

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER  
OPERATING AGENCY  
February 14, 2024

**1. PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public

**Presentation from Doug Neidich, Green Works Development Executive Officer.**

**OLD BUSINESS**

- 2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:  
January 10, 2024.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(VOICE VOTE: IN FAVOR \_\_\_\_\_ OPPOSED \_\_\_\_\_)

**ACTION ITEMS**

**3 Fiscal**

- 3.01 Approve the Treasurer's Reports for the month of January, 2024.
- 3.02 Approve payment of bills for the month of February, 2024.
- 3.03 Approve the audit from SB & Company, LLC for 2023. Copy in board packet.

**3 Fiscal** Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(ROLL CALL)

**4 Policy & Programs**

- 4.01 Approve to recommend the following changes to the school calendar. Copy in board packet.

**Inclement Weather Day**

Tuesday, January 16, 2024  
Friday, January 19, 2024  
Tuesday, February 13, 2024

**Make-up Day**

Monday, February 19, 2024  
Monday, March 11, 2024  
Monday, April 1, 2024

- 4.02 Approve the second reading of Section 200, Policy 201, 202, and 254 of The Northumberland County Career & Technology Center.
- 4.03 Approve to recommend the renewal of Finalsites Messages XR Platform, (took over Blackboard), for the website at a fee of \$1779.00 and Blackboard Connect (school wide telephone communication) System at a price of \$1,022.00 for the 2024-2025 school year. Copy in board packet.
- 4.04 Approve to recommend an off campus trip for the Cosmetology students to Lincoln Towers on February 28, 2024.
- 4.05 Approve to recommend an off campus trip for the Health Occupations students to Lincoln Towers on March 7, 2024.

**4. Policy & Programs Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_**

**(ROLL CALL)**

**5. Personnel**

- 5.01 Approve to recommend the acceptance of the resignation of Janelle Nelson, part-time custodian effective January 31, 2024.
- 5.02 Approve to recommend to the Northumberland County Career & Technology, the hiring of Allysa Stutzman, part-time custodian.

**5. Personnel Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_**

**(ROLL CALL)**

**6. NEW BUSINESS**

6.01

**6. New Business Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_**

**(ROLL CALL)**

**Important Dates:**

Northumberland County Career & Technology Center Awards Ceremony will be held Tuesday May 21, 2024 at 6:00 PM.

**7. ADJOURNMENT**

I move that this meeting be adjourned.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

TIME: \_\_\_\_\_