

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER
OPERATING AGENCY
September 14, 2022

1. **PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public.

2. **OLD BUSINESS**

2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:
August 10, 2022

Motion to approve _____ Second _____ Action _____

(VOICE VOTE: IN FAVOR ____ OPPOSED ____)

ACTION ITEMS

3. **Fiscal**

- 3.01 Approve the Treasurer's Report for the month of August, 2022.
- 3.02 Approve payment of bills for the month of September, 2022.
- 3.03 Approve SB & Company, LLC to provide audit services at a cost of \$7,500 per year.
- 3.04 Approve to purchase 2 tee shirts (or smocks), for each new students and 1 for the returning students for the 22-23 school year.

3. **Fiscal** Motion to approve _____ Second _____ Action _____

(ROLL CALL)

4. Policy & Program

- 4.01 Approve the first reading of Section 200, Policy 236.1. Section 800, Policies 805 and 808. Section 900 Policy 913 of The Northumberland County Career & Technology Center. Copies in board packet.
- 4.02 Motion to appoint Dr. Catino as Privacy & Security Official for the Healthcare Trust.
- 4.03 Approve to recommend permission for the Career and Technical Student Organizations to conduct various fundraisers for the 2022-2023 school year. All fundraising activities must have administrative approval. Fundraisers offset the cost of membership dues, fees, community service projects and other costs.

4. Policy & Programs Motion to approve _____ Second _____ Action _____

(ROLL CALL)

5. Personnel

- 5.01 Approve to recommend the following instructors as coordinators/class advisors for the 2022-2023 school year.

<u>Position</u>	<u>Name</u>
FCCLA Advisor	Kathryn Reed
HOSA Advisor	Ruth Anne Helfrick
Skills USA Co-Advisor	Daniel Rummel
Skills USA Co-Advisor	RuthAnn Helfrick
Yearbook Co-Advisor	Sharon Graboski
Yearbook Co-Advisor	Lori Kehler

- 5.02 Approve to recommend RuthAnn Helfrick as a teacher mentor for Craig Fegley, Welding Teacher, at a stipend of \$500.00. (per CBA)
- 5.03 Approve to recommend Jeremy Johnson as a teacher mentor for Jared Whitmer, Culinary Teacher, at a stipend of \$500.00. (per CBA)

5. Personnel Motion to approve _____ Second _____ Action _____

(ROLL CALL)

6. NEW BUSINESS

6. New Business Motion to approve _____ Second _____ Action _____

(ROLL CALL)

7. ADJOURNMENT

I move that this meeting be adjourned.

Motion to approve _____ Second _____ Action _____

TIME: _____