



## EQUIVALENCY REQUEST FORM

Please submit this completed request form and required documentation to the Career and Technical Education Office by October 1<sup>st</sup>.

**Person Submitting Request:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Type of Request:**

- A New Course seeking approval as an equivalency to core academic credit area
- An existing course seeking approval as an equivalent to a core academic credit area
- An existing course seeking re approval as an equivalent to a core academic credit area

**Attached Documentation:**

- Curriculum Framework outlining course standards and assessments (required)
- OSPI Toolkit Equivalency Content Area Request Form (required)

<b>To Be Completed by Person(s) submitting New Equivalency Request</b>	
<b>Course Title and Length:</b>	
<b>Core Academic Course/Area credit will be assigned:</b> (Refer to back of this form)	<b>Grade Levels:</b>
<b>Description:</b>	
<b>Rationale for this Course Equivalency:</b>	
<b>Signature of Principal:</b>	<b>Signature of Requesting Department Chair:</b>
<b>To Be Completed by Teaching and Learning Department</b>	
<p><b>Based on the Course Curriculum Framework and other related documentation provided for this equivalency request:</b></p> <p>1. Do the course standards align to the standards required for credit within the subject area(s) sought?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>2. Are the required standards integrated and demonstrated throughout the scope of the course to warrant The amount of credit sought?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Comments:</p>	
<b>To Be Completed by District Equivalency Committee Only</b>	
<p>Based upon the committee's evaluation of the new course proposal, the decision of the committee is:</p> <p><input type="checkbox"/> <b>This course meets standards for subject area(s) sought and is Recommended.</b> Once a course is approved the course will be listed in the Current guide and course properties modified to reflect appropriate subject area (see below)</p> <p><input type="checkbox"/> <b>This course does not meet standards for subject area(s) and is Not Recommended.</b> Evaluation of Curriculum Framework Indicates that the course lacks the integration and demonstration of standards required for recommendation.</p> <p><b>Modified Course Properties (Applied only if Proposal Course is Recommended)</b></p> <p>Course code and Title: _____</p> <p>Primary Requirement Met: _____ Credits</p> <p>Secondary Requirement Met: _____ Credits</p>	
<b>Signature of District Committee Chair:</b>	<b>Date of Committee Review and Committee Decision:</b>

**Requirements for a Core Academic Course/Equivalency:**

1. Core academic courses include Art (Visual and Performing), English 9, English 10, English 11, English 12, Health, Algebra 1, Geometry, Algebra 2, Third Year Mathematics (Non-Algebra 2), Physical Education, Science, World History 9, World History 10, US History and Senior History.
2. A course seeking approval as a core academic course listed above must demonstrate alignment with the academic standards taught and assessed within the core academic course as follows:

<u>Core Academic Course/Area</u>	<u>Academic standards Used for Equivalency</u>
Arts	Washington State Arts Learning Standards
English 9,10	Common Core ELA Standards for Grades 9-10
English 11,12	Common Core ELA Standards for Grades 11-12
English- Elective	Common Core ELA Standards for Grades 9-12
Health	Washington State Health Standards
Algebra 1	Washington State Learning Standards Taught in Algebra 1
Geometry	Washington State Learning Standards Taught in Geometry
Third Credit Math	Washington State Learning Standards Algebra 1 or alternative
Physical Education	Washington State Physical Education Standards
Science	Next Generation Science Standards.
World History	Washington State Social Studies Standards for Grades 10
US History	Washington State Social Studies Standards for Grade 11
Government	Washington State Social Studies Standards for Grade 12

3. Alignment must be demonstrated through the Curriculum Framework and Assessments of the course seeking core academic approval.

**Requirements for a CTE Course/Equivalency:**

1. All proposed CTE funded courses must be pre-approved by the CTE Director and OSPI as per Washington State CTE Course Approval Requirements.
2. A non-CTE course seeking equivalency with an OSPI approved CTE course\* must demonstrate alignment with the following required standards:
  - a. Contextual application of Essential Academic Learning Requirements, Grade Level Expectations, Common Core standards, and/or Next Generation Science Standards
  - b. Occupational industry standards and competencies defined for the CTE course for which the equivalency is being sought.
  - c. 21<sup>st</sup> Century Skills
  - d. Career Exploration and Exposure
  - e. Involvement with an approved Career and Technical Student Organization (CTSO) or Locally Developed Leadership equivalent- throughout the school year.
3. Alignment must be demonstrated through the Curriculum Framework and Assessments of the course seeking the equivalency.

\* An OSPI approved CTE course is one for which there is an existing CIP Code and Curriculum Framework registered and approved with the Office of Superintendent for Public Instruction Career and Technical Education office.