

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER
OPERATING AGENCY
November 9, 2022

1. **PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public.

2. **OLD BUSINESS**

2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:
October 12, 2022.

Motion to approve _____ Second _____ Action _____

(VOICE VOTE: IN FAVOR _____ OPPOSED _____)

ACTION ITEMS

3 Fiscal

- 3.01 Approve the Treasurer's Report for the month of October, 2022.
- 3.02 Approve payment of bills for the month of November, 2022.
- 3.03 Recommend setting the Capitalization amount at \$5,000 per individual item at recommendation of Klacik consultant.

3 Fiscal Motion to approve _____ Second _____ Action _____

(ROLL CALL)

4 Policy & Program

- 4.01 Approve the adoption of Section 200, Policy 236.1. Section 800, Policies 805 and 808. Section 900 Policy 913 of the Northumberland County Career & Technology Center.
- 4.02 Approve to recommend any off campus work projects as approved by Director.
- 4.03 Approve to recommend an off campus trip for the Cosmetology students to Lincoln Towers on November 15, 2022.
- 4.04 Approve to recommend an off campus trip for the Health Occupations students to Lincoln Towers on November 16th and December 14th
- 4.05 Approve to recommend an off campus trip for the Culinary Arts students to prepare and serve Thanksgiving Dinner for the residents at the Harrold E. Thomas high rise on November 16, 2022.
- 4.06 Approve to recommend the Health Occupations class to host a blood drive sometime in December.

4 Policy & Programs Motion to approve _____ Second _____ Action _____

(ROLL CALL)

5. Personnel

- 5.01 Approve to recommend the ratification of Jim Scandle, substitute teacher, pending submission of the required employment clearance documentations.
- 5.02 Approve to recommend the acceptance of the resignation of Michael Zarski, Maintenance, for the purpose of retirement, effective June 30, 2023. Copy in board packet.

5. Personnel Motion to approve _____ Second _____ Action _____

(ROLL CALL)

6. New Business

- 6.01 Pre-Audit presentation by Tyler James, Klacik & Associates, P.C.

6. New Business Motion to approve _____ Second _____ Action _____

Information Item

Important Date:

School Boards Reorganization Meetings---Wednesday, December 7, 2022...Information/Details have been delivered to the school district superintendents.

7. ADJOURNMENT

I move that this meeting be adjourned.

Motion to approve _____ Second _____ Action _____

TIME: _____