026-27	2027-28
Four Year Cohort Graduation					
Baseline Target: All Students	81.80%	83.30%	84.80%	86.30%	87.80%
Stretch Target: All Students	82.30%	84.30%	86.30%	88.30%	90.30%
Gap-Closing Target: All Focal Group Students	73.25%	75.00%	76.75%	78.50%	80.25%
Five Year Cohort Completion					
Baseline Target: All Students	89.26%	90.26%	91.26%	92.26%	93.26%
Stretch Target: All Students	88.60%	90.10%	91.60%	93.10%	94.60%
Gap-Closing Target: All Focal Group Students	83.28%	84.53%	85.78%	87.03%	88.28%

ODE GRANT #34358 – 2023-24 SSA SIA

9th Grade on-Track					
Baseline Target: All Students	75.53%	77.53%	79.53%	81.53%	83.53%
Stretch Target: All Students	76.03%	78.53%	81.03%	83.53%	86.03%
Gap-Closing Target: All Focal Group Students	68.39%	70.89%	73.39%	75.89%	78.39%
3rd Grade ELA Proficiency					
Baseline Target: All Students	30.00%	31.00%	32.25%	33.50%	34.75%
Stretch Target: All Students	30.30%	31.60%	33.20%	34.80%	36.40%
Gap-Closing Target: All Focal Group Students	20.80.0%	22.00%	23.40%	24.80%	26.20%
Regular Attenders					
Baseline Target: All Students	53.50%	54.50%	55.50%	56.50%	57.50%
Stretch Target: All Students	54.20%	55.90%	57.60%	59.30%	61.00%
Gap-Closing Target: All Focal Group Students	38.10%	39.60%	41.10%	42.60%	44.10%

SECTION III – APPROVED LOCAL OPTIONAL METRICS (IF APPLICABLE)

Local optional metrics are designed to allow grantees to set and monitor metrics connected to outcomes they've described in their Integrated Plan.

	2023-24	2024-25	2025-26	2026-27	2027-28
Local Optional Metrics					
Baseline Target: All Students					
Stretch Target: All Students					
Gap-Closing Target: All Focal Group Students					

EXHIBIT C INSURANCE

INSURANCE REQUIREMENTS

Grantee/Recipient shall obtain at Grantee/Recipient's expense the insurance specified in this Exhibit C prior to performing under this Contract. Grantee/Recipient shall maintain such insurance in full force and at its own expense throughout the duration of this Contract, as required by any extended reporting period or continuous claims made coverage requirements, and all warranty periods that apply. Grantee/Recipient shall obtain the following insurance from insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to Agency. All coverage shall be primary and non-contributory with any other insurance and self-insurance, with the exception of Professional Liability and Workers' Compensation. Grantee/Recipient shall pay for all deductibles, self-insured retention, and self-insurance, if any.

If Grantee/Recipient maintains broader coverage and/or higher limits than the minimums shown in this insurance requirement exhibit, Agency requires and shall be entitled to the broader coverage and/or higher limits maintained by Grantee/Recipient.

WORKERS' COMPENSATION & EMPLOYERS' LIABILITY

All employers, including Grantee/Recipient, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017, and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee/Recipient shall require and ensure that each of its subcontractors complies with these requirements. If Grantee/Recipient is a subject employer, as defined in ORS 656.023, Grantee/Recipient shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident.

If Grantee/Recipient is an employer subject to any other state's workers' compensation law, Contractor shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000 and shall require and ensure that each of its out-of-state subcontractors complies with these requirements.

As applicable, Grantee/Recipient/Recipient shall obtain coverage to discharge all responsibilities and liabilities that arise out of or relate to the Jones Act with limits of no less than \$5,000,000 and/or the Longshoremen's and Harbor Workers' Compensation Act.

COMMERCIAL GENERAL LIABILITY

Grantee/Recipient shall provide Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to the State. This insurance must include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this contract, and have no limitation of coverage to designated premises, project, or operation. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence and not less than \$2,000,000 annual aggregate limit.

AUTOMOBILE LIABILITY INSURANCE

☒ Required ☐ Not required

Grantee/Recipient shall provide Automobile Liability Insurance covering Grantee/Recipient's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,000 for bodily injury and property damage. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for Commercial General Liability and

ODE GRANT #34358 – 2023-24 SSA SIA

Automobile Liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

PROFESSIONAL LIABILITY

☒ **Required** ☐ **Not required**

Grantee/Recipient shall provide Professional Liability covering any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract by the Grantee/Recipient and Grantee/Recipient's subcontractors, agents, officers or employees in an amount not less than \$1,000,000 per claim and not less than \$2,000,000 annual aggregate limit.

If coverage is provided on a claims made basis, then either an extended reporting period of not less than 24 months shall be included in the Professional Liability insurance coverage, or the Grantee/Recipient shall provide Continuous Claims Made coverage as stated below.

EXCESS/UMBRELLA INSURANCE

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance. When used, all of the primary and umbrella or excess policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The umbrella or excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance.

ADDITIONAL INSURED

All liability insurance, except for Workers' Compensation, Professional Liability, Pollution Liability and Network Security and Privacy Liability (if applicable), required under this Contract must include an additional insured endorsement specifying the State of Oregon, its officers, employees, and agents as Additional Insureds, but only with respect to Grantee/Recipient's activities to be performed under this contract. Coverage shall be primary and non-contributory with any other activities to be performed under this Grant.

Regarding Additional Insured status under the General Liability policy, we require additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee/Recipient's activities to be performed under this Contract. The Additional Insured endorsement with respect to liability arising out of your ongoing operations must be on or at least as broad as ISO Form CG 20 10 and the Additional Insured endorsement with respect to completed operations must be on or at least as broad as ISO form CG 20 37.

WAIVER OF SUBROGATION

Grantee waives, and must require its first tier contractors and subgrantees waive, rights of subrogation which Grantee, Grantee's first tier contractors and subgrantees, if any, or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee must obtain, and require its first tier contractors and subgrantees to obtain, any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Grantee or the Grantee's insurer(s).

CONTINUOUS CLAIMS MADE COVERAGE

If any of the required liability insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, then Grantee/Recipient shall maintain continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the effective date of the Grant Agreement, for a minimum of 24 months following the later of:

1. Grantee/Recipient's completion and Agency's acceptance of all Services required under the Contract, or
2. Agency or Grantee/Recipient termination of this Contract, or
3. The expiration of all warranty periods provided under this Contract.

CERTIFICATE(S) AND PROOF OF INSURANCE

Grantee/Recipient shall provide to Agency Certificate(s) of Insurance for all required insurance before delivering any Goods and performing any Services required under this Contract. The Certificate(s) shall list the State of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) shall also include all required endorsements or copies of the applicable policy language effecting coverage required by this Contract. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Contract.

NOTICE OF CHANGE OR CANCELLATION

The Grantee/Recipient or its insurer must provide at least 30 days' written notice to Agency before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW

Grantee/Recipient agrees to periodic review of insurance requirements by Agency under this Contract and to provide updated requirements as mutually agreed upon by Grantee/Recipient and Agency.

STATE ACCEPTANCE

All insurance providers are subject to Agency acceptance. If requested by Agency, Grantee/Recipient shall provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency's representatives responsible for verification of the insurance coverages required under this Exhibit C.

Additional Coverages That May Apply:**DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY:**

☒ Required ☐ Not required

Grantee/Recipient shall provide **Directors, Officers and Organization** insurance covering the Grantee/Recipient's Organization, Directors, Officers, and Trustees actual or alleged errors, omissions, negligent, or wrongful acts, including improper governance, employment practices and financial oversight - including improper oversight and/or use of grant funds and donor contributions which includes state or federal funds - with a combined single limit of not less than \$1,000,000 per claim.

PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE:**☒ Required ☐ Not required**

Grantee/Recipient shall provide Abuse and Molestation Insurance in a form and with coverage that are satisfactory to the State covering damages arising out of actual, perceived, or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, training, investigation, reporting to proper authorities, and retention of any person for whom the Grantee/Recipient is responsible including but not limited to Grantee/Recipient and Grantee/Recipient's employees and volunteers. Policy endorsement's definition of an insured shall include the Grantee/Recipient, and the Grantee/Recipient's employees and volunteers. Coverage shall be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence and not less than \$3,000,000 annual aggregate. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits shall be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, shall be treated as a separate occurrence for each victim. Coverage shall include the cost of defense and the cost of defense shall be provided outside the coverage limit.

Minutes
Citizens Oversight Committee
November 7, 2023
LaCreole Middle School Library
5:30 pm

- **Present:** Jerry Boudreaux, Bob Archer, Steve Spencer, Sean Johnson, Candy Posey, Gary Suderman, Natalie Castillo, Tara Townley, Jennifer Reinhardt, Marlene Gillis, Paul Chamberlin, Deena Loughary, Lee Schlenker, Melissa Glazner, Kristine Blanchard
- **Welcome**
 - Meeting called to order at 5:34 p.m.
 - Site survey of LaCreole Middle School completed
- **Approval of Minutes**
 - Motion made by Tara Townley to approve minutes from October 3, 2023 meeting, motion seconded by Candy Posey, motion carried, minutes are approved.
- **Financial Update - Paul from HMK**
 - Handed out Bond Program Budget packet and Guaranteed Maximum Price (GMP) Package 1 & 2. The total GMP of projects that have been bid out is \$2.2 million and the total allocated for the items that have been bid out is \$2.5 million so the Bond project as a whole is so far under budget but individual projects may not necessarily be. Looking for Board approval for Package 1 & 2 at the next meeting and Bob will be going to the Board in January or February for various maintenance upgrade projects such as roof renovations and HVAC upgrades.
 - Dallas High School – Vestibule and technology upgrades.
 - Bid – \$562,000
 - Maximum Allowable Construction Costs (MACC) – \$843,000.
 - District Office/Morrison – Vestibule, ADA restroom upgrades, technology upgrades including direct access controls and security cameras. Abatement costs are still unknown at this time, an allowance of \$41,000 is being carried.
 - Bid – \$1,014,000
 - MACC – \$1.134.
 - Whitworth Elementary – Technology upgrades only.
 - Budget – \$103,000
 - Bid – \$219,000

- Lyle Elementary – Technology upgrades and vestibule.
 - Budget – \$545,000
 - Bid – \$328,000
- Oakdale Elementary – Technology upgrades only.
 - Budget – \$203,000
 - Bid – \$263,000
- **Old Business**
 - Chemeketa Update –
 - The facility is about 7800 square feet, it has three classrooms, one conference room and an open flexible space. The construction took place in 2007 or so. Current overall operating cost including utilities is about \$17,000 year. If the district were to purchase the building, the existing digital controls would need to be adapted to work with our current systems. The security cameras and fire monitoring system would also need to be adapted to work with the district systems. This has not gone to the Board, and this has not gone to the public yet, this discussion has only happened in the COC meetings. Simplifying the remodeling of the existing CTE space and creating flexible spaces for the trades or CTE pathways could also save money. A district commodities freezer and storage space need to be created so that we can buy in bulk and have one space to work out of for the entire district. Current CTE building is not up to current building code, there is some abatement that will need to be done, the power will need to be upgraded, HVAC and roofing and siding will need to be done to it. A Polk County CTE “Hub” is still a possibility in the future but there is no timeline as to when that could happen. Whatever decision is made regarding the Chemeketa and CTE buildings, the committee agrees that it needs to be made with complete transparency to the public.
 - LaCreole Gym – A couple of styles of construction have been looked at and no matter what location the gym is added to at LaCreole, it will be the same size. The option for the South side of the building is attached and is logistically the most difficult due to do because of the utilities, compactor and commodities storage that would need to be moved. The other two options are on the West side of the building, one being fully independent and the other with a covered walkway. One material option is a Pre-Engineered Metal Building (PEMB), the second option is a Tensile fabric and the third option is traditional brick and mortar construction. The Tensile building needs to be looked into a little more for warranty, HVAC options and how it would meet the Oregon Energy Code. The first

two options are worth exploring and are more economical than a brick and mortar structure. Soderstrom will come to the next meeting with cost for the building material options. A survey will also be discussed to send out to the community to gather input on the different material costs and types. The COC wants to make sure that they are 100% transparent on the use of the Bond funds.

- **New Business**

- **Project Update –**

- The bus canopy at the middle school has been removed because it was not seismically correct and it was becoming a maintenance issue. Due to the cost of replacing it, about \$200,000, there is not a plan to do so.
 - Low voltage and Tech upgrades will begin within the next couple of months, the goal is to have it all completed by the end of the school year.
 - Currently getting quotes for the remaining two sections of roof at the high school and HVAC upgrades district wide.
 - Energy Trust of Oregon was offering a very good incentive to replace the high school stadium lighting with LED lights so we went ahead and did that.

- **Discussion of Next Meeting**

- Next Meeting Date – Tuesday, December 5, 2023 5:30 pm, District Office, Boardroom

- **Public Input**

- None at this time

- **Adjourn**

- Motion made by Tara Townley, motion seconded by Gary Suderman. Meeting adjourned at 7:22 p.m.

Committee Chair

Jerry Boudreaux

Date

Committee Secretary

Natalie Castillo

Date

Dallas School District Enrollment Report
December 2023

School	Capacity	Kgtn	1	2	3	4	5	Total	Last Month	Dec 22/23	Dec 21/22	Dec 20/21	Dec 19/20
Lyle	[460]	18	24	24	19								
		17	23	24	18								
		17	22	24	19								
		18	24	25	18								
Total		70	93	97	74			334	326	338	325	326	404
Oakdale	[412]	16	22	24	23								
		19	22	24	21								
		18	21	23	20								
		16	24	21	21								
Total		69	89	92	85			335	335	358	350	352	383
Whitworth	[437]					22	25						
						25	24						
						23	25						
						24	25						
						24	24						
						23	25						
						23	26						
							26						
Total						164	200	364	363	386	345	375	433
Total K-5								1033	1024	1082	1020	1053	1220

Dallas School District Enrollment Report

December 2023

School	Capacity	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware	Last Month	Dec 22/23	Dec 21/22	Dec 20/21	Dec 19/20
LaCreole	[728]	183	176	211							567	585	588	636	705
DHS	[1020]	205	215	223					11		861	842	893	885	881
MCAP	[108]		5	21							65	71	61	58	61
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12				16	20	15	15	17
DVA												0	77	0	0
Grand Total											2533	2600	2654	2647	2884
<i>Including LVCS/DCS</i>															

LVCS CHARTER			Dallas Community School									
In District	Current	Last Year	KG	1st	2nd	3rd	4th	5th	6th	7th		
Out of Dist	132	123	19	19	23	27	23	24	31	28		
Total	96	104				8th	9th	10th	11th			
	228	227	Total	254		22	16	12	10			
In 2006 Morrison was a charter school with 80 students.			First year 2015-16									
Elementary reconfiguration effective 09/10 school year.												
Last Year Extended Campus 2015-16												

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2023-24

December

STUDENT TOTALS

	Current #'s	Last Year
In District	132	123
Out of District	96	104
TOTAL STUDENT #'s	228	227

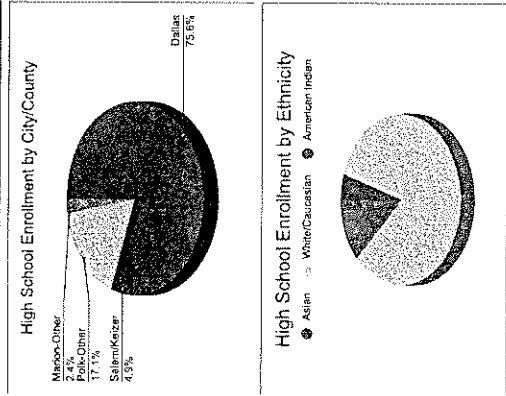
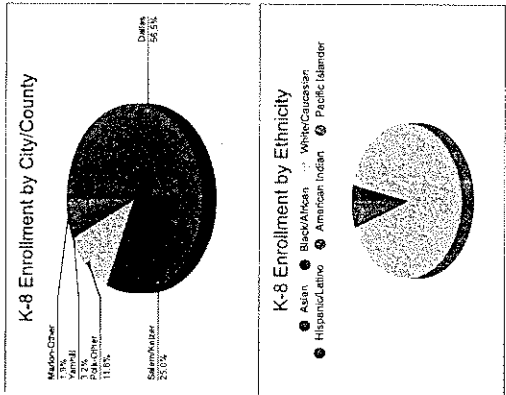
BREAKDOWN BY GRADE LEVELS

	Current #'s	Last yr.
Kindergarten	24	24
1st Grade	23	23
2nd Grade	22	25
3rd Grade	24	25
4th Grade	26	25
5th Grade-Leah	15	23
5th Grade-Bibbs	22	21
6th Grade	25	24
7th Grade	25	21
8th Grade	22	16

NUMBERS CURRENT AS OF 12/01/2024

Dallas Community School Enrollment 2023-24

	Jun 2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	14	20	19	19	19	0	0	0	0	0	0
1	28	20	19	19	19	0	0	0	0	0	0
2	32	25	23	23	23	0	0	0	0	0	0
3	29	31	29	28	27	0	0	0	0	0	0
4	30	25	24	24	23	0	0	0	0	0	0
5	34	25	23	24	24	0	0	0	0	0	0
6	31	33	31	31	31	0	0	0	0	0	0
7	26	28	27	29	28	0	0	0	0	0	0
8	20	22	21	22	22	0	0	0	0	0	0
K-8 Total:	214	229	216	219	216	0	0	0	0	0	0
9	13	18	17	17	16	0	0	0	0	0	0
10	13	13	13	12	12	0	0	0	0	0	0
11	0	11	11	11	10	0	0	0	0	0	0
DCHS Total:	26	42	41	40	34	0	0	0	0	0	0
Grand Total:	270	271	257	259	254	0	0	0	0	0	0



LUCKIAMUTE VALLEY CHARTER SCHOOL
2023-2024
BOARD REPORT SUMMARY

REVENUE		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
R1200	District Reimbursement			31,442.76	44,783.58	30,128.66								106,355.10
R1510	Earnings on Investments	1.38	1.38	1.35	1.41	1.37								6.89
R1630	Special Functions				624.27									624.27
R1600	Food Service Sales		438.00	1,605.09	1,905.00	912.65								4,860.74
R1920	Donations Private Sources	283.00	35.00	5.00	80.00									403.00
R1990	Miscellaneous Income	2,000.00	1,896.00	1,225.00	1,252.00	687.06								7,060.06
R3101.	State School Funds	428,890.44	214,445.22	214,445.22	214,445.22	214,445.22								1,286,671.32
R3102	OR Free Expanded Eligible Breakfast													-
R3120	Reduced Breakfast/Lunch													-
R3299	Restricted State Grants	1,916.65	6,770.48	2,539.66	1,713.42									12,940.21
R4500	Restricted Federal Grants Thru State				9,254.40									9,254.40
R4700	Grants in aid	23,525.72												23,525.72
R5400	Beginning Fund Balance	294,475.45												294,475.45
	TOTAL REVENUE	751,092.64	223,586.08	251,264.08	274,059.40	246,174.96	-	-	-	-	-	-	-	1,746,177.16

EXPENDITURES BY OBJECT		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
100	Salaries	14,925.92	42,305.56	145,925.29	200,915.88	137,123.42								541,196.07
200	Benefits	9,036.25	19,521.64	76,624.73	104,939.97	69,930.72								280,053.31
300	Services	10,658.02	15,464.73	8,372.79	19,875.65	40,999.49								95,370.68
400	Supplies	1,849.89	8,172.87	11,231.30	13,964.31	12,937.89								48,156.26
500	Equipment/Improvements	2,540.00	3,986.99	24,543.75	8,903.54	2,963.00								42,937.28
600	Dues & Fees	28,557.09	2,334.06	76.84	393.07	523.67								31,884.73
	TOTAL EXPENDITURES	67,567.17	91,785.85	266,774.70	348,992.42	264,478.19	-	-	-	-	-	-	-	1,039,598.33

EXPENDITURES BY FUNCTION		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
1000	Instruction	9,946.31	24,333.16	177,986.15	224,940.05	176,633.53								613,839.20
2000	Support	57,620.86	66,402.89	58,799.68	105,940.61	73,338.80								362,102.84
3000	Food Services		1,049.80	7,045.12	18,111.76	14,505.86								40,712.54
4000	Construction			22,943.75										22,943.75
	TOTAL EXPENDITURES	67,567.17	91,785.85	266,774.70	348,992.42	264,478.19	-	-	-	-	-	-	-	1,039,598.33

FUND BALANCE	683,525.47	815,325.70	799,815.08	724,882.06	706,578.83	706,578.83	706,578.83	706,578.83	706,578.83	706,578.83	706,578.83	706,578.83	706,578.83	706,578.83
---------------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------

Luckiamute Valley Charter Schools

452

Profit & Loss

November 2023

12/06/23

Accrual Basis

	Nov 23
Ordinary Income/Expense	
Income	
R1200 · District Pass-Thru	30,128.66
R1510 · Earnings on Investments	1.37
R1600 · Food Service Sales	912.65
R1990 · Miscellaneous	687.06
R3101 · State School Funds	214,445.22
Total Income	246,174.96
Gross Profit	246,174.96
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	37,493.75
111-112 · Classified Salaries	15,672.29
111-121 · Substitute Salaries	2,530.91
111-131 · Extra Duty Salaries	2,208.33
111-211 · PERS-Employer	12,938.96
111-212 · PERS-EPPT	3,035.67
111-220 · Social Security	4,607.67
111-231 · Worker's Comp	46.03
111-240 · Health Insurance	9,157.50
111-241 · OR-PFL	247.51
111-355 · Printing	39.99
111-410 · Supplies	107.08
111-420 · Textbooks	1,916.89
111-460 · Non-Consumables	365.29
Total 1111 · Elementary Grades...	90,367.87
1121 · Middle Programs 6-8	
121-111 · Licensed Salaries	24,151.41
121-121 · Substitute Salary	1,642.08
121-131 · Extra Duty Salaries	875.00
121-211 · PERS-Employer	6,822.19
121-212 · PERS-EPPT	1,600.58
121-220 · Social Security	2,021.68
121-231 · Workers Comp	13.92
121-240 · Health Insurance	4,047.42
121-241 · OR-PFL	104.70
121-399 · Purchased Services	14,352.00
121-410 · Consumables	244.87
Total 1121 · Middle Programs 6-8	55,875.85
Total 1100 · Regular Programs	146,243.72
1250 · Special Programs	
125-111 · Certified Salaries	5,476.94

Luckiamute Valley Charter Schools

453

Profit & Loss

November 2023

12/06/23

Accrual Basis

	Nov 23
125-112 · Classified Salaries	10,153.89
125-211 · PERS Employer	4,200.90
125-212 · PERS-EPPT	1,007.00
125-220 · Social Security	1,212.02
125-231 · Workers Comp	13.25
125-240 · Health Insurance	550.00
125-241 · OR-PFL	67.14
Total 1250 · Special Programs	22,681.14
1270 · Title I	
127-111 · Licensed Salaries	5,058.92
127-211 · PERS	1,563.21
127-212 · PERS-EPPT	336.54
127-240 · Health Insurance	750.00
Total 1270 · Title I	7,708.67
Total 1000 · 1000-INSTRUCTION	176,633.53
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	4,426.56
211-211 · PERS-Employer	1,266.25
211-212 · PERS-EPPT	303.54
211-220 · Social Security	387.01
211-231 · Workers Comp	2.46
211-240 · Health Insurance	1,033.49
211-241 · OR-PFL	20.24
Total 2113 · Social Work Services	7,439.55
Total 2100 · Support Services - S...	7,439.55
2220 · Library/Media Center	
222-430 · Library Books	107.78
222-450 · Periodicals	98.00
Total 2220 · Library/Media Center	205.78
2230 · Assessment and Testing	
223-312 · Testing Services	5,498.20
Total 2230 · Assessment and Te...	5,498.20
2240 · Instructional Staff Develo...	
224-312 · Instruction Improve...	200.00
224-341 · Travel	42.04
224-410 · Supplies	674.38
Total 2240 · Instructional Staff ...	916.42
2410 · School Administration	

Luckiamute Valley Charter Schools

454

Profit & Loss

November 2023

12/06/23

Accrual Basis

	Nov 23
241-112 · Confidential Salaries	7,681.77
241-113 · Administrator salaries	6,500.00
241-211 · PERS-Employer	3,724.26
241-212 · PERS-EPPT	458.50
241-220 · Social Security	1,161.26
241-231 · Workers Comp	9.71
241-240 · Health Insurance	1,100.00
241-241 · OR-PFL	60.72
241-340 · Travel	400.00
241-351 · Telephone	-127.76
241-410 · Consumables	171.06
241-460 · Non-Consumables	234.97
241-480 · Computer Hardware	7.95
241-640 · Dues and Fees	250.00
Total 2410 · School Administrati...	21,632.44
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	4,993.67
252-211 · PERS - Company	1,387.58
252-212 · PERS EPPT	332.62
252-220 · Social Securitiy	424.08
252-231 · Workers Comp	2.64
252-240 · Health-Employer	550.00
252-241 · OR-PFL	22.17
252-470 · Software	299.00
252-640 · Dues and Fees	273.67
Total 2520 · Fiscal services	8,285.43
2540 · Plant services	
254-112 · Classified Salaries	3,227.01
254-211 · PERS-Company	537.60
254-212 · PERS-EPPT	128.87
254-220 · Social Securitiy	246.88
254-231 · Worker's Comp	3.08
254-241 · OR-PFL	12.91
254-322 · Repairs and Maint...	2,564.21
254-324 · Rental	637.00
254-325 · Electricity	1,725.24
254-327 · Water	276.06
254-329 · Other property se...	964.00
254-351 · Telephone	133.75
254-410 · Supplies	147.92
254-460 · Non-consumables	422.17
254-520 · Major Building Im...	2,963.00
Total 2540 · Plant services	13,989.70
2550 · Transporation	
255-331 · Transportation	14,294.76

Luckiamute Valley Charter Schools

455

Profit & Loss

12/06/23
Accrual Basis

November 2023

	Nov 23
Total 2550 · Transporation	14,294.76
Total 2500 · Support services-b...	36,569.89
2660 · Technology Services	
266-112 · Classified Salaries	1,000.00
266-220 · Social Security	76.50
266-231 · Workers Comp	0.02
Total 2660 · Technology Services	1,076.52
Total 2000 · SUPPORT SERVICES	73,338.80
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	4,030.89
312-211 · PERS-Employer	928.34
312-212 · PERS-EPPT	222.53
312-220 · Social Security/Medi...	308.38
312-231 · Workers Comp	4.22
312-240 · Health Insurance	854.85
312-241 · OR-PFL	16.12
312-450 · Food	8,140.53
Total 3120 · Food Services	14,505.86
Total 3000 · ENTERPRISE & COM...	14,505.86
6560 · Payroll Expenses	
Total Expense	264,478.19
Net Ordinary Income	-18,303.23
Net Income	-18,303.23

Dallas Community School

Financial Report - Q2, October 2023 to December 2023

Bank Balances as of:	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023
Empqua Bank Balance	\$1,469,821.20	\$1,453,775.98	\$1,491,449.62	\$1,505,936.52		
Live Oak Bank CD	\$195,122.43	\$195,869.15	\$196,594.51	\$197,346.87		

Revenue/Resources	OCT 2023	NOV 2023	DEC 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
State School Funding	\$201,310.38	\$0.00	\$0.00	\$1,006,551.89	\$1,084,065.61	\$2,090,617.50	48.15%
Interest Income	\$752.36	\$0.00	\$0.00	-		-	-%
Misc. Income	\$17,405.07	\$0.00	\$0.00	-		-	-%
Total Revenue	\$219,467.81	\$0.00	\$0.00				

General Fund - Expenditures by Object Code	OCT 2023	NOV 2023	DEC 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$87,856.99	\$0.00	\$0.00	\$306,308.09	\$721,382.65	\$1,027,690.74	29.81%
200 Associated Payroll	\$17,775.39	\$0.00	\$0.00	\$140,548.66	\$373,944.81	\$514,493.47	27.32%
300 Services	\$15,989.36	\$0.00	\$0.00	\$106,353.04	\$278,696.96	\$385,050.00	27.62%
400 Supplies and Materials	\$23,173.77	\$0.00	\$0.00	\$60,830.96	\$79,869.04	\$140,700.00	43.23%
411 K-8 Allotments	\$21,472.51	\$0.00	\$0.00	\$33,752.92	\$166,247.08	\$200,000.00	16.88%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$265.47	\$63,734.53	\$64,000.00	0.41%
600 Dues & Fees	\$3,536.00	\$0.00	\$0.00	\$34,818.79	\$12,281.21	\$47,100.00	73.93%
Total Expenditures	\$169,804.02	\$0.00	\$0.00	\$682,877.93	\$1,696,156.28	\$2,379,034.21	

A - Expenditures by Object Code - CONT. WORK IN PROGRESS	OCT 2023	NOV 2023	DEC 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$23,217.40	\$23,217.40	0.00%
200 Associated Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$33,568.83	\$33,568.83	0.00%
300 Services	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
400 Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411 K-8 Allotments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$64,286.23	\$64,286.23	

Notes from the Business Office

Revenue Highlights:

- \$17,405.07 are funds from previous year(s) SIA funding that includes the remaining balance for 2022 @ \$4,982.35, and the remaining balance of 2023 @ \$12,422.72 totalling the \$17,405.07.

Expenditures Highlights:

- October numbers do not include all expenditures as of 11/13/2023, the date the reports were pulled. Due to the board meeting falling early in the month, our bank reconciliation isn't complete. I'll have updated October numbers represented next month once the reconciliation of accounts is completed.

Restricted Grant Highlights:

- This area is a work in process. We are currently working with the accountant to figure out the best way to report grants. We'll have more information to follow.

Dallas Community School
Financial Report - Q1, July 2023 to September 2023

Bank Balances as of:	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023
Impqua Bank Balance	\$1,469,821.20	\$1,453,775.98	\$1,491,449.62			
ive Oak Bank CD	\$195,122.43	\$195,869.15	\$196,594.51			

Revenue/Resources	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
State School Funding	\$402,620.75	\$201,310.38	\$201,310.38	\$805,241.51	\$1,285,375.99	\$2,090,617.50	38.52%
Interest Income	\$743.88	\$746.72	\$725.36	-		-	-%
Disc. Income	\$0.00	\$0.00	\$0.00	-		-	-%
Total Revenue	\$403,364.63	\$202,057.10	\$202,035.74				

General Fund - Expenditures by Object Code							
	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$51,835.02	\$78,269.39	\$88,346.69	\$218,451.10	\$809,239.64	\$1,027,690.74	21.26%
200 Associated Payroll	\$43,122.83	\$28,821.69	\$50,266.02	\$122,210.54	\$392,282.93	\$514,493.47	23.75%
300 Services	\$27,669.66	\$45,667.35	\$17,655.27	\$89,974.70	\$295,075.30	\$385,050.00	23.37%
400 Supplies and Materials	\$9,858.93	\$7,485.62	\$22,462.84	\$37,657.19	\$103,042.81	\$140,700.00	26.76%
411 K-8 Allotments	\$0.00	\$0.00	\$12,280.41	\$12,280.40	\$187,719.60	\$200,000.00	6.14%
500 Equipment/Facility	\$0.00	\$0.00	\$265.47	\$265.47	\$63,734.53	\$64,000.00	0.41%
600 Dues & Fees	\$7,695.00	\$26,213.32	\$254.47	\$31,282.79	\$15,817.21	\$47,100.00	66.42%
Total Expenditures	\$140,181.44	\$186,457.37	\$191,531.17	\$512,122.19	\$1,866,912.02	\$2,379,034.21	

IA - Expenditures by Object Code - CONT. WORK IN PROGRESS							
	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$23,217.40	\$23,217.40	0.00%
200 Associated Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$33,568.83	\$33,568.83	0.00%
300 Services	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
400 Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411 K-8 Allotments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$64,286.23	\$64,286.23	

Notes from the Business Office

Revenue Highlights:

- Nothing new to report for September

Expenditures Highlights:

- 600 Object Code - This area is already over 70% of budget. This reflects our liability insurance that is paid once a year. Also, the owner of 689 Main St. didn't charge us property insurance last year, therefore we didn't budget for it. I confirmed that it is our responsibility and paid it.

Restricted Grant Highlights:

- This area is a work in process. I'm currently working with the accountant to figure out the best way to report grants. I'll have more information in October.

LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD MINUTES
NOVEMBER 15, 2023
PEDEE CAMPUS

CALL TO ORDER At 6:36 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Kendall Cates, Greg Oldham, Fred Weisensee

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek

BOARD SECRETARY: Donna Santa Maria

1. APPROVAL OF AGENDA

Kendall accepted minutes as presented. Fred seconded. Motioned carried unanimously.

2. CONSENT AGENDA

2.1 Approval of September board meeting minutes. Fred motioned for approval as presented. Kendall seconded. Motioned carried unanimously.

2.2 Board Policy- DBDB

3. ANNOUNCEMENTS

3.1 Next board meeting – December 13, 2023, at 6:30 pm.

3.2 Bridgeport Conferences- November 14-16

Pedee Conferences- December 6,7.

4. NO PUBLIC COMMENTS

5. REPORTS

5.1 Directors Report- There were several activities and field trips in October.

- Bridgeport had an all- school field trip to EZ Orchards that was enjoyed by all. Also, there was a K-5 presentation of forest management by a parent employed by Weyerhaeuser. Each student was given a tree! For Halloween, LVCS had their annual Trick-or-Treat parade with candy and costumes.
- Pedee hosted the Portland Opera's Cinderella and included the 3rd thru 5th grades. They performed in a nicely heated gym, and it was a

comfortable, enjoyable time. Halloween festivities was a school-wide party that included movies, music, and food.

- **Fund Raising-** This year's Jog-a-Thon raised over 12K. This helps support field trips, classroom supplies, student rewards and various other student/group needs.
- **Professional Development Friday-** For the K-3 grades, Korena Lund and Courtney Fortenberry gave an excellent overview of the Science of Reading and the UFLI curriculum. For Grades 4-5 Michele Burton focused on various aspects of improving Science: standards, assessment, instruction, and hands on learning. The Pedee 6-8 team furthered plans for the cross-curricular "Space Race" project.
- **Gardening-** Both campuses are eagerly enjoying the fruits of their labor creating and eating delicious foods, many for the first time.

5.2 Facility Report- Daniel Shimek-

- **Pedee-**New state and federal water laws require that all water piping is inventoried, safe, lead free, updated and replaced if necessary. The timeline for the inventory to be completed is October 2024.
- **Bridgeport-** The roof in the admin building had a leak and is now repaired. Some of the outdoor lighting has been completed. We are waiting on a few more quotes for the two telephone pole lighting systems. The expected cost for each is 9K to 10K.

5.3 Financial Reports-October 2023- The bonus retention was given.

Financials are all in order.

5.4 Student Enrollment- Bridgeport 157 and Pedee is 73: addition of one new 8th grader.

5.5 Umpqua Bank Recommendations for Public Funds Vickie, Tammy and Christie spent considerable time with banking personnel. After it is all said and done, a money market account looks like the best and only legal route to take to

invest the public funds for LVCS. A letter of authorization is required for opening and transferring funds. A motion was made to have the process begin and authorize the new account. Fred made the motion and Kendall seconded and all in favor.

5.6 Student Investment Account (SIA) Annual Report-2022-2023 The Annual report was explained and discussed with special emphasis on mental health and CTE programs.

6. BOARD POLICIES- Second Reading

6.1 DFA-AR- Investment of Funds- table it

7. BOARD POLICIES- First reading

- **7.1 BD/BDA-** Board Meetings- training by OSBA is given every year and every board member is required to attend during their term.
- **7.2 BDC-** Executive sessions- to the consent agenda
- **7.3 EFA-** Local Wellness- one change on page 6 regarding average minutes. Moved to the consent agenda.
- **7.4 GCPC/GDPC-** Retirement of staff- table it.

7. ADJOURN: at 8:12pm by Vicki Avery

****Tammy Pryce** announced that she will be retiring at the end of the school year. Tammy has been a long, devoted, hardworking LVCS pillar who is loved by many! It is a bittersweet moment for her and LVCS staff and she will be missed but we know she will enjoy the next chapters of her journey.

**Mission Statement:**

Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

Community Innovation Partners

Dallas Community School Agenda [APPROVED]

Thursday, November 16, 2023, 5:30 p.m.

In Person

689 Main St.
Dallas, OR 97338

Join Zoom Meeting

<https://us02web.zoom.us/j/84365738365?pwd=OEInc0IzWWVaVXJGZjdY2tTSlpVdz09>

1. 5:30 PM: Board Meeting Call to Order
2. Action: New Board Members
3. Review Agreements:
 - a. Board/Executive Director Operating Agreement
 - b. DCS Board Member Code of Conduct
 - c. Board reading: Unconscious Bias
4. Public Comment:
5. Consent Agenda:
 - a. November 16, 2023 Agenda
 - b. October 19, 2023 Minutes
 - c. October 2023 Financials
6. Treasurer Report - Erin Miller
 - a. Budget Review
 - b. Discussion: CD maturity
 - c. Discussion: Development of supplemental budget
7. Director Report - Juli Ann Lindemann
 - a. Celebrations
 - b. Enrollment Report
 - c. Writing Assessment Data for K-8
 - d. Accreditation Update
 - e. Facility Update
 - f. Upcoming Events - Master Calendar
8. Board Discussion and Action
 - a. Grants Review
 - b. Charter Renewal
 - c. Executive Director goal-setting
 - d. Set date for December budget workshop

9. Adjourn



Board/Executive Director Operating Agreement

Goals:

1. High functioning relationship between Dallas Community School (DCS) Board of Directors and Executive Director
2. Honest, transparent and respectful communication between board members and between board members and the executive director

Agreements:

1. The executive director will support board leadership in putting together the board agenda and supporting information. Board leadership and the ed will meet enough ahead of time so that the agenda and materials may go out on the The board will receive the agenda and supporting information the Friday before regularly scheduled board meetings.
2. Prior to the board meeting, the executive director will update the board with any presentation materials and additions to board materials and provide the board a minimum of 24 hours to review ahead of the scheduled meeting.
3. The board may call emergency meetings, but emergency meetings will be scheduled with a minimum of 48 hours' notice.
4. The executive director will provide monthly data reports to the board. These reports will include:
 - Financial information
 - General Fund + grants
 - Budget vs. actual
 - Balance in accounts
 - Threshold of variance and the "why" behind the variance - 5 to 10% - budget vs. actual is the threshold for variance
 - Provide information on the big picture of the finances of Dallas Community School and identify any concerns.
 - Student information
 - Enrollment including demographic information including students on an IEP
 - Waitlist including length of time on waitlist
 - Exit data by theme
 - Upcoming recruitment events (by quarter, not monthly)
 - Calendar of upcoming events - and add community events if possible.
 - Property Inventory - update board on timeline and progress
 - Accomplishments and accolades of students and staff at Dallas Community School
 - Grants applications to be approved by the board for those grants that require a cash match or have budget implications. If the board can't approve prior to application, the Executive director will notify the board ahead of submission.

- The board will annually agree on the reports for the executive director to provide to the board. If there are additional reports requested, the board will make this request in a public board meeting and will give the executive director the appropriate amount of time to complete the report.
- 5. The board will communicate with the executive director through board action rather than as individual board members.
- 6. The board chair and vice-chair will have agenda planning meetings with the executive director the week prior to each board meeting.
- 7. The board will annually review reporting structure and requirements with the executive director. As the executive director provides reports, the board will provide feedback if there is a different format request by the entire board.
- 8. The Executive Director will work to provide ongoing updates to the board to include a minimum of bi-weekly written updates to the board. These updates include information about charter school business, calendar events, and highlights regarding students, school events or staff.
- 9. Urgent issues that impact the operations of the school will be communicated to the board as quickly as possible.
- 10. Concerns regarding the executive director or concerns about operations of the school will be shared with the board chair.

Adopted October 2023



Board Member Code of Conduct

A Dallas Community School board member:

- Understands that the board sets the standards for the charter school through board policy.
- Understands that board members do not manage the day-to-day operations of the school. This includes but is not limited to managing the budget, evaluating staff, facilitating student discipline, handling parent concerns and implementing the vision, curriculum, and school philosophy set by the board. In addition, the executive director will liaison with the Dallas School District.
- Understands that the board makes decisions as a team.
- Individual board members may not commit the board to any action.
- Respects the right of other board members to have opinions and ideas that differ.
- Recognizes that decisions are made by a majority vote and should be supported by all board members.
- Makes decisions only after the facts are presented and discussed.
- Understands the chain of command and refers problems or complaints to the executive director.
- Recognizes that the board must comply with the Public Meetings Law and has authority to make decisions only at official board meetings.
- Insists that all board and district business is ethical and honest. Is open, fair and honest — has no hidden agenda.
- Understands that the board member will receive confidential information that cannot be shared.
- Recognizes that the executive director is the board's adviser and should be present at all meetings, except when the board is considering the superintendent's evaluation, contract or salary.
- Takes action only after hearing the executive director's recommendations.
- Refuses to use board membership for personal or family gain or prestige. Announces conflicts of interest before board action is taken.
- Understands their role as a board member and as a parent and ensures these do not conflict in interactions with school staff.
- Refuses to bring personal or family problems into board considerations.
- Gives the staff the respect and consideration due skilled professional employees.
- Presents personal criticism of school system operations to the executive director, not to staff or at a board meeting.
- Respects the right of the public to attend and observe board meetings.
- Respects the right of the public to be informed about board decisions and school operations as allowed by law.



- Stay abreast of education policy and statewide issues in education in general and for Charter Schools

Adopted October 2023

Board Meeting Minutes for Thursday, October 19, 2023 @ 6:30 p.m. [APPROVED]

PLEASE NOTE: MEETING TOOK PLACE VIDEOCONFERENCE AND IN PERSON

Date:	October 19, 2023
Location:	689 Main St. Dallas/Zoom
	In Attendance
President:	Wendy Sparks
Vice President:	Erin Miller
Secretary:	Heather Irwin
Treasurer:	Open
Board Members:	Jessica Mackey
Staff:	Juli Ann Lindemann, Dawn Adams, Meredith Rich, Emily Blanton
Visitors:	Brian McCoy, Tess McCoy

Mission Statement:

Dallas Community School is an inclusive public charter school supporting collaborative, standards- based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

1. Call to order: 6:30PM

- a. Wendy Sparks called the meeting to order while acknowledging the resignations of Jeremy Anderson and Nick Wadge.

2. Reaffirm Agreements:

- a. **Board/Executive Director Operating Agreement:** The board reviewed the Board/Executive Operation Agreement that was created from board input at the last board meeting. Christy suggested that once it's adopted it can be referred to regularly and will be a great tool for new board members. It's explained to be a working document with clear communication standards. Christy recommended the board adopt it this meeting and she'll continue to do final editing. The board commented on some items in the document. Grants that are pursued by the school will need board approval. Christy reminded the board that some grants are so timely that Juli Ann will need a way for timely approvals. Juli Ann will email the board with her intention to pursue a grant and hold a vote at a later date. Wendy would like some criteria to clear up the grant process. Erin asked to change number two under Agreement from 24 hours to 48 hours. Wendy wants to be cognizant of Juli Ann's time in reference to number nine and thinks a bi-weekly report is sufficient. Christy will change it to reflect a bi-weekly report with a goal of weekly reporting from Juli Ann. With the proposed changes, Jess

motioned to adopt the Board/Executive Director Operating Agreement. Erin seconded. Document is adopted. It's mentioned that final word-smithing will be done at a later date.

- b. **Board Member Code of Conduct:** The Board Member Code of Conduct is discussed. Wendy would like roles and responsibilities of day to day operations to be more clear and have more detail. She suggested a decision tree/flow chart to help with clarifying this topic. Juli Ann would like clearer language that includes the board stays up to date with education and OSBA law, and continued board education. There's continued discussion around bias and conflict of interest. Christy asked the board to continue to define bias and conflict of interest, but use this document as structure to have those conversations. Erin motions to adopt the Board Member Code of Conduct. Wendy seconded. Document is adopted.
3. **Public Comment:** Brian and Tess McCoy are in attendance. Brian is interested in becoming a board member. Wendy will email him an application. No other public comment.
4. **Consent Agenda:** With the following changes, Erin motioned to approve; Jess seconded. Motion passed. Changes: (4a) on the agenda change October 16th to the 19th; (4c) budget revenue YTD didn't calculate properly. Heather will correct it.
5. **Treasurer Report - Erin Miller:**
 - a. Juli Ann explained grant status. She mentioned the High School Success (HSS) fund could fund another IA. The preliminary plan for the Early Literacy Grant will support the pre-K and K reading and writing systems and supports. The Federal Perkins Grant is a CTE revitalization grant that will help with our CTE programming at the high school. There are other grants that are open just for charter schools. Juli Ann will look into these.

There's discussion about how we address changes to our current budget. It's suggested to submit supplemental budgets for future changes.
6. **Director Report - Juli Ann Lindemann:**
 - a. **Celebrations:** Juli Ann shows pictures of recent student events. She expressed how proud she is of the K-11 team working together. She explained how well goal setting meetings are going and how excited she is to see the staff really thinking about their craft and the art of teaching. She also explained that building systems to support institutional memory is a goal we're all focussed on.
 - b. **Enrollment Report:** Juli Ann reviewed the enrollment report. There's discussion about how to meet our enrollment goals. Juli Ann and the board talked about multiple marketing and advertising opportunities including our community outreach programs, local businesses and social media. There's also discussion regarding streamlining the student-onboarding process throughout the different

times of year and how it impacts the staff resources and what are the reasons for late-year enrollees.

- c. **Staffing Update:** Jeff B. resigned. A new teacher, Cami M. was hired. She's been a great fit and it's as if she's been here for years. Jenna P., our high school IA has resigned and we've hired Julia N. She's doing great and is a natural with students.
- d. **SB819 Update:** Juli Ann updated the board regarding SB819. The staff instituted a Google Classroom for families, however no one took advantage of it so it was closed. With the help of the district we met with 40+ families in two days. The meetings went well and we met the state requirements. We were very grateful for the district guidance and support. Dawn commented on how we can improve our initial responses in the future to unforeseen changes that may impact the school.
- e. **Facility Update:** The sales agreement for the Wells Fargo building is completed and with the title company. The CUP is discussed. Rental ideas for the high school will be discussed at the November meeting.
- f. **Upcoming Events:** The master calendar was shared with the board through December. Juli Ann goes over upcoming events.
- g. **Accreditation Update:** Juli Ann explained that staff turnover and SB819 have kept her busy, and she will have an update in future meetings.

7. Board Discussion and Action:

- a. **Proposed Mission/Value Statement Preliminary Work:** Juli Ann showed a slideshow. The board liked it and asked to move forward on it.
- b. **Board Member Recruitment:** Wendy reported we have two to four board seats available and interested board members are coming along. She discussed who she's recruiting. Christy will reach out to her contacts as well. Wendy's contact information added to the board web page.
- c. Wendy would like to change the board meeting to 5:30 PM to try it out.

8. Adjourn: 8:30 PM

Next meeting, November 16, 2023 @ 5:30 PM - MakerSpace, 689 Main St.