

SNOHOMISH SCHOOL DISTRICT NO. 201
CURRICULUM & INSTRUCTION

Request for Curricular Materials Selection

Directions: This form is to be filled out by the task force chair and submitted as the cover page to the packet containing all teacher, student and parent evaluation forms. This form serves as a summary and recommendation to the Curriculum Materials Committee. Send this form and a copy of the proposed instructional material to Teaching and Learning Services at least two weeks prior to the date of the presentation to the Curriculum Materials Committee. Please send a copy of the proposed material for parents/community members to peruse. Thank you.

Task Force or Source of the Request: _____
Task Force Chair or Principal: _____

Description of Curricular Material:

Title: _____

Author(s): _____

Publisher: _____ Publication Date: _____

Grade level and content/course for which the proposed material is being considered:

Rationale for Proposing Curricular Material: Describe where and how this proposed material will be incorporated and used in the adopted curriculum (relevance to essential learnings, outcomes, enrichment, remediation, etc.)

Other Curricular Materials Reviewed and Evaluated: (Please list title, author(s), publisher, copyright date, and reason for rejection.)

Task Force Chair: _____ Date: _____

(Attach other pages as needed.)

**Evaluation of Instructional Materials
Teacher Evaluation**

This form is intended to be filled out by teachers who will be expected to teach using the recommended instructional materials. The following criteria are to be used for all basic and supplemental curricular materials. Please circle a rating for each dimension listed below which best describes the curricular material:

Content

<i>Analytic Dimension</i>	<i>Bipolar Adjectives</i>	<i>Rating Scale</i>					
1. Aligned state and district standards	Clear...Unclear	5	4	3	2	1	NA
2. Reflects developmental scope	Appropriate...Inappropriate	5	4	3	2	1	NA
3. Reflects accuracy	Accurate...Not Accurate	5	4	3	2	1	NA
4. Is research based	Clear...Unclear	5	4	3	2	1	NA
5. Assignments and activities are interesting	Interesting...Uninteresting	5	4	3	2	1	NA
6. Develops high level thinking skills	Evaluation...Knowledge-based	5	4	3	2	1	NA
7. Is current	Current...Dated	5	4	3	2	1	NA
8. Integrated with other curricula areas	Linked...Not Linked	5	4	3	2	1	NA

Instructional Properties

<i>Analytic Dimension</i>	<i>Bipolar Adjectives</i>	<i>Rating Scale</i>					
9. Sequence of activities	Appropriate...Inappropriate	5	4	3	2	1	NA
10. Role of student	Active...Passive	5	4	3	2	1	NA
11. Role of teacher	Active...Passive	5	4	3	2	1	NA
12. Learner characteristics	Appropriate...Inappropriate	5	4	3	2	1	NA
13. Readability	Appropriate...Inappropriate	5	4	3	2	1	NA
14. Prerequisites	Clear...Unclear	5	4	3	2	1	NA
15. Individualization	Individualized...Non-individualized	5	4	3	2	1	NA
16. Length of instruction	Flexible...Rigid	5	4	3	2	1	NA
17. Motivational properties	Exciting...Unengaging	5	4	3	2	1	NA
18. Instructional effectiveness	Known (to be effective)...Unknown	5	4	3	2	1	NA
19. Management system	Helpful...Not Helpful	5	4	3	2	1	NA
20. Coordination with other instruction	Compatible...Incompatible	5	4	3	2	1	NA
21. Comprehensibility	Clear...Unclear	5	4	3	2	1	NA
22. Assessment instruments	Adequate...Inadequate	5	4	3	2	1	NA

Bias

<i>Analytic Dimension</i>	<i>Bipolar Adjectives</i>	<i>Rating Scale</i>					
23. More than one viewpoint of controversial issue presented	Adequate...Inadequate	5	4	3	2	1	NA
24. Veterans and military personnel presented fairly	Fair...Not Fair	5	4	3	2	1	NA
25. Minorities presented fairly	Fair...Not Fair	5	4	3	2	1	NA
26. People with disabilities presented fairly	Fair...Not Fair	5	4	3	2	1	NA
27. Gender, sexual orientation and identity are presented fairly	Fair...Not Fair	5	4	3	2	1	NA
28. Non-stereotypical models presented	Adequate...Inadequate	5	4	3	2	1	NA
29. Facilitates the sharing of cultural differences	Adequate...Inadequate	5	4	3	2	1	NA
30. Promotes the positive nature of differences	Adequate...Inadequate	5	4	3	2	1	NA
31. Includes contributions, inventions or discoveries of minorities	Adequate...Inadequate	5	4	3	2	1	NA
32. Includes the contributions, inventions, discoveries of women	Adequate...Inadequate	5	4	3	2	1	NA
33. Presents minorities in a manner that promotes ethnic pride	Adequate...Inadequate	5	4	3	2	1	NA

Publication and Cost

<i>Analytic Dimension</i>	<i>Bipolar Adjectives</i>	<i>Rating Scale</i>					
34. Title	Appropriate...Inappropriate	5	4	3	2	1	NA
35. Author(s)	Expert...Unqualified	5	4	3	2	1	NA
36. Publisher	Reputable...Unreliable	5	4	3	2	1	NA
37. Publication date	Recent...Old	5	4	3	2	1	NA
38. Cost	Inexpensive...Expensive	5	4	3	2	1	NA
39. Purchase procedures	Accommodating...Not accommodating	5	4	3	2	1	NA
40. Quantity (availability)	Adequate...Inadequate	5	4	3	2	1	NA
41. Special requirements	Numerous...Few	5	4	3	2	1	NA
42. Teacher training	Meaningful...Not meaningful	5	4	3	2	1	NA

Physical Properties

<i>Analytic Dimension</i>	<i>Bipolar Adjectives</i>	<i>Rating Scale</i>					
43. Useful graphics and visuals	Useful...Not useful	5	4	3	2	1	NA
44. Aesthetic appeal	Attractive...Unattractive	5	4	3	2	1	NA
45. Components	Many...Few	5	4	3	2	1	NA
46. Consumables	Many...Few	5	4	3	2	1	NA
47. Durability	Sturdy...Flimsy	5	4	3	2	1	NA
48. Quality	Excellent...Poor	5	4	3	2	1	NA
49. Media	Appropriate...Inappropriate	5	4	3	2	1	NA
50. Technology materials	Helpful...Not helpful	5	4	3	2	1	NA
51. Availability	Now...Later	5	4	3	2	1	NA

Teacher's Signature/Date

Submit to _____
Task Force Chair

By _____
Date

SNOHOMISH SCHOOL DISTRICT EVALUATION OF INSTRUCTIONAL MATERIALS STUDENT EVALUATION

School _____ Teacher _____ Grade _____

Name of Book/Publisher _____

	<i>Rating Scale</i>				
1. The book is easy to read and understand.	5	4	3	2	1
2. The book illustrates ways that the content is useful to you in your daily life.	5	4	3	2	1
3. The materials contain racial, ethnic, and cultural balance.	5	4	3	2	1
4. The assignments and activities are interesting	5	4	3	2	1
5. The book provides useful graphics and visuals.	5	4	3	2	1
6. The text presents a balanced and fair representation of boys/girls and men/women.	5	4	3	2	1
7. The technology materials are interesting and helpful.	5	4	3	2	1

Comments:

Recommend Why? _____

Not Recommend Why? _____

Submit to _____
Task Force Chair

By _____
Date

**SNOHOMISH SCHOOL DISTRICT
EVALUATION OF INSTRUCTIONAL MATERIALS
PARENT REVIEW**

School _____ Teacher _____ Grade _____

Name of Book/Publisher _____

	<i>Rating Scale</i>				
1. The reading level is appropriate for the students who are using the text.	5	4	3	2	1
2. The content is accurate and current.	5	4	3	2	1
3. The materials contain racial, ethnic, and cultural balance.	5	4	3	2	1
4. The format of the materials is well-organized, and information is clearly presented.	5	4	3	2	1
5. The book provides useful graphics and visuals.	5	4	3	2	1
6. The text presents a balanced and fair representation of gender.	5	4	3	2	1

Comments:

Recommend Why? _____

Not Recommend Why? _____

Submit to _____
Task Force Chair

By _____
Date