

Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

2023-2024
Board of Directors

Ed Dressel

Lu Ann Meyer

Rob Ogilvie

Zach Steele

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
503.623.5597 fax

Agenda
Board Meeting
August 14, 2023
6:30 p.m.

<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

- | | | |
|-------|--|----|
| 1.0 | Welcome/Pledge of Allegiance | |
| 2.0 | Approval of the Agenda | |
| 3.0 | Good News | |
| 3.1 | Dallas High School received a Certificate of Merit from the Oregon School Activities Association for being an ejection-free school. | |
| 3.2 | LaCreole administrators attended the Polk County Fair and enjoyed watching students show their animals. | |
| 3.3 | Registration for Kindergarten Jump Start, in partnership with Polk County, is underway. | |
| 4.0 | Public Comment | |
| 5.0 | Announcements | |
| 5.1 | August Calendar | 17 |
| 5.1.1 | Next Board Meeting August 28, 2023 at 6:30 p.m. | |
| 5.1.2 | Citizens Oversight Committee Meeting September 5, 2023 at 5:30 p.m. | |
| 6.0 | Consent Agenda | |
| 6.1 | Approval of the July 10, 2023 Board Minutes | 18 |
| 6.2 | Staffing Report | 21 |
| 6.3 | Approve Contract with Keller Rohrbecak LLP and WESD | |
| 7.0 | Financial Report – Tami Montague | 22 |
| 8.0 | Resolution #23-24-03 to Set Construction Excise Tax Rates for Fiscal Year 2023-24 (Board Action) – Tami Montague | 25 |
| 9.0 | Oregon School Activities Association Cooperative Sponsorship Application, Perrydale High School and Dallas High School Application to Offer Girls Soccer (Board Action) – Tim Larson | |
| 10.0 | Oregon School Activities Association Cooperative Sponsorship Application, Perrydale High School and Dallas High School Application to Offer Boys Soccer (Board Action) – Tim Larson | |
| 11.0 | Safe Routes to School – Kas Knoll | |
| 12.0 | Superintendent/Board Operating Agreement for 2023-24 (Board Action) – Steve Spencer | 26 |

13.0	Board and Superintendent Goals for 2023-24 (Board Action) – Steve Spencer	28
14.0	Guaranteed Maximum Price for the LaCreole Middle School Project (Board Action) – Bob Archer	30
15.0	Reports	32
15.1	Facilities Update	
16.0	Discussion Items	
16.1	Oregon School Boards Association Convention Report	
16.2	Administrative Team Retreat Report	
16.3	Superintendent Salary	
17.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

AUG 2023

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07 Citizens Oversight Committee Meeting 5:30 p.m.	08	09	10	11	12
13	14 Board Meeting 6:30 p.m.	15	16	17	18	19
20	21 New Teacher Inservice	22 New Teacher Inservice	23 New Teacher Inservice	24 DEA Luncheon Noon-1:00 New Teacher Inservice	25 New Teacher Inservice	26
27	28 Inservice District Welcome Back Meeting 8:00-9:30 a.m. Board Meeting 6:30 p.m.	29 Inservice	30 Inservice	31 Inservice		

Minutes
Board Meeting
July 10, 2023
6:30 p.m.
<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

Present: Jon Woods, Lu Ann Meyer, Rob Ogilvie, Ed Dressel, Zach Steele, Steve Spencer, Juli Lichtenberger, Bob Archer, Sean Johnson, Tami Montague, Nick Ingalls, Rachel Alpert

Visitors: Ken Woods Jr., Brian Latta, Kendra Steele, Charlotte Riester, Arriel Robinson, Jim Umstead, Joy Umstead, Lorie Dressel

1.0 Welcome/Pledge of Allegiance

Steve Spencer, Superintendent, welcomed everyone to the meeting and lead them in the pledge of allegiance.

2.0 Approval of the Agenda

Lu Ann Meyer moved to approve the agenda for the meeting on July 10, 2023, seconded by Rob Ogilvie. The motion passed unanimously.

3.0 Swearing in of New Board Members Ed Dressel and Zach Steele – Steve Spencer

Steve Spencer swore in new Board members Ed Dressel and Zach Steele.

4.0 Election of Board Chair and Vice-Chair (Board Action)

Lu Ann Meyer moved to elect Jon Woods as Board Chair, seconded by Zach Steele. Motion passed unanimously.

Rob Ogilvie nominated Lu Ann Meyer as the Vice-Chair, seconded by Ed Dressel. The motion passed unanimously.

5.0 Good News

5.1 LaCreole is packed and ready for construction. They are excited to watch the progress.

5.2 All AVID registrations were paid for by the Oregon HECC grant. This is the equivalent to roughly \$10,000!
Steve Spencer shared good news with the Board.

6.0 Public Comment

No public comment.

7.0 Announcements

- 7.1 July Calendar
- 7.2 No Board Meeting July 24, 2023
- 7.3 Next Board Meeting August 14, 2023 at 6:30 p.m.
- 7.4 Citizens Oversight Committee Meeting August 7, 2023 at 5:30 p.m.

8.0 Consent Agenda

- 8.1 Approval of June 26, 2023 Board Minutes
- 8.2 Annual Business Procedures
- 8.3 Dallas School District 2023-2024 Organization Chart
Zach Steele moved to approve the Consent Agenda, seconded by Lu Ann Meyer. The motion passed unanimously.

9.0 City Presentation on Creating a Sustainable General Fund – Mayor Ken Woods Jr. and City Manager Brian Latta

Ken Woods Jr, City of Dallas Mayor, and Brian Latta, City Manager, shared a presentation on potential operations levy options. The goal is to create a sustainable General Fund for the City of Dallas. Discussion was held.

10.0 Resolution #23-24-01 Authority to Pay Bills and Expend Funds (Board Action)

Tami Montague, Director of Fiscal Services, stated this is an annual resolution which authorizes the District to pay bills and expend funds. Lu Ann Meyer moved to approve Resolution #23-24-01 authority to pay bills and expend funds, seconded by Rob Ogilvie. The motion passed unanimously.

11.0 Resolution #23-24-02 Adopting the Budget, Making Appropriations, Imposing and Categorizing the Tax (Board Action) – Tami Montague

Tami Montague shared there was a mistake on Resolution #22-23-10 which was previously approved. The issue has been fixed and Tami Montague asked for approval of the new resolution. Zach Steele moved to approve Resolution #23-24-02 adopting the budget, making appropriations, imposing and categorizing the tax, seconded by Ed Dressel. The motion passed unanimously.

12.0 Dallas High School and LaCreole Middle School Fees (Board Action)

Steve Spencer shared that because all school fees were waived last year he is asking the Board to approve the fees which are being imposed again. Lu Ann Meyer moved to approve the Dallas High School and LaCreole Middle School fees, seconded by Ed Dressel. The motion passed unanimously.

13.0 Board Advisory Committees (Board Action)

Steve Spencer shared there are three Board advisory committees; Citizens Oversight Committee, Finance Committee, and Budget Committee. Zach Steele moved to approve the Board Advisory committees as presented, seconded by Lu Ann Meyer. The motion passed unanimously.

14.0 District Committee Assignments

The Board discussed the different district committees. Each member chose their assignments.

15.0 Discussion Items**15.1 Social Media Litigation**

Steve Spencer shared information regarding the litigation. There are over 100 districts joining the litigation and more continue to join. There is not a cost to be a part of the litigation. Discussion was held. Steve Spencer will move forward communicating with legal counsel pursuing the litigation.

15.2 Board Retreat

Steve Spencer asked if there are topics the Board would like as part of the agenda for the board retreat. Discussion was held.

Steve Spencer introduced, Nick Ingalls to the Board. Nick Ingalls is the new Director of Teaching and Learning for the district.

Jon Woods, Board Chair, read in a statement moving the Board into Executive Session.

16.0 Executive Session ORS 192.660

(f) To Consult with counsel regarding the legal rights and duties of the public body with regard to current litigation or litigation likely to be filed

The Board adjourned back into regular session.

17.0 Adjourn at 8:13 p.m.

Board Chair / Jon Woods

Date

Board Secretary / Juli Lichtenberger

Date

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338



Staffing Report
Monday, August 14, 2022

8/4/2023	Classified	Nicole	Henderson	New Hire	New Hire	8/28/2023	OHE	EA Classroom	E04C	5.5	0.6875	E2	Replaces Wyatt Sondag
8/4/2023	Licensed	Jennifer	Bunn	New Hire	New Hire	8/28/2023	LMS	Special Ed Teacher - ERC		8	1	190	Replaces Melissa Long
8/6/2023	Licensed	Dennis	Misner	New Hire	New Hire	8/28/2023	DHS	Counselor		8	1		Replaces Javier Cantu
8/6/2023	Licensed	Alexander	King	New Hire	New Hire	8/28/2023	LMS	PE Teacher		8	1		Replaces Matt Jackson
8/7/2023	Admin	Tanner	Smith	Resignation w/o DSD benefits	Resignation	7/10/2023	DHS	Principal		8	1	230	Hire date 7/1/22
8/7/2023	Classified	Joshua	Archer	Resignation w/o DSD benefits	Resignation	7/7/2023	DO	Data and Reporting Specialist	T14A	8	1	A1	Hire date 1/3/22
8/7/2023	Classified	Maria	Lopez-Solis	CoS	Moving from FS Assistant Cook to EA Bilingual Specialist	8/28/2023	Lyle	EA Bilingual Specialist		7	0.875	E2	New position added
8/8/2023	Licensed	Karen	Zapata	Re-hire	Re-hire (end of temp position 5th grade WW June 2023)	8/28/2023	Lyle	Special Education Teacher DLC		8	1		New position added
8/8/2023	Admin	Ron	Snively	Re-hire	Re-hire	8/9/2023	DHS	Assistant Principal Athletic Director		8	1	220	Replaces Tim Larson

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

8/8/2023

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2022-2023

FUND 102	FACILITIES, REPAIRS & MAINTENANCE								
	Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-	150,000	0%
	Revenue from Local Sources	497			497		497	18,000	3%
	Transfers/Sale of Property				-		-	96,000	0%
	Total Revenue	497	-	-	497	-	497	264,000	0%
	Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Instruction - 1000	350			350		350	69,710	
	Facilities - 2000				-		-	204,030	0%
	Capital Projects - 4000				-		-	10,000	0%
	Unap End Fund Balance				-		-	49,970	0%
	Total Expenditures	350	-	-	350	-	350	333,710	0%
FUND 103	ESSER Emergency Relief Funds								
	Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-		
	Revenue from Federal Sources				-		-	2,715,202	
	Transfers/Sale of Property				-		-		
	Total Revenue	-	-	-	-	-	-	2,715,202	0%
	Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Instruction - 1000				-	219,517	219,517	649,563	
	Support Services - 2000	28,274			28,274	1,455,952	1,484,226	2,065,638	
	Unap End Fund Balance				-		-	-	
	Total Expenditures	28,274	-	-	28,274	1,675,468	1,703,743	2,715,202	1%
FUND 203	FOOD SERVICE								
	Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-		-	200,000	0%
	Revenue from Local Sources				-		-	26,000	0%
	Revenue from State Sources				-		-	77,000	0%
	Revenue from Federal Sources				-		-	1,080,000	0%
	Transfers/Sale of Property				-		-	10,000	
	Total Revenue	-	-	-	-	-	-	1,393,000	0%
	Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Food Service - 3100	2,856			2,856	1,092,111	1,094,967	1,279,140	0%
	Food Service - Unap Ending Fund Bal				-		-	113,860	0%
	Total Expenditures	2,856	-	-	2,856	1,092,111	1,094,967	1,393,000	0%
	MTD CashFlow Tracking Includes Receivables				(2,856)				
FUND 201-299	SPECIAL GRANTS & PROJECTS								
	Revenue & Resources	July	Aug	Sep	YTD Total			Budget	YTD %
	Revenue from Local Sources	4,000			4,000			196,000	2%
	Revenue from Intermediate Sources				-			500,000	0%
	Revenue from State Sources				-			4,745,048	0%
	Revenue from Federal Sources				-			1,867,895	0%
	Transfers from General Fund				-			-	
	Total Revenue	4,000	-	-	4,000			7,308,943	0%
	Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Special Grants & Projects - 1000	31,254			31,254	4,198,653	4,229,906	5,747,540	1%
	Special Grants & Projects - 2000	52,104			52,104	590,372	642,476	1,436,303	4%
	Special Grants & Projects - 3000				-		-	29,100	0%
	Transfers to Other Funds - 5000				-		-	96,000	0%
	Total Expenditures	83,357	-	-	83,357	4,789,025	4,872,382	7,308,943	1%
FUND 301	DEBT SERVICE - GO BONDS								
	Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-		-	600,000	0%
	Revenue from CY Property Tax Receipts				-		-	3,200,000	0%
	Revenue from PY Property Tax Receipts				-		-	50,000	
	Revenue from Interest Income	2,844			2,844		2,844	45,000	6%
	Revenue from Federal Sources				-		-	500	
	Transfers from Other Fund				-		-	-	
	Total Revenue	2,844	-	-	2,844	-	2,844	3,895,500	0%
	Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Debt Service - 5110 610 Principal				-	-	-	2,815,000	0%
	Debt Service - 5110 621 Interest				-	-	-	611,150	0%
	Debt Service - 5110 640 Bank Fees	10			10		10	100	10%
	Debt Service - Unap End Fund Bal				-		-	469,250	0%
	Total Expenditures	10	-	-	10	-	10	3,895,500	0%
					2,834				
FUND 302	DEBT SERVICE - FULL FAITH & CREDIT								
	Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-		-	-	
	Transfers from Other Fund				-		-	118,000	0%
	Total Revenue	-	-	-	-	-	-	118,000	0%
	Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Debt Service - 5110 610 Principal				-	-	-	100,000	0%
	Debt Service - 5110 621 Interest				-	-	-	17,564	0%
	Debt Service - 5110 640 Bank Fees				-	-	-	436	0%
	Debt Service - Unap End Fund Bal				-	-	-	-	
	Total Expenditures	-	-	-	-	-	-	118,000	0%

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2022-2023

DEBT SERVICE - PERS PENSION BOND									
FUND 310	<u>Revenue & Resources</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-			1,000,000	
	Service From Other Funds	42,092			42,092		42,092	2,250,000	2%
	Total Revenue	42,092	-	-	42,092	-	42,092	3,250,000	1%
	<u>Expenditures by Function:</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Debt Service - 5110 610 Principal	-	-	-	-	-	-	1,345,000	0%
	Debt Service - 5110 621 Interest	-	-	-	-	-	-	811,358	0%
	Debt Service - 5110 680 Direct Pmt to PERS	-	-	-	-	-	-		
	Debt Service - 5110 Bank Fees & Issuance	-	-	-	-	-	-	100	
	Debt Service - Unap End Fund Bal	-	-	-	-	-	-	1,093,542	
	Total Expenditures	-	-	-	-	-	-	3,250,000	0%
Funds 401	<u>Revenue & Resources</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-		-	100,000	0%
	Revenue from Local Sources	18			18		18	1,500	
	Revenue from State Sources				-		-	2,000,000	0%
	Revenue from Bond Proceeds	-	-	-	-		-		
	Total Revenue	18	-	-	18	-	18	2,101,500	0%
	<u>Expenditures by Function:</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Bond Expenses- 4000	315			315	1,524,256	1,524,571	2,101,500	0%
FUND 403	<u>Capital Construction - Bond 2022</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD Total</u>			<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance				-			13,300,000	
	Revenue from Local Sources	50,728			50,728			200,000	25%
	Revenue from State Sources				-			4,000,000	
	Revenue from Bond Proceeds	-	-	-	-				
	Total Revenue	50,728	-	-	50,728			17,500,000	0%
	<u>Expenditures by Function:</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Capital Expenses- 4000	27,702			27,702	410,847	438,549	11,140,000	0%
	Capital Projects - Unap End Fund Bal							6,360,000	
Total Resources all Special Funds		100,180	-	-	100,180	-	45,451	38,546,145	0%
Total Expenditures all Special Funds		142,864	-	-	142,864	9,491,708	9,634,572	38,615,854	0%

For questions about this report, please contact Tami Montague
Dallas School District Business Office
111 SW Ash St, Dallas, OR 97338
tami.montague@dsd2.org

DALLAS SCHOOL DISTRICT NO. 2

DALLAS, OR

August 14, 2023

RESOLUTION # 23-24-03

RESOLUTION TO SET CONSTRUCTION EXCISE TAX RATES

HISTORY: The District adopted resolution #22-23-09 at its June 12, 2023 meeting to levy a Construction Excise Tax on new construction in the District as allowed by ORS 320.170. The originating Senate Bill required revenues to be used for capital improvement or repayment of capital improvement debt. The tax is levied based on a rate per square foot of new construction. The rate is indexed and a MAXIMUM rate is published each year by the Oregon Department of Revenue. The current maximum rates authorized by the Department of Revenue are:

Type of Construction	Fiscal Year 2023-24 Rate Limit	Note
Residential*	\$1.56	dollars per square foot
Non-Residential*	\$.78	dollars per square foot
Non-Residential Maximum	\$39,100	maximum

SUGGESTED ACTION: The district recommends a tiered Implementation by adopting $\frac{1}{3}$ the maximum rate in fiscal year 2023-24, $\frac{2}{3}$ maximum rate in fiscal year 2024-25, and full rate in fiscal year 2025-26. The proposed $\frac{1}{3}$ maximum rates for fiscal year 2023-24 are as follows:

Type of Construction	Fiscal Year 2023-24 Rate Limit	Note
Residential*	\$.52	dollars per square foot
Non-Residential*	\$.26	dollars per square foot
Non-Residential Maximum	\$13,033	maximum

SUGGESTED MOTION: I move to adopt the $\frac{1}{3}$ maximum Tax Rates as presented for Construction Excise Tax for fiscal year 2023-24.

The construction excise tax shall be assessed and collected pursuant to the provisions of ORS 320.170 to 320.189.

The Superintendent is hereby directed to provide notice of this resolution to the District's local government partners collecting the CET pursuant to intergovernmental agreements with the District under ORS 320.179(2).

This resolution takes effect on September 1, 2023.

 Superintendent

 Board Chair

 Date

 Date

Dallas School District Board – Superintendent Operating Agreement 2023-2024

PURPOSE:

The Board of Directors is the educational policy making body for Dallas School District. To effectively meet the system's challenges, the School Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

COLLABORATIVE GOVERNANCE:

1. Members of the Board and the Superintendent shall work together as a team; modeling lifelong learning and collaboration.
2. Board members shall recognize and respect the Superintendent's responsibility to manage the school district and to direct employees in district and school matters.
3. Board members shall give careful consideration, listening to all perspectives, to all issues brought to the board by individuals and district leadership.
4. The Board shall make decisions only at properly called meetings. Board members recognize that individual members have no authority to take individual action in policy or district and school administrative matters, unless so authorized by board vote.

COMMUNICATION AGREEMENTS:

1. Board members shall follow the chain-of-command and communicate directly with the Superintendent when a question arises, or a concern or complaint is voiced by a staff member, student, parent or community member.
2. Board Members shall communicate directly with the Superintendent or Board Chair prior to meetings of the board to address questions and/or concerns about agenda items.
3. Board members and the Superintendent shall communicate one-on-one, when an individual concern arises, with any member of the board-superintendent team as appropriate

SUPERINTENDENT'S EXPECTATIONS OF THE BOARD:

1. Recognition of the superintendent as the educational leader of the school district.
2. Ambassadorship and assistance in gaining acceptance and support in the community.
3. Willingness to abide by its own rules, policies and code of ethical conduct.
4. Willingness to acknowledge and follow the chain of command of the school district.
5. Careful consideration of each recommendation made by the superintendent.

BOARD EXPECTATIONS OF THE SUPERINTENDENT:

1. Work toward becoming a team with board members.
2. Respect and acknowledge the board's role in setting policy and overseeing the performance of the superintendent.
3. Work with the board to establish a clear vision for the school district.
4. Prepare preliminary goals annually for the board's considerations.
5. Provide data to the board members so that data-driven decisions can be made.
6. Possess a working knowledge of all legal and local policies.
7. Inform the board of all critical information including relevant trends, anticipated adverse media coverage or critical external or internal change.
8. Distribute appropriate information to all board members.
9. Communicate with board members promptly and effectively.
10. Respect the confidentiality requirement of board meeting executive sessions.
11. Treat all board members professionally.
12. Communicate to individual board members if a problem or issue is observed developing with an individual board member.
13. Conduct a self-assessment prior to the board's evaluation of the superintendent's job performance.
14. Provide follow-up information to board members on concerns and issues they have referred to the superintendent—close the communication loop.

SIGNATURES OF AGREEMENT:

Date: _____

Jon Woods, Board Chair

Lu Ann Meyer, Vice-Board Chair

Rob Ogilvie, Board Member

Ed Dressel, Board Member

Zachary Steele, Board Member

Steve Spencer, Superintendent

Dallas School District

Board and Superintendent Goals

2023-2024

Ask yourself...is it good for kids?

Our Mission

Dallas School District is: Centered on students, powered by collaboration, built on equity, and driven by excellence.

Our Vision:

Each student is known by name, strength and need-pursuing a life of engagement, innovation, and success.

Purpose Statement: The Dallas School District Board of Directors and superintendent believe that the 2022-23 operating agreement and history of collaborative commitment, create an environment of trust and open communication. This working relationship supports a blending of purpose and leadership direction. Such conditions allow for goals to be established and supported by each other.

Board Goals:

Board Goal Statement 1: The Dallas School District Board of Directors will leverage the Dallas School District Strategic Plan, Professional Learning Communities, and Outward Mindset training to improve student outcomes.

Board Goal Statement 2: The Dallas School District Board of Directors will support the superintendent in setting and achieving goals aimed at identifying measurable student performance indicators and aligning the general fund budget with the district resources needed to support these efforts.

Board Goal Statement 3: The Dallas School District Board of Directors will model our district culture of collaboration by engaging in educational conversations, staying current on school issues, networking with other boards at OSBA conferences, and fostering community confidence and trust in our schools.

Superintendent Goals:

Superintendent Goal Statement 1: Improve early literacy outcomes for students with a focus on reducing academic disparities for student subgroups.

Key Performance Indicators (KPIs):

- **Reading Proficiency:** Using the Oregon Data Suite, we will measure the percentage of students who achieve reading proficiency by the end of 3rd grade, 5th grade, and 8th grade for English language learners. Additional KPI's will be monitored as part of school specific CIP's

- **Mentor Teacher Coaching Effectiveness:** Assess the number and percentage of prekindergarten through grade three teachers receiving coaching and measure the impact on instructional improvement.
- **High-Dosage Tutoring:** Measure the number and percentage of students receiving high-dosage tutoring in early literacy, and assess their outcomes based on demographic categories.
- **Curriculum Alignment:** Evaluate the adoption and implementation of an early literacy curriculum aligned with the science of reading and writing, including the provision of professional development and analysis of student work and assessment data.

Superintendent Goal Statement 2: Using the criteria established in SB 732, Establish a district Educational Equity Advisory Committee (EEAC) with the charge to develop a comprehensive educational equity plan to ensure equitable opportunities and outcomes for all students within the district.

Key Performance indicators:

- Increase in graduation rates among underrepresented student groups.
- Decrease in disciplinary disparities based on race, gender, or other demographic factors.
- Reduction in the achievement gap between underrepresented students and their peers.
- Completion and dissemination of the annual report by the educational equity advisory committee.

Superintendent Goal Statement 3:- The superintendent will lead the process of implementing and expanding the 2021-24 Dallas School District Strategic Plan to the year 2028.

Key Performance indicators:

- Direct the establishment of MTSS Tier 3
- Academic Skills Committee, Social Emotional Learning Committee, Career and technical Skills Committee reports to the board
- Build an implementation plan for measuring and reporting on performance indicators identified in the Dallas School District Strategic plan. Principals and Directors will present to the board on these KPI's on a regular schedule.
- Facilitate training, implementation, and sustainment efforts associated with "Developing and Implementing an Outward Mindset" (Arbinger Institute). Reflects DSD Core Value: Equity and Community

Superintendent Goal Statement 4: Grow student achievement using high leverage instructional and engagement strategies to raise rigor and generate equitable outcomes for all students while eliminating opportunity and achievement gaps.

Key Performance indicators:

- **Proficiency Rate:** Measure the percentage of students who have achieved proficiency in mathematics and language arts. This indicator reflects student achievement and can help assess the effectiveness of instructional and engagement strategies.
- **Attendance and Engagement:** Monitor student attendance rates and assess their level of engagement in the learning process. High attendance and active participation indicate that students are actively involved in their education, which can contribute to improved achievement and reduced opportunity and achievement gaps.



August 10, 2023

Steven Spencer, Superintendent
Dallas School District
111 SW Ash Street
Dallas, Oregon 97338

RE: Dallas School District
Construction Manager | General Contractor (CM|GC)
GMP - Amendment 1 for the
LaCreole Middle School

Dear Steve,

After careful review and consideration, HMK Company recommends that you award Guaranteed Maximum Price (GMP) Amendment 1 to Emerick Construction Company in the amount of \$3,064,086.85.

The original Contract amount of \$82,835.00, GMP Amendment 1 for above increase in scope for \$3,064,086.85., will bring the total Not to Exceed sum to \$3,146,921.85.

We are asking that the District Board take action to award the CM|GC GMP Amendment 1 for LaCreole Middle School to Emerick Construction Company for the additional Not to Exceed sum of \$3,064,086.85 for a Total Not to Exceed Contract sum of \$3,146,921.85.

If you have any questions, please do not hesitate to contact me to discuss.

Sincerely,

Steve Earle,
Program Manager
HMK Company

Att: Emerick Construction Company Bid Package Dated August 9, 2023

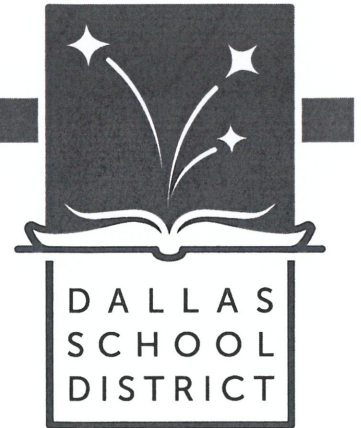


Dallas School District La Creolle Middle School Bid Package 3			
Run Date: 8/9/2023			Guaranteed Maximum Price GMP
BASE BID PACKAGE		ECGO TOTALS	
Reference	ESTIMATE DESCRIPTION	Subcontractor Supplier	GMP-2
Allowance	Survey		\$ 9,000.00
BP 3-1	Final Cleaning Package	Service Master	\$ 4,480.00
BP 3-2	Abatement Package (No Scope Issued)	N/A	\$ -
BP 3-3	Concrete Package	Emerick	\$ 133,021.00
BP 3-4	Masonry Package	Kraft	\$ 11,559.00
BP 3-5	Demolition Package	PAS	\$ 37,586.00
BP 3-6	Metal Fabrications Package Install	Westside	\$ 37,700.00
Allowance	ATC Metals Excluded Ancillary Items Allowance	Allowance	\$ 8,500.00
BP 3-6	Metal Fabrications Package Supply	ATC	\$ 45,478.00
BP 3-7	Rough Carpentry Package	TGC Structural	\$ 221,000.00
BP 3-8	Finish Carpentry Package	Columbia Millwork	\$ 71,035.00
BP 3-9	Drywall & Framing Package	Skyline	\$ 167,302.00
BP 3-10	Roofing Package	Anderson	\$ 91,034.00
BP 3-11	Sheet Metal Package	Santiam Sheet Metal	\$ 159,560.00
Allowance	York Sheet Metal Brick Flashing Allowance	Allowance	\$ 8,500.00
BP 3-12	Glazing Package	Smith	\$ 78,630.00
BP 3-13	Joint Sealants Package	NW Masonry	\$ 5,025.00
BP 3-14	Door and Hardware Package Supply	Chown Supply	\$ 50,020.00
BP 3-14	Door and Hardware Package Install	Emerick	\$ 13,591.00
BP 3-15	Tiling Package	Roedel	\$ 10,136.00
BP 3-16	Flooring Package	Thomas Kay	\$ 24,250.00
BP 3-17	Painting Package	Portland Coatings	\$ 31,405.00
BP 3-18	Specialties Package - Signage	Sign Wizards	\$ 8,087.00
Allowance	Signage allowance to increase to listed Manuf.	Allowance	\$ 3,500.00
BP 3-18	Specialties Package - Window Blinds	Mt Hood Corp	\$ 3,068.00
BP 3-18	Specialties Package - Bathroom Accessories	BMS	\$ 1,180.00
BP 3-18	Specialties Package - Fire Extinguishers Supply only	BMS	\$ 858.00
BP 3-18	Specialties Package - Flag Pole	Elmers	\$ 22,511.00
BP 3-18	Specialties Visual Display	BMS	\$ 8,889.00
Allowance	Specialties Allowance - Appliances/Knox Box	Allowance	\$ 4,500.00
BP 3-19	Sprinkler Package	Harvey and Price	\$ 63,688.00
BP 3-19	Sprinkler Package added 12,600 sq. ft.	Harvey and Price	\$ 86,418.00
BP 3-20	Plumbing Package	HR Mechanical	\$ 57,202.00
BP 3-20	Owner Plumbing Scope (Not in GMP, Direct Purchase)	HR Mechanical	\$ -
BP 3-20	Mechanical Package	HVAC Inc.	\$ 231,977.00
BP 3-21	Electrical Package Div 26	Steele	\$ 199,975.00
BP 3-21	Electrical Package Low Voltage	Innova	\$ 295,951.00
BP 3-22	Civil Package	Owen	\$ 80,145.00
Allowance	Overtime Allowance/Schedule Maintenance	Allowance	\$ 18,000.00
Allowance	Negotiated Site Services & Non Specified Items	Allowance	\$ 102,930.00
Hard Bid	General Requirements	Hard Bid	\$ 344,195.84
	Increase Wages from Jan 2023 to July 2023		\$ 16,529.00
TOTAL ESTIMATE		ECGO Estimate	\$ 2,768,355.84
	Estimating Contingency	5.00%	
	Construction Contingency	5.00%	\$ 138,417.79
	Fee	3.90%	\$ 113,364.17
	Liability Insurance	0.65%	\$ 19,630.90
	P&P Bond	0.80%	\$ 24,318.15
GUARANTEED MAXIMUM PRICE (GMP)			\$ 3,064,086.85

Dallas School District Facilities

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338



Facilities/Bond Work Update
August 14, 2023
Board Report

Dallas High School Seismic

- The Seismic Rehabilitation will be complete by August 28, 2023
- The project is expected to land within the allocated grant amount for construction and the additional use of bond funds will not be needed. The contractor is currently working on completing finishes inside the building and sealing up the exterior walls preparing for paint.

Bond Projects

- Roofing renovations at DHS, Lyle Elementary are 100% complete. LMS is 80% complete.
- HVAC upgrades are underway at DHS and expected to be complete in the next week. The computer room and Foods room have new units installed.
- Replacement of the main domestic water line at LMS is underway and expected to be complete in the next 2-3 weeks. Once the main line is replaced we will evaluate and plan next steps.
- LMS Vestibule will begin at the end of August and substantial completion will be March 2024.

Remaining Summer Items

- Lighting upgrade in DHS gyms and locker rooms.
- Re finish gym floors at LMS and Whitworth
- Finalize painting
- Complete floor maintenance in areas under construction at DHS
- Complete boiler maintenance and repairs